



Office of the Parking Clerk

30 Martin Street, Essex, MA 01929 | o: (978) 768-7111 | f: (978) 768-2505

APPEAL MUST BE MADE WITHIN 21 DAYS OF VIOLATION

TICKET INFORMATION

TICKET # _____ (on envelope) DATE OF ISSUE: _____

TIME ISSUED: _____ TYPE OF VIOLATION: _____

LOCATION OF VIOLATION: _____

ISSUING OFFICER CALL NUMBER: _____ PENALTY: _____

VEHICLE INFORMATION

REGISTRATION # _____ STATE OF REGISTRATION: _____

VEHICLE MAKE AND MODEL: _____ COLOR: _____

REGISTERED OWNER'S NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____

REASON FOR APPEAL (PRINT CLEARLY)

Please attach any additional information/evidence, including photographs or maps.

OPERATOR'S SIGNATURE

DATE

Your appeal will be reviewed within ten (10) days. Following the review, a decision or a request for additional information will be forwarded to the address given above. Your fine will not increase during the appeal period.

FOR OFFICE USE ONLY

APPROVED: _____

DENIED: _____

AUTHORIZED BY