

Ms. Marchetti called the meeting to order at 7:00 pm.

Present: Chairperson Lynne Marchetti, Clerk Marlene Sanders and Agent Elaine Wozny. Medical Director Dr. David Driscoll arrived at 7:10 pm.

Cathryn Stavarakas, 44 Choate Street, in attendance, re: building permit application. Ms. Stavarakas arrived at the BOH office this afternoon, a minute before closing and, as such, her incomplete building permit application could not be included on the agenda for this evening's meeting. The Board answered her questions and requested clarification from both the designer and the contractor prior to sign off.

Bills Payable

Bills Payable # 321, \$379.02: Ms. Sanders made a motion for the Board to approve bills payable #321, dated 8/28/08, in the amount of \$379.02. Ms. Marchetti seconded the motion. **Vote: All in Favor.**

Board of Health Minutes

Minutes for 7/17/08: Ms. Sanders made a motion for the Board to approve minutes, as written, for 7/17/08. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Minutes for 7/31/08: Ms. Sanders made a motion for the Board to approve minutes, as written, for 7/31/08. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Title 5 Inspection Report Reviews

27 Turtleback Road, McKenna, Map 9, Lot 11L: Ms. Marchetti entertained a motion for the Board to send a letter to McKenna, 27 Turtleback Road, Map 9, Lot 11L, stating that they are in agreement with inspector Isaac Rowe, that the system passed the Title 5 inspection performed on 7/11/08. Ms. Sanders so moved. **Vote: All in Favor.**

156R Eastern Avenue, Weinberg, Map 15, Lot 40: Ms. Marchetti entertained a motion for the Board to send a letter to Weinberg, 156R Eastern Avenue, Map 15, Lot 40, stating that they are in disagreement with inspector Lance Demond that the system passed the Title 5 inspection performed on 8/18/08 due to the 7 reasons stated in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

60 John Wise Avenue, TJP Realty Trust, Map 17, Lot 20: Ms. Marchetti entertained a motion for the Board to send a letter to TJP Realty Trust, 60 John Wise Avenue, Map 17, Lot 20, stating that they are in agreement with inspector Joe Ginn that the system passed the Title 5 inspection performed on 8/20/08. Ms. Sanders so moved. **Vote: All in Favor.**

Septic System Design Plan Reviews

Turtleback Road, Van Wyck, Map 9, Lot 11W, Dwelling A: Ms. Marchetti entertained a motion for the Board to disapprove the septic system design for Van Wyck, Turtleback Road, Map 9, Lot 11W, Dwelling A, for the 4 reasons stated in the Agent's Report. Dr. Driscoll so moved. **Vote: All in Favor.**

Turtleback Road, Van Wyck, Map 9, Lot 11W, Dwelling B: Ms. Marchetti entertained a motion for the Board to disapprove the septic system design for Van Wyck, Turtleback Road, Map 9, Lot 11W, Dwelling B, for the 12 reasons stated in the Agent's Report. Dr. Driscoll so moved. **Vote: All in Favor.**

Building Permit Application

45 Grove Street, Taylor, Map 34, Lot 59: Ms. Marchetti entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 8/19/08, for Taylor, 45 Grove Street, Map 34, Lot 59, to build, on a concrete slab, a natural gas heated, free standing garage/studio with utility sink and ½ bath which will be tied in to existing water and public sewer connections. Dr. Driscoll so moved. **Vote: All in Favor.**

22 Lowland Farm Road, DeConto, Map 9, Lot 12E, (Lot 3): Ms. Marchetti entertained a motion for the Board to have Ms. Wozny endorse the building permit application, dated 8/27/08, for DeConto, 22 Lowland Farm Road, Map 9, Lot 12E (Lot 3), to build a 24' x 30' barn with full frost wall foundation and concrete floor. Ms. Sanders so moved. **Vote: All in Favor.**

Other

Leave Notification, Elaine Wozny: Ms. Marchetti entertained a motion for the Board to sign Ms. Wozny's leave notification form for the retroactively requested dates of 8/21, 8/22 & 8/25-26/08. Ms. Sanders so moved. **Vote: All in Favor.**

Discussion Health Fair: Ms. Wozny updated the Board on plans for the Health Fair.

Tracking of Housing, Food Service and Other Miscellaneous Board Issues

25 Centennial Grove, Symmes Update: Ms. Wozny updated the Board on the progress Symmes has made on the clean up of the property. She estimates that they are 80 percent done. Ms. Marchetti indicated that she would like to be included in the final walk through.

Temporary Food Service Permit

Permit #6, Essex Lion's Club, Music Festival 2008, 8/16/08: Ms. Marchetti entertained a motion for the Board to retroactively sign temporary food service permit #6 for the Essex Lion's Club Music Festival 2008, held on 8/16/08 with an outstanding fee of \$30. Ms. Sanders so moved. **Vote: All in Favor.**

Permit #7, Mass Mudders 12th Annual Pig Roast, 9/20/08: Ms. Sanders made a motion for the Board to sign temporary food service permit #7 for the Mass Mudders 12th Annual Pig Roast on 9/20/08. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Permit for Massage Therapy/Bodywork Establishment

Permit #13, Suzanne Muise, Essex Massage Center, 65 Eastern Avenue: Ms. Marchetti recused herself. Dr. Driscoll made a motion for the Board to sign permit # 13 for Suzanne Muise who operates a massage therapy/bodywork establishment at the Essex Massage Center, 65 Eastern Avenue. Ms. Sanders seconded the motion. **Vote: All in Favor.**

BOARD OF HEALTH MINUTES

August 28, 2008

Meeting Adjourned: 8:40 pm

Next BOH meeting: 9/11/08

Prepared by _____
Ann White

Attested by _____
Marlene Sanders, Board of Health Clerk