

# BOARD OF HEALTH MINUTES

Chairperson Lynne Marchetti and Clerk Marlene Sanders, present.  
Health Agent Elaine Wozny present.  
David Driscoll, Board Member,-Absent

Ms. Marchetti called the meeting to order at 6:40 pm, January 31, 2008, at the TOHP Burnham Public Library, 30 Martin Street, Essex.

## Appointments None

## Board of Health Minutes

**January 17, 2008:** Ms. Marchetti entertained a motion for the Board to approve the minutes, as written, for 1/17/08. Ms. Sanders so moved. **Vote: All in favor.**

## Bills Payable

**#306, \$14.36:** Ms. Marchetti entertained a motion for the Board to sign bills payable #306 in the amount of \$14.36 Ms. Sanders so moved. **Vote: All in favor.**

**#307, \$76.76:** Ms. Marchetti entertained a motion for the Board to sign bills payable #307 in the amount of \$76.76. Ms. Sanders so moved. **Vote: All in favor.**

## 2008 Permit Renewals

**Food Service Retail Permit:** Ms. Marchetti entertained a motion for the Board to approve permit # 7 for Village Market. Ms. Sanders so moved. **Vote: All in favor.**

**Milk and Cream Permit:** Ms. Marchetti entertained a motion for the Board to approve permit #4 for Village Market Ms. Sanders so moved. **Vote: All in favor.**

**Permit To Operate Recreational Camp, Overnight Camps Or Cabins, Motel & B&B:** Ms. Marchetti entertained a motion for the Board to approve permit # 2. Essex River House Motel. Ms. Sanders so moved. **Vote: All in favor.**

**Building Permit Applications:** Ms. Marchetti entertained a motion for Elaine to endorse a building permit application to construct a 14'x14' deck on top of existing dining room structure at 11 Redgate Road., Goodwin, Map 8, Lot 27 Ms. Sanders so moved. **Vote: All in favor.**

## Other Issues

**Leave Notification:** Ms. Wozny submitted a family leave notification for 1/22/08-1/25/08. Ms. Marchetti entertained a motion to approve. Ms. Sanders so moved. **Vote: All in favor.**

## BOARD OF HEALTH MINUTES

**Red Cross Request:** Discussion on a training course for CPR. The board directed Elaine to request a refund of money previously paid to the Red Cross for CPR training, as there is no intention at this time to reschedule the cancelled training.

**MA State Massage Therapy Licensing Discussion:** Discussion on the current situation regarding state licensing of massage therapist/bodyworks. Ms. Marchetti relayed her conversation with Steven Nemmers of the State Division of Professional Licensure regarding this. The board discussed the situation in regards to refunding current license holders and agreed to offer refunds to those who have renewed their local Practitioner Permit. Decision to discuss the situation further regarding 2008 Establishment Permits after Ms. Marchetti has had a follow up phone conversation with Mr. Nemmers regarding the state's anticipated timeline. The Board decided to table any decision on this matter until next meeting.

**75R Wood Dr., Jones, Map 4, Lots 118 & 117 :** When reviewing the as built plan for this tight tank, It was discovered that it was installed 40.5 feet from the private well serving this property, rather than the approved 42 foot setback. At the time of final inspection of the tight tank and receipt of the as built plan, the 2500 gallon, H-20 tight tank had been paved over.

The referenced tight tank and requested 42' setback to the private well serving this property was presumptively (via default) approved by DEP on July 19, 2007 (DEP Transmittal No. W136031). DEP was notified of this because of their involvement in this approval. the BOH was notified via a phone call that because they had approved this presumptively, rather than in writing, they could not reply in writing to my request, it was a local matter. This tank was vacuum tested by the manufacturer at the time of installation. After discussion, a motion was made to allow the existing setback, contingent upon the maintenance of a pumping contract which includes inspection of the tank for structural stability for the life of the tank, as well as the recording in the title the separation setback between the well & tight tank

**Food Safety Training:** Ms. Wozny provided the board with a food safety training course sponsored by the Cape Ann Chamber Of Commerce & Gloucester Board of Health. The course is scheduled for April 2, 2008 and May 14, 2008. Elaine requested approval to send out an application to restaurant and food server permit holders to attend this event. **All in favor.**

**Town Website Discussion:** Ms. Wozny provided a template for the new Town website. There was a discussion on the possibilities for inclusion and/or links relating to such concerns as flu's and pandemics, sharps disposal and clinics. Also discussed was a mission statement to be included.

**Annual Report:** Reviewed and discussed. Approved, as amended.

Ck notes. **Turtleback Farm Rd. Septic Plan extension request:** Ms. Wozny informed the board that there were 3 septic permits that would expire very shortly for this property. She was looking for an extension. It was requested that the plans would have to be revised and resubmitted for approval. **All in favor.**

**Requested Body works permit fee refund:** Ms. Wozny brought to the board a request to refund license fees from Joy Ross, a massage practitioner & establishment permit holder. It was

## **BOARD OF HEALTH MINUTES**

decided that we would refund her Individual Massage Therapist permit money but would not refund her money for her Establishment permit as this is still undecided issue. The state has yet decided to handle the Establishment permitting. It was agreed that we would wait until further information on procedure from the state before refunding her money for her Individual Massage Therapist Permit.

**Meeting Adjourned: 8:30 pm**

**Next BOH meeting: 2/15/08**

Prepared by \_\_\_\_\_  
Marion McGough

Attested by \_\_\_\_\_  
Marlene Sanders, Board of Health Clerk