

**Archived Documents for
Essex Planning Board Public Forum and Meeting
February 28, 2024**

PDF includes posted agenda and meeting minutes for the Public Forum and Public Meeting.

The minutes for this Public Forum and Public Meeting were approved March 7, 2024.

A hard copy is available for viewing in the Planning Board office.

TOWN OF ESSEX PLANNING BOARD AGENDA — WEDNESDAY, FEBRUARY 28, 2024

**The Public Forum of the Planning Board will be held at the Essex Town Hall,
3rd Floor Auditorium, 30 Martin Street at 7:00 PM**

Remote access will be available through the following Zoom link:

<https://us06web.zoom.us/j/84928884797>

Meeting ID: 849 2888 4797

One tap mobile

+13052241968,,84928884797# US

+13092053325,,84928884797# US

Please note that while an option for remote attendance is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

7:00 - 8:30PM - PUBLIC FORUM WITH METROPOLITAN AREA PLANNING COUNCIL (MAPC)

This public forum is joint with the Board of Selectmen, and MAPC representatives will be in attendance as the Town's consultant for the zoning bylaw update project and will lead the meeting discussions. The forum will include the following items:

- Introduction - Planning Board & MAPC
- MAPC review of online place type mapping exercise results
- Discussion of Special Permits with public engagement/input
- Discussion of Permitted Uses with public engagement/input

8:30PM - PLANNING BOARD REGULAR BUSINESS

The Planning Board may reconvene to the 2nd floor conference room for these items if necessary, at which point remote participation will be ended.

BOARD MEMBERS' COMMITTEE UPDATES:

- Community Preservation Committee – Peter Levasseur
- Strategic Planning Committee Update – Peter Levasseur
- Affordable Housing Trust - Shelly Bradbury

BOARD REVIEW OF MEETING MINUTES:

- Minutes from February 7, 2024
- Review of additional prior meeting minutes

MEETING TO ADJOURN

The Agenda Items listed are those items which were reasonably anticipated by the Chair to be discussed at the meeting. Not all items may be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

The next regular meeting of the Town of Essex Planning Board will be held at 7pm on March 7, 2024 at the Essex Town Hall 2ND Floor Meeting Room, 30 Martin Street, Essex, MA 01929.

Town of Essex Planning Board Meeting Minutes – February 28, 2024

The Public Meeting was held in the Town Hall 3rd Floor Auditorium and was a joint meeting with the Board of Selectmen.

The meeting was called to order by Chair, Lisa O'Donnell at 7:17 PM.

Public access was available through Zoom and the meeting was broadcast live by 1623 Studios.

ATTENDANCE:

In-person Board members: Shelly Bradbury, Simone Early, Matt Greco, Jud Lane, Peter Levasseur, Lisa O'Donnell

Absent Board members: Jay Tetzloff

Administrative Assistant: Theresa Whitman

Remote Town officials and Board guests: Jiwon Park, MAPC; Valerie Massard, Town Planner

In-person Town officials and Board guests: Courtney Lewis, MAPC; Ruth Pereen, Selectman Chair; Peter Phippen, Selectman; Alva Ingaharro, Selectman; Brendhan Zubricki, Town Administrator

Note: This meeting was a public forum, with members of the public attending in-person and remotely. A sign-in sheet was circulated at the forum and is on file in the Planning Board office.

PUBLIC FORUM WITH METROPOLITAN AREA PLANNING COUNCIL (MAPC)

The public forum was held for the purpose reviewing the results of the online place type mapping exercise and engaging with residents regarding Special Permits and Permitted Uses.

Chair Lisa O'Donnell offered a brief introduction, followed by MAPC representative Courtney Lewis's presentation on the zoning bylaw update project. Lisa then answered questions from residents, after which Courtney introduced an engagement exercise to allow residents to share feedback on allowable uses and place types.

PLANNING BOARD REGULAR BUSINESS

With the public forum running late, it was decided to forgo relocation to the second floor meeting room for regular business and to approve minutes in the 3rd floor auditorium.

Minutes for February 7, 2024, November 8, 2023, July 5, 2023, May 24, 2023, April 26, 2023, April 12, 2023, and January 25, 2023 were provided to Board members in advance and were available for review at the meeting. A motion to approve the minutes for all these dates was made by Vice-Chair Simone Early and seconded by Shelly Bradbury. The vote to approve was unanimous.

ADJOURN:

A motion to adjourn was made by Simone Early, seconded by Shelly Bradbury, and unanimously approved. The meeting adjourned at 9:06pm.