

1819

2007

ESSEX,
MASSACHUSETTS
ANNUAL REPORT

2007



TOWN OFFICERS'
ANNUAL REPORT
ESSEX, MASSACHUSETTS
2007

IN MEMORIAM

of those who have served the Town

Nancy Swallow Chianciola - Treasurer/Tax Collector

Thomas H. Fougere - Personnel Board

Ethel A. Geddes - School Secretary

Raymond D. Maxfield - Fire Department Engineer

Charles K. Ridge - Board of Public Works Commissioner

TOWN OF ESSEX
ELECTED TOWN OFFICERS
2007-2008

BOARD OF ASSESSORS

Barry Ewing	Term Expires 2008
Richard S. Cairns, Chairman	Term Expires 2009
Kurt Wilhelm	Term Expires 2010

BOARD OF HEALTH

David Driscoll	Term Expires 2008
Marlene Saunders	Term Expires 2009
Lynne M. Marchetti, Chairperson	Term Expires 2010

BOARD OF LIBRARY TRUSTEES

Mary Hickey	Term Expires 2008
Gillian Palumbo	Term Expires 2009
Beth Cairns	Term Expires 2010

BOARD OF SELECTMEN

A. Raymond Randall, Jr.	Term Expires 2008
Jeffrey D. Jones	Term Expires 2009
Mark Lynch, Chairman	Term Expires 2010

CONOMO POINT COMMISSIONERS

A. Raymond Randall, Jr.	Term Expires 2008
Jeffrey D. Jones	Term Expires 2009
Mark Lynch	Term Expires 2010

CONSTABLE

Ronald E. Feener	Term Expires 2008
Roger W. Lander	Term Expires 2008

ESSEX HOUSING AUTHORITY

Harold Addison	Term Expires 2008
Glenn Boutchie	Term Expires 2009
Gloria Story (State Appointee)	Term Expires 2010
Diane R. Polley	Term Expires 2011
Beth Cairns	Term Expires 2012
Al Utenis, Superintendent	

PLANNING BOARD

Michael Cataldo	Term Expires 2008
Robert S. Fitzgibbon	Term Expires 2008
Kimberly A. Drake	Term Expires 2009
Amy Reilly, Co-Clerk	Term Expires 2009
L. William Holton, Co-Clerk	Term Expires 2010
Scottie Robinson, Chairperson	Term Expires 2011
Andrew St. John	Term Expires 2012

SCHOOL COMMITTEE

Karen A. Gaudiano Term Expires 2008
Ann O. Cameron Term Expires 2009
Susan Gould-Coviello Term Expires 2010

TOWN CLERK

Sally A. Soucy Term Expires 2010

TOWN MODERATOR

David J. Lane Term Expires 2008

**TOWN OF ESSEX
APPOINTED TOWN OFFICERS
2007-2008**

	Date of Expiration
ACTION, INC. REPRESENTATIVE	
Robert Cameron	June 30, 2009
ADA COORDINATOR	
William Sanborn	June 30, 2008
ANIMAL HEALTH INSPECTOR	
Pamela Stone	March 1, 2009
APPEALS BOARD	
Margaret M. Nelson	February 1, 2009
Michael Davis	February 1, 2010
Edwin Perkins	February 1, 2011
Richard Carter – Alternate	February 1, 2009
Rolf Madsen – Alternate	February 1, 2009
Gilbert Guerin, Jr. – Alternate	February 1, 2010
BOARD OF PUBLIC WORKS	
Paul Rullo	May, 2008
Trescott DeWitt	May, 2009
Walter Rich	May, 2010
BOARD OF REGISTRARS	
Vickie Cataldo	June 30, 2008
Dawn Burnham	June 30, 2009
Marilyn Browning	June 30, 2010
BUILDING INSPECTOR	
William Sanborn	June 30, 2008

ASSISTANT BUILDING INSPECTOR L. William Holton	June 30, 2008
BURIAL AGENT Blake Story	June 30, 2008
CABLE TV REGIONAL REPRESENTATIVE Nancy Dudley	
CATV REPRESENTATIVE Daisy Nell Collinson	June 30, 2008
CENSUS LIAISON Sally Soucy	
CIVIL DEFENSE DIRECTOR Richard Carter	June 30, 2008
ASSISTANT CIVIL DEFENSE DIRECTOR Glenn Boutchie	June 30, 2008
CONOMO POINT PLANNING COMMITTEE (Appointed at 5/1/2006 ATM) Charles Burnham Susan Coviello Kimberly Drake Gilbert Guerin Mark W. Lynch Rolf P. Madsen, Chairman George Marsh Gordon Martin Edward T. Neal Anthony Palumbo Kurt Wilhelm James Witham	
CONSERVATION COMMISSION Wallace Bruce	June 30, 2008
Philip Caponigro	June 30, 2008
Elisabeth Frye	June 30, 2008
Shirley Singleton	June 30, 2008
Robert Brophy	June 30, 2009
Stephan Gersh	June 30, 2009
James Rynkowski	June 30, 2010
COUNCIL ON AGING Effie Andrews	June 30, 2008
Walter Andrews	June 30, 2008
David Elwell	June 30, 2008
Irene Bowman	June 30, 2009
Sally Dort	June 30, 2009
Arlene Pizzo	June 30, 2009
Rosemarie Carr	June 30, 2010

Roger Lander, Chairman	June 30, 2010
Thayne Symmes	June 30, 2011
Vacancy	June 30, 2011
Vacancy	June 30, 2011
DOG CONTROL OFFICER	
Rob Steach	June 30, 2008
ELECTRICAL INSPECTOR	
Ramie Reader	June 30, 2008
ASSISTANT ELECTRICAL INSPECTOR	
John Shields	June 30, 2008
ESSEX CULTURAL COUNCIL	
Lisa Lunnan	June 30, 2008
Kim Pederson	June 30, 2008
Gail Pepe, Chairperson	June 30, 2008
Katrina Haskell	June 30, 2009
Peggy Duff	June 30, 2010
FENCE VIEWERS	
Board of Selectmen	June 30, 2008
FIELD DRIVERS	
All Patrolmen	June 30, 2008
FINANCE COMMITTEE	
David Burbridge	May, 2008
Edward Lafferty	May, 2009
Jeffrey Soulard, Chairman	May, 2009
James F. Horrocks	May, 2010
Gordon Martin	May, 2010
FIRE CHIEF	
Richard Carter (Appointed by Fire Engineers)	
FIRE DEPARTMENT ENGINEERS	
Daniel Doucette	June 30, 2008
Paul Doucette	June 30, 2008
FOREST FIRE WARDEN	
Richard Carter	June 30, 2008
HARBORMASTER	
Peter G. Silva	
HARBORMASTER ASSISTANTS	
Robert MacIntyre	June 30, 2008
James O'Brien	June 30, 2008
David Kent	June 30, 2009
Richard Lutes	June 30, 2009

James Simpson	June 30, 2009
Westley Burnham	June 30, 2010
John Raymond	June 30, 2010
Paul Thistlewood	June 30, 2010
HARBORMASTER DEPUTY	
Sam Gianni	June 30, 2009
HAZARDOUS WASTE ADVISOR	
Vacant	June 30, 2008
HISTORICAL COMMISSION	
Robert Coveillo	June 30, 2008
Cynthia Cameron	June 30, 2009
Vacancy	June 30, 2010
Britta Karlberg	June 30, 2010
Kurt Wilhelm	June 30, 2010
LOCAL EMERGENCY PLANNING COMMITTEE	
Richard Carter	June 30, 2008
Mark Lynch, Selectmen's Liaison	June 30, 2008
Peter G. Silva	June 30, 2008
Elaine Wozny	June 30, 2008
Paul Goodwin	June 30, 2008
LONG TERM PLANNING COMMITTEE	
Maureen Appleyard	April 23, 2010
Westley Burnham	April 23, 2010
John E. Corcoran	April 23, 2010
Robert Coviello	April 23, 2010
Michael Dyer	April 23, 2010
Michael French	April 23, 2010
Tom Guertner	April 23, 2010
Edwin Howard	April 23, 2010
Peter Kellerman	April 23, 2010
Susan Lufkin	April 23, 2010
Eamon McGilligan	April 23, 2010
George Marsh	April 23, 2010
Andrew St. John	April 23, 2010
Robert Teel, Chairman	April 23, 2010
Tom Lang (Alternate)	April 23, 2010
Susan Talbot (Alternate)	April 23, 2010
A. Raymond Randall, Jr. (Selectmen's Liaison)	April 23, 2010
Wallace Bruce (Conservation Commission Liaison)	April 23, 2010
Rob Fitzgibbon (Planning Board Liaison)	April 23, 2010
Paul Goodwin (Board of Public Works Liaison)	April 23, 2010
Gordon Martin (Finance Committee Liaison)	April 23, 2010
Peter Silva (Police Department Liaison)	April 23, 2010
MASSACHUSETTS AREA PLANNING COUNCIL REPRESENTATIVE	
Peter Phippen	June 30, 2010

OPEN SPACE COMMITTEE

Rebecca Dawson June 30, 2008
Martha Hoar June 30, 2008
Julie Scofield June 30, 2008

PERSONNEL BOARD

Russell W. Copeland, Jr. June 30, 2008
Vacancy June 30, 2009
Mark Osburn June 30, 2010

PLAYING FIELDS COMMITTEE

Paul Goodwin June 30, 2008
Jeffrey D. Jones June 30, 2008
James O'Neil June 30, 2008
Richard Trembowicz June 30, 2008
Susan Taylor June 30, 2008
Jessica Lamothe – Alternate June 30, 2008

PLUMBING & GAS INSPECTOR

Richard Corriere June 30, 2008

ASSISTANT PLUMBING & GAS INSPECTOR

Michael Twomey June 30, 2008

POUND KEEPER

Chris Venti June 30, 2008

RANGERS, CRANE WILDLIFE REFUGE

Donald A. Paquin June 30, 2008

SENIOR CENTER COMMITTEE

Walter Andrews (Council on Aging) June 30, 2008
Cathy Galli (Cub Scouts) June 30, 2008
Warren Grant (Lions Club) June 30, 2008
Evelyn Hickey (Friends of COA) June 30, 2008
Sue Kane (Brownies) June 30, 2008
Roger Lander June 30, 2008
Georgeann Lane (Girl Scouts) June 30, 2008
Gloria Story (Senior Citizens' Club) June 30, 2008
Diane White (Boy Scouts) June 30, 2008

SHELLFISH ADVISORY COMMISSION

Michael Matheson June 30, 2008
Keith Woodman June 30, 2008
Vacancy June 30, 2008
Robert Fitzgerald June 30, 2009
Leonard Woodman June 30, 2009

SHELLFISH WARDEN

Paul Thistlewood June 30, 2008

SHELLFISH WARDEN DEPUTIES

David Sargent	June 30, 2009
Stephen Hartley	June 30, 2010
William Knovak	June 30, 2010

SURVEYORS OF LUMBER, WOOD & BARK

Dana Carter	June 30, 2008
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TOWN CLERK'S ASSISTANT

Dorothy Elwell	June 30, 2008
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TOWN COUNSEL

Kopelman and Paige	June 30, 2008
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TREASURER/TAX COLLECTOR

Virginia Boutchie	June 30, 2010
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YOUTH COMMISSION

Ann Cameron	June 30, 2008
Tricia Soulard	June 30, 2008
Lynne Anne Hagar	June 30, 2009
Karen Wright	June 30, 2009
Katrina Haskell	June 30, 2010
Kathleen Pennoyer	June 30, 2010

BOARD OF SELECTMEN

CONOMO POINT COMMISSIONERS

2007 was a challenging and productive year for the Town. The Board of Selectmen has reviewed and acted upon numerous issues, the highlights of which are covered below. We have been honored to serve the Town's residents over the past year and we look forward to completing various initiatives and addressing new challenges in the year ahead.

Wastewater: The sewer project that involved so much public money and effort on the part of multiple groups is beginning to bear fruit. Specifically, the Town has been allowed to discontinue the Department of Environmental Protection (DEP) mandated water sampling and public warning program and the Division of Marine Fisheries is beginning to study the opening of additional clam harvesting areas.

Senior Center/Scout House: The new Senior Center was completed and is being enjoyed by our seniors and other groups alike. The project was financed by local donations of about \$22,000, Town funds of about \$75,000, and a State grant in the amount of about \$676,000. Programs are already flourishing at the Center and the additional space and modern conveniences are very helpful to the building's users.

High School/Middle School: Construction of our new high school/middle school on the Lincoln Street site in Manchester has begun and new athletic fields are already in place. The total project is

scheduled for a completion date of 2009. The financing of the project has been extremely favorable as approximately \$25 million was borrowed at a rate of 4%, a full percentage point lower than projected. The project has also been placed on the Massachusetts School Building Authority's construction grant list and State aid appears to be very promising.

Town Office Building and Facilities: Architects have now delivered to the Town a comprehensive set of bid-ready plans and specifications that would guide renovations that would fully restore the exterior of the Town Hall building at a price of about \$1.5M. However, before we embark upon that path, the Selectmen feel that it is necessary to develop a comprehensive plan for the future of Town buildings. A group of interested citizens continues to assess and recommend possible solutions to remove or replace the current buildings that need major repairs. These would include the Police and Fire Headquarters as well as Town Hall.

Dog Complaints: The Board has been involved with numerous complaints about residents who are unable to control their pets. This issue seems to be ongoing and the Selectmen are pleased to announce the recent appointment of a qualified dog officer who is on call to handle the dog issues as they arise. The Dog Officer can issue fines on an as needed basis and perform much of the legwork that the Board was doing on its own.

Conomo Point: The Conomo Point Planning Committee continues to address the long time issue of the property at Conomo Point. This is also part of the Final Judgment with the DEP aimed at solving our wastewater problems in the Town. Presently, we have informed the DEP that no properties will be occupied after the expiration of the leases at the end of 2011. Further, the Town will need to advise tenants during the summer of 2009 relative to procedures that will be necessary at least expiration. The Board of Selectmen continues to act as the Conomo Point Commissioners in handling all transfers or assignments of leases and explaining the current terms of the leases and their expiration date. We as a Board will continue to work with the Conomo Point Planning Committee to insure that the Town is apprised of all implications in trying to protect this valuable resource for the enjoyment of future generations.

Route 133 Reconstruction Project: The necessary steps that must be taken by the Massachusetts Highway Department before putting the project out to bid are almost completed. The project received a sizeable budget estimate increase from its former cost of about \$2.5M to a \$6.1M figure that was a product of the completion of the 100% design benchmark. We are hopeful that bidding will occur in the fall of 2008 with construction to begin thereafter.

Long-Term Planning Committee: The Board appointed and charged a long-term planning committee with drafting a strategy and vision that embraces the Town's history and culture with distinct consideration of economic, social, and environmental issues. Numerous volunteers from the town stepped forward to offer their services. The Committee has had several meetings over the past year and we look forward to its progress and recommendations in the coming year.

Town Website: The Town funded the development of a new website at a Special Town Meeting held in November of 2007. The basic underpinnings of the site have been completed and we hope to offer this new tool to our residents in April or May of 2008. We are excited about the improvements in communication that will be realized from this investment.

The Board of Selectmen would like to thank all of our employees and volunteers for the great job that they do each and every day. The efforts of all the Town Boards, employees, and volunteers sustain the quality of life in Essex that we all enjoy.

Respectfully submitted,
Mark W. Lynch, Chairman
Jeffrey D. Jones
A. Raymond Randall, Jr.

ACTION, INC.

Thank you for the invitation to submit our annual Essex town request to you for your consideration.

I know you would be interested that the First National Bank of Ipswich (Essex Branch) has given us two vans full of new toys for the annual Project Up-Lift program. Eleven Essex residents volunteered time to accumulate these gifts for Christmas.

Our Homemakers program has served eleven (11) Essex residents over the past year. We provided 2500 hours of care to these elderly individuals. The cost of the service was \$52,600.00. This helps keep these elderly residents in their homes instead of nursing homes. The elderly really rely on this help.

Our emergency shelter gave housing and case management to two (2) Essex residents that were homeless. We don't serve many from Essex but it is available when needed.

We also provided one family three (3) days in a motel during a very cold and snow filled weekend. The family later moved in with the wife's parents.

We provided 36 households with fuel at a cost of \$19,328.00. Also we made it possible for free oil delivery of 150 gallons to six (6) more house holds. This was achieved at a cost of \$2,336.00.

Our Weatherization program provided insulation, burner replacements and repairs to thirteen (13) Essex residents. This amounted to \$12,400.00.

Our Advocacy program assisted five (5) residents with referrals to D.T.A. for food stamps, free dental health care, utilities assistance and legal services.

We provided training to two (2) Essex residents at a cost of \$7,000.00. This training is a pathway to a good job.

We are asking for your financial support to assist us in supplementing our funding of \$1,000.00 to maintain these services.

Sincerely,
William C. Rochford, Executive Director

ADULT LEARNING CENTER

Effective December 1, 2007, Wellspring House, Inc. and the Adult Learning Center at the Sawyer Free Library reached an agreement that, with the retirement of long-time ALC program coordinator Margaret McBride, Wellspring House would take over the management and operation of the GED and ESOL programs offered at the Sawyer Free Library. Wellspring has a longstanding commitment to community education, and we are pleased to be in a position to continue the ALC's very successful programming.

The students currently enrolled in the ALC's ESOL program are working hard to develop both their written and spoken English skills. They work as cooks and service staff in local restaurants, they clean offices, factories and homes, they work in local construction, painting and fish-processing companies. All of them are intelligent and hard-working, and they are committed to improving their lives and their job prospects in their new country. They diligently attend their evening tutoring sessions to work on their English skills, even after putting in many hours at their "day" jobs. As of this writing, there are 18 ESOL students and 15 tutors at the ALC.

The students currently enrolled in the ALC's GED program are likewise working hard to improve their skills and their job prospects. A GED today is essential for many jobs and certainly a prerequisite to access the higher education that most living-wage jobs require. Many of the individuals in this program have had unfortunate educational and personal experiences that they are trying hard to overcome. They work to master each academic area called for by the GED and feel justifiably proud when they pass the GED Exam. There are currently 6 GED students at the ALC.

Wellspring intends to move slowly in introducing change to the Adult Learning Center. By the beginning of the next fiscal year (July 1, 2008), we will begin to blend the best of the experience Wellspring has acquired over our years of offering education and training programs with the best of what has been developed over 18 years at the Adult Learning Center.

We appreciate the steady support of the Town of Essex.

Nancy Goodman, Director of Community Education

ANIMAL HEALTH INSPECTOR

During 2007 there were no confirmed cases of rabies in Essex. Rabies has been on the increase in surrounding towns and State officials still urge pet owners to keep their animals current on rabies vaccines as required by law.

Ten dog bites involving people were reported in 2007. All these dogs were quarantined and were negative for rabies. Nineteen cats were quarantined for rabies observation, as required by State law, for having "wounds of unknown origin" and were also negative for rabies. The coyote population continues to increase in Essex causing concerns with pet and livestock owners. Pet owners are encouraged to keep their animals in at night. Fischer cat activity has been on the increase this year with many cat owners losing their pets. Fischer cats are also attacking and killing farm animals, especially chickens.

In November 2007, I attended the annual Animal Health Inspection meeting held at Essex Aggie. Along with the annual rabies updates, topics discussed included current Zoonotic diseases, barn inspections, and continued discussions on terrorism. This meeting is always informative.

Routine barn inspections were done and the barn book was turned in to the Department of Animal Health in Boston.

Respectfully submitted,
Pamela Stone, CVT, Animal Health Inspector

BOARD OF ASSESSORS

The news in 2007 has been filled with the turmoil in the real estate markets. This has led to some misunderstanding of what has transpired in the setting of real estate values in the past year. As most of you know, values are established on the basis of fair market sales. The sales analysis used for the current values were from 2005 and 2006, the last two years for which we have complete data. In those years the market trends show a continued rise in sale price relative to assessed value. What is also in evidence in those years is a slowing of price increases. From 2002 to 2005 Essex was experiencing increases of 25% to 30% each year. In the years of our analysis for current values that increase in sales price assessed values has slowed to around 8%, with more rapid decline in the fourth quarter of sales activity.

In brief, this means that assessed values chase the market values. When market values begin to rise, assessed values will continue downward until sales analysis reflects the upward trend. And speaking of upward trends, since property values and the tax rate are inversely related, when values fall, the tax rate rises.

The Assessors have moved forward in improving technical support and services. This year we upgraded our computer software and consolidated our personal property data with our real property data. The Assessors, Kurt Wilhelm, Barry Ewing and Dick Cairns, as well as our Clerk, Gillian Palumbo, have taken training courses in the use, new applications, and changes of the updated systems. By the reading of this report, hopefully, the data in the Assessors Office will be available online. We have also begun negotiations to remap the town. This will be a three year project at the very least.

I want to thank Kurt and Barry for their work this year from Conomo Point issues to checking Building Permits, their teamwork has been invaluable.

I also want to thank Gillian, whose contributions to the smooth running of our office are so crucial. Though faced with constant demands from the public and the Board, she serves both effectively and graciously, providing understanding, knowledge and the institutional history which keeps the Assessors' Office running as efficiently as it does.

Respectfully Submitted,
Richard Cairns, Chairman

BOARD OF HEALTH

In 2007 the Board of Health lost two of its members. Both Sandra Pelkie-MacIntyre and Chairperson Kelly Burnham Hurlburt vacated their seats when they moved out of town. Lynne Marchetti was re-elected to another 3-year term as a Board member in the annual spring election and was elected by the Board as Chair after Ms. Pelkie-MacIntyre's resignation. Marlene Sanders, RN, was elected as Board member to fill Ms. Pelkie-MacIntyre's position and Ms. Hurlburt's seat remained vacant for the last few months of the year. Elaine Wozny remained as Board Administrator and Ann White continued as Board of Health Administrative Clerk. Partners Home Care continued to be contracted to provide routine Public Health Nursing Services and Mario Salvatore continued as our contracted food service inspector.

The Board had an active year in 2007. We -

- Issued 12 Disposal Works Construction Permits.
- Sponsored 3 flu vaccination clinics for seniors and high risk residents.
- Performed seasonal weekly monitoring and water sampling of four public & semi-public town swimming areas.
- Investigated 19 complaints.
- Reviewed 21 Title 5 Inspection Reports.
- Issued 88 septic system abandonment permits for properties connecting to public sewer, and performed abandonment inspections on the properties.
- Reviewed 42 building permit applications.
- Reviewed 38 pre-construction and as-built septic system design plans.
- Witnessed soil testing on 17 existing & proposed lots.
- Performed 124 inspections of food service establishments.
- Licensed 40 Septic System Installers.
- Issued 3 Recreational Camp for Children licenses and performed associated inspections.
- Issued 42 Food Service Permits (Retail, Establishment, Non-profit, & Catering).
- Issued 27 Temporary Food Service Permits.
- Issued 5 Milk & Cream Permits.
- Issued 19 Bodywork Establishment Licenses.
- Issued 20 Bodywork Practitioner Permits.
- Issued 11 Septic Haulers Licenses.
- Issued 37 Keeping of Animals Permits.
- Issued 5 Retail Tobacco Sales Permits.
- Issued 2 Bed & Breakfast/Hotel/Motel Permits.
- Provided investigation and followed up as required by MA Department of Public Health for the following 16 reportable diseases -
 - Campylobacter Enteritis – 1 case
 - Hepatitis, Type C – 1 case
 - Lyme Disease – 10 cases
 - Salmonellosis – 2 cases
 - Pertussis - 1 case
 - Streptococcus Pneumoniae – 1 case

We continue to provide education and outreach to our citizens & neighbors. We hosted an emergency planning presentation, *Cape Ann's Plan: An Overview*, and a lively, well attended presentation on lyme disease, presented by MA Department of Public Health. We plan to continue educational presentations in our community and collaborate with other local communities. We continued our recycling program for the replacement of mercury thermometers and instituted a sharps (syringes, lancets, etc.) collection program. Please call our office for information on either of these programs or for suggestions as to a program you would like to see implemented.

We continue to provide professional and prompt services and disseminate information to the public. We work closely with the Town's Animal Inspector, Pam Stone. We work to assure the safety of Essex residents & those who visit our community by permitting and inspecting our permanent and temporary food service establishments. To further assure compliance with regulations & the safety of our dining patrons, the Board of Health hosted two choke saver trainings for our establishments. We seasonally sampled & monitored our public & semi-public bathing beaches in town. One of our fresh water swimming areas was closed briefly twice this summer. We continued to participate in the annual Safety Day, and distributed information on a broad variety of health issues including bicycle and water safety, lyme disease, West Nile Virus, and emergency preparedness. Our Board members and agent, attended seminars and meetings to remain current in many of the vast Board of Health broad responsibilities.

Our Board of Health belongs to a Health emergency response collaborative with area communities of Danvers, Beverly, Salem, Peabody, Lynn, Saugus, Gloucester, Nahant, Rockport, Marblehead, Swampscott, Hamilton, Wenham, and Manchester-by-the-Sea. The North Shore Cape Ann Emergency Response Collaborative has valuable emergency preparation information, including available educational trainings on their website, www.nscalert.org, as well as information on how you can become a much needed volunteer to help your community in the event of a health emergency. Emergency response personnel of Rockport, Gloucester, Manchester and Essex have joined forces together with Addison Gilbert Hospital to advance our pandemic and all emergency response planning. The Cape Ann communities hosted an informational night on Potassium Iodide (KI), which may be used in the event of a radiological emergency. Our Board of Health, along with our neighboring communities, worked diligently at offering and distributing KI tablets to the public. We are proud to be part of this planning group, which is one of the most advanced in the state.

The Town and Board of Health continue toward the goal of correcting our longstanding issue of inadequate sewage disposal. Legal action was taken against the few outstanding properties that have not yet completed their mandated sewer connection.

The Board of Health continues to meet every two weeks. The public is welcome to attend these meetings. If you would like to discuss an issue, please call our office in advance to be placed on the agenda.

Respectfully submitted,
Lynne Marchetti, Chair

BOARD OF PUBLIC WORKS

In 2007 all departments continued working together as a team to provide excellent service to the residents of Essex. Carl Brown retired after almost 32 years of dedicated service to the Town. Carl worked in all departments of the DPW and was a very conscientious, loyal and valuable employee who will be missed. Some faces have changed or moved into new positions in recent years in the DPW. These individuals have embraced their roles and have worked diligently to provide excellent service to the Town.

The new highway garage has been in use for 1 year. This has been a tremendous asset to assist with maintenance, storage, and overall departmental procedures. It seems almost every year this area endures at least one significant storm which tests our personnel, equipment and infrastructure. The Town received FEMA/MEMA funds totaling \$18,556 for its efforts in dealing with the April Nor' Easter on Patriots Day. This covered personnel and equipment used during the event, repairing a railing at the Municipal Parking Lot, etc. There is about \$13,000 of repairs to the Conomo Point sea wall scheduled to be repaired in the spring of 2008. These funds will also be used to compensate the outside contractor performing this work. Due to this storm, heavy rains on June 2, 2007, and past storms, the Highway Department spent much of 2007 repairing drainage problems throughout the Town. Most of these problems involved edge of road repairs. Many swales and/or berms were also installed to divert runoff. Other more extensive repairs were replacing a catch basin on Martin Street, and raising 3 basins on the same road. A catch basin and replacement drain were installed on Wood Drive and Spring Street. Also the Highway Department repaired a drain on Western Avenue and assisted with extensive repairs of drainage, sidewalks, and the retaining wall near the Town Hall.

The Town used \$88,785 of Chapter 90 funding to have paving work done on Island Road, Landing Road, and Conomo Point Road. Two sections of Island Road were overlaid with asphalt to finish the overlay on that road that has been done in sections over recent years due to financial constraints. Conomo Point Road had a 1400' section of overlay done to its "worst" section. Possibly in 2008 we can overlay from Harlow Street to the portion that was done this year. Landing Road was overlaid from 9 Landing Road up to the Transfer Station. This road was a top priority due to its deteriorating condition and the fact that it is utilized by most of the residents of Essex. Before the overlay was done there was repair to the footing of the culvert over the Alewife Brook. 318 Feet of guard rail and 1067 feet of curb were also installed on Landing Road. The improvements made to this road will ensure safer passage for residents using the Transfer Station.

Along with the aforementioned tasks the Highway Department kept all ball fields mowed and trimmed, cut roadside brush, patched potholes where applicable and performed (or assisted outside contractors) with tree removals. We also performed snow removal and ice removal procedures on all public roadways and sidewalks. 252 catch basins were cleaned as well as all traffic lines and crosswalks being painted and most roadways were swept by outside vendors. Many other highway related tasks such as road/edges of road grading, sign installation, assisting with transfer station operations and the like were also done in 2007.

The Spring Street Cemetery had 17 interments in 2007. The grounds were kept well mowed and trimmed in this cemetery as well as the ancient cemetery on Main Street. This work is primarily done with highway department personnel and part time employees. We hope to continue keeping

the grounds well maintained as well as work on performing foundation work on leaning monuments.

The big event at the Transfer Station this year was the obvious improvement to the roadway which makes visiting this site more enjoyable. In 2007, Essex residents discarded 1333 tons of refuse and recycled 351 tons of various recyclables. A larger cardboard recycling trailer is now being used to handle the increase of this item as well as reducing hauling fees. However both the refuse and total recycling numbers are down from a year ago. 99 residents attended a Household Hazardous Waste Day provided by Clean Harbors and Essex DPW personnel. Also Covanta offered a Mercury Recovery Day to assist in keeping mercury bearing products out of the waste stream. Both events were provided at no cost to residents and are helpful for the environment.

In 2007, 88,281,500 gallons of potable finished water was pumped from the water treatment plant. This is an average usage of 60.9 gallons per day per person. With so few year round connections (950) and ever increasing operating costs, there is a strong likelihood for a rate increase in 2008. Efforts are being made in an attempt to keep costs down but most costs have little or no flexibility. We have begun to look at ways to conserve energy cost. Also in 2007, the Town conducted a leak detection survey along a portion of its distribution system (John Wise Avenue, Main Street, Southern Avenue, and Winthrop Street). No leaks were found in the system. In 2008, other portions of the system will also be tested.

Two of our groundwater wells were cleaned and rehabilitated. Our security system was improved and updated for our treatment plant and wells. Water Department personnel performed 5 new water taps for new, year-round services and 1 seasonal service. We also rebuilt 6 hydrants and maintained all hydrants throughout the system. Hydrant flushing was done in the fall as well as gate box exercising and cleaning. These are important annual Operating & Maintenance (O&M) procedures for the Town's distribution system. Personnel also repaired/replaced 4 old iron services with 1" plastic services. There was a water main break repaired on Landing Road near the culvert. Fortunately this occurred before paving was done. In 2007, we have continued to install new meters and new meter readers in an effort to promote efficiency for drive-by reading.

Inside the Treatment Plant annual cleaning and O&M was done on the facility, chemical feed pumps and treatment processes. The water was tested daily for PH, turbidity, color, manganese and chlorine. All DEP mandated quarterly testing sampling was gathered by the Water Department personnel and brought to a Massachusetts certified lab for quality testing. All results came back within DEP parameters. Monthly bacteria testing was done at various approved locations throughout the Town. All results were in compliance. The Department continues to keep this facility and grounds well maintained and clean.

In 2007, Essex sent 29,447,599 gallons of wastewater to Gloucester for treatment. As of December 31, 2007, there are 548 connections, of a possible 847 to the Town's wastewater system. The wastewater collection system operations, billing and other procedures are relatively new to the Town and our personnel. There have been some unexpected issues that the sewer/DPW personnel have dealt with or are in the process of handling accordingly. Per the City of Gloucester's request, we have added chemical for odor control at 2 of the 5 lift stations. We

continue to monitor flows, readings, etc. on a daily basis to ensure proper record keeping and documentation.

Wastewater personnel installed 1 grinder pump in the sewer service area due to the building on a vacant lot. A leak in the 1 ½" pressure line at #117 Western Avenue was repaired by Town Personnel, the installing contractor reimbursed the Town for this repair. Maintenance was performed on all five lift stations and pertinent appurtenances involving the collection system including grinder pumps. The Wastewater Department also connected the service for the Ship Building Museum.

The Wastewater Department continues to deal with ongoing maintenance issues on grinder pumps. We are working with the manufacturer on dealing with a recurring problem within the units. Personnel responded to 72 grinder pump alarms during off hours. Most of these were due to the pressure bells, electrical problems or improper homeowner disposal procedures.

In closing, the Department wishes to thank all Town boards, citizens, volunteers, and employees who assisted us during the year with these aforementioned projects and more. By working together we can achieve common goals for the betterment of the Town and its residents.

Respectfully Submitted,
Paul Rullo, Chairman

BUILDING INSPECTOR

A total of 148 permits were issued in 2007. The following is a breakdown of the number and description of permits issued:

21	-Addition	2	-New Building
3	-Change of Use	10	-New Dwelling
5	-Deck	1	-Partitions
6	-Demolition	2	-Pool
1	-Enclose Porch	6	-Remodel
1	-Extend Bar	31	-Repair/Replacement
3	-Fence	20	-Roof
1	-Finish Attic	9	-Shed
1	-Fireplace	4	-Siding
4	-Foundation	8	-Stove
6	-Garage/Barn	1	-Sunroom
1	-Greenhouse	1	-Verify Use

The hours for the Building Inspector are from 5:00 p.m. to 7:00 p.m. Wednesday evenings. You may pick up Building Permits and Wood Stove applications during regular business hours at the Town Hall, Monday through Thursday. Guidelines for the permit procedures are available at the Building Inspector's office in the Town Hall.

Please note that should anyone have issues with accessibility to the Town Hall, they need only give me a call at 978-768-2514 (or 978-768-6531) so that I can make special arrangements to meet with them.

Respectfully submitted,
William Sanborn, Building Inspector

CONSERVATION COMMISSION

The following summarizes the Commission's hearings and business for 2007:

- Approximately 12 Notices of Intent were filed for various projects including, but not limited to, additions, upgraded septic systems and new construction.
- Approximately 10 Requests for Determinations of Applicability were filed for various projects including, but not limited to, additions, construction of sheds, application of herbicide, installation of new septic systems and pools.
- Approximately 13 Certificates of Compliance were issued to close out completed work.
- Two requests for an amendment to an Order of Conditions were granted.
- Approximately 38 building applications were reviewed.
- One Abbreviated Notice of Intent was reviewed.
- One Abbreviated Notice of Area Delineation was approved.
- Two Amendments to Orders of Condition were approved.
- Four Extensions to Orders of Condition were granted.
- The Commission had numerous scheduled discussions pertaining to matters which might be affected by the Wetlands Regulations or the Rivers Act.
- There were numerous site visits for the Commission and the public. In addition, many site visits were conducted to monitor various Orders of Condition and to follow up on public requests.
- The Commission met with the Youth Commission to discuss the repair/building of tennis/basketball courts behind Town Hall.
- One Commissioner was reappointed.
- The Commission purchased a new software package to track current projects being overseen by the Commission.
- The Commission worked with the Town to facilitate the clearing of Alewife Brook.
- The Commission approved three Conservation Easements.
- The Commission reviewed and commented on a number of projects at the request of the Planning Board.
- The Commission approved the appointment of Stephan Gersh to the Community Preservation Committee.
- In addition, other business relating to Commission affairs was discussed.

The Commission members and staff continue to work diligently improving our understanding of and interpreting and applying the Wetland and Rivers Act for the protection of the valuable resources within the Town of Essex.

Respectfully submitted,
Wallace Bruce, Chairman

COUNCIL ON AGING

We were without a building for nine months, but I was able to do the bookkeeping and get the grants from home.

Now, we are in the new building and there was enough money left in the grant to furnish the building. I wish to thank Brendhan Zubricki, Brian Browning, and Walter Andrews for helping me to furnish and equip the Senior Center. We have central air and are handicap accessible. A

wheelchair van was donated to the Senior Center by Thames Symmes. The Council on Aging is now able to provide transportation to the hospital and to doctor's appointments if given 48-hour's notice. To schedule a ride, please call 978-768-7932. The Senior Center is open five days a week from 9:00 a.m. to 12:00 p.m.

The Council on Aging sponsors many activities at the Senior Center such as blood pressure clinics, line dancing, movies, arts and crafts, cribbage, dominoes, crazy whist, and yoga which is a recent addition. There is also a bus that leaves from behind the Fire Station once a month that provides transportation to the shopping center. Luncheons are offered on the first and third Thursdays of every month for a cost of \$2.00 per individual. The Travel Club provides several trips around New England for those who are interested in seeing new sights.

Respectfully submitted,
Roger Lander, Chairman

ELECTRICAL INSPECTOR

In 2007 a total of 104 electrical permits were issued:

New Homes (complete wiring).....10	Remodeling and wiring updates.....25
New Pre-Fabricated Homes..... 1	Additions.....18
New Services.....13	Underground Services..... 9
Temporary Services.....1	Commercial remodeling..... 4
Garages/Barns.....2	Swimming Pools..... 2
Security/Fire Alarms..... 10	Septic Grinder Panels7
Generators 2	

Electrical permits must be obtained before any electrical work begins and no work shall be covered until an inspection is made. All electrical work must meet the requirements of the Massachusetts Electrical Code. The Electrical Inspector has 24 hours for exterior excavations and 72 hours for interior installations after proper notice to the Inspector. This excludes Saturdays, Sundays and holidays per the Massachusetts Electrical Code.

Certificates of insurance liability must accompany permit applications and, as required by the Department of Industrial Accidents, signed affidavits and/or a Certificate of Workers' Comp Insurance as per M.G.L. Chapter 152, Sec. 25 must also be provided by the contractor prior to the issuance of a permit.

Permit applications are available in the Town Hall during regular business hours Monday through Thursday.

Inspections are done on Tuesday and Thursday of each week. Please call 978-768-2514 to request an inspection or to leave a message for the Electrical Inspector.

Respectfully submitted,
Ramie Reader, Electrical Inspector

FIRE DEPARTMENT

The Essex Fire Department consists of 35 members and 16 auxiliary members. This includes both Firemen and EMTs. During 2007 the department made 238 fire calls and 275 ambulance calls for a total of 513 calls. The department attended 23 meetings and training sessions. Two thousand seven was a very busy year with woods fires and mutual aid for fire and ambulance.

During the year the Department was saddened by the loss of a dedicated member, Deputy Chief Raymond Maxfield. Ray had over 30 years of service with the Essex Fire Department as a fireman, EMT and Deputy Chief. He is sadly missed by all of us. Paul Doucette was recently promoted to Deputy Chief to fill Ray's position. There were other promotions this year as well. They include Ramie Reader to Captain of the Fire Company and David Thompson, Travis Good and Joe LaFata to the position of lieutenant.

The Essex Fire Department completed the requirements for National Incident Management System (NIMS) training and 1st Responder Certification. Ice and Water Rescue Training, Live Burn Training and Propane Training were among the classes members of the Department attended this year. In addition, firefighters completed EMT re-certifications as necessary and participated in a drill with the MBTA. This drill was held in Rockport and was a simulation of a train crash. Members Rapid Intervention Team (RIT) training was held and relates to protecting other firefighters.

This year the fire department received a Volunteer Fire Assistance Grant of approximately \$2000.00 to use for equipment.

We thank the Essex residents for their support for a new fire pump which should be delivered in April or May and also for the upgrading of the fire station.

We want to thank the Fire Department, Auxiliary Fire Department, the EMTs, the dispatchers, the Essex Police Department and Lyons Ambulance Service for providing us with Advanced Life Support (ALS).

Respectfully submitted,
Richard Carter, Dan Doucette, & Paul Doucette

HARBORMASTER

The Harbormaster Division remained extremely busy throughout the entire 2007 season. The Deputy Harbormaster, the Assistant Harbormasters, and several volunteers started off the season by resurfacing one of the larger docks top decking. Our department received many complements about the new surface on this section of dock. My goal for the beginning of this coming season is to continue maintenance on the other sections of the docks to improve the surfaces for all boaters who use the docks.

Later in the season, our Department launched the 1989 22-foot Boston Whaler Outrage with an outboard engine that I was very fortunate to acquire from the Environmental Police at no cost. Officer David Kent spent many hours making numerous repairs, painting, and installing equipment with the help of Deputy Harbormaster Sam Gianni and his assistants. When the repairs

and many improvements were completed on the vessel, Selectmen Jeff Jones, Mark Lynch, and Ray Randall were present for the launching, and were on board during its maiden voyage. It was a pleasure to have the Selectmen take part in celebrating the commissioning of this vessel. I also held a reception at the Town Landing where the residents were invited down for coffee and to view the vessel. This vessel clearly has much more visibility while underway, it has a T-top which provides some protection from the elements, and it affords the operator easier forward and aft accessibility when rendering assistance. The older Harbormaster boat has served the Town well for many years, but has shown many signs of deterioration, and may be taken out of service and disposed of through sale or other means some time in the near future.

Unfortunately, we have continued to see an increase in vandalism to the center channel markers in the river. People have been driving into the buoys with their boats and destroying them. When this happens, it creates a financial burden for our Department for replacement costs, but it also puts other vessels in danger if the buoys are no longer visible due to the damage. I appeal to the public as well as all boaters to report any information that they may have to the Essex Police Department about perpetrators who are vandalizing these aids to navigation. The Harbormaster Division fielded numerous calls throughout the past season regarding boaters violating the no wake zone. The Harbormaster staff has been diligent in educating boaters about this problem, and we have increased our visibility on the Essex River. I have also utilized the Police Department's Jet Ski and police officers paid for with grant funds to provide assistance to the Assistant Harbormasters with patrols on the river. This has been a popular addition to the Essex River, and has resulted in many compliments from boaters.

I am pleased to report that due to the efforts of the Harbormaster staff, the mooring waiting list has decreased considerably due to the enforcement of the new Harbor Regulations, the institution of the yearly waiting list fee, and the active placement of moorings for people who have been on the waiting list for quite some time. This will continue to be a priority for me in the next coming years.

I would like to thank my Deputy Harbormaster Sam Gianni, Assistant Harbormasters Jim Simpson and John Raymond, as well as Wes Burnham who continues to assist in a variety of ways to provide a professional level of service to our community. I also want to thank Mary Elinor Dagle who works diligently to maintain the mooring waiting list records and renewals. Her assistance is greatly appreciated throughout the year.

On behalf of the entire Harbormaster staff, I sincerely wish you all a safe boating season, and thank you all for your continued support. We are "Committed to the Community".

Respectfully,
Chief Peter G. Silva

HELP FOR ABUSED WOMEN & THEIR CHILDREN

Since 1978, HAWC (Help for Abused Women and their Children) has been the only agency providing domestic violence prevention and comprehensive services to women and their children in 23 North Shore cities and towns from Saugus to Gloucester.

Based in Salem with outreach offices in Gloucester, Ipswich, Beverly and Lynn, HAWC's free domestic violence services include emergency shelter, 24-hour hotline, advocacy in courts and health care settings, support groups, counseling, and education in schools throughout the North Shore. Research has shown that 60% of battered women report that their first instance of battering occurred in a teenage dating relationship. HAWC's Youth Outreach Program seeks to educate teens before they establish patterns of unhealthy relationships that can last a lifetime.

HAWC has 24 paid staff, a 15 member Board of Directors, and over 200 volunteers (our 24 hour, 7 day-a week Hotline is staffed by volunteers).

In FY 2007 HAWC provided the following services:

- 3,734 Hotline calls.
- 342 individuals attended our support groups.
- 506 people received individual support and advocacy.
- 80 trainings sessions were conducted by HAWC staff to community agencies.
- 170 children and their parents received counseling through our Children's Program.
- 5,425 middle & high school students participated in Youth Violence Prevention.
- 2,560 victims received support and assistance from HAWC legal advocates in court, and 411 victims were counseled via the telephone.
- 56 individuals and their 60 children received services at the HAWC shelter.

Of the victims served by HAWC in FY 2007, 121 were from Essex:

- Shelter was provided to 56 women and 60 children.
- HAWC volunteers answered 3,734 hotline calls. 15 calls were from the Town of Essex.
- Advocacy and counseling was provided to a total 3,739 women. 16 women were from the Town of Essex.
- The Youth Outreach Program educated a total 5,425 youth and adults. 90 were from the towns of Manchester and Essex.

In addition, HAWC's educators are always available to conduct workshops and training sessions on the issue of domestic violence for the community at large. We welcome the opportunity to speak at community groups, churches, hospitals, civic organizations or any group that is interested in learning about domestic violence.

T.O.H.P. BURNHAM PUBLIC LIBRARY

The T.O.H.P. Library was able to maintain programs and initiate new ones thanks to the volunteers, patrons, Friends of the Library, and staff.

We said good-bye to Andi Levy, our Assistant Librarian since 2004, and volunteer previously to that. I would like to thank her for her enthusiasm and all the extra programming she brought to the children of Essex. Her creativity and dedication clearly were evident in her work and she will be missed. We do wish her well in her new endeavors and hope that she will visit the library she helped nurture during her time here.

So, we say hello to April Wanner, the new Assistant Librarian. April is from upstate New York. She went to college in the area and fell in love with it here. She has assumed primary responsibility for the planning and development of our weekly Preschool Story Time, and has demonstrated quickly her willingness to learn all departments of the library. She has attended meetings with area library personnel to share programming and a computer course to enhance her knowledge. Welcome April.

The year found me taking a number of professional development classes, to broaden my understanding of a variety of departments within the library. Computers, reference, acquisitions, and young adult topics were among them. A small library is unique in that the employees must be knowledgeable of many departments, where a larger library would have employees that would specialize in each. Classes are held either by the Northeast Massachusetts Regional Library System or the Merrimack Valley Library Consortium. Our membership in the Merrimack Valley Library Consortium certainly assists in making our small library large, by offering assistance in instruction, computers and statistical information.

The Consortium expanded its catalog by adding the public and academic libraries throughout the state of Massachusetts, thus the Virtual Catalog was formed. Now by using your library card a patron has access to over 300 libraries statewide. Also added was Rosetta Stone, the popular computer audio language course. Choose from 5 different languages. You can have a language lab right in your own home from the library catalog. Expanded databases also complement our print resources in the library. Many new books, audio books, periodicals and DVD's were purchased to enhance our collection. The library's circulation increased, interlibrary loans received from other libraries also increased. The library expanded its operating hours to the public, by opening on Thursday mornings, July and August.

Belonging to the Merrimack Valley Library Consortium is a huge asset to our library, but nothing quite compares to the warm, welcoming, experience one receives when entering the Essex Library. Our programs certainly reflect that, as knitting ran for the fifth year in a row. A sincere thanks to volunteers Connie Perrigo and Bette Mello for continuing this program. Preschool story time has had resurgence on Wednesday mornings and our lap sit and toddler program is overflowing, largely due to its knowledgeable instructor Beth Cairns. On going raffles, the yearly root beer float party and pie fest are traditions that make the library unlike others and reinforce our sense of community thanks to the Friends of the Library. The adult book club continues to meet monthly, and is always welcoming new members, reading an assortment of genres.

So, when you come to visit the library, walk slowly up the ramp and take a moment to look out at the breathtaking vista we are able to enjoy, and enter into an inviting literary space for every age.

I would like to thank my staff, volunteers, Friends, and Trustees for their ongoing support of the literary and educational resources this library shares with the community, in a building that sometimes compromises our work, without them, it would be a huge undertaking.

Respectfully submitted,
Deborah M. French

METROPOLITAN AREA PLANNING COUNCIL

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

Advancing Smart Growth

MAPC's **MetroFuture: Making a Greater Boston Region** initiative is planning for Metro Boston's growth and development through 2030. In 2007, the project involved nearly **1,000 people** (on top of the 4,000 who participated in previous years). MAPC presented the MetroFuture plan at a May 1 Boston College Citizen Seminar, where participants overwhelmingly voted to ratify it and work for its implementation. MAPC is now developing an implementation strategy, addressing public policy, public funding priorities, and changes in practice within the private sector. By mid-2008, MetroFuture will transition from a planning initiative to an advocacy program, uniting the efforts of MAPC, partner organizations, and the thousands of "plan-builders" in an effort to alter regional priorities and growth patterns consistent with the new plan.

As a member of the **Massachusetts Smart Growth Alliance**, MAPC helped form the Transportation Investment Coalition. This group of business, environmental, public interest, and planning organizations is pressing for savings, efficiencies, and new revenues to address the state transportation finance deficit. The Alliance joined with others to advocate successfully for an increase in the Commonwealth's Bond Cap, increasing the resources available to address the state's capital needs. Through the Alliance, MAPC is also working to reform the state's arcane zoning laws through a new and diverse commission, chaired by Undersecretary for Economic Development Gregory Bialecki.

MAPC provides planning assistance and expertise to communities on a wide range of issues, helping them envision the future and evaluate alternatives within a smart-growth framework.

Residents of Malden are taking a long-range look at their city through the **Malden Vision Project**, which kicked off last year with a city-wide visioning workshop attended by 250 participants. MAPC helped the town of Arlington deal with **housing and economic development** issues with a visioning workshop and resident survey, and helped develop new bylaws and other strategies. MAPC also assisted Walpole and Norfolk in developing and analyzing **alternative growth scenarios** along a shared stretch of Route 1A.

Working with the 495/MetroWest Corridor Partnership, MAPC produced a **WaterSmart Indicators Report** that details trends in water supply, wastewater, and stormwater for each city and town in the study area. MAPC also completed **water resource strategies** for three towns in the Assabet Watershed to evaluate the environmental impacts of alternative growth patterns, relying in part on hydrologic modeling conducted by the U.S. Geological Survey.

Collaboration for Excellence in Local Government

Through its **Metro Mayors Coalition**, MAPC helped 21 communities secure over \$2 million in **Shannon Grant funding** over the past two years to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence, and substance abuse. In 2007, Gov. Deval Patrick and more than 240 mayors, police chiefs, safety officials and violence prevention workers participated in the coalition's third annual Community Safety Summit to advance strategies to curb youth violence. Through its newly created North Shore Coalition, MAPC is facilitating discussions to develop a regional, comprehensive mutual aid system.

Cities and towns now have the option of joining the Massachusetts Group Insurance Commission (GIC) with a new law drafted by MAPC and the **Municipal Health Insurance Working Group**. This option will help communities save millions of dollars each year by taking advantage of lower insurance rates available through the GIC. MAPC facilitated the Working Group and helped to build consensus for the proposal. We are now providing technical support to cities, towns, and regional entities who are interested in joining the GIC.

MAPC has convened Boston, Chelsea, Everett, Malden, Medford and Somerville to develop a shared strategy for the **Mystic River corridor**. The river, which runs through dense urban communities, has long been an underutilized asset. The communities will develop a comprehensive picture of activities along the river and will seek to build a shared strategy for future development and use of the waterway.

MAPC collaborated with the Commonwealth's 12 other regional planning agencies, municipal officials and other local leaders to help produce "**A Best Practices Model for Streamlined Local Permitting.**" The result of dozens of focus groups and a statewide permitting survey, the document provides an array of recommendations that municipalities can consider to create a clearer, efficient and predictable permitting process without compromising local standards of development review. The guide is available at www.mass.gov/mpro.

Collaboration for Public Safety

MAPC performs fiduciary, planning, and project management duties for the **Northeast Homeland Security Regional Advisory Council (NERAC)**, a network of 85 cities and towns north and west of Boston. In 2007, MAPC helped to develop the School Threat Assessment Response System

(STARS), an emergency planning toolkit for each school district in the region. With the assistance of MAPC, NERAC provided portable radios programmed for the Boston Area Police Emergency Radio Network, enabling real-time radio communications among police, fire, and other first responders during major emergencies. In the past year, NERAC established an online information clearinghouse for police and fire departments, and began planning for emergency evacuations from a regional perspective. MAPC also helped NERAC to set up three regional crime mapping centers that use GIS to visualize crime data through maps.

MAPC completed **Pre-Disaster Mitigation (PDM) Plans** for nine communities in 2007, on top of the 20 completed in recent years. Each plan includes an inventory of critical facilities and infrastructure, a vulnerability analysis, and a mitigation strategy with recommended actions. MAPC will continue working with 46 cities and towns in 2008.

Collaboration for Municipal Savings

MAPC's **Regional Purchasing Consortia** administered six procurements for 42 cities and towns, saving communities up to 20% on purchases such as office supplies, paving services, and road maintenance. Similar savings were realized by the 300 agencies that participate in the **Greater Boston Police Council (GBPC)**, which is administered by MAPC. In fiscal year 2007, MAPC conducted seven procurements for various types of vehicles, including police cruisers and heavy-duty trucks. Overall, 187 municipalities purchased 329 vehicles at an estimated cost of over \$20 million.

Reliable Data, Available to All

Since its official launch in February, MAPC's **MetroBoston Data Common** online data and mapping tool has been used by dozens of constituents to create customized maps for developing grant applications, analyzing development proposals, or improving services. You can create maps, charts, and graphs on the Data Common by accessing www.metrobostondatacommon.org. In addition to supporting this online tool, the Metro Data Center at MAPC responds to **data requests** from member communities, non-profit organizations, businesses, residents, students and other state agencies.

In the past year, MAPC used **visualization tools** that combine GIS technology, photography and graphic design to help increase community awareness about proposed zoning bylaws in Bellingham and Dedham, and to illustrate what different parts of the region would look like under **MetroFuture**.

Charting a Course to Regional Prosperity

MAPC developed its annual **Comprehensive Economic Development Strategy (CEDS)** for the region, in partnership with the US Economic Development Administration. The report contains an analysis of trends and conditions in the regional economy, highlighting challenges and opportunities. The economic analysis in the CEDS is targeted to front-line economic development staff working in the public and community-based sectors.

Working for 12 contiguous urban communities in the Metro Mayors Coalition, MAPC is developing an **inventory of potential development** sites near municipal boundaries to support coordinated planning. MAPC also developed the **Smart Workplace Project**, a GIS map of smart-

growth friendly sites for commercial and industrial development throughout the region. In collaboration with the University of Massachusetts Boston, MAPC is taking a regional look at the **space needs of the life sciences industry**.

Working with the Immigrant Learning Center and the Commonwealth Corporation, MAPC convened academic, institutional and non-profit researchers to develop an **immigration research agenda**.

Getting Around the Region

MAPC produced a **Regional Bicycle Plan**, assessing current conditions and identifying the improvements necessary to create a more comprehensive regional bicycle transportation system. The plan establishes updated goals based on previous plans, and identifies key strategies and priority projects.

Under its new **Regional Bike Parking Program**, MAPC negotiated discount group purchasing contracts with three leading vendors of bicycle parking equipment. This allows MAPC municipalities and other public entities to purchase discounted equipment and, in some cases, to receive state or federal reimbursement for the cost. Communities around the region have used the program to put new racks at schools, libraries, parks, and shopping areas. The program will continue in 2008.

In 2007 MAPC also began work on the **Regional Pedestrian Plan**. This plan will identify policies to make walking a convenient, safe, and practical form of transportation throughout the region. Proposed solutions will include best practices for local jurisdictions as well as steps that could be taken by the state or by the Metropolitan Planning Organization.

MAPC has developed a web-based **Parking Toolkit** that addresses common parking issues. Cities and towns can learn how to do a parking study, how to reduce parking demand and manage supply, how to make use of existing parking, and how to finance parking improvements. The Parking Toolkit is the first in a series of Sustainable Transportation Toolkit products that MAPC will develop over the coming years. Visit <http://transtoolkit.mapc.org> to access these tools.

Large portions of Massachusetts Avenue and Route 2A from Arlington to Concord are now a **Massachusetts Scenic Byway**, due to the efforts of MAPC, the Minuteman National Historic Park, and the towns of Arlington, Lexington, Lincoln, and Concord. MAPC is now preparing a Scenic Byway Corridor Management Plan, the first step in protecting the historic, scenic, and cultural qualities of the byway.

In 2007, MAPC worked with developers and communities to evaluate the transportation impacts of dozens of projects, including the South Weymouth Naval Air Station redevelopment (SouthField), Westwood Station, and Harvard University's new Allston campus.

On Beacon Hill

- **Municipal Health Insurance:**

MAPC and the Municipal Health Insurance Working Group built consensus and drafted the new law allowing cities and towns to save millions of dollars each year by joining the Group Insurance Commission.

- **Shannon Community Safety Initiative:**
Over the last two years, MAPC's advocacy and grant development services have helped nearly two dozen communities to secure over \$2 million in funding for interdisciplinary programs that focus on youth violence, drugs, and enforcement against gangs.
- **Statewide Population Estimates Program:**
A \$600,000 line item in the 2008 budget will provide the State Estimates Program with more resources to prepare for the 2010 Census. This program will help correct the deficiencies of recent population estimates and to prevent similar deficiencies from occurring in 2010.
- **Surplus Land:**
MAPC continues to advocate for passage of a new policy on the disposition of surplus state land. Specifically, we continue to build support for our proposal that encourages smart growth development on surplus land while giving municipalities a meaningful role throughout the disposition process.
- **Community Preservation Act:**
In 2007, the Metropolitan Mayors Coalition and Community Preservation Coalition reached consensus around legislation to help more communities participate in the Community Preservation Act (CPA). The legislation, filed by Senator Cynthia Creem (D-Newton), would also secure adequate funding over the long term for the state's CPA matching fund.
- **Zoning Reform:**
The new zoning reform commission, initiated by the Massachusetts Smart Growth Alliance and chaired by Undersecretary for Economic Development Greg Bialecki, is now working to draft legislation dealing with such matters as "approval not required," grandfathering, consistency between master plans and zoning, and incentives to expand housing production.

North Shore Task Force

(Beverly, Danvers, Essex, Hamilton, Gloucester, Ipswich, Manchester by the Sea, Marblehead, Middleton, Nahant, Peabody, Rockport, Salem, Swampscott, Topsfield, Wenham)

During 2007, the North Shore Task Force took part in a variety of activities, including:

- Reviewed and offered input into a variety of regional transportation programs, including the Transportation Improvement Program, the Unified Planning and Work Program and the Regional Transportation Plan, as well as opportunities to participate in Transportation Demand Management and Suburban Mobility programs.
- Learned how to use visualization and community outreach techniques to build support for mixed-use projects and zoning bylaws.
- Continued to enthusiastically engage with and serve as a key sounding board for the MetroFuture Regional Planning process, hosting a widely attended MetroFuture Forum in December of 2006 and continuing its support throughout 2007.

- Received training from MAPC staff in how to use MetroBoston Data Common, an online tool providing data about the region and each of its cities and towns. It is a resource for all those wishing to better understand how the region and its communities are changing, and helps residents, planners, city and town officials, educators, and journalists explore options and make informed decisions.
- Heard a presentation from the MA Renewable Energy Trust on progress in expanding renewable energy uses in the state and how communities can start to use renewable energy, and offered ideas on how alternative energy and conservation can play a key role in the MetroFuture Plan.
- Collaborated with Tufts Urban and Environmental Policy graduate students to present an in-depth study of how the Town of Ipswich could use Chapter 40R to help diversify the town's housing supply and provide an alternative to the 40B housing process.
- Used some of the latest work done by MAPC to see how communities can incorporate Low Impact Development principles -- including meeting EPA Phase II stormwater requirements with new bylaws -- through a combination of regulation, evaluation of existing development practices and stakeholder collaboration.
- Continued to offer downtown development and revitalization strategies as the Department of Housing and Community Development offered examples of and made a presentation on how to establish successful Business Improvement Districts (BIDs).
- Reviewed ongoing municipal issues using Community Exchange at each meeting.
- Developed a 2008 Topics Agenda that will continue the Task Force's effort to attract a large and diverse audience to its meetings by offering meetings focusing on:
 - Alternatives to Traditional Zoning
 - MetroFuture Implementation Strategies
 - Downtown Revitalization Strategies
 - Sustainable Municipal Energy Policy
 - Joint Legislative Meeting with North Shore Mayor's Coalition
 - Update on North Shore Open Space Protection: Impact of Community Preservation Act and Local Land Trusts
 - Case Studies of Successful Local Government Policy: What Works and Why
 - Case Studies on Successful Intra-Regional Agreements
 - Smart Growth and Preservation of Neighborhood Character.

The MAPC Annual Report is respectfully submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

OPEN SPACE COMMITTEE

The Open Space Committee's primary achievement for FY2007 was the completion and approval of the Essex Open Space and Recreation Plan update. In the beginning of FY 2007 (summer 2006), a draft of the Plan was issued to the Board of Selectmen, Planning Board, and Conservation Commission, and was put out to public comment. In early spring 2007, the Massachusetts Executive Office of Environmental Affairs (EOEA) approved the Town's Plan update through 2012, and commented on its being "particularly thorough." The Essex Plan is being used as a model on the EOEA Open Space Workbook website. Copies of the Essex Open Space and

Recreation Plan update were distributed to Town boards and made available at the Town library, where they are still available for review.

In addition, the Open Space Committee introduced an Article at Town Meeting in May 2007, proposing that 135 acres of tax-title land in the Essex Woods be put into conservation under the jurisdiction of the Conservation Commission with management assistance provided by the Manchester Essex Conservation Trust (MECT). Approval of the Article met a major goal of the Open Space Plan in securing the preservation of a large parcel of undeveloped land within the boundaries of the Essex Woods, much of it adjacent to parcels previously conserved by MECT and Essex County Greenbelt.

With the completion of the Plan, the Committee turned its focus toward supporting and contributing to efforts to establish an Open Space Residential Design bylaw, recruiting new members, and meeting the goals and action steps spelled out in the Plan.

The Committee regretfully accepted the resignation of April Bowling as member and Chair in early summer 2007, and changed her status to Associate for the time being. April was instrumental in the completion, approval and printing of the Plan and the Committee is eternally grateful for all that she contributed.

We welcome new members and associates, and encourage anyone interested in finding out more to contact Rebecca Dawson (978-768-6258; t.a.dawson@verizon.net).

Respectfully submitted,

Rebecca Dawson, interim co-Chair, Julie Scofield, interim co-Chair, Martha Hoar

Associates: April Bowling, Maria Burnham, Leslie Burns, Gretel Clark, Karin Gertsch, Peter Kellerman, Lysa Leland

PERSONNEL BOARD

The Personnel Board met on a regular basis during fiscal year 2007 and transacted much routine business including the monitoring of various personnel-related actions, programs, and day-to-day issues. Board Member Brewer was appointed by the Board of Selectmen to an additional, three-year term through fiscal year 2009. Board Member Brewer will be moving out of the Town and announced plans to resign at the end of 2007. The Board thanks Mr. Brewer for his excellent service to the Town over the past several years. Board Member Osburn's appointment was through fiscal year 2007 and he has since been reappointed through fiscal year 2010. Board Member Copeland is currently serving through fiscal year 2008. Highlights of the major Personnel Board actions taken over the past fiscal year include the following:

- The setting of the Wage & Salary scale prior to last year's Annual Town meeting.
- The development and approval of a new position description for a Conservation Agent.
- The development and approval of a new position description for a Town Accountant's Clerk.
- The approval a new Dog Officer position.

- The modification of the Shellfish Constable's position description to enable that individual to also serve as an Assistant Harbormaster.
- Chairman Osburn participated on the Management Teams for AFSCME, EPBA, and Teamsters collective bargaining.

We have accomplished much over the past year and look forward to serving the Town in the coming year.

Respectfully submitted,
Mark Osburn, Chair

PLANNING BOARD

In spite of this past year's economic downturn, residential development projects continue to come before the Planning Board for review, and/or approval, in a steady stream. There were several of note:

In the fall of 2007, the Board denied approval of a preliminary subdivision plan for over 25 homes on 75+ acres. This was the only formal, large-scale subdivision application entertained. Other residential developments were largely for rehab, renovation and additions, or for tear-down and rebuild projects that replaced small, old-style homes with newer interior design style buildings with greater efficiency and capacity in their installed utilities. Another subdivision application, which was approved, altered an existing roadway and did not create additional buildable lots on the 82 acres of land, most of it going to be placed under a conservation easement in the next few months.

Planning Board members have requested and received some much needed technical assistance this year to prepare several zoning bylaws articles for inclusion in a future Town Meeting Warrant, including bylaw amendments that will separate the Special Permit and Site Plan Review processes from each other; others that will clarify several zoning definitions; and one that will introduce an optional process under subdivision control for an Open Space Residential Design subdivision application, review and approval process.

Planning Board members have served the Town well this year, with several working as members of the Town's Long-Term Planning Committee, and one member continuing to serve on the Conomo Point Planning Committee also.

As open space in the region is developed at ever-increasing rates, the Planning Board and its staff are entertaining increasing numbers of questions from developers regarding what it is possible to build. The Board believes it would be prudent to permanently engage a planner, with expertise that does not exist among the elected, volunteer board members, in order to craft a comprehensive set of zoning overlay districts, or to otherwise revise the current bylaws to maintain the town center as a business district, without allowing potential commercial projects to dwarf and perhaps overshadow its existing architecture and infrastructure. Residential bylaws, also, need attention, as current requirements promote sprawl, requiring nearly a full acre of land for each single family residence within a new subdivision.

This year, the Annual Town Meeting Warrant includes several articles placed there by the Planning Board, relating to Chapter 6, Zoning Bylaws. We are pleased to have been assisted by numerous interested citizens in their refinement and development over a period of months this winter and spring. And, we are pleased, also, that there is on the Warrant, an article introduced as a citizens' initiative, that also relates to Chapter 6, Zoning.

We meet regularly on the first and third Wednesday of each month, with additional meetings scheduled as needed. Meetings are held at the T.O.H.P. Burnham Library at 7:30, unless otherwise posted. All meetings are open to the public, and we value your participation.

Respectfully submitted,
Susan Scott Robinson, Chair

PLUMBING & GAS INSPECTOR

Two hundred and thirty-eight plumbing & gas permits were issued in FY2007. The breakdown is as follows:

- 124 Plumbing Permits: twenty-five new services, fifty-five replacement/renovation permits, and forty-four sewer connection permits.
- 114 Gas Permits: forty-six new services and sixty-eight replacement/renovation permits.

Please contact the Board of Health office at 978.768.7614 to schedule plumbing & gas inspections.

Respectfully submitted,
Richard Corriere

POLICE DEPARTMENT

The year 2007 had been quite challenging for the Police Department as we continued to utilize minimal funds and resources, and produced very rewarding results. During the summer months, our department was proactive and as a result of the officers' efforts, our department yielded higher than usual drug activity and arrests in our community. There have also been a number of criminal cases which required many man hours of work by the Department's Detectives. During the spring, the Essex Police Department also conducted a promotional process to fill a Sergeant position which was vacant due to a retirement. Our department conducted a very professional and comprehensive process to fill this promotion. At the conclusion of this process, Inspector Paul Francis was promoted to the rank of Sergeant.

At the end of 2007, I hired the Department's first female officer, Mariko Weston, to join the Department as a Reserve Police Officer. Officer Weston was a graduate of the Reserve Police Academy, and is a licensed Paramedic in Massachusetts.

During the beginning of the year, I had a goal to build a website for the police department so that the public could sign on to our website and have access to a host of information, forms, and Department activities. This proved to be a benefit to the community as they could access and retrieve forms on the website rather than leaving their homes to come to the police station to pick them up. The website also provided a roster of the Police Department for the community to view and learn more about the officers who work for them on a daily basis.

In May of 2007, the Department Policies and Procedures were updated, and the new Rules and Regulations will follow sometime in March of 2008. I have worked on these new Policies and Procedures, and the new Rules and Regulations in anticipation of our department working towards Certification. Certification is a self-initiated evaluation process by which police departments strive to meet and maintain standards that have been established for the profession, by the profession. It consists of compliance with 151 mandatory standards set by the Massachusetts Police Accreditation Commission (MA-PAC). The standards used by the Commission are based upon national standards that reflect the best professional practices in a host of areas. This is a process which will take countless work hours and effort to complete, but will create a working level of excellence in the Essex Police Department. The Certification process is expected to take two or more years. Everything is dependent on the amount of time and work a department has to dedicate towards this process.

The lack of work space, the lack of storage room, and the lack of space to conduct day to day operations continues to be a growing problem at the Police Department. This issue is growing at an alarming rate from year to year and is an area that I am working hard to address. Our police department currently operates out of two small rooms, and it is difficult to function professionally, on a daily basis, within the existing facility. My goal is to explore all options for providing a facility for which the Town and its employee's can better serve our community. The need for a new police facility has never been greater. I will continue to aggressively work with the Fire Department and the Selectmen to explore addressing the Police Department's, the Fire Department's, the Town Hall's and the Library's immediate need for space.

I want to thank the residents, the Board of Selectmen, Town Administrator Brendhan Zubricki, the members of the Essex Police Department, especially our secretary Mary Elinor Dagle, and the members of the Essex Fire Department, for the overwhelming support they have given me during the year 2007. I look forward as your Chief of Police, to the challenges ahead as we continue to be "Committed to the Community".

Respectfully,
Chief Peter G. Silva

During 2007 the Essex Police Department logged 11,820 incidents. The following is a breakdown of the type of incident responded to or reported:

209A	30	Missing Person	3
Alarm	189	Murder and Non-Neglect	0
Alarm (Fire)	69	MV Towed	81
Alarm Security	130	MVA	66
Ambulance Calls	275	MVA Fatal	0
Animal Calls	120	MVA Hit and Run	10
Annoying Phone Calls	25	Noise Complaint	25
Area Checks	4380	Odor/Pollution Etc.	10
Arson	0	Offense Against Family or Child	19

Arrests	51	Officer Out Sick	42
Assault	13	Operating Under the Influence	14
Motor Bikes or ATV Complaints	24	Possession of Controlled Substance	17
Burglary B&E	11	Property Damage	20
By-Law Violation	7	Report from Gloucester Police	17
Check Investigation	22	Report from Hamilton Police	9
Check Well-being	50	Report from Ipswich Police	7
Complaint General	91	Report from Manchester Police	16
Convey Message	10	Report from State Police	12
Cruiser Down Time	31	Report Received	432
Cruiser out of Town	227	Report Received Wenham PD	3
Curfew & Loitering	0	Road Condition Complaints	44
Dead Body	3	Robbery	0
Department Business	20	Runaways	5
Disorderly Conduct	7	S/M Dangerous Non-Narcotic	9
Disturbance – General	21	S/M Marijuana	16
Dog Complaint	59	Safety Officer	2
Domestic	41	Sex Offender Registration	3
Door or Window Open	17	Sex Offense Except Rape	0
E- 9-1-1- Calls	714	Shellfish Enforcement	3
Embezzlement	2	Shoplifting	7
Emergency 209A Requests	13	Skate Boarder Complaints	0
Erratic Operation	47	Stolen License Plate	6
Escorts	21	Stolen Property/Buy/Receive	4
Fire Calls	202	Suicide or Attempted Suicide	2
Forcible Rape	0	Summons Received	52
Forgery and Counterfeit	2	Suspicious Activity	90
Fraud	4	Tenant Landlord Dispute	27
Gambling	0	Threats	14
General Disturbance	60	Traffic Enforcement	362
General Services	700	Trespass	9
Harbormaster Activity	107	Unwanted Person	9
Harassment	34	Vacation Watch	43
Illegally Parked M/V	312	Vagrancy	1
Incapacitated Person	7	Vandalism	29
Kidnapping	0	Warrant Received	35
Larceny Except M/V	42	Weapons Carry & Possession	3
Liquor Laws	0	Wires Down	12
Littering/Trash	2		
Lost or Found Property	30		

M/V Abandoned	0
M/V Disabled	57
M/V Stop by Cruiser	1850
M/V Theft	4
Manslaughter Negligent	0
Misc. Investigation	27
Misc. Report Received	70

MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

This is the seventh year of the Manchester Essex Regional School district as an educational entity, and the year ushered in many events and accomplishments.

Susan Beckmann of Manchester continued as the School Committee Chairperson assisted by Karen Gaudiano of Essex as the Vice Chairperson. Annie Cameron and Susan Coviello continued to represent Essex. Ann Harrison and newly elected member Morgan Evans represented Manchester on the Board this year.

One of the major events this year was the ground breaking for the Manchester Essex Regional Middle/High School Building, a \$49 million building project supported by voters from both Essex and Manchester. Sarah Hammond Creighton continued as the Chair of the School Building Committee. On June 30, 2007, community members and children congregated on the baseball field behind the current school campus and after brief speeches, children of all ages broke ground using shovels and spades ushering in this momentous occasion, a tribute to the investment of the communities in high expectations for their children's future. The building project at year's end reflects completion of site work necessary to pour the foundations and erect the steel for the next phase of construction. Additionally, the Coach Ed all purpose football field was deemed substantially complete and approved for practice at the end of the fall season.

The district continued to build its leadership team. Elizabeth Raucci was appointed as the Middle School Principal in April. She has begun the work of establishing the Middle School with students in grades seven and eight and in anticipation of the grade six students joining next year. In July, the Committee appointed Dr. Marcia Adams O'Neil as Superintendent. Dr. O'Neil, who worked previously in Andover, joined the district this summer and subsequently appointed the Director of Pupil Services, Ms. Joan Endicott, rounding out the administrative leadership team.

The district began the school year with 1365 students. All students continue to demonstrate strong academic performance as measured by the state assessment: Mass. Comprehensive Assessment System, MCAS. At the high school level, all students have passed the high stakes tests, one of the requirements for graduation. Additional attention for continued improvement is required at upper elementary and middle school grades in mathematics and language arts. This year ongoing work in aligning and developing the curriculum and adopting standards based textbooks and materials attest to the focus on this level.

Our schools continue to provide rich opportunities for students with high expectations and strong supports for learning. We are proud of the rigorous curricula program that is infused with instructional technology and enriching opportunities to participate in debate, music, art, journalism, independent studies in the sciences and a wide range of athletic teams. On behalf of the faculty and staff, we are grateful to serve in a district that places such high value and allocates its resources to deliver exemplary educational experiences for students.

Dr. Marcia Adams O'Neil, Superintendent of Schools

MANCHESTER ESSEX REGIONAL HIGH SCHOOL

During the 2006-2007 school year, several exciting changes took place at the Manchester Essex Regional Middle/High School. One of the major changes was the creation of a principal's position to oversee the operations of the middle school. This separation of duties from the existing dual Middle School/High School principal's position was designed to forward the improvement of the middle school program. Beth Raucci, former middle school principal from Groton/Dunstable, was hired as the middle school principal after a lengthy search process. Progress was also made on the new building as building plans were finalized and prepared for implementation. Starting in the late spring, work began on the Brooks Street athletic field in preparation of the fall of 2007 seasons.

Beyond these changes, students at Manchester Essex Regional Middle/High School continued to perform at high levels of academic achievement. In May of 2007, 106 Manchester Essex students took 265 Advanced Placement exams with 80% of those students receiving passing scores. On the MCAS, 88% of MERHS students scored either Advanced or Proficient on the English exam and 95% of students scored either Advanced or Proficient in math. MERHS students also scored well above national performance levels in standardized tests including the SATs and the ACTs. The school's DECA and Debate programs continued to participate in a competitive fashion on the national level. Graduation in June saw 98 seniors receive their diplomas with 90% continuing their education after high school.

The school year also saw the school beginning of preparations for the accreditation visit by the New England Association of Schools and Colleges scheduled for the fall of 2009. This extended process will require the school to engage in a comprehensive self-study prior to the arrival of the visiting team, in which the school will identify its strengths, its weaknesses, and its current performance standards. This work will involve all members of the school staff and will also incorporate input from parents, students, and members of the community.

Jim Lee, Principal MERHS

MANCHESTER ESSEX MIDDLE SCHOOL

Exciting things are happening in the Manchester Essex Middle School in school year 2007-2008. The buzz of construction trucks just outside our doors is a constant reminder that a new building is on the way. A new principal was hired to lead the school into the future through the lens of Turning Points, the Middle School researched based reform model. Currently the middle school

has 212 students in grades seven and eight and is eagerly anticipating the arrival of grade six into the middle school community in September of 2009.

A Steering Committee comprised of parents, community members, teachers, administrators and students was formed last spring. Their charge is to develop a mission statement and develop the process with which grade six will transition into the middle school. A school council has also been formed and is currently working on goals for the 2008-2009 school year. These goals will focus on middle school literacy, school climate and the transition year into the new building.

The middle school years are complicated years of social, emotional and physical growth. To best serve our students a number of support services are in place to facilitate this development. Social groups meet regularly with guidance staff to talk out issues that challenge our students. A PALS group is currently being organized to facilitate stronger relationships between high school and middle school students. Our high school students are a valuable resource and this will provide these students with the opportunity to exercise their budding maturity and give back to the community as mentors to younger students.

Middle school staff members are working to create more opportunities for our students to engage in meaningful activities that foster positive relationships after school. Currently, robotics, math league, journalism, and athletics are being offered to students. We are working toward a well rounded array of activities that will engage students between the hours of 2:15 and 4:00. The eighth grade is also planning a class trip to our nation's Capitol this spring. Both parents and students are actively engaged in fundraising activities to support all of our students' participation. Students are also eagerly anticipating the wreath laying ceremony at the Tomb of the Unknown Soldier where four eighth graders will have the opportunity to lay the wreath with the help of soldiers on guard at Arlington National Cemetery.

The middle school benefits greatly from the involvement and support of parents and looks forward to the upcoming changes as the middle school grows.

Beth Raucci, Principal MERMS

ESSEX ELEMENTARY SCHOOL

As of January 2008, Essex Elementary School enrolled 300 students pre-school through grade 6. The K-6 classrooms average 20 students per class. EES maintains a wide range of support services including reading, guidance, special education and health services. Beyond the academics, all elementary students receive instruction in art, music, physical education, computer applications and Spanish. EES continues to build a modern, up-to-date library and to enhance technology (two wireless mobile computer labs; projection equipment in classrooms) and integrate technology into instruction throughout the building.

A School Council consisting of parents and faculty meets monthly to help chart direction for the school. The Council develops an annual School Improvement Plan that serves as the blueprint for planning and the focus of staff goals and training. The plan outlines academic initiatives including the introduction of the Open Court phonic program in grades K-2 and a continued emphasis on guided reading to establish reading proficiency to primary level readers. The school district continues to use the Everyday Math program in grades K-5 and has provided extensive training over that past two years. The school and district adopted a new middle school math program,

Impact Math, which has been introduced to 6th graders this year. Finally, in the academic realm, EES has devoted much attention to science. New units including Lego Robotics, Pond Life, Catching the Wind and Mixture and Solutions have been implemented over the last two years.

EES continues to reinforce the core values of respect, responsibility, achievement, honesty and caring. Programs like Responsive Classroom and REACH guidance classes help teach social communication and conflict resolution skills. The school aims to ensure a positive school climate for all students. Monthly school meetings allow EES to address core value issues as a school while providing the opportunity for students to speak or perform before a large, supportive audience.

Recently, EES has taken specific actions to augment building safety. All staff and visitors, for example, are required to wear identification badges. Certain doors and lock systems have been upgraded. The school has available and makes use of the Connect Ed phone system for emergency communication (as well as publicity on occasion) to send important messages to all families easily and immediately. The school and district recently conducted Internet safety workshops for students and parents.

The school, parents and community remain closely tied. The school provides space for community and recreational events on a near daily basis. Meanwhile as always, EES benefits from the generosity, involvement and wisdom of its parents every single day. EES students come to school eager and ready to learn, and this is a tribute to the families that send them.

Eric Gordon, Principal

MANCHESTER MEMORIAL SCHOOL

Although we didn't break ground or start any new construction, we were still very busy this past school year with lots of new or maturing programs. Our *Everyday Math* program, which began a year ago with our younger students, expanded so that now all our K-5 students are using this new and exciting program. Parents and community members would be amazed at just how much math students are being exposed to every day and how sophisticated their knowledge of math has become. Recently fourth grade students were introduced to lessons with decimals, place value, and scientific notation up to *quintillion* or 10^{18} ! The *Everyday Math* initiative is not only being well received by teachers, students, and parents, but also is getting great results. Our math MCAS scores for our 3rd and 4th graders were some of the very highest in the state.

We are also continuing to expand our balanced literacy program to support our students in English and Language Arts. Originally begun as a K-2 program, we will be expanding this initiative in 2008 to grades three and four (and eventually K-6). As part of our three-year *One in a Million* readers program, our students K-6 read almost two million minutes in one year. One fourth grade class read almost a quarter of a million minutes themselves or about 40 minutes a day, every day for the whole school year.

Our students as early as Kindergarten are becoming eager readers. We are now also using music to help our kindergarteners learn to build their sight word vocabulary. Young students can sing through a list of 20 sight words using an army marching song to move through – “can, the, I, were, but, am, see.” Kindergarten teacher, Wendy Manninen, was recently recognized as one of ten

statewide Literacy Champions. This honor and attendant grant will help to support and celebrate the good work going on at Memorial using music to help advance the literacy skills of our youngest students. We are very proud of our students and teachers and the good work they are doing.

Dr. Jack Mara, Principal,

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

30 LOG BRIDGE ROAD, MIDDLETON, MA 01949
www.nsths.mec.edu

Mr. George Harvey, Chairman – Essex Representative
North Shore Regional Vocational School Committee

Amelia P. O'Malley, Superintendent-Director
North Shore Regional Vocational School District

Merger Study: In the spring of 2007 Phase II of the proposed merged school was completed. After requested changes to the design total estimated project cost was \$140,642,114. In the fall of 2007, the Merger Oversight Committee and the North Shore Chamber of Commerce held a breakfast meeting for the elected officials in all 16 communities of the North Shore Regional Vocational School District. At this meeting the conceptual design was presented along with the estimated project cost. The accuracy of this figure is contingent on a completion date of August 2012. It is hoped that legislation delineating funding will be filed this winter.

Administration: The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

Enrollment: Student enrollment as of October 1, 2007 is 443. Students cite the interpersonal relationships with teachers, counselors, and administration, and the vocational/technical programs as the reasons for application. There continues to be a shortage of space for classrooms, shop areas, the library and the cafeteria. In addition, an auditorium is needed.

Curriculum: All students who entered in September of 2006 were enrolled in Algebra I. Introduction to Algebra is no longer offered. The 12th grade continues to offer Discrete Mathematic as well as Pre-Calculus, Algebra II, and Business Math. The integration of technology continues with the use of the wireless laptops. Our MCAS preparation has been bolstered by the addition of interactive software entitled PLATO. During the 10th grade, students are working in the computer labs with this program 80% of the time.

All of our science courses are aligned with the Massachusetts Science Frameworks, and for the 9th and 10th grades classes are sequenced in a manner to prepare students for the MCAS test. Since a science MCAS test is now required for graduation for this year's tenth graders, our underclassman

now focus exclusively on biology. This concerted effort on a single domain will allow for more time to cover required strands, and will provide opportunities to develop more rigorous instructional strategies and methodologies in order to enhance success.

As for the 12th grade, we offer three electives that will include: a new Human Biology class, a redesigned Physics curriculum, and a long time popular Field Studies in the Natural Sciences.

The Social Studies Department is revising the scope and sequence to conform to the history curriculum framework and school schedule.

The foundation of the Title I program is a fifteen (15) station computer lab dedicated to utilizing Achieve 3000/TeenBiz, a web-based, individualized reading and writing program which was created specifically for high school.

MCAS Review: The Massachusetts Department of Education awarded Grant #632 to North Shore Technical High School to assist those Junior and Senior students who have not yet reached the minimum score on the Math and/or English/Language Arts MCAS and to assist our current 10th graders to reach proficiency on the MCAS test.

The **School Council** is an organization of faculty, parents, students and business community representatives who meet with the Principal every six weeks during the school year to review programs and activities at North Shore Tech.

General and Program Advisory Committees: The Program Advisory Committees meets twice per year to discuss suggestions for improving our career vocational-technical programs.

Career and Technical Areas / Service Cluster: With the incorporation of the Vocational Technical Frameworks, the Career and Technical areas are working on aligning their curriculum and updating and creating new lesson plans were needed. Safety is also a primary concern with our goal not graduating any senior with out a career safe OSHA 10-hour card. In addition, students are maintaining their working portfolios and seniors will begin to create their Senior Showcase portfolio, which will help them in job interviews and during their college admission process.

Cosmetology continues to learn to use state of the art techniques in haircutting, styling, up do, color, nail, and skin care. Students are also learning to incorporate technology in the many projects they complete and presentations they make. Junior and senior students welcome clients from the district for cosmetology services on Thursday and Friday.

The addition of John Bickerstaff as an instructor has added additional instruction to our students. As required by the industry **Culinary Arts** students will receive a certificate in Serve Safe and will complete the Pro Start Curriculum. The Log Bridge Inn is open to the public on Thursday and Friday allowing students to perfect their culinary skills.

Design & Visual Communications was relocated next to the graphics department to allow a professional working relationship between the graphic's program and the commercial artist.

The addition of the new technology in **Graphics Communications Technology** last year has added a necessary technological component to the program.

Health Assisting: Students are learning through skill-based activities and will begin visiting health centers in their sophomore year. Students will now complete the Certified Nursing Assistant program during their junior year allowing them to acquire additional certificates during their senior year such as, CPT, First Aid, AED, Home Health Aide, Introduction to Phlebotomy, EKG and an Alzheimer Certificate.

Marketing, Office Technology and Video Media students have the ability to enhance their office technology skills while using the marketing concepts they are learning, finance, advertising, general merchandising and small business ownership. In addition, students are coordinating school wide activities, creating highlight tapes for our sports banquet and freshman parent night, and marketing a positive school moral.

Career and Technical Areas / Technical Cluster

Carpentry/Masonry - Junior and senior carpentry students are currently working on construction projects in Danvers and Hamilton. The junior carpenters are building a 30' x 34' 2-story garage on Asbury St., Hamilton. The project is an oversized two car garage with an above in-law apartment. The senior carpenters are completing a farmer's porch that they started last year on Chevalier Ave, Danvers. Upon completion of the farmer's porch, the seniors will work on the garage in Hamilton. The masonry crews have completed work on the "Tramp House" historic building in Middleton, as well as a walkway and retaining walls in Danvers. They are currently building a storage/dugout building for the Danvers National Little League.

Automotive/Collision Repair - These shops are both NATEF certified and provide a service to residents of the community while teaching trade skills and competencies to their students. Vehicles are serviced at a discount rate, and in return, students gain trade experience. This year the Collision Repair shop will continue with the Respiratory Protection Program in compliance with the Massachusetts Department of Education and the Occupational Health and Safety Administration. The Collision Repair Shop will begin the process of re-certifying their NATEF approval this occurs every five years.

The Machine Technology Department, having successfully completed the process of obtaining their certification from the National Institute for Metalworking Skills (NIMS) last year, will now concentrate on curriculum development including BattleBots for the junior and senior machinists.

Information Systems Technology - This technical program prepares students for A+ Computer Certification, Network+ Certification, Cisco CCNA Certification, and MCDST Certification. Students will actively learn in a hands-on environment the fundamentals of Computer and Networking Technologies in order to meet the demands found in the fast growing industry of Information Technology and Telecommunications. Introduction to Computer Programming, Visual Basic, HTML, and Flash MX are included in the program, as well as an opportunity for students to work at the Help Desk which is responsible for maintaining, upgrading, and repairing over 300 computers and printers on our Local Area Network (LAN).

This is the third year with the Electrical Program as a member of the Technical Cluster. The Electrical Shop is now a full program with exploratory through senior year curriculums. The shop space has been increased to accommodate the additional students. A second electrical instructor has been added to the program, allowing the upper classes to work on projects at North Shore Tech and within the district.

Technology - North Shore Tech purchased a total of twenty eight (28) new computer workstations during the school year 2006/2007. Ten (10) of these workstations were used to replace computers in the Library. Five (5) new workstations were installed in the Reading Lab. Six (6) new workstations were installed in the Auto Tech classroom, and two (2) laptops were purchased for the Science Department. In February we upgraded our Graphic Arts classroom with new computer furniture, seven (7) PC workstations and four (4) iMacs. Four computers, two laptops and two workstations were purchased for Administrative purposes.

Teacher technology standards continue to improve. The Massachusetts Department of Education Teacher Self Assessment Test (TSAT) is distributed yearly to track progress. Many teachers are able to design developmentally appropriate learning opportunities that apply technology-enhanced instructional strategies to their curriculum in order to support the diverse needs of learners. A multitude of online tests and quizzes that our teachers are creating are provided on the school's Network and the Internet for student use.

The science department purchased a textbook with an online component. All students are provided with accounts and trained in order to access their textbooks online. The online component also offers an audio version of the text, self-check quizzes, activities, online resources and audio-visuals to facilitate access to the curriculum by all learners.

PLATO-MCAS software was procured through a grant. PLATO is a self-paced model which includes tutorials and mastery tests that can be individualized according to a student's needs from previous MCAS scores or tests. It also includes an MCAS express module that can be used as a thorough review for all sophomores prior to this spring's MCAS tests. All students participating in the after school MCAS tutorial program and students in grade 10 Essential Strategies classes are utilizing this software.

The school's web page is maintained and updated daily. (www.nsths.mec.edu)

Professional Development: Faculty members are asked to submit an overall review of what was learned when they attend conferences and workshops or when making on-site visits. This information was shared at staff improvement sessions.

Special Education Department: There are approximately 175 students at North Shore Technical High School who have been identified as having special needs; they represent 40% of the general student population. The special education program is inclusive in nature. Inclusion classes are offered in all grades and in every major academic subject area. Small group special education classes, with modified content, in English, Math, Science and Social Studies are offered to students in accordance with their Individualized Education Programs. One special education initiative this year is "Meeting the Behavioral and Social Needs of a Diverse Student Population."

With grant funds, we continue to maintain a liaison with Brian LaCroix, a noted behaviorist and assistant professor at Salem State College. He is providing consultation to our teachers and staff with regard to student behavior.

Athletic Department: The programs are running well and the participation rate continues to be very high for a vocational school. Proposed new programs for the 2008-2009 school year are Girls Soccer and Boys Lacrosse. Both of these teams are anticipated to be co-op teams with Essex Aggie. Essex Aggie intends to start a co-op Girls Lacrosse team this spring (2008).

Career Exploration: The focus of the career exploratory program is to familiarize all ninth grade students with North Shore Technical High School's vocational/technical areas. Currently ninth graders explore thirteen vocational programs. The exploratory program is designed so each student spends five days, four periods in shop and four periods in academics every other week.

School-to-Work/Placement: Entering the world of work in the 21st century takes more than vocational/technical skills or academic success. In the 2006-07 school year 36% of students participated in the Cooperative Education Program. Each of these students worked during school time in their vocational/technical area on the job gaining experience and school credit. The class of 2007 saw 51% of the graduates matriculate at two or four year post-secondary institutions, 47% were placed in jobs related to their vocational/technical program and 2% of the graduates were undecided in their post-secondary plans. North Shore Technical High School continues to offer permanent placement service including career guidance to all graduates.

Tech Prep: North Shore Technical High School presently has articulation agreements covering four vocational areas with local community colleges.

The **School Social Worker/Adjustment Counselor** works with the at-risk population who are identified and referred by faculty and administration.

Health Office: There were 2,985 visits to the school nurse during the 2006-2007 school year. This is a decrease of 807 visits from the previous school year. During an average day the nurse saw seventeen (17) students for health related concerns. The majority of students visited the nurse for headaches, generally not feeling well, and orthopedic muscular-skeletal problems.

A significant upgrade to the Building and Grounds in 2007 was upgrading the video surveillance system. The outdated VHS tape drives were replaced with an 850 gigabyte hard drive system that allows better viewing and camera control. Students enrolled in electrical, masonry and carpentry continue to assist the facilities department with a number of projects in the school.

The Transportation Department lease purchased 2 new, 2006 model year 71 passenger school buses this year in an effort to update the fleet.

Adult Evening Education at North Shore is a self-supporting program that offers more than sixty (60) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students participating in a wide variety of courses. Popular fields of study include: computers, health, construction,

welding and machine technology, culinary, automotive, business and personal finance. A number of courses have state approval for professional and trade license preparation.

Business Office: The Department of Revenue has certified the amount in our unencumbered excess and deficiency funds available July 1, 2007 at \$640,184. Per MGL Chapter 71, Section 16B ½, \$170,039 will be used to reduce the fiscal year 2008 community assessments. The reduction will be allocated based on the October 1, 2006 student enrollment. Approximately half of the funds to be returned are from the Medicaid Revolving Fund that was closed out as of June 30, 2007 per MGL Chapter 44 Section 72.

Funding Issues: The Fiscal 2009 Budget preparation is currently in process and will be presented to the District's Finance & Property Policy Sub-Committee in February and subsequently to the District's School Committee. At this point, we have not received any financial data pertaining to fiscal 2009 from the Department of Education.

Financial Issues: The District's fiscal year 2008 Federal Entitlement and Allocation Grants have been cut by 18%. The largest grant affected is the Perkins-Occupational Education Vocational Skills grant which was cut by \$81,101. We will forego funding some instructional material and equipment, a part time position that supported our instructional staff with the Riso Graph's Data Solutions Analysis Software and fund a lease commitment from our operating budget.

North Shore Regional Vocational School District Committee

Beverly	Mr. Dean Porteous
Boxford	Mr. Michael Crowe
Danvers	Mr. Russell Fravel
Essex	Mr. George R. Harvey, Chairman
Gloucester	Mr. Joseph Parisi, III
Hamilton	Mr. David W. Ketcham
Lynnfield	Dr. Paul Anderson
Manchester-by-the-Sea	Mr. Joseph Sabella
Marblehead	Mrs. Marcia Sweeney, V. Chairman
Middleton	Mrs. Ellen Weitzler
Nahant	Mrs. Anne Senk
Rockport	
Salem	Mr. Thomas St. Pierre
Swampscott	Mr. William Jackson
Topsfield	
Wenham	Mr. William O. Nichols, Secretary

SENIORCARE, INC.

Program Planning, Coordination, Administration & Care Management: One of the functions of SeniorCare, Inc., Inc., as an Area Agency on Aging and state designated Aging Services Access Point, is to assure that services to elders are properly funded, coordinated and monitored and service gaps are filled whenever possible.

SeniorCare services were provided to 61 Essex elder residents last year. Of those served, approximately 13 per month received case management services. This service includes assessments of individual's needs for other services such as homemaker, chore, meals, personal care, etc., in addition to referrals to other service providers, help with SSI, housing problems, counseling and assistance to families and elders as well as Protective Services that are provided when needed. The cost of this service for Essex elders during this year was estimated to be \$8,229.00.

Homemaking, Chore, Personal Care, Home Health, Nursing Services and other Home Care Services: Thirteen (13) Essex elders received one or more of the above named services on a monthly basis during the year. Homemaking services include light housekeeping, errands and meal preparation. Personal care services use a home health aide to assist frail elders with personal hygiene, ambulation, and transfers. Total cost of these services is \$56,699.00.

Nutrition Program: Twenty-four (24) Essex residents were served 2480 home delivered meals in 2007. The total cost of this Nutrition Service to Essex for this year was estimated to be over \$13,640.00. Additionally, a monthly congregate meal was served at the Council on Aging totaling 233 meals for 48 Essex elders at an estimated cost of \$1107.00.

Transportation: Over 42 rides were provided to Essex elders this year. Types of trips included transportation to meal sites, Adult Day Health Centers, Social Day Care, doctors' offices, shopping trips and friendly visiting. Total cost of transportation services is estimated to be \$924.00.

Outreach: SeniorCare provided \$1,200.00 to the Essex Council on Aging for outreach to community elders. 78 elders received 312 units of information and referral resources. This coming year the Essex Council on Aging will have their outreach grant increased by \$200.00 to add an additional day of outreach services to be delivered through the Council on Aging.

Other Services: Other services that were provided to Essex elders included legal assistance, personal emergency response systems, nursing home pre-screening, and the services of the Nursing Home Ombudsman Program, which advocates on behalf of elders in nursing homes and rest homes. The costs of these programs are estimated to be over \$3,019.00.

Total costs of services provided to elders of Essex in 2007 are estimated to be \$84,818.00.

SHELLFISH WARDEN

I am Paul Thistlewood. I am the new Shellfish Constable for the Town of Essex. I started the job on October 29, 2007. This job is very exciting for me. I enjoy being out on the clam flats and monitoring the clam beds. With good control, I see a good clam industry for many years to come. I have a town truck and boat that is in good working condition.

In closing, I want to thank my Deputy Constable Steve Hartley for all his assistance.

Respectfully submitted,
Paul A. Thistlewood

TOWN ACCOUNTANT

The following reports of the accounts of the Town of Essex for the Fiscal Year 2007 are submitted in compliance with Section 61 of Chapter 41 of the General Laws of Massachusetts. Contained herein are statements of: Fund Equity, Debt Schedule, Cash Receipts, Appropriations and Expenditures, and Combined Balance Sheet. A copy of the audited financial statements is available in the Town Accountant's office.

Respectfully submitted,
Roxanne F. Tieri, Town Accountant

FUND EQUITY JUNE 30, 2007

General Fund	869,260
Water Fund	59,789
Sewer Enterprise Fund	825,521
Youth Enterprise	68,510
Special Revenue Fund Equity:	
Ambulance Fund	263,370
Arts Lottery Council Grant	4,855
Ballfield Restoration	990
Centennial Grove Revolving	6,588
Chapter 90 Highway Fund	(1,137)
Click it or Ticket Grant	61
Community Policing Grant	12,895
Conomo Point Picnic Tables Gift	100
COPS Grant	4,707
Council on Aging Grant	951
D. Folsom Park Fund	262
DARE Grant	6,532
Electrical Inspections Revolving	3,690
EYC Park Improvement Gifts	7,000
Fire Equipment Grant	1,783
Fire - Homeland Security Grant	5,528
Fire Safety Grant	598
Harbormaster Gift	1,135
Hussain Gift	669
I-Net Grant - Comcast	20,000
Insurance Revolving	2,733
Library Grant	7,111
Parking Lot Construction	6,140
Plantings Causeway (Selectmen) Gift	2,500
Plumbing Inspector Revolving	635
Police Gift	1,498
Police Road Respect Grant	(860)

Regional Bike Parking Grant	(764)	
Senior Center Project	(89,073)	
Septic Repair Program	(63,771)	
Town Hall Roof Repair	64,670	
Town Technology Fund	503	
UST Cleanup Grant	(1,520)	
War Memorial Restoration Gift	1,681	
Waterways Improvement	5,288	
Wetlands Protection	25,980	
Total Special Revenue Funds		303,328
Trust Funds		
Conservation Fund	22,011	
Luther T. Burnham	101,267	
Albert Cogswell	70,066	
T.J. Coolidge	34,316	
Municipal Building	24,401	
Ryder Estate	170,024	
Selectmen's Trust	2,429	
Cemetery Perpetual Care	174,979	
Cemetery Flowers	5,790	
Cemetery Lot Care	22,748	
Cemetery Lot Sale	4,281	
Stabilization Fund	458,292	
Total Trust Funds		1,090,604
Total Fund Equity		<u>3,217,012</u>

DEBT SCHEDULE JUNE 30, 2007

Outstanding Maturing Debt:	
DPW Facility	400,000
Fire Truck	155,000
Water Treatment Plant	305,000
Water Storage Tank	180,000
Septic Title V	291,495
Sewer Eastern Bank Bond	1,415,000
Sewer MWPAT	<u>21,252,785</u>
Total Bonds Payable	23,999,280
Permanent Notes:	
Water Mains	209,000
Water Plant Roof	28,100
DPW Facility	300,000
MWPAT BAN	<u>963,933</u>
Total Permanent Notes	<u>1,501,033</u>
Total Debt Payable	<u><u>25,500,313</u></u>

CASH RECEIPTS

JULY 1, 2006 - JUNE 30, 2007

TAXES AND EXCISE

Personal Property	90,408
Real Estate	7,999,265
Tax Title	57,833
Motor Vehicle	480,792
Other Excise	11,693
Penalties and Interest	<u>38,520</u>
	8,678,511

CHARGES FOR SERVICES

Municipal Lien Fees	4,275
Other	3,418
Private Detail admin. Fee	3,461
DPW Fees	222
RMV Fees	23,413
Appeals Board	500
Planning Board	2,368
Rentals	107,276
Transfer Station	<u>95,125</u>
	240,058

LICENSES AND PERMITS

Alcoholic	17,800	
Board of Health	21,465	
Building	41,981	
Cable TV	517	
Clam	29,801	
Dog Licenses	1,310	
Electrical	6,620	
Fire Department Permits	9,418	
Gas/Plumbing	8,500	
Licensing Board	6,125	
Moorings	<u>23,931</u>	
		167,468

OTHER

Earnings on Investments	72,366	
Fines	10,080	
Medicare Part D	6,742	
Miscellaneous	<u>3,605</u>	
		92,793

FEDERAL & STATE REVENUE

Arts Lottery for Cultural Council	4,000	
Council on Aging Grants	4,547	
Elections Grant	704	
FEMA - Storm Damage	28,748	
Fire - Equipment Grant	3,678	
Fire - Homeland Security Grant	2,338	
Fire - Training Grant	4,571	
Highway Chapter 90	234,727	
Police - Community Policing	11,299	
Police - Traffic Enforcement Grant	683	
Senior Center Grant - CDBG	500,000	
Town Hall Roof Grant	<u>35,000</u>	
		830,295

CHERRY SHEET REVENUE

Loss of Taxes, State Land	1,695	
Lottery	267,121	
Additional Assistance	33,828	
Police Career Incentive	24,712	
Elderly Exemptions	2,510	
Veterans Exemptions	2,450	
Veterans Benefits	<u>7,708</u>	
		340,024

SPECIAL REVENUE FUNDS

Ambulance	90,812	
Ballfield Gift	5,000	
Cemetery Lot Sales	3,651	
Centennial Grove Revolving	8,903	
Plumbing Permit	615	
Gifts - Police	350	
Council on Aging Building Gift	100	
David Folsom Park Gift	100	
I-NET Grant	20,000	
Insurance Settlements	2,476	
Library LIG/MEG	3,534	
EYC Parks	7,000	
Septic Repair Program - Loans	52,222	
Town Technology Fund	503	
Waterways Improvement	2,424	
Wetlands	<u>7,720</u>	
		205,410

TRUST FUNDS

Burnham Trust	2,222	
Cemetery Flowers	285	
Cemetery Lot Care	10,098	
Cemetery Perpetual Care	9,201	
Cogswell Trust	4,478	
Coolidge Trust	2,206	
Conservation Fund	680	
Municipal Building Trust	1,306	
Ryder Trust	10,876	
Selectmen's Trust	100	
Stabilization Trust	<u>144,834</u>	
		186,286

WATER ENTERPRISE FUND

Water Rates	597,624	
Water Liens	2,904	
Other Charges	24,997	
Penalties and Interest	10,887	
Investment Income	3,756	
Water Betterment Principal	13,352	
Water Betterment Interest	<u>8,917</u>	
		662,437

SEWER ENTERPRISE FUND

Sewer Rates	217,057	
Tax Title	609	
Connections and Other Charges	33,660	
Insurance and Restitution	2,082	
Investment Income	1,427	
Penalties and Interest	15	
Sewer Betterment Principal	1,363,349	
Sewer Betterment Interest	<u>315,135</u>	
		1,933,334
YOUTH ENTERPRISE		
Programs Fees	<u>71,824</u>	
		71,824
 TOTAL REVENUE		 <u><u>13,408,440</u></u>

LOANS AND OTHER NON REVENUE CASH RECEIPTS

Bond DPW Facility	300,000	
Police & Fire Detail	90,721	
Temp. Loan Septic Repair (MWPAT)	<u>200,000</u>	
		<u>590,721</u>
 TOTAL CASH RECEIPTS		 <u><u>13,999,161</u></u>

Fiscal Year Ended June 30, 2007
APPROPRIATIONS AND EXPENDITURES

GENERAL GOVERNMENT

114 TOWN MODERATOR

	Balance Forward FY06 (Including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
Salary	100		100	-	-
Dues	20		17	3	3
	120		117	3	3
122 BOARD OF SELECTMEN					
Salaries	53,419		52,475	944	
Procurement & Advertising	1,200		463	737	
Supplies & Postage	900		884	16	
Dues, Meetings & Misc	1,250		1,106	144	
	56,769		54,928	1,841	
129 TOWN ADMINISTRATOR					
Salaries	89,465		89,445	20	
Expenses	950		801	149	
Travel	1,500		1,046	454	
Dues, Meetings & Misc	1,550		1,066	484	
	93,465		92,358	1,107	
131 FINANCE COMMITTEE					
Dues	410		145	265	
Meetings & Misc. Exp.	80,000				
Reserve Fund Appropriation	(73,594)	(5,000)		6,406	
Reserve Fund transferred		(5,000)			
Encumbered Reserve Fund					
	5,000				
	5,000		145	6,671	0
135 TOWN ACCOUNTANT					
Salaries	53,081		50,501	2,580	
Office Supplies	1,000		988	12	
Dues, Meetings & Travel	1,000		958	42	
Telephone	500		400	100	
Software Support	4,649		4,649	-	
Audit	23,000		23,000	-	
FY03STM GASB 34	4,716				4,716
Encumbered Audit Expense	3,000				3,000
	7,716		80,496	2,734	7,716
141 BOARD OF ASSESSORS					
Salaries	42,385		42,346	39	
Mapping	1,821		1,600	221	
Assessment Aids	5,800		3,800	2,000	
Recollection of Data	20,500		14,205	6,295	
Consulting	6,700		6,423	277	
Telephone	485		394	91	
Office Supplies	2,000		1,991	9	
Dues	300		215	85	
Other Expenses	600		429	159	
Legal Expenses	1,000				12
	0		0	1,000	
	81,591		71,402	10,177	12

Fiscal Year Ended June 30, 2007	Balance Forward FY06	Appropriations (Including Transfers)	+ Adjustments (Receipts/Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
APPROPRIATIONS AND EXPENDITURES						
145 TOWN TREASURER/COLLECTOR						
Salaries		87,391		86,811	580	
Bank Charges		1,000		794	206	
Payroll Processing		6,940		5,479	1,461	
Telephone		750		577	173	
Postage and Envelopes		8,100		7,806	294	
Books and Supplies		4,410		3,204	1,206	
Copier		250		0	250	
Dues and Meetings		1,440		949	491	
Software Support		7,350		7,350	-	
Financial Advisory Services		1,000		1,000	-	
Collector Legal Expense		5,000		0	5,000	
Tax Title Legal Fees		1,481		1,481	-	
Encumbered Tax Title Fees	54,800			52,093	-	2,707
	54,800	125,112		167,544	9,661	2,707
152 LEGAL						
Expenses		43,000		41,836	1,164	
Encumbered Expenses	14,088	(7,445)		6,643	-	
	14,088	35,555		48,479	1,164	0
449 WASTEWATER MANAGEMENT						
Sampling Program		6,500		3,420	3,080	
Legal Services		7,000		7,000	-	
Encumbered Expenses	13,176	(11,984)		1,192	-	
	13,176	1,516		11,612	3,080	0
152 PERSONNEL BOARD						
Salaries		9,400		9,400	-	
Expenses		500		130	370	
		9,900		9,530	370	
155 COMPUTER NETWORK						
Internet Service		1,700		1,589	111	
Network Equipment & Maintenance		3,000		2,274	726	
06STM Computer Upgrade, Hardware & Software	48,207			28,004	-	20,203
	48,207	4,700	0	31,867	837	20,203
161 TOWN CLERK						
Salary		20,600		20,600	-	
Supplies		490		247	243	
Copier		300		184	116	
Parking Tickets		1,000		408	592	
Dues		155		80	75	
Dog Licenses		400		242	158	
Records Retention Article	856	(856)			-	
	856	22,089	0	21,761	1,184	0
162 ELECTIONS						
Salaries		3,200		1,861	1,339	
Ballots		425		331	94	
Voting List		150		150	-	
Expenses		3,300		2,340	960	
Town Meetings		600		548	52	
	0	7,675		5,230	2,445	0

	Balance Forward FY06	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interest Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
Fiscal Year Ended June 30, 2007						
APPROPRIATIONS AND EXPENDITURES						
163 REGISTRARS						
Salaries		1,400		1,400		
Printing Expense		600		0	600	
Supplies & Postage		1,800		1,434	366	
	0	3,800		2,834	966	0
165 LICENSING BOARD						
Salaries		1,963		1,916	47	
Expenses		173		141	34	
	0	2,136		2,057	81	
171 CONSERVATION COMMISSION						
Salaries		6,000		5,602	398	
Dues		185		160	25	
Expenses		1,139		1,112	3	24
	0	7,324		6,874	426	24
175 PLANNING BOARD						
Salary		8,820		7,944	508	368
Expenses		1,350		729	346	275
	0	10,170		8,673	854	643
176 ZONING BOARD OF APPEALS						
Clerical Wages		530		433	97	
Expenses		1,500		630	870	
	0	2,030		1,063	967	
179 CONOMO POINT COMMISSIONERS						
Salaries		2,113		2,066	47	
Stationary/Printing Supplies		250		0	250	
Misc.		300		233	67	
Property Maint.		400		0	400	
	0	3,063		2,299	764	
181 OPEN SPACE COMMITTEE						
Office Expense	775	775		407	-	368
Encumbered Expenses	775	775		210	-	565
				617	0	933
193 TOWN PROPERTY						
Custodian Wages		16,052		16,052	-	
Electricity		5,300		5,119	181	
Fuel and Oil		12,500		10,435	2,065	
Water		3,000		1,996	1,004	
Telephone		2,200		1,588	612	
Supplies		3,500		3,242	258	
Office Machines		3,000		2,468	532	
Scout House		81,250		5,452	-	75,798
Town Property Expenses		10,000		4,545	1,955	3,500
Town Report		2,700		2,620	80	
A14/02ATM Police/Fire Station	23,876	(23,876)		-	-	
A5/3-005STM Town Landing Paving	1,491	(1,491)		-	-	
A2/11-05STM Sewer Use	2,000	(2,000)		-	-	
A2/11-05STM Copy Machine	280	(280)		-	-	
04 ATM Improvement to Town Landing	5,894			-	-	5,894
	33,541	111,855		53,517	6,687	85,192
TOTAL GENERAL GOVERNMENT	178,159	669,693	(5,000)	673,403	52,019	117,430

Fiscal Year Ended June 30, 2007
 APPROPRIATIONS AND EXPENDITURES

PUBLIC SAFETY

	Balance Forward FY06	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
210 POLICE DEPARTMENT						
Salaries		711,809		640,452	70,448	909
Uniform Allowance		10,850		10,760	90	
Radio Repair & Network		3,900		3,859	41	
Contracted Sergeant Search		4,014				4,014
Firearms Training		8,250		8,233	17	
Telephone and Office Supplies		7,483		7,173	310	
Gas and Repairs		25,000		23,179	1,821	
National Crime Info		1,317		1,317	-	
Prisoner Lock-up		8,925		5,226	3,699	
Police Supplies		7,556		7,129	427	
Dues		2,986		1,995	991	
A8/3-12-07STM Firearms Permits to Commonwealth		17,300		17,300	-	
A7/06FTM Repaint Police/Fire Headquarters		2,500		1,860	640	
		811,890		728,483	78,484	4,923
211 EMERGENCY CENTER						
Salaries		174,597		174,597	-	
FICA/Retirement		25,000		24,133	867	
Insurance		39,550		23,761	15,789	
Training		5,813		4,831	982	
Office Expense		3,340		3,267	73	
	0	248,300		230,589	17,711	
220 FIRE DEPARTMENT						
Salaries		79,962		68,844	11,118	
Uniform Allowance (Dress)		1,973		1,973	-	
Electricity		8,390		8,390	-	
Maintenance, Building and Equipment		21,400		10,472	11	10,917
Telephone		2,800		2,260	540	
Fuel, Building		6,010		4,953	1,057	
Fuel, Vehicles		4,860		4,564	296	
Gas		800		621	179	
Equipment		2,233		2,082	151	
Radio Pagers		3,044		3,044	-	
Office Supplies		1,400		1,218	182	
Dues & Subscriptions		1,550		1,115	435	
Fire Prevention		1,240		769	471	
Building Utilities		2,230		1,283	947	
Other Expenses		8,168		8,067	101	
	0	146,060		119,653	13,488	10,917
231 AMBULANCE						
Salaries		31,700		16,058	15,642	
Training		1,800		1,050	750	
Vehicle Maintenance and Supplies		3,582		3,236	346	
05ATM Ambulance	3,610			3,610	-	
A8/3-12-07STM Computerized Reporting Eq/Software		23,000			-	23,000
	3,610	60,082	0	23,954	16,738	23,000
241 BUILDING INSPECTOR						
Salaries		10,481		9,796	685	
Expenses		1,200		636	564	
Encumbered Expenses	283			283	-	
	283	11,681		10,715	1,249	0

Fiscal Year Ended June 30, 2007
APPROPRIATIONS AND EXPENDITURES
243 PLUMBING INSPECTOR

	Balance Forward FY06	Appropriations (Including Transfers)	+ Adjustments (Receipts Inerfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
Salaries		4,728		4,728	-	
Expenses		200		0	200	
	0	4,928		4,728	200	0

245 ELECTRICAL INSPECTOR

Salaries		4,728		4,728	-	
Expenses		150		20	130	
Encumbered Expenses						
	0	4,878		4,748	130	0

291 CIVIL DEFENSE

Salaries		220		150	70	
Dues & Miscellaneous		1,788		0	1,788	
	0	2,008		150	1,858	0

292 ANIMAL INSPECTOR

Salaries		2,026		2,026	-	
	0	2,026	0	2,026	0	0

295 HARBORMASTER

Salaries		19,272		13,346	5,926	
Fuel & Oil		1,350		592	758	
Boat Repairs & Maintenance		3,000		2,994	6	
Pier & Float Maintenance		1,275		1,267	8	
Buoys		2,150		1,757	393	
Uniforms		2,280		2,280	-	
Mooring Permit Printing		1,045		1,033	12	
A6/3-12-07STM Buoys, Equipment		12,071		10,422	1,649	
	0	42,443	0	33,691	7,103	1,649

299 SHELLFISH DEPARTMENT

Salaries		36,175		35,696	239	240
Boat Repairs & Maintenance		5,000		4,175	825	
Truck Expense		2,600		1,853	747	
Misc.		425		339	86	
Uniforms & Equipment		125		79	46	
Telephone		450		365	85	
	0	44,775		42,507	2,028	240

TOTAL PUBLIC SAFETY

	3,893	1,379,071	0	1,201,246	140,989	40,729
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EDUCATION

Manchester/Essex Regional School District						
MERSD - reduction 06FTM		5,058,485		5,029,625	28,860	
N.S. Regional Vocational School		(28,860)		(28,860)		
04/ATM School Repair Article		134,960		134,039	921	
A9/06FTM Elementary School Plumbing	200,207		(120,000)	80,207	-	1,946
		34,000		32,054	-	

TOTAL EDUCATION

	200,207	5,198,585	(120,000)	5,275,925	921	1,946
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Fiscal Year Ended June 30, 2007	Balance Forward FY06 (Including Transfers)	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
APPROPRIATIONS AND EXPENDITURES						
PUBLIC WORKS						
420 HIGHWAY DEPARTMENT						
Salaries		286,107		274,328	11,717	62
Electricity & Water Utilities		3,350		2,051	1,299	
Truck Expense & Repairs		23,000		22,727	273	
Small Engine Repairs		2,000		1,991	9	
Other Maintenance		8,044		8,044	-	
Tree Removal		5,000		5,000	-	
Telephone		2,200		2,076	124	
Fuel		5,500		5,077	423	
Office Supplies		1,500		1,498	2	
Misc. Supplies & Tools		2,600		2,475	125	
Highway Maintenance		81,300		79,044	2,256	
Meetings, Dues & Misc.		1,382		288	1,094	
Clothing Allowance		1,750		1,600	150	
Equipment Lease		39,374		39,254	120	
Drug & Alcohol Testing		400		260	140	
Bridge Repair		10,000		9,900	100	
Encumbered Salaries	12,400			12,265	135	
Encumbered Expenses	19,388			19,388	-	
06STM Highway Truck Lease	5,025			5,025	-	
A2/11-05STM Sanding Unit	1,984	(1,984)				
A6/06FTM Design & Construct Story St. Sidewalk		75,000		10,512	-	64,488
A8/06FTM Centennial Grove Storage Tank Removal		5,500		5,500	-	
A9/3-12-07 Remove Contaminated Soil - Grove Cottage		15,000		4,527	-	10,473
	38,797	567,023	0	512,830	17,967	75,023
Snow Removal		58,000		57,160	840	
Street Lighting		15,000		12,145	2,855	
430 TRANSFER STATION						
Salaries		10,906		10,759	147	
Trash Contract		144,000		135,999	8,001	
Maintenance & Equip		1,000		973	27	
Telephone		450		447	3	
Transfer Station Stickers		500		485	15	
Electricity		1,800		1,511	289	
Recycling Contract		21,000		14,930	6,070	
Hazardous Waste		7,450		4,311	3,139	
A23/88ATM Sanitary Landfill	1,559	(1,559)				
A18/01ATM Hazardous Waste	2,811	(2,811)				
	4,370	182,736	0	169,415	17,691	0
491 CEMETERY DEPARTMENT						
Salaries		35,497		32,116	3,381	
Maintenance		1,650		1,620	30	
Materials		3,300		3,300	-	
Electricity		200		139	61	
	0	40,647		37,175	3,472	
TOTAL PUBLIC WORKS	43,167	863,406	0	788,725	42,825	75,023

	Balance Forward FY06	Appropriations (including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
Fiscal Year Ended June 30, 2007						
APPROPRIATIONS AND EXPENDITURES						
HEALTH AND HUMAN SERVICES						
512 BOARD OF HEALTH						
Salaries		97,913		94,086	3,827	
Contracted Services		5,500		4,364	1,136	
Advertising		500		100	400	
Office Supplies		1,600		1,593	7	
Telephone		2,000		830	1,170	
Water Testing		1,350		865	485	
Postage		600		600	-	
Dues and Meetings		2,614		1,877	737	
Other Expenses		1,100		990	110	
Encumbered Expenses	215			213	2	
	215	113,177		105,518	7,874	0
541 COUNCIL ON AGING						
Clerical Salary		1,190		1,093	97	
General Expense	120	1,500		297	300	903
Encumbered Expenses	120	2,690		120	-	
	120	2,690		1,510	397	903
520 Social Service Agencies						
		6,817		6,817	-	
543 VETERANS BENEFITS						
District Assessment		11,500		10,600	900	
Ordinary Benefits		20,000		10,742	9,258	
	0	31,500		21,342	10,158	0
TOTAL HEALTH AND HUMAN SERVICES						
	355	154,184	0	135,187	18,429	903
CULTURE AND RECREATION						
610 LIBRARY						
Salaries		46,270		45,094	538	638
Telephone		836		759	77	
Supplies & Postage		819		773	46	
Copier Expense		536		450	86	
Subscriptions, Membership		11,352		11,352	-	
Books		8,500		8,493	7	
AZ/11-05STM Library Shelving	1,128	(1,128)			0	
	1,128	67,185	0	66,921	754	638
546 CENTENNIAL GROVE MGMT.						
Sanitation Facilities		2,500		2,190	310	
Maintenance		500		0	500	
AZ/11-05STM Grove Cottage	300	(300)			1	
	300	2,700	0	2,190	811	0
692 MEMORIAL DAY						
Expenses		900		833	67	
630 YOUTH ACTIVITIES						
Director Salary		19,693		19,693	-	
Electricity		350		157	193	
Liability Insurance		200		200	-	
Telephone		400		379	21	
	0	20,643		20,429	214	
TOTAL CULTURE AND RECREATION						
	1,428	91,428	0	90,373	1,846	638

Fiscal Year Ended June 30, 2007	Balance Forward FY06	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
OTHER						
RETIREMENT FUND						
Essex Regional Assessment	0	195,057	(128,860)	195,057	-	-
INSURANCE AND OTHER						
Workmer's Compensation		8,358		6,634	1,724	
Unemployment		2,207		2,207	-	
Medical		448,336		365,863	82,473	
Blanket		77,300		65,194	12,106	
FICA Employer Taxes		47,400		43,376	4,024	
A/1/06/TM Stabilization Fund		128,860	(128,860)			
	0	712,461	(128,860)	483,274	100,327	
DEBT						
Debt Service Principal		95,367		95,367	-	
Debt Service Interest & Fees		39,858		28,565	11,293	
	0	135,225	0	123,932	11,293	0
TOTAL OTHER	0	1,042,743	(128,860)	802,263	111,620	0
TOTAL GENERAL FUND OPERATING BUDGET:	427,189	9,399,110	(253,860)	8,967,122	368,650	236,669
CAPITAL PROJECTS, GENERAL						
DPW Facility	244,719		300,000	544,718	0	
Parking Lot	6,140			0	-	6,140
Ballfield Restoration	28,584			27,594	(1)	991
Town Hall Roof Repair		77,000	35,000	47,330	-	64,670
Senior Center			523,615	612,688	-	(89,073)
	279,443	77,000	858,615	1,232,330	(0)	(17,272)
Total Capital Projects	279,443	77,000	858,615	1,232,330	(0)	(17,272)
L GENERAL FUND OPERATING AND CAPITAL	706,632	9,476,110	604,755	10,199,452	368,649	219,397

Fiscal Year Ended June 30, 2007
APPROPRIATIONS AND EXPENDITURES

	Balance Forward FY06	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interfund Transf.)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
WATER ENTERPRISE						
Salaries		297,214		264,912	32,302	
Electricity	\$	36,000		32,459	3,541	
Truck Expense & Repairs		8,000		7,838	162	
Maintenance		20,000		19,802	198	
Contractors		6,000		5,637	363	
Well Cleaning		29,500		26,461	3,039	
Clothing Allowance		1,625		1,600	25	
Telephone		2,750		2,735	15	
EPA & State Mandated Testing		4,000		3,997	3	
Fuel		7,000		6,761	239	
Lab Supplies		1,048		1,048	-	
Office Supplies		3,000		2,999	1	
Misc. Supplies & Tools		3,500		3,157	343	
Materials		3,500		3,175	325	
Chemicals		40,000		39,249	751	
Pipe Fittings and Meters		11,000		10,897	103	
Meetings, Dues & Misc.		3,600		2,324	1,276	
Backflow Testing		1,550		880	670	
Drug & Alcohol Testing		325		100	225	
Truck Lease		10,200		10,160	40	
FICA & Retirement		48,273		46,116	2,157	
Workmen's Comp.		4,030		4,030	-	
Medical Insurance		66,000		55,593	10,407	
Blanket Insurance		56,976		12,824	44,152	
Total Water Operations	\$ -	\$ 665,091	\$ -	\$ 564,754	\$ 100,337	\$ -
WATER DEBT SERVICE						
Debt Principal		47,000		46,900	100	
Debt Interest		19,238		19,238	-	
Interest on Short Term Note		1,309		1,309	-	
Total Water Debt	\$ -	\$ 67,547	\$ -	\$ 67,447	\$ 100	\$ -
WATER CAPITAL AND SPECIAL						
A12/06FTM Meters and Sludge Removal		30,000.00		19,274.00	300	10,426
TOTAL WATER FUND BUDGET FY 2007	\$ -	\$ 762,638	\$ -	\$ 651,475	\$ 100,737	\$ 10,426

Fiscal Year Ended June 30, 2007
APPROPRIATIONS AND EXPENDITURES

	Balance Forward FY06	Appropriations (Including Transfers)	+ Adjustments (Receipts, Interfund Trans)	- Net Expenditures	Closed to Fund Balance	Carried Forward FY08
SEWER ENTERPRISE						
Salaries	\$	130,201		110,583	\$ 19,618	
Clothing Allowance		450		400	50	
Electricity		36,000		32,639	3,361	
Truck Expense & Repairs		3,000		2,628	372	
Maintenance		11,310		10,656	654	
City of Gloucester		160,000		111,857	-	48,143
Backflow Testing		500		200	300	
Chemicals		4,670		4,353	317	
Telephone		2,300		1,541	759	
Fuel		7,500		3,253	4,247	
Office Supplies		1,000		997	3	
Misc. Supplies & Tools		2,500		2,171	329	
Materials		1,000		804	196	
Meetings, Dues & Misc.		330		330	-	
Drug & Alcohol Testing		180		0	180	
FICA & Retirement		15,000		15,000	500	
Workmen's Comp.		1,000		854	146	
Medical Insurance		20,750		15,749	5,001	
Blanket Insurance		3,690		3,690	-	
Total Sewer Operations	\$ -	\$ 401,881	\$	\$ 317,705	\$ 36,033	\$ 48,143
SEWER DEBT SERVICE						
Debt Principal		1,162,400		1,162,399	1	
Debt Interest & Fees		115,870		115,869	1	
Interest on Short Term Note		0		0	-	
Total Sewer Debt	\$ -	\$ 1,278,270	\$	\$ 1,278,268	\$ 2	\$ -
SEWER CAPITAL AND SPECIAL						
A4/06FTM Sewer Project Closeout	\$	172,000	\$	138,263	-	\$ 33,737
A5/3-12-07 STM MWPAT Bond Counsel, Adm. Acct Int	\$	14,107	\$	14,107	-	-
Total Capital and Special	\$ -	\$ 186,107	\$	\$ 152,370	\$ -	\$ 33,737
TOTAL SEWER FUND BUDGET FY 2007	\$ -	\$ 1,866,258	\$	\$ 1,748,343	\$ 36,035	\$ 81,880
YOUTH ENTERPRISE						
Youth Program Salaries		50,000		48,894	1,106	
Youth Director Salary (also in #630)		20,643		20,643		
Youth Program Expense		40,000		30,467	7,033	2,500
TOTAL YOUTH ENTERPRISE BUDGET	0	110,643		79,961	28,782	2,500
GRAND TOTAL ALL FUNDS	\$ 706,652	\$ 12,215,649	\$ 604,755	\$ 12,678,631	\$ 534,203	\$ 314,203

Town of Essex
Combined Balance Sheet
June 30, 2007

Assets	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long-Term Obligations	Total
Cash and Investments	\$ 4,554,107						\$ 4,554,107
Due to/Due from Other Funds	\$ (3,502,248)	\$ 546,314	\$ (24,549)	\$ 1,815,564	\$ 1,164,919		\$ 0
Receivables							
Real Estate Taxes	\$ 322,679						\$ 322,679
Deferred Taxes	\$ 29,995						\$ 29,995
Personal Property Taxes	\$ 16,432						\$ 16,432
Betterment Assessments, Apporind		\$ 713		\$ 30,162			\$ 30,875
Betterment Assessments Unappor		\$ 318,593		\$ 15,616,969			\$ 15,935,562
Excises	\$ 51,353						\$ 51,353
Tax Liens	\$ 434,566						\$ 434,566
Departmental	\$ 538						\$ 538
Overlay	\$ (42,259)			\$ 340,348			\$ 340,886
Intergovernmental			\$ 176,380				\$ (42,259)
Other Assets	\$ 23,078						\$ 176,380
Amount to be Provided						\$ 24,208,280	\$ 23,078
Total Assets	\$ 1,888,241	\$ 865,620	\$ 151,831	\$ 17,803,043	\$ 1,164,919	\$ 24,208,280	\$ 46,081,934

Liabilities and Fund Equity

Liabilities							
Warrants Payable	\$ 157,332	\$ 14,153	\$	\$ 97,811	\$ 3,845		\$ 273,141
Accounts Payable					\$ 89,584		\$ 89,584
Details Payable					\$ (14,833)		\$ (14,833)
Deferred Revenue - Property Taxes	\$ 326,847						\$ 326,847
Deferred Revenue - Other	\$ 508,996	\$ 319,306	\$ 176,380	\$ 15,987,479			\$ 16,992,160
Bonds and Notes Payable	\$	\$ 200,000	\$ 300,000	\$ 763,933			\$ 1,263,933
Accrued Payroll/withholdings	\$ 23,285						\$ 23,285
Due To Other Funds							
Other Liabilities	\$ 2,521						\$ 2,521
Bonds Payable						\$ 24,208,280	\$ 24,208,280
Total Liabilities	\$ 1,018,981	\$ 533,459	\$ 476,380	\$ 16,849,222	\$ 78,596	\$ 24,208,280	\$ 43,164,918

Fund Equity

Retained Earnings	\$	\$ 233,024					\$ 233,024
Reserved for Debt	\$	\$ 730,783					\$ 730,783
Reserved for Encumbrances	\$	\$					\$ 236,666
Reserved for Expenditures	\$ 147,688	\$ 60,099			\$ 19,279		\$ 227,066
Reserved for Special Purposes	\$ 575	\$ 272,063	\$ (324,549)	\$ (9,987)	\$ 1,067,044		\$ 1,005,145
Unreserved	\$ 484,331						\$ 484,331
Designated for Deficits							\$ -
Total Fund Equity	\$ 859,260	\$ 332,162	\$ (324,549)	\$ 953,820	\$ 1,086,323	\$ -	\$ 2,917,016
Total Liabilities and Fund Equity	\$ 1,888,241	\$ 865,620	\$ 151,831	\$ 17,803,043	\$ 1,164,919	\$ 24,208,280	\$ 46,081,934