

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair and Medical Director, Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Ms. Wozny, Health Agent and Ms. White, Administrative Clerk, present.

8:30 am: Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

Dr. Driscoll entertained a motion for the Board to move scheduled Friday morning meetings from 8:30 am to 9:30 am. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Appointments**

8:45 am, James Preston, executor of Mary Duncan Trust, Bob Brophy, Con. Com. Member, and Scott DeWitt and Ray Green, both abutters to the property, and John Duncan all in attendance for discussion of stump grinding and wood mulch storage on the property 0 Story Street, aka 21 Western Avenue. Mr. Preston presented letter stating that; no new stumps will be brought in to that part of the property, grinding of stumps already on site will be intermittent only, the site will be cleared of stumps / wood mulch product within the next 4 to 8 months (no fill will be left on the land) and, finally, the grinding of stumps will be moved uphill to Mr. Duncan's property for future stump delivery and processing. The Board will take this issue under advisement and agreed to have Ms. Wozny approve continuation of grinding work on site following her satisfactory conversation with DEP.

9:15 am, Mr. & Mrs. Michael Ginn, in attendance, for 22 John Wise Ave., Building Permit Application to turn one bedroom into two bathrooms for a total of three bedrooms and three bathrooms. Discussion. See Building Permit Applications.

9:45 am, Dave Clark, Clear Water Industries, in attendance, regarding local regulations waiver for an Orenco Pump and pump presentation. Mr. Clark requested a waiver from our local pump regulations to use this pump in Essex, as it meets or exceeds local regulation requirements. The Board will take this issue under advisement.

- **Minutes**

November 15, 2013: Dr. Driscoll entertained a motion for the Board to approve minutes for November 15, 2013, as written. Ms. Mazzarino so moved. **Vote: All in Favor.**

November 21, 2013: Ms. Sanders made a motion for the Board to approve minutes for November 21, 2013, as written. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

***Approved minutes are available for review in the BOH office or online.***

- **Bills Payable**

#475, \$103.90: Dr. Driscoll entertained a motion for the Board to approve Bills Payable #475, in the amount of \$103.90. Ms. Sanders so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Inspection Report Reviews**

234 John Wise Avenue, Cutter, Map 21, Lot 6: Title 5 inspection was submitted as part of the Board's permission to the owner to clean the existing soil absorption area, rather than replace the system, was reviewed, and Ms. Wozny is in agreement with the determination of the inspector that this system passed the inspection. Informational; no letter necessary.

- **Septic System Design Plans**

19 Soginese Road, Cushing, Map 18, Lot 2: Dr. Driscoll entertained a motion for the Board to disapprove the septic system plan for Cushing, 19 Soginese Road, Map 18, Lot 2 for the 6 reasons listed in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

125R Rocky Hill Road, Cataldo/Harmatiuk, Map 6, Lot 36: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Cataldo/Harmatiuk, 125R Rocky Hill Road, Map 6, Lot 36 for the 6 reasons listed in the Agent's Report. Ms. Mazzarino so moved. **Vote: All in Favor.**

36R (2) Story Street, Kempiski, Map 35, Lot 30C: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Kempiski, 36R (2) Story Street, Map 35, Lot 30C for the 10 reasons listed in the Agent's Report. Ms. Sanders so moved. **Vote: All in Favor.**

15 Lufkin Point Road, aka 0 Lufkin Point Road, Kitsis/Lambert, Map 20, Lot 2B: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for Kitsis/Lambert, 15 Lufkin Point Road, aka 0 Lufkin Point Road, Map 20, Lot 2B. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the BOH office.***

- **Building Permit Applications**

22 John Wise Avenue, Ginn, Map 13, Lot 15: Dr. Driscoll entertained a motion for the Board to approve the building permit application for Ginn, 22 John Wise Ave., to eliminate one bedroom and turn it into two bathrooms, pending review and approval by Ms. Wozny. Ms. Mazzarino so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

2014 Permit Renewals: Dr. Driscoll entertained a motion for the Board to approve and sign permit renewals, as listed below. Further, Dr. Driscoll entertained a motion that all Board members will act as assistant clerks for this meeting, for the purpose of signing volume of permits. Ms. Sanders so moved. **Vote: All in Favor.**

Keeping of Stable Animals Permit, permit #'s:

8, Mimori Ishikawa

9, Julia Ford Carpenter

10, Michael A. Keough

11, Peter Kellerman & Maria Benotti

12, Robin & Ronald Pydykowski

13, James & Susanna McLaughlin

14, Margo Kusulas

15, John Kusulas

- 16, Chris Heim & Ligia Araya
- 17, Lorraine Hardy-Wyatt
- 18, Daphne L. Borden
- 19, Michele Meyer

Food Establishment Permit, permit #'s:

- 3, St. John the Baptist Church
- 4, Blue Marlin Grill
- 5, Maia LLC, dba Dunkin' Donuts
- 6, Diamond LLC, dba Castlekreek Cookhouse & Bar
- 7, Woodman's Inc., dba Lobster Pool
- 8, Woodman's Inc., dba Lobster Trap Hall
- 9, First Congregational Church of Essex
- 10, Essex Elementary School
- 11, Towne Landing, Inc., dba Periwinkle's
- 12, Eben Creek Corp., dba J. T. Farnham's Restaurant
- 13, Cape Ann Golf Course, dba Fairway Pub
- 14, Essex Senior Center
- 15, The Essex Conference & Retreat Center
- 16, Greenbow Corporation, dba Shea's Riverside Restaurant & Bar
- 17, BN Farm, LLC, dba The Farm Bar and Grille Catering
- 18, BN Farm, LLC, dba The Farm Bar and Grille
- 19, DVR Corporation, dba Cape Ann Pizza
- 20, Windward Grill, dba Windward Grille Restaurant
- 21, Timothy S. Hopkins Catering
- 22, First Universalist Church of Essex
- 23, Woodman's Inc., Catering
- 24, Blue Marlin Market, dba Marlin Market Catering

Milk & Cream Permit, permit #'s:

- 1, Fenisha Corp., Schooner's Market
- 2, Blue Marlin Market, dba Marlin Market
- 3, Woodman's Inc., Ice Cream & Milk
- 4, Maia, Inc., dba Dunkin' Donuts
- 5, Chanty, Inc., dba Richdale Store
- 6, BN Farm, LLC, dba The Farm Bar and Grille

Retail Food Permit, permit #'s:

- 2, Blue Marlin Market, dba Marlin Market
- 3, Maia, Inc., dba Dunkin' Donuts
- 4, WE, LLC, White Elephant Shop
- 5, Lark Fine Foods, LLC
- 6, John's Farmstand
- 7, Chanty Inc., dba Richdale Store

Public or Semi-Public Swimming Pool, Hot Tub or Sauna  
Permit #1, The Essex Conference Center

Tobacco Retailers Permit #2, Peter Panagoplos

Disposal Works Installer's Permit, permit #'s:

- 3, Manuel O. Gaipo
- 4, Paul Wright
- 5, Ralph Hobbs, Jr.
- 6, Paul Wilkinson
- 7, Robert T. Wogan
- 8, Philip Stenerson
- 9, Theodore L. Norton
- 10, David Araneo
- 11, Patrick Marshall
- 12, Peter J. Macaro
- 13, Michael J. Ketchopulos
- 14, John Duncan
- 15, George A. Hulbert, Jr.
- 16, Paul Johnson
- 17, Thompson B. Webster
- 18, Lewis A. Vlahos
- 19, Alex A. Filias
- 20, Joshua Roberts
- 21, Patrick Baker

Septage & Offal Hauler Permit, permit #'s:

- 3, Hobbs Co., Inc., DBA Cape Ann Septic
- 4, Wind River Environmental
- 5, Chuck Hulbert Construction
- 6, Lee Pasture Farm, Inc.
- 7, G. H. Ricker, Inc.

***Permits are available for review in the BOH office.***

- **Other Issues**

Leave Use Authorization, E. Wozny: Dr. Driscoll entertained a motion for the Board to approved Ms. Wozny's leave use authorization, as written. Ms. Sanders so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 10:07 am.

**Next BOH meeting: 1/23/14**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Martha Mazzarino, Board of Health Clerk