

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Ms. Sanders, Member, and Ms. Mazzarino, Clerk, present. Dr. Driscoll, Chair and Medical Director, arrived late. Ms. Wozny, Health Agent, present. Ms. White, Administrative Clerk, present.

7:10 pm, Ms. Sanders, acting Chair, opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, Jacob & Janelle Bannon, 1 Turtleback Road, Building Permit Application, in attendance.

- **Minutes**

April 24, 2014 Minutes: Ms. Mazzarino made a motion for the Board to approve the minutes for 4-24-14, as written. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Minutes are available for review in the BOH office.

- **Bills Payable**

#483, \$642.73: Ms. Mazzarino made a motion for the Board to approve bills payable #483, in the amount of \$642.73. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

32 Island Road, Richardson, Map 22, Lot 12: Ms. Mazzarino made a motion for the Board to have Ms. Wozny sign and send a letter to Richardson, stating that the Board is in agreement with inspector Dean Luscomb II, that the system passed the 4-29-14 inspection. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Inspection Reports are available for review in the Board of Health office.

- **Septic System Design Plans**

27 Pond Street, Polley, Map 8, Lot 62: Ms. Mazzarino made a motion for the Board to disapprove the septic system design plan, dated 5-6-14, for Polley, 27 Pond Street, Map 8, Lot 62, for the 4 reasons in the Agent's Report. In addition, condo documents for the property's septic system must be submitted. Ms. Wozny will sign and send the letter. **Vote: All in Favor.**

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

1 Turtleback Road, Bannon, Map 9, Lot 11-I: Ms. Sanders entertained a motion that the Board have Ms. Wozny endorse the building permit application for Bannon, 1 Turtleback Road, Map 9, Lot 11-I for interior renovations and to add a porch & mudroom to the house. Ms. Mazzarino so moved. **Vote: All in Favor.**

35 Dodge Street, Burgeron, Map 41, Lot 23: Ms. Mazzarino made a motion for the Board to have Ms. Wozny endorse the building permit application for Burgeron, 35 Dodge Street, Map 41, Lot 23 to renovate and add footings, foundations, some newly constructed walls and a new deck to existing building which will become a restaurant. The sewer design flow for the entire

property may not exceed DPW allotted flow. Endorsement of this application does not guarantee a food service permit, which must have a separate application. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Tracking of Housing, Food Service and Other Miscellaneous Board Issues**

Essex Lions Club TFE Permit, 1st Annual Essex Police Car Show, Memorial Park, May 18th: Ms. Mazzarino made a motion for the Board to sign TFE #1 for the Essex Lions Club 1st Annual Essex Police Car Show at Memorial Park. Ms. Sanders seconded the motion. **Vote: All in Favor.**

- **Other Issues**

Triathlon 2014: Discussion. Dr. Driscoll entertained a motion for the Board to cancel for 2014, the Essex Youth Triathlon. Ms. Mazzarino so moved. **Vote: All in Favor.**

9 Desoto Drive, Jackson, Condemnation Hearing Follow-Up: The Board is satisfied that Ms. Jackson is in compliance in regards to the enforcement order to remove trash bags from the property and to reinstate water service to her property following repairs.

Leave Use Notification, Ms. Wozny: Ms. Mazzarino made a motion for the Board to approve Ms. Wozny's leave use notifications as written. Ms. Sanders seconded the motion. **Vote: All in Favor.**

Mass in Motion Grant: Dr. Driscoll entertained a motion for the Board to support the joint (with Essex, Rockport, Manchester and Gloucester) regional application for the MDPH Mass in Motion Municipal Wellness and Leadership Initiative Grant. Ms. Mazzarino so moved. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
35 Dodge Street, Curt Burgeron, Building Permit Application: see building permit applications.

Dr. Driscoll closed the meeting at 7:59 pm.

Next BOH meeting: 5-22-14

Prepared by _____
Ann White

Attested by _____
Martha Mazzarino, Board of Health Clerk