

December 18, 2023

Present – John Filias
Mike Galli

Westley Burnham

Nick Ellis

Minutes – N. Ellis makes a motion to approve the meeting minutes for Sept 25th, Oct 10th and Oct 23rd. J. Filias seconds the motion and all are in favor.

Water license discussion –

Now that Dave is no longer here we are down a full water operator. M. Galli spoke to a DEP representative about a different issue and asked about the licenses. Because Mike is not a direct supervisor of the water department his full water licenses cannot be used as the primary operator. We will be submitting paperwork into the state to request an emergency temporary certificate for Jason, John and Ivan so they have the ability to make decisions if needed. Their licenses are Operator in trainings, with the exception of Jason who does have a T3 full license.

Transfer Station compactor pad –

Plans are done and the contractors have them. P. Wright has been hauling a lot of the millings from the state paving project to fill in the ground where the pad will be installed. Craig Mello will come in and form the pad and get it prepped this week.

Water Treatment plant project –

Since Dave has left, Mike is getting caught up to speed with the project. Chemical totes are here and ready to go. The large chemical tanks will be emptied and the plant will use chemicals from the totes while the work is being done in the tanks. Regular plant maintenance is going on now which happens every year around this time. Filter cleaning, cleaning out the SED basins etc. There are standard operating procedures (SOP's) written up so as long as those are followed everything will be ok.

Federal/state mandate on Lead removal project –

In Essex there is very little lead in the distribution system. N. Ellis shares that there are grants out there to help small towns with the lead removal project. M. Galli and M. Davis will look into it and report back to the board.

Personnel –

New laborer has started and has already reached out to NETTTS regarding obtaining a CDL license. Also is signed up to take a hoisting class required to get a hoisting license. Still have an equipment operator opening we are looking to fill. M. Galli will update the board as needed.

Chief operator position will also need to be filled. M. Galli states there may be internal interest. Board discusses and would like to stay in house if possible.

Budgets –

FY 2025 budgets and capital requests are due January 12th. Board will review budgets at next meeting on January 8th.

Pond Street bridge accident –

There was an accident at the bridge on pond street where a car went off the side of the bridge on the right hand side headed towards Western Ave. M. Galli has talked to Bartlett Inc. who does work on infrastructure that was damaged because of an accident. They work with insurance companies for payment. Bartlett hopefully will be in this week to fix the railing.

Prepared by: Amanda Davis
Amanda Davis

Attested by: [Signature], Member