

T.O.H.P. Burnham Public Library, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair, Medical Director and Acting Clerk, and Ms. Sanders, Member, present. Ms. Mazzarino, Clerk, not present. Ms. Wozny, Health Agent & Ms. White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:07 pm and announced that the meeting was being recorded.

- **Minutes**

June 30, 2014: Dr. Driscoll entertained a motion for the Board to approve the minutes for June 30, 2014, as written. Ms. Sanders so moved. **Vote: All in Favor.**

July 10, 2014: Tabled until next BOH meeting.

Approved minutes are available for review in the Board of Health office or on-line at essexma.org.

- **Bills Payable**

#490, \$199.16: Dr. Driscoll entertained a motion for the Board to sign bills payable # 490, in the amount of \$199.16. Ms. Sanders so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Inspection Report Reviews**

12 Lufkin Point Lane, Evans, Map 20, Lot 24: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Evans, regarding the property at 12 Lufkin Point Lane, Map 20, Lot 24, stating that the BOH is in agreement with the determination of inspector George Norris, that the system failed the 6-20-14 Title 5 inspection. Ms. Sanders so moved. **Vote: All in Favor.**

36 Story Street, Jantzen, Map 35, Lot 30A: Dr. Driscoll entertained a motion for the Board to sign and send a letter to the property owner stating that further evaluation, in the form of an official soil evaluation, is required to determine estimated groundwater elevation, before the Board makes a determination whether to accept the passing Title 5, as determined by Ralph Simard during his Title 5 inspection, performed on 7-11-14, at 36 Story Street, Map 35, Lot 30A. Ms. Sanders so moved. **Vote: All in Favor**

162 Eastern Avenue, Henderson, Map 15, Lot 37: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Henderson, 162 Eastern Avenue, Map 15, Lot 37, stating that the Board is in agreement with the determination of inspector Jared Clark, that the system serving the property, 162 Eastern Avenue, Map 15, Lot 37, failed the 6-12-14 Title 5 inspection. Ms. Sanders so moved. **Vote: All in Favor.**

156R Eastern Avenue, Weinburg, Map 15, Lot 40: Dr. Driscoll entertained a motion for the Board to have Ms. Wozny sign and send a letter to Weinburg, stating that the Board is in agreement with the determination of the inspector, that the system serving 156R Eastern Avenue, Map 15, Lot 40, passed the Title 5 inspection performed by Jonathan Granz on 6-27-14. Ms. Sanders so moved. **Vote: All in Favor.**

Title 5 reports are available for review in the Board of Health office.

- **Building Permit Applications**

72 Belcher Street, Allsoff Design / Schilling, Map 17, Lot 1: Dr. Driscoll entertained a motion for the Board to give retroactive approval to the building permit application previously endorsed by Ms. Wozny to remodel the kitchen, bath, pantry, replace 5 windows, square off corner, install split zone for air conditioning to the Schilling property at 72 Belcher Street, Map 17, Lot 1. Ms. Sanders so moved. **Vote: All in Favor.**

Building Permit Applications are available for review in the Building Inspector's office.

- **Other**

TFE Permit #26, Apple Street Farm, Brandywine Bash, 35 Apple St., August 8-9, 2014: Dr. Driscoll entertained a motion for the Board to sign permit #26 for Apple Street Farm's Brandywine Bash August 8 & 9, 2014. Ms. Sanders so moved. **Vote: All in Favor.**

TFE Permit #27, North Shore Bible Church, Family Fun Day, Memorial Park, August 14, 2014: Dr. Driscoll entertained a motion for the Board to sign permit #27 for North Shore Bible Church's Family Fun Day August 14, 2014. Ms. Sanders so moved. **Vote: All in Favor.**

Camp Permit #3, Essex Salt Marsh Camp, Mass Audubon, 82 Eastern Ave., August 4 – 15, 2014: Dr. Driscoll entertained a motion for the Board to sign camp permit #3 for Mass Audubon's Essex Salt Marsh Camp August 4 – 15, 2014. Ms. Sanders so moved. **Vote: All in Favor.**

Marlene Sanders letter of resignation: Ms. Sanders letter of resignation, effective August 31, 2014, was submitted to and accepted by the BOH Chair, Dr. David Driscoll.

Allison Roderick letter of interest to BOH and recommendation to BOS: Ms. Roderick's letter of interest to fill the Board of Health position vacated by Marlene Sanders, effective September 1, 2014, was submitted to and accepted by BOH Chair, Dr. David Driscoll. Dr. Driscoll Signed a letter of recommendation to the Board of Selectmen recommending Ms. Roderick to fill this position.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Ms. Wozny, Flex Time: The BOH approved Ms. Wozny's request to be able to use flex time to compensate for Board meeting attendance.

Dr. Driscoll closed the meeting at 7:40 pm.

Next BOH meeting: 8-14-14

Prepared by _____
Ann White

Attested by _____