

1819

2010

# ESSEX, MASSACHUSETTS ANNUAL REPORT 2010



**TOWN OFFICERS'**  
**ANNUAL REPORT**  
**ESSEX, MASSACHUSETTS**  
**2010**





# IN MEMORIAM

*of those who have served the Town*

*Mary “Marilyn” Browning*

*Everett “Mose” Burnham*

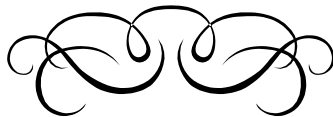
*Roger William Lander*

*Margaret Nelson*

*Grace Scott*

*Edwin Story*

*Margaret Story*



# TOWN OF ESSEX

## ELECTED TOWN OFFICERS 2010-2011

### BOARD OF ASSESSORS

Barry Ewing	Term Expires 2011
Richard S. Cairns, Chairman	Term Expires 2012
Kurt Wilhelm	Term Expires 2013

### BOARD OF HEALTH

David Driscoll, Chair	Term Expires 2011
Marlene Saunders	Term Expires 2012
Martha Mazzarino	Term Expires 2013

### BOARD OF LIBRARY TRUSTEES

Diane Kotch	Term Expires 2011
Gillian Palumbo	Term Expires 2012
Beth Cairns	Term Expires 2013

### BOARD OF SELECTMEN

A. Raymond Randall, Jr., Chairperson	Term Expires 2011
Jeffrey D. Jones	Term Expires 2012
Lisa J. O'Donnell	Term Expires 2013

### CONOMO POINT COMMISSIONERS

A. Raymond Randall, Jr.	Term Expires 2011
Jeffrey D. Jones	Term Expires 2012
Lisa J. O'Donnell	Term Expires 2013

### CONSTABLE

Robert Bradley	Term Expires 2011
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### ESSEX HOUSING AUTHORITY

Diane R. Polley	Term Expires 2011
Beth Cairns	Term Expires 2012
Harold Addison	Term Expires 2013
Glenn Boutchie	Term Expires 2014
Gloria Story (State Appointee)	
Al Utenis, Superintendent	

### PLANNING BOARD

Susan Robinson	Term Expires 2011
Andrew St. John	Term Expires 2012
William French (Interim.)	Term Expires 2013
Jason Heath	Term Expires 2013
Westley Burnham	Term Expires 2014
Kimberly A. Drake, Chairperson	Term Expires 2014
Dexter A. Doane	Term Expires 2015

### SCHOOL COMMITTEE

Alva Ingaharro	Term Expires 2011
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Gregory Carroll  
Susan Gould-Coviello

Term Expires 2012  
Term Expires 2013

**TOWN MODERATOR**

Rolf Madsen

Term Expires 2011

**TOWN OF ESSEX  
APPOINTED TOWN OFFICERS  
BOARDS & COMMITTEES 2010-2011**

**ACTION, INC. REPRESENTATIVE**

Robert Cameron

June 30, 2011

**ADA COORDINATOR**

William Sanborn

June 30, 2011

**ANIMAL HEALTH INSPECTOR**

Pamela Stone

February 28, 2011

**ANIMAL/DOG CONTROL OFFICER**

Amelia Reilly

June 30, 2011

**APPEALS BOARD**

Edwin Perkins  
Margaret M. Nelson, Chairperson  
Michael Davis  
Richard Carter – Alternate  
Rolf Madsen – Alternate  
Gilbert Guerin, Jr. – Alternate

February 1, 2011  
February 1, 2012  
February 1, 2013  
February 1, 2011  
February 1, 2011  
February 1, 2012

**BOARD OF PUBLIC WORKS**

Paul Rullo, Chair  
Trescott DeWitt  
Brian Feener

May, 2011  
May, 2012  
May, 2013

**BOARD OF REGISTRARS**

Vickie Cataldo  
Dawn Burnham

June 30, 2011  
June 30, 2012

**BUILDING INSPECTORS**

William Sanborn  
L. William Holton (Assistant)

June 30, 2011  
June 30, 2011

**BURIAL AGENT**

Blake Story

June 30, 2011

**CATV REPRESENTATIVE**

Barry O'Brien

June 30, 2011

CENSUS LIAISON  
Christina Wright

CENTENNIAL GROVE COMMITTEE

Joe Ahearn  
Leslie Burns, Chair  
Robert Coviello  
Robyn Kanter  
James O'Donnell

Richard Ross  
Paul Rullo  
Scottie Robinson  
Sue Taylor  
Jessica Yurwitz

Jennifer Painter

CIVIL DEFENSE DIRECTOR

Daniel Doucette

June 30, 2011

ASSISTANT CIVIL DEFENSE DIRECTOR

Glenn Boutchie

June 30, 2011

COMMUNITY PRESERVATION COMMITTEE

Wallace Bruce, Conservation Commission  
Virginia Boutchie, Town Treasurer  
Phillip Caponigro, Conservation Commission Alternate  
Paul Goodwin, BPW Superintendent  
Diane Polley, Essex Housing Authority  
Kim Drake, Planning Board  
Richard Ross, Finance Committee  
Kurt Wilhelm, Essex Historical Commission

June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2011

CONOMO POINT PLANNING COMMITTEE  
(Appointed at 5/1/2006 ATM)

Charles Burnham  
Susan Coviello  
Kimberly Drake  
Gilbert Guerin  
Mark W. Lynch, Chair

George Marsh  
Gordon Martin  
Edward T. Neal  
Kurt Wilhelm  
James Witham

CONSERVATION COMMISSION

Wallace Bruce, Chair  
Philip Caponigro  
Elisabeth Frye  
Shirley Singleton  
Robert Brophy  
Joseph Ahearn  
James Rynkowski

June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2012  
June 30, 2012  
June 30, 2013

COUNCIL ON AGING

Effie Andrews  
Walter Andrews  
Keith Symmes  
Thayne Symmes  
Arlene Pizzo  
Gloria Story

June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2011  
June 30, 2012  
June 30, 2012

Robert Cameron	June 30, 2013
Rosemarie Carr	June 30, 2013
Priscilla Doucette	June 30, 2013
Harold Addison	June 30, 2013
Marlene Sanders	June 30, 2013

#### ELECTRICAL INSPECTORS

Ramie Reader	June 30, 2011
John Shields (Assistant)	June 30, 2011

#### ESSEX CULTURAL COUNCIL

Lisa Lunnen	June 30, 2011
Kim Pederson	June 30, 2011
Gail Pepe	June 30, 2011
Katrina Haskell	June 30, 2012
Peggy Duff, Chair	June 30, 2013
Jenny Harkness	June 30, 2013

#### FENCE VIEWERS

Board of Selectmen	June 30, 2011
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#### FIELD DRIVERS

All Patrolmen	June 30, 2011
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#### FINANCE COMMITTEE

Karen Birch	May, 2011
Richard Ross	May, 2011
Edward Lafferty, Vice Chairman	May, 2012
Jeffrey Soulard, Chair	May, 2012
James F. Horrocks	May, 2013
Gordon Martin	May, 2013
Mark W. McKenna	May, 2013

#### FIRE CHIEF

Daniel Doucette (Appointed by Fire Engineers)

#### FIRE DEPARTMENT BOARD OF ENGINEERS

Daniel Doucette, Chief	June 30, 2011
Paul Doucette, Deputy Chief	June 30, 2011
Ramie Reader, Deputy Chief	June 30, 2011

#### FOREST FIRE WARDEN

Daniel Doucette	June 30, 2011
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#### HARBORMASTER

Peter G. Silva

#### HARBORMASTER ASSISTANTS

Steve Hartley	June 30, 2011
Peter Granitsas	June 30, 2012
David Kent	June 30, 2012
Alan H. Shearer	June 30, 2012



James Simpson	June 30, 2012
Westley Burnham	June 30, 2013
Alex Edwards	June 30, 2013
Daniel Fialho	June 30, 2013
Robert Hemeon	June 30, 2013
Paul Thistlewood	June 30, 2013

#### HARBORMASTER DEPUTY

Barry DeMoulin	June 30, 2011
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#### HAZARDOUS WASTE ADVISOR

Edward Akerley	June 30, 2011
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#### HISTORICAL COMMISSION

Robert Coveillo	June 30, 2011
Cynthia Cameron	June 30, 2012
Richard Stevens	June 30, 2012
Richard Southgate	June 30, 2013
Kurt Wilhelm	June 30, 2013

#### LOCAL EMERGENCY PLANNING COMMITTEE

Daniel Doucette, Fire Department	June 30, 2011
Jeffrey Jones, Selectmen's Liaison	June 30, 2011
Peter G. Silva, Police Department	June 30, 2011
Elaine Wozny, Board of Health	June 30, 2011
Paul Goodwin, Board of Public Works	June 30, 2011

#### LONG TERM PLANNING COMMITTEE

Robert Coviello	June 30, 2011
Michael Dyer, Chair	June 30, 2011
Michael French	June 30, 2011
Eric Gjerde	June 30, 2011
Edwin Howard	June 30, 2011
Peter Kellerman	June 30, 2011
Susan Lufkin	June 30, 2011
Eamon McGilligan	June 30, 2011
Lisa O'Donnell	June 30, 2011
Andrew St. John	June 30, 2011
Christine Woodman	June 30, 2011
Wallace Bruce (Conservation Commission Liaison)	June 30, 2011
Peter Silva (Police Department Liaison)	June 30, 2011

#### MASSACHUSETTS AREA PLANNING COUNCIL REPRESENTATIVE

Peter Phippen	June 30, 2013
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#### OPEN SPACE COMMITTEE

Lysa Leland	June 30, 2011
Maria Burnham	June 30, 2011
Leslie Burns	June 30, 2011
Tamson Gardner	June 30, 2011
Julie Scofield, Chair	June 30, 2011

PERSONNEL BOARD  
Mark Osburn  
Board of Selectmen

PLAYING FIELDS COMMITTEE

Jeffrey D. Jones	June 30, 2011
James O'Neil	June 30, 2011
Richard Trembowicz	June 30, 2011
Susan Taylor	June 30, 2011
Jessica Lamothe – Alternate	June 30, 2011

PLUMBING & GAS INSPECTORS

Richard Corriere	June 30, 2011
David Preen (Assistant)	June 30, 2011

SHELLFISH ADVISORY COMMISSION

Jim Haskell	June 30, 2011
Keith Woodman	June 30, 2011
Leonard Woodman	June 30, 2012
Bradley Atkinson	June 30, 2013

SHELLFISH WARDENS

Paul Thistlewood	June 30, 2011
Stephen Hartley (Deputy)	June 30, 2011
William Knovak (Deputy)	June 30, 2011
David Sargent (Deputy)	June 30, 2012

SURVEYORS OF LUMBER, WOOD & BARK

Vacancy	June 30, 2011
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TOWN BUILDING COMMITTEE

Beth Cairns, Board of Library Trustees	Stuart Pratt
Robert Coviello	Lisa O'Donnell, Chair
Dan Doucette, Fire Department	Sara Richards
Deborah French, Librarian	Vacancy, Planning Board
Ed Lafferty, Finance Committee	Peter Silva, Police Department
Peter Levasseur	Lex Towle

TOWN CLERK'S ASSISTANT

Dorothy Elwell	June 30, 2011
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TOWN COUNSEL

Kopelman and Paige, P.C.	June 30, 2011
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TREASURER/TAX COLLECTOR

Virginia Boutchie	June 30, 2013
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YOUTH COMMISSION  
Board of Selectmen

## **BOARD OF SELECTMEN CONOMO POINT COMMISSIONERS**

During 2010, the Board of Selectmen continued to work to maintain and improve the Town of Essex, collaborating with other boards and committees and Town personnel, whose hard work we deeply appreciate. Many issues confronted the Board from Conomo Point, to Route 133 construction, Town buildings, clamming regulations, continued emergency planning, and the town budget, to name a few. The Board's minutes are meticulously recorded and detail all actions taken by the Selectmen. The Town Administrator's reports deftly summarize the business of and the issues facing the Town. These are all available for public review both at Town Hall and on line.

That said, we would like to offer some thoughts from outgoing Chairman Ray Randall. The remaining Selectmen are deeply grateful to Ray for his hard work, perspicacious insights and unflagging humor through the work we do. We will miss him...and his bowtie.

Alice: "... I was just wondering if you could help me find my way."  
Cheshire Cat: "Well that depends on where you want to get to."

Here are the places you might go in the future, since the future means more than the past.

- Encourage the Finance Committee to budget toward specific community choices; we can't have everything, but we can have what matters most.
- Regionalizing services is your friend, not your enemy. Everyone wins when sharing services with another town or municipality. The Manchester Essex Regional School District is our stellar example. No one loses distinction; we learned this in kindergarten.
- Encourage the Long-Term Planning Committee to challenge the Board of Selectmen about economic development and the Essex "brand".
- Encourage the Long-Term Planning Committee and the Board of Selectmen to establish benchmarks and completion dates for town initiatives.
- Find ways to broaden the commercial base and entrepreneurial instincts of small business.
- If you want parks, provide the DPW with the staffing and resources to maintain them.
- Provide proper administrative, public safety, and library facilities. Visit contiguous towns for examples. Town of Essex buildings detract and impair productivity (all the more reason to thank the folks who work effectively in those buildings).
- Consider converting Town Hall into senior housing or low-income housing; this can be done while still preserving the architectural integrity of the building.

- Make local government more efficient by changing the town charter to transition current Administrator to Town Manager. Simple transition that allows Board of Selectmen freedom to manage larger issues.
- Resolve Conomo Point as recommended by the Board of Selectmen who review and act on the suggestions made by the Conomo Point Planning Committee, the Finance Committee, the Planning Board, the Board of Health, Town Counsel, and other experts.
- Take care of senior citizens; awareness and acceptance is not enough. Make sure they are safe, secure, and comfortable in all seasons of their life.
- Volunteer: Too few do too much.
- As voters, avoid burdening property-tax-payers; keep senior citizens and parents with children in mind when appropriating. The Essex socio-economic base should be protected and preserved.

Going somewhere involves destination and direction. Dr. Seuss gives this advice:

“You’ll get mixed up, of course, as you already know.  
 You’ll get mixed up with many strange birds as you go.  
 So be sure when you step, step with care and great tact.  
 And remember that Life’s a Great Balancing Act.  
 Just never forget to be dexterous and deft.  
 And never mix up your right foot with your left.”

(Oh! The Places You’ll Go! by Dr. Seuss)

Respectfully Submitted,  
 A. Raymond Randall, Jr., Chairman  
 Jeffrey D. Jones  
 Lisa J. O'Donnell

## **ANIMAL CONTROL OFFICER**

Through the year 2010, I, Amelia Reilly, Dog Officer and Animal Control Officer for the Town of Essex, have had 15 nuisance complaints, 16 vicious complaints, and 1 Banishment. There were 10 nuisance warnings issued, 7 vicious warnings issued, 9 orders of restraint for vicious complaints issued, 2 dogs found to be in noncompliance, 30 dogs found to be in full compliance, and two dogs were voluntarily euthanized. In order to ensure public safety, I am working very closely with the Board of Selectmen and the Police Department to utilize and enforce both the new Vicious Dog Bylaw and the Nuisance Bylaw.

There have been multiple birds rescued, a fisher cat removed from a barn, and multiple dogs hit by vehicles. Also, there were approximately 20 dogs found with no tags or microchip, some were held for their safety in the night or because of inclement weather until the owners could be located.

Respectfully submitted,  
Amelia Reilly

## **ANIMAL HEALTH INSPECTOR**

During 2010 there were no confirmed cases of rabies in Essex. Rabies has been on the increase in surrounding towns and State officials still urge pet owners to keep their animals current on rabies vaccines as required by law.

Nine dog bites involving people were reported in 2010. All these dogs were quarantined and were negative for rabies. Ten cats were quarantined for rabies observation, as required by State law, for having “wounds of unknown origin” and were also negative for rabies. The coyote population continues to increase in Essex causing concerns with pet and livestock owners. Pet owners are encouraged to keep their animals in at night. Three raccoons were tested for rabies. Two came back negative. One was unable to be tested.

In November 2010, I attended the annual Animal Health Inspection meeting held at Essex Aggie. Along with the annual rabies updates, topics discussed included current Zoonotic diseases, barn inspections, and continued discussions on terrorism. These meetings are always interesting and informative.

Routine barn inspections were done and the barn book was turned in to the Department of Animal Health in Boston.

Respectfully submitted  
Pamela Stone, CVT, Animal Health Inspector

## **BOARD OF ASSESSORS**

During 2010, the Board of Assessors completed a field review (exterior review) of half of the properties in Essex. The other half of the properties will be reviewed this year. This precedes an interior inspection of all properties over a three year period beginning in 2012.

The Assessors’ four year project to remap the town is ongoing. The project contractor, Cartographic Associates, has completed a fly over providing aerial views of the town from which maps will be created. Advances in GPS and computer technologies will provide much more accurate maps than were created during our last full mapping in 1966. Cartographics has also begun researching deeds with the aim of coordinating legal descriptions with physical coordinates.

In 2009 values in Essex reflected the downward trend in real estate. The decline has been in evidence in various quarters of the market since 2008. Our analysis of 2009 sales, the year on which our 2011 values are based, revealed the reduction in values to be more uniform. Those parcels which had held even or even risen in the years 2007 and 2008 were now catching up in the decline seen in other types of parcels in those previous years.

I want to thank Board members Kurt Wilhelm for his work as liaison to Cartographics in our mapping project and Barry Ewing for his tireless work in checking on building permits. There are few elected or appointed Boards of Assessors in Massachusetts that shoulder as much hands-on responsibilities as does the Board in Essex. This of course saved the town expense and, we believe, still provided fair and equitable valuations. Although the Essex Board is trained and experienced (Assessor is the only public office which requires certification) the Board concludes that as demands on many levels have increased additional professional help is needed. To that end we have budgeted for a part time position of an assistant assessor for next fiscal year.

Of course, the thanks of the entire Board goes to our clerk, Gillian Palumbo. Though faced with constant demands from the public and the Board, she serves both effectively and graciously, providing understanding, knowledge and the institutional history which keeps the Assessors' Office running as efficiently as it does.

The Department of Revenue, in the past several years, has been particularly demanding on cities and towns as they seek certification in order to set tax rates. Failure to receive certification places any town in financial straits. Our gratitude goes to Marlene Locke, Chief Assessor in Danvers, our consultant, who helped us immeasurably with changes recommended by the DOR, and served as a knowledgeable liaison with the State in our recertification process. The Assessors also greatly appreciate the help and cooperation and technical assistance of Brendhan Zubricki, and the cooperation of the Board of Selectmen, and the Finance Committee in the timely completion of this crucial goal.

Respectfully Submitted,  
Richard Cairns, Chairman

## **BOARD OF HEALTH**

In 2010, our Board Chair Lynne Marchetti, moved from town and did not run for re-election. We were fortunate to have a competent replacement, Martha Mazzarino, LPN, RE, run for and win Lynne's seat. Dr. David Driscoll was voted BOH Chair and physician, and Marlene Sanders, R.N., remained Board Clerk. Elaine Wozny continued as Board Administrator, Kim Paskalis, R.N., continued in the part-time position as BOH Town Nurse, and Ann White remained Board of Health Administrative Clerk. Mario Salvatore was joined by Roberta Cody to share duties as contracted food service inspectors.

In 2010 the Board of Health -

- Issued 11 Disposal Works Construction Permits.

- Held 5 Seasonal flu clinics, organized and assisted at a school Clinic in Manchester for the region, and assisted at flu clinics held on Cape Ann. Approximately 450 people were vaccinated at the Essex clinics; a 40% increase over last season's (322) administered seasonal flu vaccines.
- Performed seasonal pre-opening and monthly monitoring and water sampling at 1 semi-public and 3 public town swimming areas.
- Investigated 16 complaints.
- Reviewed 23 Title 5 Inspection Reports.
- Issued 9 septic system abandonment permits for properties connecting to public sewer.
- Reviewed 29 building permit applications.
- Reviewed 47 septic system design plans.
- Witnessed soil testing on 18 existing and proposed lots.
- Performed 106 inspections of food service establishments.
- Licensed 31 Septic System Installers.
- Issued 48 Food Service Permits (Retail, Establishment, Non-profit, and Catering).
- Issued 30 Temporary Food Service Permits.
- Issued 10 Milk and Cream permits.
- Issued 8 Septic Haulers Licenses.
- Issued 31 Keeping of Animals Permits.
- Issued 5 Retail Tobacco Sales Permits.
- Issued 4 Bed and Breakfast/Hotel/Motel Permits.
- Inspected and permitted 3 Recreational Day Camps for Children
- Issued 1 Hot Tub Permit
- Provided investigation and followed up as required by MA Department of Public Health for the following 3 reportable diseases:
  - Hepatitis, Type C - 1 case
  - Lyme Disease - 1 case
  - Legionellosis Disease – 1case

Traditional BOH activities of septic system oversight, restaurant and housing inspections, etc. remain a fundamental part of our responsibilities. Activities additional to this traditional list include public outreach, education and emergency planning. The Board feels these issues are crucial for the health and welfare of our citizens. Ms. Paskalis, R.N., continues to protect our residents and visitors by her outreach to the public to offer vaccination clinics in town and assist in school and neighboring community clinics. She was instrumental in the opening of a cooling shelter at the Essex Senior Center during the summer and assisted in the setup of a day shelter at the Manchester Essex High School during a December blizzard. She and the BOH Administrator, Elaine Wozny, represent our community and are active in emergency planning on Cape Ann and in the region. They attend meetings and/or are on committees of the Cape Ann Emergency Planning Team, North Shore/Cape Ann Emergency Planning Team, Education Group, Care Delivery Group, Sheltering Committee, and attend local TRIAD meetings (TRIAD is a local workgroup made up of representation from the Senior Center, Sheriff's Department, Police Department, and BOH to address safety of our senior citizens) and work closely with the Essex and Cape Ann school nurses on relevant topics.

The BOH continues our successful outreach to serve our community and expand into new areas of service and education. We held our annual Health Fair in conjunction with the Chamber of Commerce Clam Festival, our second successful annual Youth Triathlon and pre-race clinic to promote physical activity in our youth, continued free monthly Blood Pressure clinics and held our first “Medication Take Back Day” in partnership with our Police Department to allow people a safe way to dispose of unneeded medications and keep them out of the environment and eliminate potential misuse. The Youth Triathlon and clinic were paid with a \$3700 grant from the North Shore Community Health Network, donations from area businesses and individuals, and registration fees.

We continued our recycling program for the replacement of mercury thermometers and our sharps (syringes, lancets, etc.) collection program. Please call our office for information on either of these programs or for suggestions as to a program you would like to see implemented.

We continue to provide professional and prompt services and disseminate information to the public. We worked closely with the Town’s Animal Inspector, Pam Stone, on animal bites/scratches that require follow-up to prevent the spread of rabies. We work to assure the safety of Essex residents and those who visit our community by permitting and inspecting our permanent and temporary food service establishments. We seasonally sampled and monitored our public and semi-public bathing beaches in Town and close them to swimming when the bacterial limits are exceeded. We strive to fulfill the public health motto to “Prevent, Promote, Protect”.

We are proud of the efforts of our staff to continue traditional and innovative work toward the continued health and safety of our community, often donating their personal time to do so. Our Nurse and Administrator attended seminars and meetings to remain current in many of the vast and expanding Board of Health responsibilities including an ice storm tabletop exercise, MA Public Health Nurse and Health Officers annual conferences, Incident Command training, CPR, pandemic response, Community Sanitation, legal issues, emergency planning, shelter set up, Citizens Emergency Response Training, Title 5, social networking and regional emergency response training.

We do much to serve the people of our community, but can always use help. If you, or someone you know, would like to donate your time or skills to help in any of a variety of situations, ranging from helping at a shelter, working a flu clinic or in the planning or running of the Youth Triathlon, please contact our office at 978-768-7614 or [boh@essexma.org](mailto:boh@essexma.org). In addition to helping your neighbors, you will have a good time and meet some great people. You don’t have to have a medical background or be a specialist; you just need to be willing to help.

BOH meetings are scheduled for the second and fourth Thursday of the month. The public is welcome to attend these meetings. If you would like to discuss an issue, please call our office in advance to be placed on the agenda.

Respectfully Submitted,  
Dr. David Driscoll, BOH Chair



## **BOARD OF PUBLIC WORKS**

2010 brought a lot of change in personnel to the DPW. Nancy Muniz retired as Administrative Assistant after 25 years of dedicated service to the Town. Nancy adapted well to various situations in her administrative duties. Her dedication and hard work will be missed. Robert Johnson retired as well. Although his tenure was relatively short – 5 years. “Pete” made his mark within the Town. He may still work for the Department on a seasonal basis in the future.

Although the Department has seen a great deal of personnel change recently, the strong work ethic, effectiveness and efficiency remains a constant. The weak economy has had an effect on our operations as well as the general public. At times we have found it more difficult to get service/parts on costly items since suppliers will not stock such expensive items. The way we run our budgets remains the same, efficiently. We try to get the most out of our equipment with preventative O&M; we keep “basic” maintenance in-house to cut costs.

The entire staff works together as a team and multi-tasks routinely to do what is best for the entire Department and the Town. This team work has been a great asset to the Town, especially when we get hit with Mother Nature’s wrath. Unfortunately this has been happening at least once annually and puts our personnel, equipment, infrastructure and finances to the limit. Whether it is a flood, wind storm, blizzard or the like, the crew does “whatever it takes” to get the job done. We emphasize this because this past year there were at least two major weather events, the wind storm of February and the floods of March.

Public works personnel are many times the first on the scene at a public safety issue event and the last to leave to “clean up the mess”. These frequent storms are even more difficult for us due to all the sewer infrastructure. The sewer has added miles of piping, 5 lift stations, SCADA alarm systems, and grinder pumps. When the Town loses power, our water and sewer personnel must respond to all grinder pump alarms and ensure generator capability at all lift stations to ensure wastewater service. When you consider the 27 million dollar project and all that goes with it, it is amazing that the Water/Sewer Department handles all these additional tasks with the same number of employees as existed “pre-sewer”.

With this great increased work load, we have been able to respond to these emergencies with multiple personnel and equipment and still stay within budget. We have also followed through on these recent weather emergencies to get reimbursement with MEMA/FEMA funds when available. No funding was available for the February wind storms but we were able to receive \$8,900.00 in reimbursement for this Department’s expenses during the March floods.

Essex residents brought 1268 tons of refuse to the Transfer Station in 2010. 405 Tons of various recyclables were brought to the recycling area at the Transfer Station. Recycling prices currently remain strong, especially cardboard and metal. Often times the money earned pays for the hauling fees. This is not always the case and fluctuates significantly according to market demand. 71 Essex residents took advantage of household hazardous waste day in May. In an effort to provide more revenue to support the budget we increased the Transfer Station fee to \$150.00 (\$75.00 if over age 65). Although this was a substantial increase, comparably it is a “good deal” for what one gets to utilize the facility. We had 17 applicants for the part-time Recycling Attendant job and

filled the position with a worthy candidate. The Highway Department personnel assist greatly with Transfer Station operations on a weekly basis.

Both town cemeteries were mowed/trimmed and maintained by the Highway Department and part-time personnel. The grounds usually look very good and all efforts are made to make the grounds look pristine for Memorial Day. Personnel performed all duties associated with 9 internments this year. As time/man power allows, we try to raise flat stones and straighten monuments as needed.

The Highway Department along with all Cemetery and Transfer Station tasks performed many annual duties. Some of these are O&M of equipment, grounds maintenance on all town property, brush cutting, snow and ice removal, road/sidewalk repair and patching, highway sign installation, sweeping, drainage repair and replacement, tree work and many others. The crew also worked with outside contractors to install two new sections of guardrail on Southern Avenue. We have been trying to replace at least one section every year because of aesthetic reasons and more importantly, safety. These new steel guardrails are very costly. The staff also assisted outside contractors with street sweeping, traffic line painting and catch basin cleaning. We utilized the vector truck we share with Rockport much more this year on water/sewer brakes and to snake clogged drain lines.

Town Administrator, Brendhan Zubricki, was able to get a grant for two “Big Bellie” solar powered trash receptacles which Highway Department personnel installed at Memorial Park and Centennial Grove. We used \$25,000.00 of Chapter 90 funds to purchase a brush chipper. The Town has not had one for 15 years. Other Chapter 90 funds are being used for the planning/pre-construction work on sidewalk projects on Western Avenue and Martin Street. This work will continue into next year and utilize most of next year’s Chapter 90 funding.

The Wastewater System has brought a huge increase in workload to the staff, especially this year. In 2010, Essex residents discharged 30,929,738 gallons of waste water to the City of Gloucester treatment facility. The staff performs daily/weekly tasks such as monitoring flows, wet well maintenance, duplex pump inspection, etc. Grinder pumps continue to be our biggest maintenance issue. The staff responded to 91 callouts for grinder pump alarms. Through trial and error and hard work we have started to look into new methods to alleviate these pump faults. One is a re-wiring process from the float and pump wires from central boxes to tanks, which appears to work better against corrosion in our duplex pumps. Also, we have found a “retro-fit” pac that we are trying. Time will tell. Most problems with residential pumps continue to be either electrical or poor disposal practices by the homeowner. Unfortunately, this year grinder pumps were not the only pumps to be a maintenance nightmare. A 7.5 HP pump had to be replaced at Lift Station #5 at a cost of \$6,000.00. Our largest Lift Station (#1) had a failure to not one, but two 100 HP pumps. One was repaired for \$19,250.00 (a new one costs about \$38,000.00). The other pump is still awaiting repair.

The crew repaired a leaking valve at Station #2. This required proper planning and an overnight shutdown with pumper trucks available. We were able to locate and repair a significant I/I (infiltration/inflow) leak to a lateral on Lufkin Street. Also we found I/I at 3 duplex grinder pumps which were also repaired. These repairs keep flow numbers down which saves money.

The Essex Water Treatment Plant pumped 76,806,800 gallons of water throughout our distribution system in 2010. The staff performed all of our either daily/weekly/monthly or annual work to the Water Plant and distribution system. Some of these are: daily lab analysis, DEP/EPA mandated water quality testing, plant maintenance, seasonal water on/off, hydrant flushing and anti-freeze, meter reading and installation, billing and administrative duties.

Well #3 had its annual cleaning. We noticed a flow “issue” and after some investigative work we realized it was an issue with Well #1. We spent \$31,150.00 to get a new pump, motor and column. Also, the casing was relined and a new screen and gravel were installed. This occurred during the very hot/dry part of the summer. With proper flow adjustments, monitoring and work schedule changes we were still able to run the plant and not issue a water ban.

The staff repaired 3 service leaks, one on the Main Street bridge. We assisted with the installation of eight new water services. Essex Water Department personnel and Mass Highway and contractors worked together to coordinate and move the water main on Main Street and connect services so work on the Sea Wall could take place.

During the summer a contractor drilled through the water main on Martin Street which basically ruined the road. This tested many people’s patience and resolve, but the contractor fixed the situation and the portion of the road affected was repaired the next day.

Constant increased regulatory compliance continues to burden our budget and our workload. We spent \$2,000.00 on a bulk chemical tank alarm system. The Department had to install time delay switches on chemical pumps to bring them into compliance, at a cost of \$4,000.00. Our personnel spent many hours on our “Contact Time Factor”. Our Chlorine levels were in compliance with new regulations. Also, to try to save funds, staff made regulatory modifications to the clear well hatch.

The Water Department continues to try to keep our costs reasonable to consumers while our costs continually increase, mostly because of unfunded regulations and mandates. Most of these costs we have kept within our operating budget, but some future costs will be significant. We will need to upgrade some of our treatment plant processes and start replacing some of our water mains that are approaching 60 – 70 years old.

Storm water control mandates and regulations are increasing in costs every year. Another unfunded mandate put on communities by these regulatory agencies. The “new” storm water compliance permit is unclear at this point. In 2010, with the help of an outside engineer, Essex had an outfall map of the Town’s drainage system created. We have tried to perform some of the required work in-house to keep costs to a minimum. DPW personnel will continue to monitor the increasing mandates (and costs) and try to “balance” what has to be done and still be compliant. In closing we would like to thank all the local residents, contractors, and other Town employees who frequently go “above and beyond” to assist us.

Respectfully Submitted,  
Scott Dewitt, Chairman; Paul Rullo, Brian Feener  
Essex DPW Commissioners

## **BUILDING INSPECTOR**

A total of 144 permits were issued in 2010. The following is a breakdown of the number and description of permits issued:

11	-Addition	14	-New Dwelling
2	-Add Bathroom	4	-Pool
1	-Add Kitchenette	2	-Porch
1	-Add Shower	11	-Remodel/Renovation
2	-Cellular Antennas	32	-Repair/Replacement
6	-Deck	20	-Roof
2	-Demolition	1	-Screenhouse
2	-Fence	13	-Shed
1	-Foundation	6	-Siding
3	-Garage/Barn	2	-Tent
2	-Insulation/Weatherization	5	-Wood Stove
1	-Move House		

The hours for the Building Inspector are from 5:00 p.m. to 7:00 p.m., Wednesday evenings. Building Permit Applications and Wood Stove Applications are available on the Town Website or can be picked up during regular business hours at the Town Hall, Monday through Thursday. Guidelines for permit procedures are available at the Building Inspector's Office in the Town Hall, as well as on the Website.

Please note that should anyone have issues with accessibility to the Town Hall, they need only give me a call at 978-768-2514 (or 978-768-6531) so that I can make special arrangements to meet with them.

Respectfully submitted,  
William Sanborn, Building Inspector

## **CENTENNIAL GROVE COMMITTEE**

Initiated in October of 2010, the Centennial Grove Committee was charged with completing a comprehensive assessment of the current facilities and improvements at the Town-owned Centennial Grove property. This is to include a detailed financial evaluation of all buildings and grounds, current costs to maintain, current revenue generation, and potential future revenue and maintenance costs. We are also charged with making recommendations as to how the buildings, woodlands and waterfront of the Grove could be used to maximize its benefit to the residents of Essex.

The Centennial Grove Committee is composed of one member from each of the following Town Boards and Committees: Planning Board, Finance Committee, Conservation Commission, Open Space Committee, Board of Public Works, Long Term Planning Committee, Playing Fields Committee, Essex PTO, Essex Youth Commission, and two at-large positions.

We are in the early stages of performing due diligence. The approximately 42 acre area being studied includes all of the wooded property, the public beach and picnic area, the parking areas, the Grove Cottage, and the Field of Dreams. We have reviewed historic revenue for the Grove for the past three years, and the projected revenue for FY 2011. We have reviewed the Department of Public Work's annual costs to maintain the area, and are in the process of gathering estimates for repairs for all of the structures at the site.

We are also exploring additional potential revenue streams for the Grove. We are open to exploring any and all potential ideas for revenue generation submitted by members of the community.

Our meetings are on the second and fourth Monday of the month at 7 P.M. The location varies and can be found one week prior to the meeting on the town website at [www.essexma.org](http://www.essexma.org). All meetings are open to the public and we welcome your ideas.

Respectfully submitted,  
Leslie Burns, Chair

## **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee (CPC) met for the first time in November of 2008. Essex approved the Community Preservation Act at the Annual Town Meeting on May 14, 2007 and at the Town Election of May 14, 2007. The .05% surcharge on local Real Estate Taxes went into effect with the start of the Fiscal Year 2008, on July 1, 2007 and represents the Town's contribution to the local CPA fund. The second source of funding is from the State Matching fund collected from a \$20.00 fee on Real Estate transactions statewide.

The CPC was formed to study and recommend to the Town how Essex's CPA revenue should be spent. 10% of the annual fund must be allocated to each of the following areas: open space, historical preservation, and affordable housing. Up to 5% of the annual funds can be spent on administrative and operating expenses of the CPC. The remaining 65% of the annual funds can be spent in any of the previously defined areas and in addition, for public recreation. The final acceptance of any recommendation by the CPC for allocations and spending in each of the four areas must be approved by the citizens of Essex at a Town Meeting.

Specific guidelines established by the CPA ascertain which type of projects can be funded in each of the four categories. Community Preservation in Essex is a public process. All citizens are encouraged to contribute their ideas for projects.

The first project funded by CPA was the Hearse House. William "Bill" Holton volunteered to supervise the work on the Hearse House. He and others re-roofed the building with cedar shingles, and replaced fascia boards and soffits. A replacement window is ready for installation, and painting and door repair are scheduled for early spring 2011.

Please feel free to attend a meeting to discuss your project ideas. Project ideas can also be sent via mail to the CPC at Town Hall.

Respectfully Submitted,  
Wallace Bruce, Conservation Commission  
Virginia Boutchie, Town Treasurer/Tax Collector  
Kim Drake, Planning Board  
Paul Goodwin, Department of Public Works  
Diane Polley, Affordable Housing  
Richard Ross, Finance Committee  
Kurt Wilhelm, Historic Preservation

## **CONSERVATION COMMISSION**

The following summarizes the Commission's hearings and business for FY2010:

- Seventeen Notices of Intent were filed for various projects including, but not limited to, additions, upgraded septic systems and new construction.
- Eleven Requests for Determinations of Applicability were filed for various projects including, but not limited to, additions, construction of sheds, installation of new septic systems and landscaping.
- Certificates of Compliance were issued to close out completed work.
- One Enforcement Order was issued.
- Two Cease and Desist orders were issued.
- Various building applications were reviewed.
- One Order of Resource Area Delineation was reviewed and issued.
- The Commission had numerous scheduled discussions pertaining to projects which might be affected by the Wetlands regulations or the Rivers Act.
- The Commission worked together with the DPW on a number of issues relating to Wetlands concerns.
- The Commission worked with the Town and other governmental agencies to facilitate the clean-up of the Alewife Brook.
- The Commission appointed a part-time agent.

The Commission members and staff continue to work diligently improving our understanding of, and interpreting and applying, the Wetland and Rivers Act for the protection of the valuable resources within the Town of Essex.

Respectfully submitted,  
Wallace Bruce, Chairman; Joseph Ahearn, Robert Brophy, Philip Caponigro,  
Elisabeth Frye, James Rynkowski, Shirley Singleton  
ESSEX CONSERVATION COMMISSION

## COUNCIL ON AGING

Transportation is the primary concern for seniors in Essex. Our experience with our new van in addition to that learned with our old van has taught us a lot about providing elder transportation. We have a nucleus of two volunteer drivers and we have communication in the works seeking a paid van driver for our new van. Our volunteer drivers are wonderful. However, we need a part time paid driver to provide the consistency and reliability a paid driver will likely provide. The new van is a blessing. It is in use quite a bit of the time. We anticipate progress in improving transportation for Essex seniors. A paid driver will help us do that.

The Essex Council on Aging has been active in expanding programs and adding improvements to the Senior Center. With Collage and Adult Knitting, we are reaching out to include offerings to future seniors. We have added special programs such as Mark Twain and trips with the van to Strawberry Banke and local restaurants.

The Senior Center remains our pride and joy. Drop in hours are from 9:00 AM to 12:00 PM. We added a new bookcase, redesigned our closet areas, and added new chairs and tables to the downstairs area. Communication is improved with an additional cell phone for the van and a new two-line phone system including intercom and other features for the building. The Essex Senior Echo remains a monthly publication. The subscription list has recently been expanded to include resident seniors who will turn 60 this year. The Baby Boomers are coming!

Every other month we plan a pot luck lunch in addition to the continuing programs which include: congregate meals (twice a month), a blood pressure clinic, line dancing, sewing & crafts, and a game day. No matter what your age, if you have an interest in seniors, please call the Center at 978-768-9074 or call Chairman Bob Cameron at 978-768-9074 and leave your name and number. Ask how you can be of service to the elderly of Essex.

Respectfully submitted,  
Council on Aging

## ELECTRICAL INSPECTOR

In 2010 a total of 77 electrical permits were issued:

New Homes (complete wiring).....	3	Remodeling and wiring updates.....	23
New Pre-Fabricated Homes.....	1	Additions.....	11
New Services.....	18	Underground Services.....	4
Temporary Services.....	0	Commercial remodeling.....	1
Garages/Barns.....	2	Swimming Pools.....	1
Security/Fire Alarms.....	10	Septic Systems.....	1
Generators.....	1	Cell Tower.....	1

Electrical permits must be obtained before any electrical work begins and no work shall be covered until an inspection is made. All electrical work must meet the requirements of the Massachusetts Electrical Code. The Electrical Inspector has 24 hours for exterior excavations and 72 hours for interior installations after proper notice to the Inspector. This excludes Saturdays, Sundays and holidays per the Massachusetts Electrical Code.

Certificates of insurance liability must accompany permit applications and, as required by the Department of Industrial Accidents, signed affidavits and/or a Certificate of Workers' Comp Insurance as per M.G.L. Chapter 152, § 25 must also be provided by the contractor prior to the issuance of a permit.

Permit applications are available in the Town Hall during regular business hours Monday through Thursday.

Inspections are done on Tuesday and Thursday of each week. Please call 978-768-2514 to request an inspection or to leave a message for the Electrical Inspector.

Respectfully submitted,  
Ramie Reader, Electrical Inspector

## **ESSEX CULTURAL COUNCIL**

During 2010, the Essex Cultural Council received and disbursed \$4,000.00 from the Massachusetts Cultural Council. The Massachusetts Cultural Council is a state agency that promotes excellence, access, education and diversity in the arts, humanities and interpretive sciences to improve the quality of life for all Massachusetts residents and contribute to the economic vitality of our communities. In keeping with MCC guidelines, 6 grants were funded.

Art Harbor of Cape Ann - Children's Art Camp  
T.O.H.P. Burnham Public Library - Museum of Science Passes  
T.O.H.P. Burnham Public Library - Summer Reading Program, "A Little Green"  
Council on Aging – "And Now Mark Twain"  
Essex Elementary School – "Folk Songs, A Study in Form, Heritage and the Sea"  
Essex Elementary School – "Discovery Museum"

Individuals and organizations who would like to bring enriching programs to our community for FY2012 can submit grants to the Council by October 15, 2011.

We encourage and welcome new members. For information contact Chairperson Peggy Duff, 978-768-6706.

Respectfully submitted,  
Peggy Duff, Chair



## **FIRE DEPARTMENT**

Two thousand ten was a busy year for the 37 members and 15 auxiliary members of the Essex Fire Department. The Department is made up of both firemen and EMTs. Barry Leeds, Ed Neal, Jr., and Peter Nich were recently appointed to the Auxiliary Fire Department. During 2010, the Department made 266 fire calls and 240 ambulance calls for a total of 506 calls. The Fire Inspectors completed 114 fire inspections.

Members of the Essex Fire Department completed various training classes and attended both Fire Prevention and Cape Ann Emergency Preparedness meetings. Fire fighters David Barrett and Anthony Dragonetti both attended a rigorous six month Fire Fighter Recruit Class through the Massachusetts Fire Academy. They achieved their Firefighter I-II Certification.

Lt. David Thompson attended several Code Enforcement classes and Fire Prevention Education training. This fire prevention training was used to educate the local school children in fire safety.

Some of the two thousand ten training initiatives include:

CPR	NIMS 400
Driver Training	Ice Rescue
Grant Seminars	Massachusetts Fire Academy (MFA) Classes
Simulated Train Wreck	Water Supply Class
Updated Fire Codes	Oil Spill Training

In two thousand ten, the Fire Department purchased a new ambulance to replace the 1998 rescue vehicle. In addition, money was approved to fix a drainage problem at the fire station. The work has been completed and the water problem has been corrected. Other maintenance projects such as painting were also completed.

Once again, the Board of Engineers wishes to thank all members and EMTs for their hard work this year. We want to thank the dispatchers and the Police Department for their professional manner in handling emergency calls and Lyons Ambulance Service for providing us with Advanced Life Support (ALS).

Respectfully Submitted,  
Chief Daniel Doucette  
Deputy Chief Paul Doucette  
Deputy Chief Ramie Reader  
Board of Engineers

## **HARBORMASTER**

During the year 2010, the Essex Harbormaster Division was active on the Essex River providing a variety of services to all of the boaters using the Essex waterways. This included many calls for service for vessels with mechanical failure, fuel issues, and multiple groundings. During the spring season, a new Evinrude outboard was installed on the Boston Whaler. The town received a

substantial savings on this new outboard due to the department retiring the Eastern from service and trading in the outboard which powered that boat, along with trading the outboard from the whaler which I acquired at no cost to the town, which reduced the overall cost of the new engine. The new Evinrude is equipped with the newest technology, and makes the overall maintenance, oil consumption, and fuel costs more conservative. The Whaler continues to serve the town well, but it does show signs of water saturation. Considering the fact that I was able to get this vessel at no cost, we will continue to use this vessel until we have another opportunity to replace it down the road.

Last fall, I was invited to attend a meeting with Essex and Hamilton residents regarding the absence of patrols by our department on Chebacco Lake. As you know, a great percentage of Chebacco Lake falls within the confines of Essex. The group made a passionate request to have some presence on the lake, due to the growing concern of safety issues and the volume of boaters on Chebacco Lake. I agreed to address their concerns and conduct some visibility and safety patrols. I personally went on patrol to evaluate the needs and issues on the lake. I received an amazing amount of positive comments from residents and boaters alike about how they have never seen any police patrols on the lake, and how pleased they were to see that we care about their safety, and are committed to making a difference on the lake. I worked in concert with the new Hamilton Harbormaster who is also the new Hamilton Police Chief, Russell Stevens. Together we discussed a joint effort to increase the Harbormaster presence on the lake. Several of our patrols were joined with Assistant Harbormasters from Hamilton. This worked out quite well, and we are committed to working together to maintain the safety and enjoyment of the resources the lake provides.

Some of our Assistant Harbormasters, including myself, are active members in the North Shore Harbormasters Association. This group has taken the lead to network with all harbormasters in the area to promote training and exchange of information so that we have an abundance of contacts, as well as offer resources and equipment in times of an emergency. Training is held at several different locations in our area, and I have participated as an instructor for training. The group has been engaged in addressing the subject of professional Harbormasters. The ultimate goal that the State is involved with is requiring all cities and towns responsible to eventually have "Certified Harbormasters". Some Harbormasters would be grandfathered, but the requirements and the training continues for our department.

On August 28, 2010, there was a life threatening event which occurred on the River where a 69 year old man stepped off of his boat while he was docking his boat at a local marina. He did not realize that the boat was still in gear in reverse. The vessel pulled him from the dock into the water and the man was clinging to the bow pulpit while yelling for help, and saying that he could not swim. Local resident and current Selectman, Jeff Jones, recognized the emergency as he was on his own boat with a friend, Jorge Lemerise. Mr. Jones positioned his boat, twice, in a way that he protected all other boats from receiving damage, while causing substantial damage to his own boat from the unoccupied boat striking his vessel. Mr. Jones was successful getting on to the other boat and steering the boat to land where the man was able to climb to safety. Local resident Karen Bernier, was also on scene and immediately called 911. On October 18, 2010, I publically recognized them for their selfless efforts. I awarded Jeff Jones, Jorge Lemerise the prestigious

“Life Saving Award” for saving the life of another, and I also awarded Karen Bernier a “Letter of Recognition” for her role in immediately getting involved and notifying emergency personnel.

During the spring and summer season, we fielded many complaints about boats ignoring the no wake rule. We will continue to monitor this issue and in 2011, will increase enforcement and focus on citing violators who continue to ignore the rules and expose others to danger and damage to their vessels. We will also continue being vigilant with mooring compliance. Violators who take advantage of the system will be dealt with in the most expeditious and professional way. We always encourage mooring permit holders to be prompt during your renewals, and always notify us of a change of address in order to prevent losing your mooring.

We now have two Transient moorings which are available to the public on a per day basis. Friends, visitors, or otherwise may rent either of the moorings at a reasonable rate by contacting us at the police department. This is a great option if someone is visiting from a distant port, or vacationing in this area.

I would like to extend my personal thanks to Deputy Harbormaster Barry DuMoulin for his management skills and diligence of the daily operation and functions that our department performs. His experience and education makes a positive difference for everyone in our department. I would also like to thank all of the Assistant Harbormasters who assist with the patrols, organizing the removal and installation of the docks and center channel markers, and the regular tasks that they perform on a regular basis. I am very grateful for the support of the Essex Board of Selectmen, and our Town Administrator Brendhan Zubricki. I would especially like to personally thank to Mary Elinor Dagle who oversees and manages the mooring information, sticker distribution, as well as fields the countless calls and deals with the host of issues that go into making this department function with great results. We are very fortunate to have her help along the way.

I look forward to the upcoming boating season, and I am committed to continuing the great level of service that we provide considering the limited budget that we have to work with. We are very “Committed to the Community”.

Respectfully submitted,  
Chief Peter G. Silva

## **T.O.H.P. BURNHAM PUBLIC LIBRARY**

The T.O.H.P. Burnham Library is the cornerstone of a community institution, and a community’s dedication to providing equal access to learning and information for all ages.

The Library offered many programs to school-age children under the direction of the Assistant Librarian, April Wanner. Weekly story hours for preschoolers while the Library is closed is well attended. Programs offered were filled to capacity, frequently turning away participants due to lack of space. April’s enthusiasm and creativity are enjoyed by all participants, and she would be a valuable full-time employee at the library, making a full-time staff of two.

Volunteers are dedicated and assist in the daily operations of the Library. The Council on Aging used the Library computer room for senior computer lessons for a six week session during closed hours. Students act as pages to receive community service hours for graduation throughout the year. The Library is active in maintaining a relationship with the elementary school and middle high school, encouraging students to do research and homework at the Library. The Library is WIFI compatible since July, which benefits both patrons and the meetings held at the Library. Monthly meetings of the Town Building Committee attended by the Library Director and Library Trustee Beth Cairns were involved and time consuming. The Town approved a feasibility study of town buildings, which will outline future possibilities and hopefully initiate responsible, proactive measures in the coming years.

The Library's annual paid membership to the Merrimack Valley Library Consortium enhances services to Library daily. Monthly circulation has increased in seven out of twelve months. Yearly circulation figures are at 33,000 items. The New Year will bring a new operating system for the consortium libraries. Migration to the Evergreen operating system, in the spring of 2011 and employee instructions are beginning. This will update the patron catalog and make it easier to navigate.

The Library Trustees accepted the resignation of long time trustee Gillian Palumbo. We thank her for insightful, positive guidance throughout the years.

Respectfully submitted,  
Deborah M. French

## **THE LONG TERM PLANNING COMMITTEE**

The Long Term Planning Committee (LTPC), charged with "clarifying a long-term vision and strategy for the Town while embracing the Town's history and culture", spent the past year with continued focus on the revitalization of the core downtown and Causeway area. We conducted a detailed survey to determine the issues of most concern to our citizens, and began an effort to coordinate a Town strategy for protection of open space and recreational, cultural and historic assets.

Our "Village Initiative" report, which aims at a balance of thoughtful residential and business development, along with preservation of cultural, natural, historic, and recreational resources, is the basis of our continued work there, including design and progress monitoring on three new "pocket parks", cooperation with the Municipal Building Committee, and action through the Board of Selectmen to modify the design of the reconstructed seawall for a possible future boardwalk and public float.

Last summer's survey was completed by 220 people and gave us a much improved understanding of the Town's views on critical issues and solutions. The top priority was protection of open space and recreational, cultural and historic assets, the Essex River in particular. The results were presented to the Selectmen, other Town boards and the Town's citizens. As a result, we have

begun a project to coordinate priorities and strategies of several Town boards and non-profit organizations. Conomo Point planning and community services were the other top priorities identified by the survey.

The LTPC's voting members are Lisa O'Donnell, Robert Coviello, Michael Dyer (chair), Michael French, Edwin Howard, Peter Kellerman, Susan Lufkin, Eamon McGilligan, Andrew St. John, Christine Woodman and Eric Gjerde. During 2010, we regretfully accepted the resignations of Westley Burnham, Raymond Randall and John Corcoran. Ex-officio members are Peter Silva (Chief of Police) and Wallace Bruce (Conservation Commission).

We intend to continue our outreach to other Town boards and committees, and also welcome the ideas and participation of all Essexites.

Respectfully submitted,  
Michael Dyer, Chairman

## OPEN SPACE COMMITTEE

The Essex Open Space Committee's mission is to preserve the rich variety of landscapes in our community that have significant scenic, historic, and/or ecological value, for passive public use, recreational enjoyment, and for natural undisturbed wildlife habitat.

Early in the year we had an opportunity to secure a two-year extension for the **Open Space and Recreation Plan**, originally completed in FY07 and in force through FY12; we leapt at the chance and after modifications to the five-year action plan, making it now a seven-year action plan, the document is valid through FY14.

The Open Space Committee was pleased to participate in a successful endeavor to rededicate the Centennial Grove Nature Trail as the ***Sally Soucy Nature Trail at Centennial Grove***; this trail was created in 1999 by the Open Space Committee (under Martha Hoar's leadership) and has recently benefited from some overdue care and attention including new-and-improved signage. The dedication ceremony on June 19 was a warm and well-attended event worthy of its namesake.

To promote awareness of the many other short walks in Essex – into the woods and along the shore – the Open Space Committee is nearing completion of an informational brochure for distribution to citizens and visitors alike. It will include a description of almost a dozen trails, listing predominant features, approximate length, directions and parking details. We now expect the final brochure to be available in the Fall of 2011.

The Open Space Committee is working to ensure that the Town of Essex is well positioned to advocate effectively on behalf of open space, natural land and conservation, for the benefit of all. We welcome new members and associates, and encourage anyone interested in finding out more to contact Julie Scofield (978-768-7852); [jmscofield@comcast.net](mailto:jmscofield@comcast.net)).

Respectfully submitted,  
Julie Scofield, Chair; Maria Burnham, Leslie Burns, Tamson Gardner; Lysa Leland

## **PERSONNEL BOARD**

The Personnel Board is presently being fulfilled by the Selectmen (this activity began with the first Personnel Board meeting in fiscal year 2010). Highlights of the major Personnel Board actions taken over the past fiscal year include the following:

- The setting of the Wage & Salary scale prior to last year's Annual Town meeting.
- The recommendation to the Special Town Meeting of November 9, 2009 relative to the salary adjustment and funding for the incoming, appointed Town Clerk.
- The approval of a new job description for the incoming, appointed Town Clerk.
- Former Board Member Osburn and each of the Selectmen participated on the various Management Teams for collective bargaining with each of our three labor unions (Mr. Osburn – all three, Mr. Randall – Teamsters, Mr. Jones – Police, and, replacing outgoing Selectman Lynch, Ms. O'Donnell – AFSCME).

The Board would like to take this opportunity to thank outgoing, elected Town Clerk Sally Soucy for over three decades of dedicated service to this community!

We have accomplished much over the past year and look forward to serving the Town in the coming year.

Respectfully submitted,  
A. Raymond Randall, Jr., Chairman  
Jeffrey D. Jones  
Lisa J. O'Donnell  
Mark Osburn

## **PLANNING BOARD**

The Essex Planning Board meets regularly on the first and third Wednesdays of each month. Meetings are typically held at the T.O.H.P. Burnham Library at 7:30 p.m. Meeting dates are posted on the Planning Board web page and at Town Hall.

The Planning Board Office has been relocated to the second floor of Town Hall across the stage from the Board of Health. Individuals with limited mobility are requested to check in with the Town Clerk who will make provisions for access to the Planning Board Staff.

In May 2010, Bill Holton retired from the Planning Board at the end of his term after serving on the Board for multiple terms over the years, and Dexter Doane was elected to fill Bill's seat. The Board reappointed Kim Drake as Chair and Andrew St. John as Vice-Chair. Dexter Doane was appointed Clerk. In the fall of 2010, Juergen Dietrichson resigned from the Board. Bill French was nominated by the Board as a candidate for the empty seat and was appointed by the Board of

Selectmen. Bill French was appointed Vice Clerk by the Board. One term will come up for election in 2011.

During the past year, Board members attended joint meetings of the Board of Selectmen and the Board of Public Works. Planning Board Members also participated in other Essex committees including the Conomo Point Planning Committee, the Community Preservation Committee, the Long Range Planning Committee, the Centennial Grove Committee, and the Town Building Committee.

At the 2010 Town Meeting, the necessary majority of citizens voted in favor of an article to re-organize the Zoning Bylaws while maintaining the existing content. An article to make modifications and additions to the definitions within the bylaw was also approved. All bylaw changes accepted at Town Meeting were also accepted by the Attorney General of the Commonwealth and are now formally included in the Town of Essex Zoning Bylaws.

Bylaw additions and modifications anticipated for the 2011 Town Meeting include the addition of Open Space Residential Development (OSRD) to the Zoning Bylaw, and the addition of a Southern Conomo Point Zoning District and associated map. If accepted, this will be the first independent zoning district in the Town. The Zoning Bylaw currently includes the following overlay districts: Wetlands, Flood Plain, and Water Resource. Public hearings for these items have been scheduled for early spring 2011.

With the Towns of Ipswich and Littleton, the Planning Board was the joint recipient of a District Local Technical Assistance (DLTA) grant from the Commonwealth. Members of the Planning Board met with the Metropolitan Area Planning Council (MAPC) and the Town of Ipswich, and subsequently with MAPC at our regularly scheduled meetings. The grant award allowed MAPC planning staff to assist with sustainable development land use objectives and to establish partnerships among two or more municipalities. The Board's planning goals were discussed, and the MAPC representative agreed to assist with refinement of the Open Space Residential Development (OSRD) bylaw. The Board hopes to be considered for additional funding in the next grant round.

The Board reviewed

- 14 Building Permits
- 4 ANR (Approval Not Required) Applications
- 2 Site Plan Review Applications
- 1 Chapter 91 Dock Application

Applications before the Board included building additions, alterations, and the demolition and replacement of various structures including houses and barns.

All meetings are open to the public and we welcome and value your participation. The Planning Board Members thank members of the public for attending meetings throughout the year, for providing valuable input, and expressing interest in strengthening the character of the Town.

Respectfully submitted,  
Kimberly Drake, Chair

## **PLUMBING & GAS INSPECTOR**

One hundred and fifteen plumbing & gas permits were issued in 2010:

- fifty-seven plumbing permits with forty-four repair/renovation and thirteen new
- fifty-eight gas permits with thirty-four repair/renovation and twenty-four new

Please contact the Board of Health office at 978-768-7614 to schedule plumbing & gas inspections.

Respectfully submitted,  
Richard Corriere

## **POLICE DEPARTMENT**

The year 2010 proved to be the most challenging to date for the Essex Police Department. Our officers responded to a record number of domestics, restraining orders, and calls for service relative to family matters. All regular officers attended a high risk domestic abuse training class that was held in November to educate and inform officers of the best practices to utilize when dealing with high risk domestics. Officer Robert Gilardi and I have been active members of the Cape Ann High Risk Team. The team is comprised of representatives from the court system, the District Attorney's office, DCF, and area departments. Officer Gilardi has continued representing our department on this team, as well as managing our court cases as our Court Officer in Gloucester District Court. This team focuses on high risk domestic abuse cases in Cape Ann cities and towns. These types of calls for service can be both difficult and dangerous for the officers involved due to situations with elevated emotions.

New laws for Harassment Prevention Orders, Texting while operating motor vehicles, and Junior Operator license issues came into law during the months of 2010. Our department has been very proactive and vigilant participating in vehicle issues such as "You Drink, You Drive, You lose", "Road Rage", and "Aggressive Driving" mobilizations. These mobilizations are part of the Governor's Highway Safety Bureau (GHSB) grant program. This grant affords our department to participate with reimbursable funds. These mobilizations are very visible to the public, and they focus on issues that address public safety in our community. Our department also participated in a public safety focus on loud motorcycle noise. This came about after a couple of residents complained about the loud motorcycle noise from motorcycles as they pass through town. We utilized our sign board, and provided information to all officers regarding the proactive "informational" campaign for motorcycles and vehicles with loud exhaust.

During the fall of 2010, I was pleased to report that the bank robbery suspect of the 2009 First National Bank of Ipswich robbery was identified, brought to justice, and was sentenced in Federal Court for this crime. This investigation involved countless man hours of investigation led by Sergeant Paul Francis, who was accompanied by Essex officers Detective Ryan Davis and Officer David Earle, the Essex County Sheriff's Department, Massachusetts State Police, and the FBI. I credit all who were involved in solving this brazen robbery. Everyone worked tirelessly to bring the subject to justice in such a timely manner.



Our Department continues to focus on a host of specialty training for our officers. Officer Tom Shamshak has attended the FTO (Field Training Officer) training, and utilizes his specialized training to update and to train new officers that come on to the job. This is greatly important to train officers in a variety of areas before officers go out on the street to work patrol. In April, Officer James Romeos graduated from the Full-time Randolph Police Academy. Officer Romeos and Officer Edwards ended the 2010 year by completing an intense three week Use of Force instructors training class. This class is very difficult to find and requires a substantial amount of physical training and discipline. I want to personally thank both officers who made the incredible commitment to attend and complete this training. They both will be responsible for training of our officers.

During 2010, the Essex Police Department continued to be present and active in the Essex Elementary School. Officer Zwicker was the department liaison to the school and worked very closely with project adventure, and as a resource for the school. It has been challenging to keep the presence of an officer in the school due to the reductions in the police budget, but we tried to work creatively with the school and the reduced Shannon Grant funds to continue this important presence until funds ran out, and we could no longer afford to have the officer in the school.

Throughout the entire year of 2010, our two Detectives, Michael French and Ryan Davis, were very busy working on the enormous case load of investigations, as well as cases which needed processing by an officer. These investigations resulted in a high solving rate of the crimes that occurred.

The goal of having our department reaching State Certification is ongoing. This is my number one priority for the Essex Police Department. I have assigned Sergeant Paul Francis to work on this overwhelming task. The process is extremely time consuming, considering most departments assign an officer to work full time on a project of this magnitude, and it may take as long as 3 to 5 years to complete. Sergeant Francis has made remarkable progress on a part time basis. The daily interruptions on a regular basis due to calls, dramatic increases in requests for services, as well as handling Sergeant administrative duties, greatly slow down the progress of reaching Certification. I will continue to work with Sergeant Francis to make this pursuit of excellence come to fruition.

I would like to thank Sergeant Francis for his endless personal drive, his commitment to our department, as well as sharing his commitment with me to strive for a level of excellence to serve the residents of Essex. I would also like to thank Police Secretary Mary Elinor Dagle, for the countless tasks that she performs on a daily basis to help make our agency function with pride, integrity, and fairness.

In addition to the above officers, I owe a great deal of thanks to all of the Reserve officers who work every shift carrying out the goals of the Essex Police Department with integrity and pride to serve the residents of Essex, as well as the Board of Selectmen, Town Administrator Brendhan Zubricki, and the members of the Essex Fire Department, who have continued to support me while serving as the Chief of Police. We all are "Committed to the Community".

Respectfully submitted,  
Chief Peter G. Silva

During 2010 the Essex Police Department logged the following incidents. This is a breakdown of the type of incident responded to or reported:

209A	26	Kidnapping	0
Alarm (Fire)	76	Larceny Except M/V	25
Alarm Security	97	Liquor Laws	0
Alarm Panic	24	Littering/Trash	9
Ambulance Calls	270	Lost or Found Property	42
Animal Calls	134	Missing Person	6
Annoying Phone Calls	20	Murder and Non-Neglect	0
Area Checks	4680	MV Towed	51
Arson	0	MVA	72
Arrests	34	MVA Fatal	0
Assault	9	MVA Hit and Run	8
ATV or Motor Bike Complaints	12	M/V Abandoned	0
Burglary B&E	8	M/V Disabled	29
By-Law Violation	2	M/V Stop by Cruiser	1527
Check Investigation	34	M/V Theft	1
Check Well-being	20	Manslaughter Negligent	0
Complaint General	272	Misc. Investigation	17
Curfew & Loitering	0	Misc. Report Received	42
Dead Body	5	Marijuana Violation	11
Department Business	18	Noise Complaint	29
Disorderly Conduct	12	Ongoing Investigations	92
Disturbance – General	19	Offense Against Family or Child	0
Dog Complaint	41	Operating Under the Influence	9
Domestic	72	Possession of Controlled Substance	9
Door or Window Open	7	Property Damage	12
E- 9-1-1- Calls	325	Report from Other Police Dept.	45
Embezzlement	0	Report Received	780
Emergency 209A Requests	9	Road Condition Complaints	67
Erratic Operation	52	Robbery	0
Escorts	25	Runaways	2
Fire Calls	303	Safety Officer	17
Forcible Rape	0	Sex Offender Registration	0
Forgery and Counterfeit	0	Sex Offense Except Rape	0
Fraud	3	Shellfish Enforcement	4
Gambling	0	Shoplifting	0
General Services	351	Stolen License Plate	3
Harbormaster Activity	57	Stolen Property/Buy/Receive	5

Harassment	27	Suicide or Attempted Suicide	2
Illegally Parked M/V	301	Summons Received	45
Incapacitated Person	47	Suspicious Activity	64
Tenant Landlord Dispute	17	Vacation Watch	47
Threats	12	Vagrancy	0
Trespass	6	Vandalism	20
Unwanted Person	10	Warrant Received	23
		Wires Down	27

## MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

The Manchester Essex Regional School district is celebrating its tenth year as a regional school district this year. With an enrollment of 1518 students, the district has seen a 12 percent increase in the student population over the past three years. At the same time the district has continued its reputation of high academic achievement as measured by state and national assessments.

### MCAS Results Spring 2010

Grade and Subject	Advanced/ Above Proficient		Proficient		Needs Improvement		Warning/ Failing	
	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE	DISTRICT	STATE
GRADE 03 - READING	31	14	60	49	8	30	2	8
GRADE 03 - MATHEMATICS	47	25	39	40	11	24	3	11
GRADE 04 - ENGLISH LANGUAGE ARTS	21	11	60	43	18	35	1	12
GRADE 04 - MATHEMATICS	31	16	47	32	22	41	0	11
GRADE 05 - ENGLISH LANGUAGE ARTS	19	16	57	47	19	28	6	10
GRADE 05 - MATHEMATICS	39	25	26	30	27	28	8	17
GRADE 05 - SCIENCE AND TECHNOLOGY	14	15	38	38	36	36	12	11
GRADE 06 - ENGLISH LANGUAGE ARTS	43	15	51	54	5	21	2	9
GRADE 06 - MATHEMATICS	45	27	40	32	11	25	3	16
GRADE 07 - ENGLISH LANGUAGE ARTS	14	11	79	61	5	21	2	7
GRADE 07 - MATHEMATICS	31	14	54	39	8	27	8	19
GRADE 08 - ENGLISH LANGUAGE ARTS	32	17	62	61	5	16	2	7
GRADE 08 - MATHEMATICS	38	22	36	29	17	28	8	21
GRADE 08 - SCIENCE AND	7	4	57	36	30	41	6	19

TECHNOLOGY								
GRADE 10 - ENGLISH LANGUAGE ARTS	52	26	44	52	3	18	2	4
GRADE 10 - MATHEMATICS	74	50	18	25	6	17	2	7
GRADE 10 - SCIENCE AND TECHNOLOGY	46	18	44	47	8	28	2	8
ALL GRADES - ENGLISH LANGUAGE ARTS	30	16	59	52	9	24	2	8
ALL GRADES - MATHEMATICS	44	26	37	33	14	27	5	15

The district continues to receive accolades for student performance in academics and athletics. A sampling of these achievements follows. Manchester Essex Regional High School was ranked 13<sup>th</sup> on *Boston Magazine's* list of top fifty public high schools in Massachusetts. Manchester Essex Middle School received the SAMSHA Award for "Science and Service Award for Substance Abuse Prevention. This fall the MERHS Girls' Varsity Field Hockey team won the Cape Ann League Small title and finished as second in the North Sectionals. Manchester Essex Green Team has been selected to receive MassRecycle's 2010 School Recycling Award & Eric Magers has been selected for MassRecycle's 2010 Leadership Award. MassRecycle's Annual Recycling Awards were created to recognize individuals, businesses, municipalities and organizations for their outstanding contributions towards increasing recycling and reducing waste. In the Commonwealth of Massachusetts.

This school year has also been a year of transition for the district's leadership team. Pamela Beaudoin was selected as Superintendent of Schools, replacing Dr. Marcia O'Neil in July 2010. Avi Urbas was hired as the new Director of Finance, replacing Judy Mulligan, who retired as Business Manager in June 2010. Middle School Principal Beth Raucci has taken on a dual leadership role, serving as Principal of both the middle school and as interim Principal of Manchester Memorial Elementary School for the current academic year. Due to retirement, former Student Services Director Joan Endicott is job-sharing this .6 position with Christine D'Anjou for the 2010-2011 academic year, as the district transitions to the new position of a full-time Director of Student Services beginning in July 2011. The latter two positions of the shared principalship and the shared part-time special education directorship were the result of creative financing solutions during the transition of district leadership.

In order to learn and to develop one needs the knowledge and inspiration of people who are thinking beyond daily demands and who have the potential to influence the lives of our students. On behalf of the faculty and staff of MERSD, I extend my sincere appreciation to the residents of the communities of Manchester and Essex for their unwavering support of our students and our schools.

Pamela Beaudoin, Superintendent of Schools

## MANCHESTER ESSEX REGIONAL HIGH SCHOOL

The 2010 school year represented the first full year within the new building. During the spring, Hyland Field was completed and was ready for use in the fall of 2010. Graduation was held

outdoors on Ed Field field, as 103 seniors received their high school diplomas. In the fall, the school grew in population from approximately 430 to 465. With the new edifice completed, the school's popularity appears to have grown with both communities, and the school's enrollment reflects this belief.

MERHS students continued to perform well academically and the school was recognized by such national publications as US News & World Report. In the spring of 2010, 101 MERHS students took 211 AP exams, with 89% scoring above the passing score of 3. MERHS students continued to score well above the national averages on the SAT and the ACT exams. The school remained rightfully proud of the performances of the Debate team, DECA members, and the school newspaper, *The Independent*. The new school year also saw the addition of the online video magazine, The MEMO, which informs the greater community of events and accomplishments at the school.

The beginning of 2010 also saw the initiation of an Advisory Program at the high school, where individual students were assigned to adult staff members to form a mentoring type of relationship and to insure that all students had at least one adult with whom they were comfortable at the school. MERHS remains a positive educational environment with caring staff, motivated students, and engaged parents.

James Lee, Principal Manchester Essex High School

## **MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL**

The Manchester Essex Middle School flourished in the new building and officially welcomed grade 6 to the school. While experiencing some growth, the middle school now houses 350 students in grades 6, 7 and 8.

The middle school years are complicated years of social, emotional and physical growth. To best serve our students a number of support services are in place to facilitate this development. Social groups meet regularly with guidance staff to talk about issues that challenge our students. A part time guidance counselor was added to our staff to accommodate the increase in students and to address their needs. Middle School after school programs have blossomed and include an array of activities and athletics that all students can enjoy.

The middle school now enjoys a Student Council. This past year student volunteers participated in a Leadership Training and became engaged in a variety of activities throughout the school. Most notably, the middle school students started a food drive and became one of the largest donors in the history of Beverly Bootstraps!

The academic focus this past year has been our science curriculum and activities. Students had the opportunity to enjoy many parent sponsored field trips, robotics competitions and grade 6 had a fantastic "Invention Convention". This year we will host our first science fair that will be open to all middle school students. The middle school also enjoyed a huge improvement in our MCAS

scores with 98% of the middle school population in the proficient and advanced categories in English Language Arts and our 7<sup>th</sup> grade scored 7<sup>th</sup> in the state in math.

The eighth grade is working hard to organize a class trip to our nation's capital again this April. Both parents and students are actively engaged in fundraising activities to support all of our students' participation. Students are also eagerly anticipating the wreath laying ceremony at the Tomb of the Unknown Soldier, where four eighth graders will have the opportunity to lay a memorial wreath with the help of soldiers on guard at Arlington National Cemetery.

The middle school benefits greatly from the involvement and support of parents. We look forward to growing as a middle school in our beautiful new school.

Elizabeth Raucci, Principal Manchester Essex Middle School

## **ESSEX ELEMENTARY SCHOOL**

Essex Elementary School enrolled 280 students in pre-school through grade 5. The K-5 classrooms average nearly 21 students per class. EES maintains a wide range of support services including reading, guidance, special education and health services. Beyond the academics, all elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library and integrates technology into instruction throughout the building each and every day. The computer lab is used on a daily basis and there are two wireless mobile computer labs and classroom based projectors. This year a total of 6 classrooms are utilizing Activboard™ technology. Funding came from both the Spaulding Foundation and the Enrichment Fund. The Activboards™ are located in a first, fourth, and fifth grade classrooms and are used throughout the entire school day. These Activboards™ are also equipped with an Activote™ system. Students use a remote to give instant feedback to the classroom teacher, and this assessment system provides immediate information for the teacher to adjust the lesson as needed. Grades two and three are slated to receive Activboards™ technology pending funding from grants.

The School Council develops an annual School Improvement Plan that serves as the connection to the District Improvement Plan and as a blueprint for planning at the building level. School and district goals help determine individual teacher and administrator goals so that the faculty addresses the same priorities. This year one of the goals was to pilot a model of instruction called Response to Intervention (RTI). The staff at EES spent all of last year learning about Response to Intervention which includes three "tiers" of instruction; with more intensive help provided if a child does not respond at each tier. If a child is significantly below the grade level benchmarks or is not meeting his/her goals for achievement with the first tier of instruction, the grade level team determines if another tier of instruction is needed. In Tier two and three, the number of students in a group decreases and additional instructional time is used to accelerate a student's learning. The staff at E.E.S. should be commended for their work with this new initiative as the results are showing a great deal of positive growth.

A new Bill of Rights for the student handbook is in place. The district School Climate Task Force developed this document as a way of clarifying district expectations in regard to parents, students, and staff rights and corresponding responsibilities. In keeping with these rights, the district has held many workshops on the new bullying law which took place this year. Staff, parents and students were given instruction on the new law through a program known as MARC (Massachusetts Aggression Reduction Center). This has provided the schools with the tools needed to define gateway behaviors, aggressive behaviors and be able to educate students about behaviors that are not acceptable in or out of school. The new law enables teachers to better define bullying and be able to depend on the law to provide guidelines for investigations and/or consequences for the aggressor. The goal is to provide a safe place for all students to learn.

In 2010, E.E.S. scored above the state average in proficiency in every academic area. Currently 90% of third grade students are proficient or above in ELA and 83% in Math. In 2010, 84% of fourth grade students scored proficient or above in ELA and 75% in Math, and in fifth grade 64% scored proficient or above in ELA with 64% proficient or above in Math.

The sense of community that exists at EES is second to none. The traditions and events that take place help to make everyone feel like they belong. Project Adventure and ballroom dancing are culminating fifth grade experiences that bring a sense of importance to our eldest students. The PTO plans events that bring families together while raising money for the school. School meetings bring a sense of community and reinforce the school core values of caring, respect, responsibility, honesty, and achievement. I encourage the town residents to visit our school and experience the excellent quality of education that the district provides.

Jennifer M. Roberts, Principal Essex Elementary School

## **MEMORIAL ELEMENTARY SCHOOL**

Memorial Elementary School has experienced some growth and is now enrolling 458 students in pre-school through grade 5. Memorial offers all of its students a wide range of activities and academics in our effort to educate the “whole” child. These activities include a student congress, ballroom dancing, a chess club and a new school newspaper.

If you step inside Memorial you will also notice many physical changes as we update the facility and create a safer environment for all of our children to learn in. The School Council this year is also working together with the community to complete the connector to the library section of the building, a long standing goal in our school improvement plan.

It has been exciting to see how well our students and teachers are using technology to support instruction. I am sure that most parents and community members would be amazed to see what our students can do using technology to reinforce what they have learned. Many of our classrooms are now outfitted with Promethean Boards that bring technology into the classroom and help our staff provide students with enhanced instruction through the use of the smart board.

Memorial School is also proud to let you know that we have gone “green”. Our fifth grade students participate as members of the Green Team and have taught our younger students to recycle classroom paper and products. We also have added a “Lucidomatic” a device designed in house that has taught all of our students to re-cycle and compost all of the food and materials that are used daily in our cafeteria.

Lastly, we are thankful and appreciative of the parent involvement in our school. As a result of PTO support and efforts we have maintained many Memorial School traditions and have raised money that contributes to the enrichment of our school.

Elizabeth Raucci, Principal Manchester Essex Middle School

## **DISTRICT CURRICULUM & TECHNOLOGY OFFICE**

Between the starting of new initiatives and the continuation of others, it has been a productive year in the Curriculum and Technology Office. One of the first orders of business was for the elementary report card team to make year two revisions to the new elementary report card. The feedback from parents and staff about the revisions has been positive and the report card team has begun to discuss the possibility of transitioning the report cards to an electronic format in order for teachers to enter the data. Speaking of data, our annual MCAS scores have continued to show steady improvement and we have begun to incorporate the newer DESE Growth Model Data into our data collection. As you have probably been reading in the newspaper or following online, all school districts have been developing Anti-Bully Intervention Plans and we recently submitted our plan to the state for approval. We are now beginning the work of identifying K-12 curriculum programs that we can begin to implement at each grade level. On the technology front we are very appreciative of the recent grant award from The Enrichment Fund which has allowed us to purchase ten Promethean Interactive Whiteboards for the district. The incorporation of this technology will enable our teachers to create, customize and integrate text, images, quizzes and tests, web, video and audio content in order to accommodate all of the different learning styles present in today’s classroom. Lastly, our school district has been recognized on a state level for all of the sustainability initiatives that have been developed in our school district. From composting to recycling to the development of a Green Scholars program, we are honored to be recognized for our work and to also be a leader in the state with our many green initiatives.

Scott Morrison, Director of Curriculum and Technology



# **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

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www.nsths.mec.edu

George Harvey, Essex Representative  
North Shore Regional Vocational School Committee

Amelia P. O'Malley, Superintendent-Director  
North Shore Regional Vocational School District

## **Merger Study**

The plan to build a \$133 million high school that proponents say will transform vocational education on the North Shore finally became a reality in December.

The Owners Project Manager (OPM) and New District Fee Negotiation team completed design fee and scope negotiations. Negotiations resulted in a reduction from approximately 10% of total construction cost to approximately 7.9%. A Notice of Intent to Award a Contract was approved by the full School Committee and sent to the architect. The next step will be to finalize the draft Massachusetts School Building Authority's (MSBA) Construction Manager (CM) At-Risk contract with the architect, OPM and MSBA legal counsel.

The OPM completed the application with information provided by the Superintendents relative to construction experience. The OPM will secure the signature of the School Committee Chair to the application and submit to the state.

The Architect and Engineering teams began Program Review and Early Design Development Phase. The School Superintendents have scheduled "Design Focus Group Meetings" with teachers, staff and administrative personnel from each school. This review will allow new district representatives to have input on the previously completed schematic phase and re-introduce the project to all stakeholders.

After compiling and analyzing the Design Focus Groups data, the Architect will move into the *Design Development Phase* of the project where scaled layouts and building elevations will be drawn and specifications will also begin to be developed.

All necessary plans and specifications will be finalized into a package of documents suitable for bidding. The CM at risk firm will assist the project team in insuring the best and most accurate plans and specs are developed lending their experience as "builders" into the design process.

## **Construction Phase**

10/20/2011 to 01/20/2014

02/20/14 to 06/20/2014

09/01/2014

Construction of new buildings and playing fields

Demolition old buildings and finish fields

New School Year Begins

The Essex North Shore Agricultural & Technical School District has hired Richard Manley of Edwards Angell Palmer & Dodge LLP as bond counsel and Peter Frazier, Senior Vice President, of FirstSouthwest as financial planner for the construction project. A preliminary bonding schedule for payment by sending communities will be distributed during the month of February. Interest only will be assessed for 2012 and 2013. The North Shore Technical High School website ([www.nsths.net](http://www.nsths.net)) will continuously update all merger progress in the future.

### **Administration**

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

### **Curriculum**

Over the course of the past year administrators and faculty have worked collaboratively to increase the instructional rigor in each of the four academic areas to better prepare our students for collegiate studies or employment. The following initiatives have been implemented:

- Each content area has designed a research paper so students have the opportunity to complete a minimum of one paper in each of their four years of attendance.
- MCAS-like comment assessments in all four grade levels have been developed in order to prepare students for state testing as well as to allow us to obtain “real time” data on our students’ knowledge and the effectiveness of our instruction. In English, we have had one set of assessments independently scored by a former MCAS designer in order to obtain consistent scoring.
- “Writing with Colors” has been introduced to the English Department. This program equips students with the skills to include a thesis statement, transitions, supporting details, commentary and analysis, and style in their writing so that their work is ultimately a more complete piece. Because of its effectiveness, students have begun to utilize this program in other content areas.
- Walk-Throughs by administrators in both academic and vocational learning environments have been focused and in line with our school improvement plan.

### **General and Program Advisory Committees**

The Program Advisory Committees meet twice per year to discuss suggestions for improving our vocational-technical programs. The instructors use these meetings to learn about the latest equipment, materials, techniques, and technology being used in industry. Improvement in curriculum and delivery of instruction are directly related to these suggestions and industrial standards.

The General Advisory Committee consists of one member from each of the Program Advisory Committees and the school Principal. Each member has specific recommendations from their advisory committee and advice for how to improve the vocational delivery system and maintain the high industrial standards and integrity of each program. The General Advisory Committee discusses articulation agreements, integration into the curriculum for academics and career areas, the OSHA 10-hour card online training, and the diversity representation of our advisory

committees. Another key task for the General Advisory Committees this year is to offer input on the design of the new merged North Shore Technical High School and Essex Agricultural and Technical High School building project to ensure that both the design and space of the vocational areas will provide students with the optimal learning environment.

### **Vocational Career and Technical Area**

Reading the Labor Market Blueprint published this past October by the Workforce Investment Board, it re-enforced my assessment that North Shore Technical (NST) is definitely on the right track. Current priorities here at NST include helping our students develop strong foundation skills (math and science), technology skills, the development of their soft skills and the importance of a good work ethic; all recommendations made in the executive summary of that report. These areas are priorities in at NST and are taught every day in our technical shops, their related classes and their PDP classes.

Three of the four areas identified as critical drivers of labor market demand are in the areas of Construction, Health Care and Durable Goods manufacturing. These programs are well established at NST and continue to grow. One focus of our technical programs is to ensure that students receive recognizable certifications to help them be successful in their chosen field. Students are also taught the importance of green technology and concepts to complete tasks.

The importance of practicing safe work habits, integration with the academic classes and creating a portfolio are all areas that are worked on in their technical area. In addition students participate in the Skill/USA program, which helps students improve their technical skills by competing against students from other technical high schools in their chosen field.

### **Technology**

We are continually updating the wiring in the building with newer, more reliable, Cat 6 cables. A new Intermediate Distribution Frame was assembled and contains networking equipment in order to deliver increased connectivity to areas that are furthest away from our Main Distribution Frame.

Our Internet service has been upgraded with new Comcast lines coming into the building. The speed of our Internet has increased substantially. We now host our own website with a new address of <http://www.nsths.net> . Moodle, a Learning Management System and customizable platform for teachers and learners, is new to the building.

Google Apps for Education has been put into practice, which combines email, chat, documents and scheduling for integrated communication in and out of the building. Students and faculty can access their email and calendars from any computer or mobile device.

New, state of the art, SmartBoard, interactive whiteboards have been installed in English and History classrooms.

All parents are provided with an iParent account which allows access to view, via the Internet, their child's school information, including biographical, attendance, discipline, schedule, assignments and grades.

Our cafeteria has joined the 21<sup>st</sup> century with the addition of Point of Sales software and two new touch screen registers speeding up the service lines.

Students continue to develop skills in word processing, Internet, global communications, spreadsheets, graphics, desktop publishing, and multimedia throughout grades 9-12.

### **Professional Development**

For the past two years, professional development activities have focused on the areas of the school improvement plan which address teaching and learning as well as school safety and climate.

Major initiatives included were: Co-teaching, Differentiated Instruction, Integration of Academic and Vocational Curriculum, Improving Writing, Integration of Technology, Improving MCAS Scores, and Curriculum Development and Alignment to the State Standards.

### **Special Education Department**

There are approximately 148 students at North Shore Technical High School who have been identified as having special needs; they represent 32% of the general student population. Programs and services are provided and administered by a staff comprised of an administrator, a full-time team chairperson, nine special education teachers, a speech/language pathologist, a certified reading specialist, a school psychologist, a behavioral consultant, four instructional aides, and one secretary. All special education staff is highly qualified in accordance with the No Child Left Behind regulations.

### **Athletic Department**

The Boy's & Girl's Basketball teams continued to have a good number of participants. The boy's team won its first league championship since 1985. The boys also won the State Vocational Championship, and qualified for the MIAA state tournament.

The girl's team was awarded the MIAA Division IV Girl's Basketball Team Sportsmanship Award and received their recognition on the floor of Boston Garden during the state tournament rounds.

This year the boy's and girl's basketball teams have merged with Essex Aggie making all of our sports co-op at this time. The boy's are practicing and playing at North Shore and the girl's are practicing and playing at Essex Aggie. There has been a very large turnout for both teams and we are looking forward to successful seasons.

Four North Shore students were again granted waivers for the 2009-2010 season to play Ice Hockey at their sending communities. This waiver is only being grandfathered for those students who were in our program before it was dropped. There are only two remaining this winter.

Winter Track had very low participation levels during the 2009 – 2010, season, and consideration had to be made as to its viability. Fortunately, we have 35 students participating this winter and an additional coach was again added.

The spring of 2010 saw the Softball team win another league championship and qualifying once again for the state and vocational tournaments. The team advanced to the quarter finals of the North Sectionals in the State Tourney.

The Baseball team finished in 2<sup>nd</sup> place and qualified for the state tournament. Both Baseball and softball continue to have enough participation to support varsity, junior varsity, and freshman teams.

Boy's Lacrosse, in its second year, continued to show improvement. Participation rates were high enough to schedule a full junior varsity schedule

Girls Lacrosse, sponsored by Essex Aggie, also had a good turnout and played a varsity and junior varsity schedule.

This fall, the football team finished with a 9 – 2 regular season record, and would go on to win the State Super Bowl Championship beating Tri-County.

The Volleyball team, under new head coach Karen Masiello, improved its winning percentage this season and again had a very large number of participants. We actually had to have two junior varsity squads again this year and are planning to have a freshman team next year.

Girls' soccer, after winning two lower division league championships in its first two years, was moved to the upper division in the league. Although they did not win a league championship this year they did qualify for the state and vocational tournaments.

Boys' Soccer finished in second place again this year and qualified for the state tournament.

Fall Cheering continue to improve their performance levels and again qualified for State Competitions.

The programs are running well and the participation rate continues to be very high for a Vocational School.

### **Career Exploratory**

The focus of the Career Exploratory Program is to familiarize all ninth grade students with North Shore Technical High School's career vocational/technical areas. Mr. Dan Connors, our ninth grade guidance counselor, worked with each of our ninth graders to provide a more individual guidance program. Our ninth graders require close support to assist them in their adjustment of both their vocational and academic responsibilities as high school students.

Currently, ninth graders explore twelve vocational programs. The exploratory program is designed so each student spends five days, four periods in shop and four periods in academics every other week. This schedule allows for smaller shop classes so that our teachers are able to evaluate student more comprehensively. Students will complete the exploratory program in the early spring and will then re-explore three shops before making their final shop selection.

A special effort was made by the guidance staff to locate and support students interested in non-traditional shops. Non-traditional upper class students and alumni speak to interested ninth graders about the opportunities in their vocational program.

### **Career Awareness**

Throughout the year, all students participate in a variety of career planning activities in the newly established Career Center. This designated space is utilized by the Guidance Department in collaboration with the CVTE instructors to deliver activities related to career planning. A new requirement for all students to obtain a Certificate of Occupational Proficiency is the development of a Four Year Career Plan.

### **Tech Prep**

Tech Prep, a federally funded program, establishes articulation agreements between high school students and post-secondary institutions. This program develops career pathways that allow for seamless transition from high school to college programs of study, creating opportunities for high school students to earn college credits.

During the 2009-2010 school year, articulations in ITS, Health, Culinary and Graphics were renewed. In addition, articulations were newly developed with Central Maine Community College, Southern New Hampshire Community College and Bunker Hill Community College.

The Tech Prep Consortium at North Shore Community College provided our students with the following activities:

- College/Career Expo
- On the Spot Admissions
- Career Days for Non-Traditional Students
- Career Days for Grade 11 and 12 Students
- Culinary Competition
- Accuplacer Testing
- Accuplacer Test Prep Course
- College Shadow Days
- 21<sup>st</sup> Century Career Day at BHCC
- Pre-advising Day
- College Fair
- Lahey Clinic visit
- Guidance Curriculum and Career Planning Course taught by Ms. Doherty for the second time
- Professions Speaker Day for Grade 10 students

### **Dual Enrollment**

Dual enrollment is a program offered to eligible high school juniors and seniors who want to earn both high school and college credits simultaneously by taking courses at publicly founded higher education institutions. Students from the class of 2010 participated in these programs at North Shore Community College and Salem State College.

During the 2010-11 school year, two seniors from Information Technology Services will participate as full-time students in the dual enrollment program at Johnson and Wales.

### **Cooperative Education**

Cooperative Education provides seniors the opportunity to develop academic, technical and employability skills in a work-based setting.

During the 2009-2010 school year, twenty-five (25) junior and senior students went out on co-op. These jobs resulted in full-time employment for graduates not attending post-secondary schools.

### **Senior Placement**

The class of 2010 saw 36% of its graduates matriculate to a two year school, 24% to a four year school, 8% enlisted in the Military and 30% were placed in jobs related to their career programs.

### **Transportation Department**

The Transportation Department is currently looking into a gradual transition into the busing of Essex Aggie students prior to the merger. Hopefully this will be complete before the merger. This will spread the expense over a few years instead of waiting and getting hit with the expense all at once. The size of our fleet will gradually be increased to accomplish this.

### **Adult Education**

Adult Evening Education at North Shore is a self-supporting program that offers approximately sixty (60) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves nearly one thousand adult students that participate in a wide variety of courses.

New this year, the Adult Education Program initiated the development of online course capabilities and has presented our first online course in webpage design. It is our hope to expand our offerings in the near future.

### **Business Office**

The Department of Revenue has certified the amount in our unencumbered excess and deficiency funds available July 1, 2010 at \$463,685.

The Fiscal Year 2012 Budget preparation is currently in process and will be presented to the District's Finance & Property Policy Sub-Committee in February and subsequently to the District's School Committee. At this point, we have not received financial data pertaining to fiscal 2012 from the Department of Elementary and Secondary Education. Preliminary figures are expected to be released in mid-January.

We continue to work diligently to reduce costs and increase local revenues. Service contracts continue to be reviewed and quotes, in some instances, are requested when not required. We are using our district buses to transport Essex Agricultural students for a fee and are continuing cooperative athletic programs and share costs with Essex Agricultural and technical high school.

North Shore's FY 2010 and 2011 budgets had 1% and 1.89% increases respectively, as we've requested level funded budgets by departments for the last two years and will do the same for the FY 2012 budget.

North Shore Regional Vocational School Committee:

Beverly	Mr. Dean Porteous
Boxford	Mr. Michael Crowe
Danvers	Mr. Russell Fravel
Essex	Mr. George R. Harvey, Chairman
Gloucester	Ms. Melissa Teixeira
Hamilton	Mr. David W. Ketcham
Lynnfield	Dr. Paul Anderson
Manchester-by-the-Sea	Mr. Joseph Sabella
Marblehead	Mrs. Marcia Sweeney, Vice Chair
Middleton	Mrs. Ellen Weitzler
Nahant	
Rockport	Mr. Mark Small
Salem	Mr. Thomas St. Pierre
Swampscott	Mr. William Jackson
Topsfield	Ms. Trudi Perry
Wenham	Mr. William O. Nichols, Secretary

## **ACTION INC.**

I want to thank the Town of Essex and its residents again this year for their continued generous support of Action, Inc. and our programs that serve families and individuals in need. Essex residents are particularly generous in their help with the Project Uplift Holiday Toy Drive. Heidi Jackson-Dean at the First National Bank of Ipswich and the folks at Woodman's really worked hard to make the toy program a success again this year.

During the past year, 57 Essex residents received Fuel Assistance to help with their home heating bills, an increase of 9 residents served over the previous year. The value of that assistance was \$48,457. In addition, 12 Essex residents received energy conservation measures and heating system work on their homes through programs sponsored by National Grid and the Department of Energy making their homes more energy efficient. The cost of providing these services was \$43,473. This was triple the amount spent the previous year, thanks in part to ARRA funding received by Action.

Our Benefits and Support Department provided help and assistance with housing support and benefits such as food stamps and Mass Health to 19 Essex residents.

Our Homecare Program provided care to seven (7) Essex residents, totaling more than 1,600 hours of service to help them maintain their independence. The dollar value of this service was \$36,000.



One Essex student was enrolled in Action's Compass High School Program and five (5) Essex residents received training in Action's Job Training Programs.

Action's VITA Tax preparation site provided free tax return preparation to 4 Essex residents.

We want to thank Essex resident Robert Cameron for his many years of service on Action's Board of Directors. He remains active in town affairs but he will be missed by all of us at Action.

During the current year Action is continuing to make all of Action's service more accessible to Essex residents. We are requesting \$1,000 again this year from the Town budget to help support and maintain our services to Essex residents.

Sincerely  
Timothy L. Riley, Executive Director

## **HEALTH & EDUCATION SERVICES, INC.**

Health & Education Services, Inc. provides a wide range of services to Essex residents, including mental health and substance abuse counseling, assisting victims of crime and sexual assault and education about HIV/AIDS.

The following is the number of unduplicated by month mental health and substance abuse clients from Essex who received services from HES during our fiscal year 2010, the time period July 2009 through June 2010.

July 2009	35	January 2010	29
August 2009	33	February 2010	27
September 2009	36	March 2010	32
October 2009	33	April 2010	32
November 2009	33	May 2010	35
December 2009	31	June 2010	36
Total		392	

Thank you for your continued support.

Respectfully submitted,  
Arthur McLeod, Chief Financial Officer

## **HAWC**

### **REPORT TO TOWN OF ESSEX FY 2010**

HAWC achieved a major milestone in FY10 and moved clients into its new emergency shelter on October 28, 2010 after purchasing and renovating a larger, wheel chair accessible house able to serve 8 families (up from 6) with play space for children, a room for teens and education room for adults.

The house is walking distance to shopping, public transportation and a large public park.

Founded in 1978, the mission of HAWC is to create social change by taking action against personal and societal patterns of violence and oppression. HAWC provides services and support to victims of domestic abuse residing in the 23 cities and towns on the North Shore in order that they may make informed, independent decisions about their futures.

HAWC provides free, comprehensive services to victims of domestic violence and their children including: a 24-hour hotline, emergency shelter, advocacy in courts, police departments and healthcare settings; trauma recovery counseling for adults and children; support groups; economic stability services; relocation and rental assistance; prevention education in schools and communities. HAWC has five office locations (Lynn, Salem, Gloucester, Beverly and Ipswich) with HAWC staff out-stationed in hospitals, police departments, courts and schools.

HAWC's staff, Board, volunteers and community-wide partners envision a world where relationships are built upon mutual respect and partnership and where home is a place of nurturing and renewal. Our work is rooted in an empowerment model and we view domestic violence in the context of other social oppressions (racism, classism, sexism, heterosexism, etc.) with the goal of altering social norms and public policies that support them. HAWC staff members reflect the racial, ethnic, sexual orientation, gender and linguistic backgrounds the diverse communities we serve. All staff and volunteers have been trained in best practices for serving clients in same sex relationships.

Community-wide knowledge about the tactics of perpetrators prepares everyone to recognize the warning signs of abuse and how to get help. Domestic abuse takes many forms but its goal is always the same: to control one's partner. Tactics of control include emotional, physical, economic, social and sexual abuse. Name-calling, belittling, stalking, isolating one from family and friends, intimidation, and threats of harm are all abusive whether they involve physical violence or not.

In Fiscal Year 2010, HAWC's 24 paid staff and 80 volunteers (after 40 hours of training) provided the following free and confidential services:

- Hotline Calls: 3818 individuals were provided information, support and referrals
- Counseling and support: short-term counseling for 712 individuals
- Support Groups: 166 people attended 7 weekly support groups
- Parent/child trauma recovery: 102 children were counseled, 21 referred out for other services
- Youth Violence Prevention: 3,871 elementary, middle school and high school students
- Legal Services: 2,014 clients in court and by telephone; 57 people received legal advice in HAWC's pro bono legal clinics.
- High risk teams: 87 cases by 4 high risk teams were assessed for dangerousness, monitored, and received on-going safety planning to prevent homicide
- Emergency Shelter: HAWC's shelter housed 44 adults and 33 children

- Housing and economic stability: 16 adults and 26 children received short-term rental assistance and 19 adults and 30 children were assisted with relocation expenses and/or utility payments
- Education and training: serving 1,668 people in the community

#### **Essex residents served by HAWC in FY 2010**

##### **Counseling and Support Services**

- 22 callers were supported through the 24-hour hotline
- 10 were seen in individual counseling
- 2 received legal assistance

*If you or someone you know is living in fear of their partner, please call HAWC's 24-hour, toll-free hotline at 800-547-1649. Contact and understanding from a person outside the abusive relationship is often the one most important lifeline for a person getting free from abuse. The more you know the more you see. You can become part of the solution.*

## **SENIORCARE, INC.**

July 1, 2009– June 30, 2010

#### Program Planning, Coordination, Administration & Care Management

One of the functions of SeniorCare, Inc., Inc., as an Area Agency on Aging and state designated Aging Services Access Point, is to assure that services to elders are properly funded, coordinated and monitored and service gaps are filled whenever possible.

SeniorCare services were provided to 96 Essex elder residents last year. Of those served, approximately 9 elders received case management services. This service includes assessments of individual's needs for other services such as homemaker, chore, meals, personal care, etc., in addition to referrals to other service providers, help with SSI, housing problems, counseling and assistance to families and elders as well as Protective Services are provided when needed. The cost of this service for Essex elders during this year was estimated to be \$5,697.00.

#### Homemaking, Chore, Personal Care, Home Health, Nursing Services, other Home Care Services

Eleven (11) Essex elders received one or more of the above named services on a monthly basis during the year. Homemaking services include light housekeeping, errands and meal preparation. Personal care services use a home health aide to assist frail elders with personal hygiene, ambulation, and transfers. Total cost of these services is \$60,111.00.

#### Nutrition Program

Thirty-eight (38) Essex residents, an increase of 65% were served 3,608 home delivered meals in FY2010. Additionally, a bi-monthly congregate meal was served at the Council on Aging totaling 470 meals for 63 Essex elders, an increase in diners of 34%. The total cost of this Nutrition Service to Essex for this year was estimated to be over \$23,990.00. Additionally, Nutrition Education services were provided.

### Outreach

SeniorCare provided \$1,400.00 to the Essex Council on Aging for outreach to community elders. Ninety-nine (99) elders received 100 units of Outreach services. Elders were contacted by an outreach worker to inform them of services that are available to them and how to access them.

### Other Services

Other services that were provided to Essex elders included information and referral, wanderer locator system, personal emergency response systems, transportation, nursing home pre-screening, Money Management, Eldercare Advisor and the services of the Nursing Home Ombudsman Program, which advocates on behalf of elders in nursing homes and rest homes. The costs of these programs are estimated to exceed \$3,599.00.

Total costs of services provided to elders of Essex in 2010 are estimated to be \$94,797.00.

## **WELLSPRING'S ADULT LEARNING CENTER**

Wellspring's English for Speakers of Other Languages (ESOL) program matches up trained volunteers one-on-one with adults who need to improve their ability to understand and speak English. The program is located at Gloucester's Sawyer Free Library, and is open on Tuesday and Thursdays from 9 a.m. – 12 p.m. and 6 p.m. – 8 p.m. Trained, volunteer tutors are matched with adult students, based on the student's need and the tutor's expertise. New students are assessed by the program coordinator, who also provides supervision for the tutors. Tutors have a large library of resources available for instruction, including curriculum series that build vocabulary, explain grammar, and improve reading. Progress is evaluated by tracking improvements in speaking, understanding, and reading.

Since taking over from the Sawyer Free Library in December of 2007, Wellspring has more than quadrupled the number of number of adults served in the program and more than doubled the number of volunteer tutors :

<u>ESOL Tutoring</u>	<u>Dec 2007</u>	<u>FY 2010</u>
Students Served	15	65
Volunteer Tutors	12	29

The individuals served by Wellspring's **ESOL Program** in FY2010 ranged in age from 16 to 84, with a median age of 33. They have been in this country for as little as one month, to as many as 22 years. They have come from countries as far away as China, Korea, Thailand, and the Philippines, and as close as Mexico and the Caribbean Islands. Wellspring's **ESOL Program** at the Sawyer Free Library is an effective way for non-English speaking adults to improve their language skills while also improving their future job prospects.

Here is an example of how Wellspring's ESOL program at the Adult Learning Center has improved one local individual's life:

Silvano G. is a young immigrant from Guatemala. When he first came to Wellspring's ESOL Program, he spoke little English and worked in a local restaurant in a low paying job as kitchen help. Today he still works at that same restaurant, but he now is responsible for placing the food and supplies order for the weekly menu. His tutor has worked extensively with him, not only to improve his ability to speak and understand English, but to learn to spell and write English as well, leading to a better job and higher wages.

Wellspring House deeply appreciates the steadfast support of the Town of Essex.

Respectfully Submitted,  
Kay O'Rourke, Executive Director

## **SHELLFISH WARDEN**

I, Paul Thistlewood, am now in my fourth year as Shellfish Constable. The year 2010 had significantly above average rainfall and the occurrence of red tide was limited. The clamming industry appears to be experiencing above average harvests. At this time, the Shellfish Constable's vehicle is running well, along with the boat and motor. I want to thank my two Deputies, Steve Hartley and William Knovak, for their excellent service.

Respectfully submitted,  
Paul A. Thistlewood

## **TOWN ACCOUNTANT**

The following reports of the accounts of the Town of Essex for the Fiscal Year 2010 are submitted in compliance with Section 61 of Chapter 41 of the General Laws of Massachusetts. Contained herein are statements of: Fund Equity, Debt Schedule, Cash Receipts, Appropriations and Expenditures, and Combined Balance Sheet. A copy of the audited financial statements is available in the Town Accountant's office.

Certified 'Free Cash' amounts at July 1, 2010, which reflect FY10 operations, are:

General Fund	\$515,140.
Water Enterprise	\$158,980.
Sewer Enterprise	\$ 94,570.
Youth Enterprise	\$ 34,312.

Respectfully submitted,  
Roxanne F. Tieri, Town Accountant

**CASH RECEIPTS**  
**JULY 1, 2009 - JUNE 30, 2010**

TAXES AND EXCISE

Personal Property	134,624	
Real Estate	9,815,825	
Tax Title	44,759	
Motor Vehicle	513,362	
Boat Excise, Unreserved	6,926	
Room Occupancy	5,671	
Penalties and Interest	46,358	
	<hr/>	10,567,525

CHARGES FOR SERVICES

Municipal Lien Fees	3,750	
Other Departmental	14,694	
Private Detail and COBRA Adm Fees	12,820	
DPW Fees	465	
RMV Fees	9,235	
Appeals Board	100	
Planning Board	1,270	
Rentals	111,715	
Rentals - Movie	40,604	
Transfer Station	99,168	
	<hr/>	293,821

LICENSES AND PERMITS

Alcoholic	16,550	
Board of Health	15,013	
Building	46,656	
Cable TV	542	
Clam	36,819	
Dog Licenses	934	
Electrical	8,540	
Firearms Permits	588	
Fire Department Permits	6,990	
Gas/Plumbing	6,825	
Licensing Board	6,720	
Moorings	24,705	
Town Clerk Licenses	106	
	<hr/>	170,988

OTHER

Earnings on Investments	8,851	
Fines	9,091	
Medicare Part D	12,947	
Miscellaneous	1,973	
	<hr/>	32,862

#### FEDERAL & STATE REVENUE

Arts Lottery for Cultural Council	4,036	
Council on Aging Grants	5,138	
DPW - Chapter 90	76,410	
Elections Grant	2,743	
Fire - Misc. Grants	3,000	
Library - LIG/MEG	2,459	
Mass. Tech Collaborative	7,110	
Police - Click it or Ticket	3,468	
Police - Homeland Security	2,967	
Police - Shannon Grant	4,135	
Police - E911	11,731	
	<hr/>	123,197

Cherry Sheet Revenue:		
Loss of Taxes, State Land	1,830	
Lottery	215,716	
Police Career Incentive	3,632	
Veterans Exemptions	6,100	
Veterans Benefits	7,483	
	<hr/>	234,761

#### SPECIAL REVENUE FUNDS

Ambulance	95,965	
Board of Health - Gifts, Revolving	11,217	
Cemetery Lot Sales	1,517	
Centennial Grove Revolving	4,350	
Community Preservation Fund	54,753	
Council on Aging - Gifts	924	
Police - Gifts	350	
Septic Repair Program - Loans	23,930	
Town Technology Fund	12,268	
Waterways Fund	6,926	
Wetlands Protection	6,715	
	<hr/>	218,915

#### TRUST FUNDS

Burnham Trust	336	
Cemetery Flowers	16	
Cemetery Lot Care	8,310	
Cemetery Perpetual Care	3,867	
Cogswell Trust	268	
Coolidge Trust	58	
Conservation Fund	36	

Municipal Building Trust	41	
Ryder Trust	310	
Selectmen's Trust	4	
Stabilization Trust	7,371	
	<u>          </u>	20,617

#### WATER ENTERPRISE FUND

Water Rates	660,776	
Other Charges	32,374	
Penalties and Interest	9,107	
Investment Income	1,132	
Water Betterment Principal	19,733	
Water Betterment Interest	6,818	
	<u>          </u>	729,940

#### SEWER ENTERPRISE FUND

Sewer Rates	534,111	
Tax Title	2,677	
Connections and Other Charges	29,651	
Penalties and Interest	8,817	
Investment Income	2,171	
Sewer Betterment Principal	783,548	
Sewer Betterment Interest	268,221	
	<u>          </u>	1,629,196

#### YOUTH ENTERPRISE

Programs Fees	67,204	
	<u>          </u>	67,204

TOTAL REVENUE	<u>          </u>	<u>14,089,026</u>
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#### OTHER NON REVENUE CASH RECEIPTS

Collector and Deputy Fees	14,206	
Due to Comm - Firearms Permits	1,825	
Payroll Deductions Withheld	375,479	
Police & Fire Detail	164,686	
	<u>          </u>	556,196

TOTAL CASH RECEIPTS	<u>          </u>	<u>14,645,222</u>
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**Fiscal Year Ended June 30, 2010**  
**APPROPRIATIONS & EXPEND.**

**GENERAL GOVERNMENT:**

114 TOWN MODERATOR

Salary		100		100	-	
Dues		20		20	-	
	0	120		120	0	-

122 BOARD OF SELECTMEN

Salaries		55,244		54,794	450	
Procurement & Advertising		1,200		552	648	
Supplies & Postage		900		899	1	
Dues, Meetings & Misc		2,000		1,222	778	
A27/07 ATM Hist Recds Preser	4,724			629	0	4,095
A2/11-3-08 FTM Town Planner	19,525			17,810	-	1,715
A23/10 ATM Pocket Park Design		7,500			-	7,500
A28/07 ATM Community Nds Srvey	800			0	-	800
A7/11-9-09FTM Stabilization Fund		150,000		150,000	-	
	25,049	216,844	-	225,905	1,878	14,110

129 TOWN ADMINISTRATOR

Salaries		101,539		101,538	1	
Expenses		1,000		736	265	
Travel		2,000		1,195	805	
Dues, Meetings & Misc		1,550		1,209	341	
	0	106,089		104,678	1,411	-

131 FINANCE COMMITTEE

Expenses		410		152	258	
Reserve Fund Appropriation		74,000				
Reserve Fund transferred		(46,735)		0	27,265	
	0	27,675	0	152	27,523	0

135 TOWN ACCOUNTANT

Salaries		42,274		39,442	2,832	
Office Supplies		800		552	248	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Dues, Meetings & Travel		700		440	260	
Telephone		400		383	17	
Software Support		8,700		8,690	10	
Audit		27,190		27,000	190	
A30/07 ATM GASB 45	3,900			0	-	3,900
A26/10 ATM Unpaid Bills		19,352		19,352	-	
A10/11-9-09 FTM Unpaid Bills		255		255	-	
Encumbered Telephone					-	
	3,900	99,671	0	96,115	3,556	3,900
<b>141 BOARD OF ASSESSORS</b>						
Salaries		53,236		53,236	-	
Mapping		1,700		1,700	-	
Assessment Aids		6,380		6,380	-	
Bookbinding					-	
Consulting		17,659		17,659	0	
Telephone		415		408	7	
Office Supplies		1,485		1,379	106	
Dues		190		190	-	
Legal Expenses		1,000		0	1,000	
Other Expenses					-	-
A5/11-9-09FTM Update Ass. Maps		25,000		24,950	-	50
Encumbered Assessment Aids	3,520			3,520	-	
Encumbered Consulting	2,490			0	2,490	
	6,010	107,065	0	109,422	3,603	50
<b>145 TOWN TREASURER/COLLECTOR</b>						
Salaries		105,458		104,524	934	
Bank Charges		1,100		1,011	89	
Payroll Processing		6,400		5,578	822	
Telephone		600		428	172	
Postage and Envelopes		8,350		8,321	29	
Office Supplies		3,810		3,770	40	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Copier					-	
Dues and Meetings		2,100		1,979	121	
Software Support		5,800		5,800	-	
Financial Advisory Services		2,575		2,500	75	
Legal Expenses		5,440		5,300	140	
Tax Title Legal Fees		8,974		8,764	210	
Encumbered Postage	688			688	-	
Encumbered Legal	1,112			1,100	12	
Encumbered Tax Title Fees	683			683	-	
	2,483	150,607		150,446	2,644	0
151 LEGAL						
Expenses		89,723		89,353	369	
	0	89,723		89,353	369	0
152 PERSONNEL BOARD						
Salaries		11,000		11,000	-	
Expenses		950		950	-	
		11,950		11,950	-	-
153/155 COMPUTER NETWORK						
Town Website		4,500		4,000	500	
Internet Service		2,000		1,536	464	
Network Equipment & Maintenance		3,000		2,888	112	
Financial Server Replacement		11,000		9,686	0	1,314
A6/07FTM Town Website	2,010			0	-	2,010
06STM Computer Upgrade, Hdw & Sftw	8,889			8,889	-	
	10,899	20,500	0	27,000	1,075	3,324
161 TOWN CLERK						
Salary		42,511		32,182	10,329	
Supplies		500		390	110	
Copier		300		30	270	
Parking Tickets		1,000		624	376	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Dues		155		0	155	
Dog Licenses		600		386	214	
	0	45,066	0	33,611	11,455	0
162 ELECTIONS						
Salaries		1,200		22	1,178	
Ballots		450		284	166	
Voting List		100		0	100	
Election Expenses		1,200		1,055	145	
Town Meetings		100		0	100	
	0	3,050		1,361	1,689	0
163 REGISTRARS						
Salaries		1,400		1,400	-	
Printing Expense		600		141	459	
Supplies & Postage		1,800		877	923	
	0	3,800		2,418	1,382	0
165 LICENSING BOARD						
Salaries		2,145		2,145	-	
Expenses		175		175	-	
	0	2,320		2,320	-	-
171 CONSERVATION COMMISSION						
Salaries		14,477		14,404	73	
Software Maintenance		725		538	188	
Telephone		385		384	1	
Dues		400		0	400	
Expenses		1,345		1,345	-	
Encumbered Expenses	0				-	-
	0	17,332		16,670	662	-
175 PLANNING BOARD						
Clerical Wages		11,346		8,320	3,026	
Telephone		380		380	-	
Expenses		732		292	440	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Notices		918		918	-	
Technology		745		0	745	
Dues and Memberships		200		48	152	
Encumbered 5 Year Plan	0				-	-
	0	14,321	0	9,959	4,362	0
176 ZONING BOARD OF APPEALS						
Clerical Wages		1,236		246	990	
Expenses		1,000		95	905	
	0	2,236		341	1,895	-
179 CONOMO POINT COMMISSIONERS						
Salaries		2,295		2,295	-	
Other Expenses					-	
Property Maint.					-	
A1/11-3-08FTM Subdivision Plan	37,767	3,000		26,117	-	14,650
A2/11-9-09FTM Consultant CP		25,000		11,855	-	13,145
	37,767	30,295		40,267	-	27,795
180 LONG TERM PLANNING COMMITTEE						
Consultant				0	-	
	0	0	0	0	-	-
181 OPEN SPACE COMMITTEE						
Office Expense		500		0	-	500
Encumbered Expenses					-	
	0	500	0	0	0	500
193/195 TOWN PROPERTY						
Custodian Wages		19,400		17,486	1,914	
Electricity		7,800		6,661	1,139	
Fuel and Oil		14,000		10,369	3,631	
Water and Sewer Utility		3,000		1,263	1,737	
Telephone		1,600		1,288	312	
Supplies		3,500		3,461	39	
Office Machines		3,000		1,838	1,162	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
G.I.S. Mapping		1,000		0	1,000	
Senior Center System Insp/Maint		3,700		3,700	-	
Property Expenses	1,000	7,400		7,960	440	
Town Report		2,750		2,673	77	
Encumbered Senior Center		1,000		995	5	
A9/07FTM Municipal Lot Railing Repairs					-	
04 ATM Improvement to Town Landing	5,894	(5,894)		0	-	
	6,894	62,256	0	57,694	11,456	0
<b>TOTAL GENERAL GOVERNMENT</b>	<b>93,002</b>	<b>1,011,420</b>	<b>0</b>	<b>979,781</b>	<b>74,962</b>	<b>49,679</b>
<b><u>PUBLIC SAFETY:</u></b>						
210 POLICE DEPARTMENT						
Salaries		824,074		803,719	15,118	5,238
Training Expenses		33,244		29,292	3,952	
Uniform Allowance		16,183		16,183	-	
Radio Repair & Network		5,500		5,439	61	
Telephone and Office Supplies		11,000		9,341	1,659	
Vehicle Lease					-	
Vehicle Fuel and Repairs		32,548		32,453	95	
National Crime Info		1,402		1,402	-	
Bapern		1,000		1,000	-	
Prisoner Lock-up		8,300		8,300	-	
Police Supplies		7,552		7,355	197	
Travel, Meetings and Dues		6,900		5,002	1,898	
Encumbered Salaries	3,059			3,059	-	
A3/11-9-09 FTM Purchase Cruiser		35,000		32,020	2,980	
A20/07ATM Regional E-911 Center					-	
	3,059	982,703		954,564	25,960	5,238

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
211 EMERGENCY CENTER						
Salaries		194,273		180,897	13,376	
FICA/Retirement		25,059		23,610	1,449	
Insurance		30,130		15,637	14,493	
Telephone & Office Expense		5,800		4,100	1,700	
	0	255,262		224,245	31,017	-
220 FIRE DEPARTMENT						
Salaries		105,668		92,243	13,425	
Uniform Allowance (Dress)		3,441		3,429	12	
Electricity		13,000		12,744	256	
Maintenance, Building and Equipment		23,022		22,130	892	
Telephone		2,500		2,393	107	
Fuel, Building		5,426		5,170	256	
Fuel, Vehicles		6,225		6,218	7	
Gas		650		345	305	
Forest Fire Equipment		4,911		4,911	-	
Radio Pagers		3,800		3,782	18	
Office Supplies		1,200		408	792	
Dues & Subscriptions		2,125		2,125	0	
Fire Prevention		1,653		1,653	-	
Building Utilities	469	1,580		1,761	288	
Other Expenses		9,237		9,117	120	
Equipment Lease - Ferrara Intruder		38,652		38,652	-	
Equipment Lease - Breathing Apparatus		40,545		40,475	70	
Encumbered Maintenance	4,666			4,619	47	
	5,135	263,635		252,174	16,596	0
231 AMBULANCE						
Salaries		37,956		27,627	10,329	
Training		4,000		3,948	53	
Contracted Billing		13,000		9,138	3,862	
Vehicle Maintenance and Supplies		5,950		5,373	577	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Affiliation and License Fees		3,000		1,300	1,700	
A22/10 ATM Purchase Ambulance		185,000		0	-	185,000
A8/3-12-07 STM Computerized Rptg Eq/Software	7,932			1,390	-	6,542
	7,932	248,906	0	48,775	16,521	191,542
<b>241 BUILDING INSPECTOR</b>						
Salaries		12,609		11,116	1,493	
Expenses		1,200		714	486	
	0	13,809		11,830	1,979	0
<b>243 PLUMBING INSPECTOR</b>						
Salaries		5,166		5,166	-	
Expenses		200		0	200	
	0	5,366		5,166	200	0
<b>245 ELECTRICAL INSPECTOR</b>						
Salaries		5,166		5,166	-	
Expenses		150		0	150	
	0	5,316		5,166	150	0
<b>291 CIVIL DEFENSE</b>						
Salaries		150		150	-	
Dues & Miscellaneous		1,050		859	191	
	0	1,200		1,009	191	0
<b>292 ANIMAL INSPECTOR</b>						
Salaries		2,652		2,652	-	
	0	2,652	0	2,652	0	0
<b>293 DOG OFFICER/ANIMAL CONTROL OFFICER</b>						
Salaries		2,652		2,652	-	
Expenses		1,400		900	500	
	0	4,052	0	3,552	500	0
<b>295 HARBORMASTER</b>						
Salaries		14,420		10,778	3,642	
Fuel & Oil		2,100		1,926	174	
Boat Repairs & Maintenance		2,815		2,772	43	



<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Pier & Float Maintenance		500		496	4	
Buoys		3,300		3,238	62	
Uniforms		2,300		2,270	30	
Mooring Permit Printing		1,800		1,560	240	
A24/09 ATM Outboard Motor w/trade		12,457		12,457	-	
A6/3-12-07 STM Buoys, Equipment	750	(750)			-	
	750	38,942	0	35,497	4,195	0
299 SHELLFISH DEPARTMENT						
Salaries		43,681		42,623	1,058	
Boat Repairs & Maintenance		1,000		485	515	
Truck Expense		3,500		2,683	817	
Dues, expenses		625			625	
Uniforms & Equipment		125		60	65	
Telephone		450		349	101	
A31/07 ATM Shellfish Truck					-	
Encumbered Salaries	87			87	-	
	87	49,381	0	46,287	3,181	-
<b>TOTAL PUBLIC SAFETY</b>	<b>16,963</b>	<b>1,871,224</b>	<b>0</b>	<b>1,590,918</b>	<b>100,489</b>	<b>196,780</b>
<b><u>EDUCATION:</u></b>						
Manchester/Essex Regional School District		5,954,035		5,954,035	-	
N.S. Regional Vocational School		138,840		137,653	1,187	
A9/06 FTM Elementary School Plumbing					-	
<b>TOTAL EDUCATION</b>	<b>0</b>	<b>6,092,875</b>	<b>0</b>	<b>6,091,688</b>	<b>1,187</b>	<b>0</b>
<b><u>PUBLIC WORKS:</u></b>						
420 HIGHWAY DEPARTMENT						
Salaries		304,581		288,607	15,974	
Electricity & Water Utilities		5,537		3,591	1,946	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Truck Expense & Repairs		26,135		20,352	5,783	
Small Engine Repairs		2,200		1,786	414	
Stormwater Compliance		3,615		3,615	-	
Grounds Maintenance		36,726		33,294	3,432	
Other Maintenance		6,600		6,579	21	
Tree Removal		10,500		10,500	-	
Telephone		2,200		2,013	187	
Fuel		7,082		5,560	1,522	
Office Supplies		2,500		2,486	14	
Misc. Supplies & Tools		2,800		2,707	93	
Highway Maintenance		78,428		76,700	1,728	
Meetings, Dues & Misc.		1,500		378	1,122	
Clothing Allowance		1,760		1,760	-	
Equipment Lease		20,975		20,975	-	
Playground Equipment		9,000		8,641	359	
Drug & Alcohol Testing		1,000		935	65	
Bridge Repair		9,000		0	9,000	
Monitoring Wells		7,500		5,200	2,300	
Enc Stormwater Compliance	1,500			345	1,155	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,500	539,639	0	496,024	45,115	0
 423 SNOW REMOVAL		69,294		69,294	-	
424 STREET LIGHTING		14,000		12,771	1,229	
 430 TRANSFER STATION						
Salaries		12,202		10,177	2,025	
Trash Contract		150,128		140,516	9,612	
Maintenance & Equip		1,200		887	313	
Telephone		425		379	46	
Inspection Services		1,000		500	500	
Transfer Station Stickers		600		502	98	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Electricity		2,500		1,639	861	
Recycling Contract		21,000		10,250	10,750	
Hazardous Waste		7,000		3,610	3,390	
	0	196,055	0	168,459	27,596	0
449 WASTEWATER PROJECT						
Sampling					-	
Legal	13,366	1,278		14,644	-	
	13,366	1,278	0	14,644	0	0
491 CEMETERY DEPARTMENT						
Salaries		39,949		38,506	1,443	
Maintenance		1,600		1,536	64	
Materials		3,400		3,351	49	
Electricity		400		154	246	
	0	45,349		43,548	1,800	-
<b>TOTAL PUBLIC WORKS</b>	<b>14,866</b>	<b>865,615</b>	<b>0</b>	<b>804,739</b>	<b>75,741</b>	<b>0</b>

**HEALTH AND HUMAN SERVICES:**

512 BOARD OF HEALTH						
Salaries		119,037		116,958	2,079	
Contracted Services		3,500		2,650	850	
Advertising		600		70	530	
Office Supplies		1,801		1,801	-	
Telephone		900		843	57	
Water Testing		570		200	340	30
Postage		500		489	11	
Dues and Meetings		1,500		759	741	
Other Expenses		1,199		1,136	63	
Mileage		1,700		1,455	245	
	0	131,307		126,361	4,916	30

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
541 COUNCIL ON AGING						
Clerical Salary		1,675		1,675	0	
General Expense		2,000		397	1,603	
Vehicle Gas & Maintenance		2,000		1,338	662	
A4/11-9-09FTM COA Van Replacement		12,000		12,000	-	
	0	17,675		15,410	2,265	0
520 SOCIAL SERVICES AGENCIES		6,817		6,817	-	
543 VETERANS BENEFITS						
District Assessment		12,000		11,205	795	
Ordinary Benefits		38,000		31,284	6,716	
	0	50,000		42,489	7,511	0
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>0</b>	<b>205,799</b>	<b>0</b>	<b>191,077</b>	<b>14,692</b>	<b>30</b>
<b><u>CULTURE AND RECREATION:</u></b>						
610 LIBRARY						
Salaries		57,433		57,131	302	
Telephone		800		784	16	
Supplies & Postage		923		923	-	
Copier Expense		477		377	100	
MVLC Membership		12,231		12,231	-	
Materials		12,000		11,975	25	
Encumbered Salaries					-	
	0	83,864	0	83,420	444	0
546 CENTENNIAL GROVE MGMT.						
Sanitation Facilities		3,500		805	2,695	
Maintenance		500		500	-	
A4/11-3-08FTM Centennial Grove Floats	807			511	-	296
	807	4,000	0	1,816	2,695	296

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
692 MEMORIAL DAY						
Expenses		900		862	38	
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>807</b>	<b>88,764</b>	<b>0</b>	<b>86,098</b>	<b>3,177</b>	<b>296</b>
<b><u>OTHER:</u></b>						
RETIREMENT FUND						
Essex Regional Assessment		207,557		206,222	1,335	
INSURANCE AND OTHER						
Workmen's Compensation		8,565		8,410	155	
Unemployment		21,080		14,866	3,114	3,100
Group Health Insurance		432,381		364,910	67,471	
Blanket		78,715		77,813	902	
FICA Employer Taxes		60,000		58,450	1,550	
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	0	600,741	0	524,449	73,192	3,100
DEBT						
A26/09ATM Septic Debt		26,265		26,265	-	
Debt Service Principal		105,100		105,100	-	
MERSD Debt Assessment		332,800		332,800	-	
Bond Interest		20,036		20,036	0	
MERSD Debt Assess - Interest		368,776		348,098	20,678	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	0	852,977	0	832,299	20,678	0
<b>TOTAL OTHER</b>	<b>0</b>	<b>1,661,275</b>	<b>0</b>	<b>1,562,970</b>	<b>95,205</b>	<b>3,100</b>
<b>TOTAL GENERAL FUND OPERATING BUDGETS</b>	<b>125,638</b>	<b>11,796,971</b>	<b>0</b>	<b>11,307,271</b>	<b>365,454</b>	<b>249,885</b>
<b><u>CAPITAL PROJECTS, GENERAL:</u></b>						
Parking Lot	6,140				-	6,140
Town Hall Roof Repair	24,375				-	24,375

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Senior Center	8,087			3,153	-	4,934
<b>TOTAL CAPITAL PROJECTS</b>	<b>38,602</b>	<b>0</b>	<b>0</b>	<b>3,153</b>	<b>0</b>	<b>35,449</b>
<b>TOTAL GENERAL FUND OPERATING &amp; CPTL</b>	<b>164,240</b>	<b>11,796,971</b>	<b>0</b>	<b>11,310,424</b>	<b>365,454</b>	<b>285,334</b>
<b><u>COMMUNITY PRESERVATION:</u></b>						
A2/3-9-09 STM Hearse House Preservation	2,000	750		2,206	-	544
A2/3-9-09 STM Admin Expenses	2,705			<b>0</b>	-	2,705
<b>TOTAL COMMUNITY PRES.</b>	<b>4,705</b>	<b>750</b>	<b>0</b>	<b>2,206</b>	<b>0</b>	<b>3,249</b>
<b><u>WATER ENTERPRISE:</u></b>						
Salaries		\$ 266,164		\$ 257,035	\$ 9,129	
Electricity		45,000		43,235	1,765	
Truck Expense & Repairs		7,670		4,907	2,763	
Maintenance		29,000		28,129	871	
Contractors		6,300		6,091	209	
Well Cleaning		11,800		9,381	2,419	
Clothing Allowance		1,625		1,520	105	
Telephone		2,900		2,900	0	
EPA & State Mandated Testing		4,000		3,984	17	
Fuel		7,600		7,536	64	
Lab Supplies		2,100		1,957	143	
Office Supplies		4,000		3,647	353	
Tools and Supplies		3,600		3,586	14	
Meter Reading Units		10,000		9,215	785	
Materials		3,500		3,499	1	
Chemicals		92,700		90,372	2,328	
Pipe Fittings and Meters		11,000		10,244	756	
Meetings, Dues		3,800		2,670	1,130	
Backflow Testing		1,900		1,880	20	
Drug & Alcohol Testing		360		165	195	
Sludge Removal		9,835		8,914	922	

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Truck Lease		11,665		11,665	-	
FICA & Retirement		40,991		38,392	2,599	
Workmen's Comp.		4,626		2,536	2,090	
Group Health Insurance		47,648		41,902	5,746	
Blanket Insurance		10,121		10,121	-	
<b>TOTAL WATER OPERATIONS</b>	<b>\$ -</b>	<b>\$ 639,905</b>		<b>\$ 605,482</b>	<b>\$ 34,423</b>	<b>\$ -</b>
 WATER DEBT SERVICE						
Debt Principal		35,000		35,000	-	
Debt Interest		15,925		15,925	-	
Interest on Short Term Note		16,348		16,348	1	
<b>TOTAL WATER DEBT</b>	<b>\$ -</b>	<b>\$ 67,273</b>		<b>\$ 67,273</b>	<b>\$ 1</b>	<b>\$ -</b>
 WATER CAPITAL AND SPECIAL						
A23/09ATM Generator Lease/Purchase	\$ 6,799			0	6,799	
<b>TOTAL WATER FUND BUDGET</b>	<b>\$ 6,799</b>	<b>\$ 707,178</b>		<b>\$ 672,755</b>	<b>\$ 41,222</b>	<b>\$ -</b>

**SEWER ENTERPRISE:**

Salaries	\$ 130,929	\$ 113,857	\$ 17,072
Clothing Allowance	680	680	-
Electricity	41,824	24,983	16,841
Truck Expense & Repairs	3,500	2,253	1,247
Maintenance	19,000	18,683	317
City of Gloucester	442,186	442,186	-
Backflow Testing	600	495	105
Chemicals	6,180	4,356	1,824
Telephone	2,100	1,600	500
Fuel	4,525	1,903	2,622
Office Supplies	1,100	1,067	33
Misc. Supplies & Tools	2,500	2,449	51
Materials	1,500	1,415	85

<b>Fiscal Year Ended June 30, 2010</b>	<b>Balance</b>	<b>Appropriations</b>	<b>+ Adjustments</b>	<b>- Net</b>	<b>Closed to</b>	<b>Carried</b>
<b>APPROPRIATIONS &amp; EXPEND.</b>	<b>Forward FY09</b>	<b>(Including Trans)</b>	<b>(Rcpts, Interfund Trans)</b>	<b>Expenditures</b>	<b>Fund Balance</b>	<b>Forward FY11</b>
Meetings, Dues & Misc.		925		178	747	
Drug & Alcohol Testing		240		150	90	
FICA & Retirement		18,040		18,023	17	
Workmen's Comp.		1,190		1,189	1	
Group Health Insurance		22,432		22,427	5	
Blanket Insurance		3,635		3,635	0	
Encumbered - City of Gloucester, Usage					-	
<b>TOTAL SEWER OPERATIONS</b>	<b>\$ -</b>	<b>\$ 703,086</b>	<b>\$ -</b>	<b>\$ 661,529</b>	<b>\$ 41,557</b>	<b>\$ -</b>
<b>SEWER DEBT SERVICE</b>						
Debt Principal		1,091,071		1,091,070	1	
Debt Interest & Fees		204,537		204,533	4	
<b>TOTAL SEWER DEBT</b>	<b>\$ -</b>	<b>\$ 1,295,608</b>		<b>\$ 1,295,603</b>	<b>\$ 5</b>	<b>\$ -</b>
<b>SEWER CAPITAL AND SPECIAL</b>						
A4/06 FTM Sewer Project Closeout	\$ 14,500			\$ 7,900	-	\$ 6,600
<b>TOTAL CAPITAL &amp; SPECIAL</b>	<b>\$ 14,500</b>	<b>\$ -</b>		<b>\$ 7,900</b>	<b>\$ -</b>	<b>\$ 6,600</b>
<b>TOTAL SEWER FUND BUDGET</b>	<b>\$ 14,500</b>	<b>\$ 1,998,694</b>		<b>\$ 1,965,032</b>	<b>\$ 41,562</b>	<b>\$ 6,600</b>
<b><u>YOUTH ENTERPRISE:</u></b>						
Youth Program Salaries		50,000		37,285	12,715	
Youth Director Salary		21,520		21,520	-	
Youth Program Expense		29,992		20,701	9,291	
Group Health Insurance		16,721		15,637	1,084	
FICA		3,305		2,554	751	
Electricity		275		0	275	
Telephone		933		933	-	
<b>TOTAL YOUTH ENTERPRISE BUDGET</b>	<b>0</b>	<b>122,746</b>		<b>98,630</b>	<b>24,116</b>	<b>0</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 190,244</b>	<b>\$ 14,626,339</b>	<b>\$ -</b>	<b>\$ 14,049,047</b>	<b>\$ 472,353</b>	<b>\$ 295,183</b>



**TOWN OF ESSEX COMBINED BALANCE SHEET, JUNE 30, 2010**

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Enterprise</u>	<u>Trust &amp; Agency</u>	<u>General Long-Term Obligations</u>	<u>Total</u>
<b>Assets</b>							
Cash and Investments	\$ 5,285,587.00						\$ 5,285,587.00
Cash - Due to/Due from Other Funds	\$ (3,948,161.00)	\$ 664,507.00	\$ 28,172.00	\$ 1,924,507.00	\$ 1,330,975.00		\$
Receivables		\$ 45,622.00					\$ 45,622.00
Real Estate Taxes	\$ 288,061.00						\$ 288,061.00
Deferred Taxes	\$ 71,832.00						\$ 71,832.00
Personal Property Taxes	\$ 6,861.00						\$ 6,861.00
Betterment Assessments, Apportioned				\$ 48,792.00			\$ 48,792.00
Betterment Assessments Unapportioned	\$ 127,712.00	\$ 286,857.00		\$ 13,075,092.00			\$ 13,489,660.00
Excises	\$ 45,170.00						\$ 45,170.00
Tax Liens	\$ 530,512.00						\$ 530,512.00
Departmental				\$ 112,865.00			\$ 112,865.00
Overlay	\$ (75,735.00)						\$ (75,735.00)
Intergovernmental	\$ 540.00						\$ 540.00
Other Assets							\$
Amount to be Provided						\$ 21,283,115.00	\$ 21,283,115.00
<b>Total Assets</b>	<b>\$ 2,332,379.00</b>	<b>\$ 996,986.00</b>	<b>\$ 28,172.00</b>	<b>\$ 15,161,256.00</b>	<b>\$ 1,330,975.00</b>	<b>\$ 21,283,115.00</b>	<b>\$ 41,132,882.00</b>
<b>Liabilities and Fund Equity</b>							
<b>Liabilities</b>							
Warrants Payable	\$ 133,130.00	\$ 1,709.00		\$ 20,760.00	\$ 1,817.00		\$ 157,416.00
Accounts Payable					\$ 74,750.00		\$ 74,750.00
Details Payable					\$ (27,678.00)		\$ (27,678.00)
Deferred Revenue - Property Taxes	\$ 291,019.00						\$ 291,019.00
Deferred Revenue - Other	\$ 703,394.00	\$ 332,479.00		\$ 13,236,749.00			\$ 14,272,622.00
Bonds and Notes Payable			\$ 222,800.00				\$ 222,800.00
Accrued Payroll Withholdings	\$ 16,484.00						\$ 16,484.00
Due To Other Funds							\$
Other Liabilities	\$ 3,806.00						\$ 3,806.00
Bonds Payable						\$ 21,283,115.00	\$ 21,283,115.00
<b>Total Liabilities</b>	<b>\$ 1,147,833.00</b>	<b>\$ 334,188.00</b>	<b>\$ 222,800.00</b>	<b>\$ 13,257,509.00</b>	<b>\$ 48,889.00</b>	<b>\$ 21,283,115.00</b>	<b>\$ 36,294,334.00</b>
<b>Fund Equity</b>							
Retained Earnings				\$ 294,462.00			\$ 294,462.00
Reserved for Debt				\$ 548,327.00			\$ 548,327.00
Reserved for Encumbrances	\$ 249,886.00						\$ 249,886.00
Reserved for Expenditures	\$ 353,365.00	\$ 95,055.00		\$ 1,060,908.00	\$ 13,284.00		\$ 1,522,612.00
Reserved for Special Purposes	\$ 695.00	\$ 567,743.00	\$ (194,628.00)	\$ 50.00	\$ 1,268,802.00		\$ 1,642,662.00
Unreserved	\$ 600,305.00						\$ 600,305.00
Designated for Deficits	\$ (19,706.00)						\$ (19,706.00)
<b>Total Fund Equity</b>	<b>\$ 1,184,545.00</b>	<b>\$ 662,798.00</b>	<b>\$ (194,628.00)</b>	<b>\$ 1,903,747.00</b>	<b>\$ 1,282,086.00</b>	<b>\$ -</b>	<b>\$ 4,838,548.00</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 2,332,378.00</b>	<b>\$ 996,986.00</b>	<b>\$ 28,172.00</b>	<b>\$ 15,161,256.00</b>	<b>\$ 1,330,975.00</b>	<b>\$ 21,283,115.00</b>	<b>\$ 41,132,882.00</b>

## TOWN BUILDING COMMITTEE

During its second year of work, the Town Building Committee (TBC) continued to move forward with its work to undertake the proposed Feasibility Study, which is intended to evaluate different scenarios for the improvement of the town buildings, including the fire and police stations, the library and the town offices. The Request for Qualifications (RFQ) was advertised early in 2010 and the 12 responses received were evaluated that spring, including interviews with the top three firms, as selected by the committee members, after reading, considering and debating the submitted proposals.

By the time of the Annual Town Meeting (ATM) in May, a firm had been selected. Reinhardt Associates from Agawam, MA was chosen, as overall they presented the best portfolio of experience relevant to the Town's proposed projects. In addition, the firm has experience preparing feasibility studies, such as the one the Town had advertised, and the members of the firm who will be conducting the work provided the most responsive presentation. Subsequent negotiations with that firm finalized the price of their proposal at \$47,500, as the RFQ required a price below \$50,000.

At ATM in May the request for funding for the feasibility study was postponed; however, the Chair of the committee presented a slideshow at the meeting showing the current conditions of the various departments in an effort to highlight the critical need for improvement of the four Town departments considered in the scope of the work, fire, police, library and town offices. This was followed by three public outreach meetings held between ATM in May and the Special Town Meeting (STM) in November.

The public outreach meetings were intended to inform townspeople about the scope of the feasibility study in order to demonstrate that several different scenarios for replacement and/or upgrading were considered in the scope of the work, such that economically responsible choices could be made as the Town moves forward with the much-needed improvements. The anticipated results of the feasibility study are summarized by the bullet points below.

- An independent analysis of the town departments' space and facility needs (including the fire and police departments, the library and the town offices).
- An evaluation of the John Wise Avenue (JWA) site (adjacent to the Spring Street Cemetery) for the feasibility of building on that parcel, including (1) a determination if the space is actually adequate for the proposed public safety use, (2) an analysis of wetland or other environmental restrictions on building on the site, (3) an analysis of traffic and safety issues at the site, and (4) other issues that may affect the feasibility of building at this site as considered by the professionals performing the study.
- An estimate of the costs of building a public safety building at the JWA site, including operating and maintenance costs for the next 30 years.

- An estimate of the costs of continuing to use the 24 Martin Street site for the public safety building (current location) including a recommendation to replace or renovate/repair the existing building, the costs of this work and the operating and maintenance costs for the next 30 years.
- An estimate of the scope of work, an estimate of the construction costs, and an estimate of the operating and maintenance costs to renovate the existing Town Hall Building at 30 Martin Street for
  - use as Town Offices and Library,
  - use as Town Offices alone,
  - use as a Library alone.
- An evaluation of the 24 Martin Street site for Town Offices and the Library including an evaluation of whether renovation or replacement is appropriate, an estimate of the construction costs for this option and an estimate of the operating and maintenance costs for 30 years for this option.

In addition, the firm performing the study is committed to three to five public outreach meetings with the Town after the study is completed to provide information about the results of the feasibility study. This is in addition to numerous meetings with the Town Building Committee (always open meetings) during the course of the study as further detailed in the scope of the feasibility study RFQ.

At the public outreach meetings, town residents raised concerns specifically about the development of the JWA parcel noted above, abutting the Spring Street Cemetery. These concerns included the effects of a building at the JWA site on the surrounding residential community, the likelihood of attracting commercial development and the effects of the loss of "open space" on the JWA scenic corridor. The TBC agreed that, to the extent additional funding remained and the consultant was willing, these topics could be explored as a change order to the feasibility study.

Other public comments addressed alternative sites than those considered in the feasibility study. The TBC was able to demonstrate that these locations and more had been considered and, for a variety of reasons, were not feasible and/or were either not available at all or not available at a price that would be realistic for the Town. The Town does not own any other suitable property for these departments than the parcels considered in the feasibility study.

At the November ATM, an article was proposed and accepted by Town Meeting to appropriate \$50,000 to fund the feasibility study. Since then, Reinhardt has begun their work, first preparing the independent space needs analyses of the four departments under consideration. Work will continue on the study throughout the spring and, likely, into the summer. At the completion of Reinhardt's work, public outreach forums will again be held, this time including Reinhardt, as part of the scope of the study, to present and explain their findings and recommendations.

Respectfully submitted,  
Lisa J. O'Donnell, Chair

## **TOWN CLERK**

During the calendar year 2010, the Office of the Town Clerk assisted with one Special State Election (January 19, 2010), a State Primary Election (September 14, 2010), a State Election (November 2, 2010), the Annual Town Meeting (May 3, 2010) and two Special Town Meetings (November 15, 2010 and December 20, 2010).

A total of 224 Dog Licenses were issued. One Kennel License was issued.

55 Business Certificates were issued.

29 children were born to Essex residents, including one set of twins.

23 Essex residents passed in 2010.

16 couples filed their marriage intentions in the Town of Essex in 2010.

*Please remember to register to vote if you are a new resident. Many local government decisions are made during Town Meeting and as more people participate the status of our local affairs will truly represent the will of our residents.*

### **SPECIAL TOWN MEETING**

**March 9, 2009**

The March 9, 2009 Special Town Meeting of the Town of Essex was called to order by Moderator David J. Lane at 7:35 p.m. A quorum of over 30 voters was present.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

#### **ARTICLE 1. APPOINTED TOWN CLERK**

Motion by A. Raymond Randall, duly seconded, that the Town vote, pursuant to G.L. c. 41, section 1B, to make the elected position of Town Clerk an appointed position, such appointment to be made by the Board of Selectmen for a term not to exceed three years; provided, however that before such change may take effect, the change must be approved by the voters of the Town at the 2009 Annual Town Election, provided further that the incumbent elected Town Clerk serving at the time of the Annual Town election shall continue to hold said office and to perform the duties thereof until the expiration of the term for which said individual was elected or until said individual otherwise vacates such office.

Voted unanimously.

#### **ARTICLE 2. COMMUNITY PRESERVATION FUND**

Motion by Virginia F. Boutchie, duly seconded, that the Town appropriate or reserve from Fiscal Year 2010 Community Preservation Fund estimated annual revenues, or other available funds, all as specified on the Community preservation Act Town Meeting Handout, the amounts recommended by the Community Preservation Committee for Open Space Reserve, Historic Resources Reserve, Community Housing Reserve, Budgeted Reserve, administrative expenses,

community preservation projects and other expenses in Fiscal Year 2010 with each item to be considered separately as indicated on the handout.

Voted by majority.

### ARTICLE 3. TRANSFER FROM FREE CASH

Motion by Jeffrey Soulard, duly seconded, that the Town vote to transfer from free cash the sum of \$29,693.00 to be used as another financing source in the general fund for fiscal year 2009.

Voted unanimously.

A motion was made and duly seconded to dissolve the Town Meeting at 7:45 P.M.

Voted unanimously.

A true copy.

Attest: Christina J. Wright  
Town Clerk

## ANNUAL TOWN MEETING May 3-4, 2010

The 191<sup>st</sup> Annual Town Meeting of the Town of Essex was called to order at 7:40 p.m. by Moderator Rolf P. Madsen. A quorum of over 100 voters was present at the time.

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, of the Annual Town Election to bring to ballot for the following officers:

Moderator for one year  
Selectman for three years  
Assessor for three years  
Board of Health Member for three years  
Two Constables for one year  
Regional School Committee Member for three years  
Trustee of Library Funds for three years  
Planning Board Member for five years

AND, to do this by vote on one ballot. The polls will be open on Monday, May 10, 2010 at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M. at the Essex Fire and Police Headquarters.

AND, you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, to meet in said Essex at the Essex Elementary School on Monday, May 3, 2010 at 7:30 p.m. and there and then to act on the following Articles, viz:

### ARTICLE 1: SELECTION OF TOWN OFFICERS

Motion by Jeffrey Jones, duly seconded, that the Town authorize the Board of Selectmen to appoint a Surveyor of Bark and Lumber.

Voted unanimously.

#### ARTICLE 2: REPORT OF TOWN OFFICIALS

Motion by A. Raymond Randall, Jr., duly seconded, that the Town receive the Reports of the Town Officials, Boards, and Committees contained in the Annual Town Report with the understanding that, due to transcription errors in the Minutes of the 2009 Annual Town Meeting and in the Minutes of the November 9, 2009 Special Town Meeting, a Supplement to the Annual Report will be printed and made available to the public.

Voted unanimously.

#### ARTICLE 3: PERSONNEL BOARD REPORT

Motion by, Jeffrey Jones, duly seconded, that the Town approve the fiscal year 2011 Town Wage and Salary scale, including the referenced revision to the fiscal year 2010 Wage and Salary Scale for all Youth Department hourly wages, in accordance with the recommendations of the Personnel Board Report.

Voted unanimously.

#### ARTICLE 4: COMPENSATION OF ELECTED OFFICIALS

Motion by Jeffrey Jones, duly seconded, that the Town fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for fiscal year 2011 in accordance with the recommendations of the Personnel Board Report.

Voted unanimously.

#### ARTICLE 5: FINANCE COMMITTEE REPORT

Motion by Jeffrey Soulard, duly seconded, that the Town vote to appropriate the sum of \$5,484,130 and to a) raise by taxation the sum of \$920,895 for debt repayment, principal and interest; b) transfer from the Cemetery Sale of Lots Fund the sum of \$1,076.54 to the Cemetery Budget; c) transfer from the Cemetery Lot Care Fund the sum of \$12,990.33 to the Cemetery Budget; d) transfer from the Cemetery Perpetual Care Fund the sum of \$293.97 to the Cemetery Budget; e) transfer from the Wetlands Protection Fund the sum of \$3,445 to the Conservation Commission Budget; f) transfer from free cash the sum of \$353,365.16 to the Health Insurance Budget; g) transfer from the Ambulance Fund the sum of \$64,232 to the Ambulance Budget; h) to transfer from Article 30 of the May 7, 2007 Annual Town Meeting (GASB-45 Plan) the sum of \$3,900 to the Town Accountant's Budget; and i) to raise by taxation the sum of \$4,123,932 to be allocated between the salaries and expenses of the Town according to the remaining budget items as indicated in the Finance Committee Report.

Voted by majority.

#### ARTICLE 6: SEWER ENTERPRISE FUND FREE CASH

Motion by Walter Rich, duly seconded, that the Town vote to transfer from Sewer Enterprise Fund Free Cash the sum of \$42,000 for the purpose of funding the Sewer Enterprise Fund for the remainder of fiscal year 2010; said sum to be distributed as follows: \$30,000 to be added to the "Contract – City of Gloucester" budget line and \$12,000 to be added to the "Health Insurance" budget line.

Voted unanimously.

#### ARTICLE 7: SEWER ENTERPRISE FUND BUDGET

Motion by Trescott DeWitt, duly seconded, that the Town vote to appropriate the sum of \$2,035,448 for the Sewer Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$930,210 from sewer betterments and the sum of \$361,748 to be raised by taxation; and b) funds to be allocated between the salaries and expenses of the Wastewater Department – \$618,490 from departmental receipts and the sum of \$125,000 from a surplus in the “Fund Balance Reserved for Debt Service”; all as indicated in the Finance Committee Report.

Voted unanimously.

#### ARTICLE 8: WATER ENTERPRISE FUND FREE CASH

Motion by Paul Rullo, duly seconded, that the Town vote to transfer from Water Enterprise Fund Free Cash the sum of \$8,000 for the purpose of funding the Water Enterprise Fund for the remainder of fiscal year 2010; said sum to be added to the “Other Maintenance” budget line.

Voted unanimously.

#### ARTICLE 9: WATER ENTERPRISE FUND

Motion by Paul Rullo, duly seconded, that the Town vote to appropriate the sum of \$712,090 for the Water Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$14,933 from water betterments and the sum of \$49,700 from departmental receipts; and b) funds to be allocated between the salaries and expenses of the Water Department – \$647,457 from departmental receipts; all as indicated in the Finance Committee Report.

Voted unanimously.

#### ARTICLE 10: YOUTH ENTERPRISE FUND

Motion by Mark Lynch, duly seconded, that the Town vote to appropriate the sum of \$122,171 for the Youth Enterprise Fund Budget salaries and expenses as follows: the sum of \$91,433 from departmental receipts and the sum of \$30,738 from Youth Enterprise Fund Free Cash; all as indicated in the Finance Committee Report.

Motion failed.

*[Note to reader: This article was revisited during this Town Meeting. Please read further for details.]*

#### ARTICLE 11: SCHOOL BUDGET

Motion by Susan Coviello, duly seconded, that the Town vote to raise and appropriate \$6,146,496 to fund the Town’s assessment from the Manchester Essex Regional School District - said sum to be calculated solely in accordance with the “Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District”, as most recently amended, by invoking and approving the provision found in paragraph four of Massachusetts General Laws chapter 71, section 16B allowing District members “to reallocate the sum of their required local contributions to the district in accordance with the regional agreement”, for the fiscal year beginning July first, two thousand ten.

Voted unanimously.

ARTICLE 12: NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

Motion by George Harvey, duly seconded, that the Town vote to raise and appropriate \$171,312 to fund the Town's assessment from the North Shore Regional Vocational School District.

Voted unanimously.

ARTICLE 13: TOWN BUILDING COMMITTEE

Motion by Lisa O'Donnell, duly seconded, to indefinitely postpone this article.

Voted unanimously.

*[Moderator Rolf P. Madsen turned over the podium to the Deputy Moderator, David J. Lane.]*

ARTICLE 14 – CONOMO POINT PLANNING COMMITTEE VACANCIES

Moderator opens the floor for nominations for two vacancies within the Conomo Point Planning Committee.

Motion by Bruce Fortier, duly seconded, to not appoint new members to the two vacancies in the Conomo Point Planning Committee and that the current active members be terminated until the next Annual Town Meeting in 2011.

Motion by Edward Neal, duly seconded, to amend Bruce Fortier's motion by deleting it in its entirety and the moving to open the floor for nominations for the two vacancies within the Conomo Point Planning Committee.

Motion was made and duly seconded to end the debate.

Motion to amend is approved by the majority.

Motion is approved and carried.

The floor opens for nominations for the two vacancies. Four parties were nominated and ballots were cast:

John Bediz	83
Lisa O'Donnell	77
Cliff Ageloff	55
Bruce Fortier	18
Blanks	13

Lisa O'Donnell and John Bediz were selected as the two new committee members.

*[Lane turned the gavel over to Moderator Madsen who presided for the rest of the meeting.]*

ARTICLE 15: SNOW AND ICE OVERTIME

Motion by Jeffrey Soulard, duly seconded, that Article 15 be indefinitely postponed.

Voted unanimously.

ARTICLE 16: COMMUNITY PRESERVATION FUND

Motion by Virginia Boutchie, duly seconded, that the Town appropriate or reserve from Fiscal Year 2011 Community Preservation Fund estimated annual revenues, or other available funds, all



as specified on the Community Preservation Act Town Meeting Handout, the amounts recommended by the Community Preservation Committee for Open Space Reserve, Historic Resources Reserve, Community Housing Reserve, Budgeted Reserve, administrative expenses, community preservation projects and other expenses in Fiscal Year 2011, with each item to be considered separately as indicated on the handout.

Voted unanimously.

#### ARTICLE 10: YOUTH ENTERPRISE FUND - REVISITED

Motion by Mark Lynch, duly seconded, that the Town vote to reconsider the vote taken under Article 10.

Motion by Annie Cameron, duly seconded, that the Town appropriate the sum of \$91,433 from departmental receipts to the Youth Enterprise fund budget for the Youth Summer Program.

Voted by declared 2/3 vote.

*[Note to readers: This article was previously discussed. Please see above.]*

#### ARTICLE 17: ZONING BYLAW CHANGES

Motion by Westley Burnham, duly seconded, that the Town vote to amend the Town of Essex Bylaws, Chapter VI, "Zoning", as currently in effect, by replacing the entire text of Chapter VI with the text shown in a document entitled "Town of Essex, Massachusetts, Chapter VI of By-Laws, Zoning, Proposed Re-Format 2010", dated March 7, 2010, a copy of which is on file with the Town Clerk and available at [www.essexma.org](http://www.essexma.org), solely for the purpose of re-organizing and re-arranging the zoning bylaws of the Town without changing current zoning requirements; and, further, to change the word "principle" to "principal" at each occurrence of the word within the bylaw; and, further, to remove the words "and paved surfaces" from note "f" in Section 6-3.2.2 Notes for Table of Dimensional Requirements - said note "f" to read as follows: f. Maximum lot coverage for buildings.

Voted unanimously.

#### ARTICLE 18: ZONING "BUSINESS" DEFINITION

Motion by, Andrew St. John, duly seconded, that the Town vote to amend the Town of Essex Bylaws, Chapter VI, "Zoning", by inserting the following in the "Definitions" section (which is Section 6-3 of the current Bylaws, and is to be renumbered as Section 6-2.2 upon approval of the "Proposed Re-Format" referenced in Article 17):

##### BUSINESS

The transaction or carrying on of a trade or commercial enterprise, not manufacturing, operating for profit or for a livelihood, or as a non-profit entity.

Voted by declared 2/3's vote.

#### ARTICLE 19: ZONING DWELLING DEFINITIONS

Motion by Juergen Dietrichson, duly seconded, that the Town vote to amend the Town of Essex Bylaws, Chapter VI, "Zoning", by deleting the current definitions of "Dwelling, Multi-Family," "Dwelling, Single Family," "Dwelling, Two-Family," "Dwelling Unit," and "Family" that are contained in the "Definitions" section (which is Section 6-3 of the current Bylaws, and is to be renumbered as Section 6-2.2 upon approval of the "Proposed Re-Format" referenced in Article

17), and inserting the following definitions in place of the deleted provisions (except for the definition of “Family,” which is to be deleted and not replaced):

**DWELLING, MULTI-FAMILY**

A detached building containing three or more dwelling units, other than a trailer or mobile home.

**DWELLING, SINGLE FAMILY**

A single detached dwelling unit other than a trailer or mobile home.

**DWELLING, TWO-FAMILY**

A detached building containing two dwelling units, other than a trailer or mobile home.

**DWELLING UNIT**

A room or suite of rooms providing complete, independent living facilities for one or more persons including permanent provision for living, sleeping, eating, cooking, and sanitation.

Voted by declared 2/3’s vote.

**ARTICLE 20: USE DEFINITIONS**

Motion by Kim Drake, duly seconded, that the Town vote to amend the Town of Essex Bylaws, Chapter VI, “Zoning”, by inserting the following in the “Definitions” section (which is Section 6-3 of the current Bylaws, and is to be renumbered as Section 6-2.2 upon approval of the “Proposed Re-Format” referenced in Article 17):

**USE, CHANGE OF**

A change of use occurs when the change is from one principal use category to another, as listed in the section entitled Land Use Regulations of this bylaw.

**USE, MIXED**

Two or more principal uses occupying the same land or building, each of which is independent of and unrelated to the other.

**USE, PRINCIPAL**

The main or primary purpose for which land or buildings are arranged or intended, or for which it may be used, occupied, or maintained under this bylaw.

And, further, in the “Definitions” section, to re-title “ACCESSORY USE” as “USE, ACCESSORY” in order to conform with the titles of other use definitions.

Voted by declared 2/3’s vote.

**ARTICLE 21: DEMOLITION DELAY/REVIEW**

Motion by Kurt Wilhelm, duly seconded, that the Town vote to amend the Town of Essex Bylaws by adding a new section to Chapter IV to be known as “Section 4-15. DEMOLITION DELAY/REVIEW.” as printed under Article 21 of the Annual Town Meeting Warrant, with the following changes: That Sections 4-15.3(14) and 4-15.3(15) be deleted in their entirety and that

the first part of Section 4-15.3(16) be deleted so that said Section 4-15.3(16) reads "Following the six-month delay period, the Building Inspector may issue the Permit to Demolish."; said Section 4-15.3(16) to then be renumbered as Section 4-15.3(14).

Motion by Jack Gail to amend motion by changing "fifty years" to "one hundred years" in Sections 4-15.2(8) and 4-15.3(2).

Voted by declared 2/3's vote.

*[Note to reader. This motion was revisited during this Town Meeting. Please read further for details.]*

A motion to adjourn the meeting and to continue Tuesday, May 4<sup>th</sup> 2010 at 7:30pm was and duly seconded. The quorum voted unanimously.

Continuation of the Annual Town Meeting, May 4, 2010, called to order at 7:35pm at the Essex Elementary School by Moderator Rolf P. Madsen. A quorum of over 70 voters was present.

#### ARTICLE 22: AMBULANCE FUND

Motion made by Daniel Doucette, duly seconded, that the Town vote to transfer from the Ambulance Fund the sum of \$185,000 for the purchase of a new, equipped ambulance; and further to authorize the Board of Selectmen to dispose of any equipment that might be replaced by the new equipment by trade or sale for such price as is deemed reasonable by the Board of Selectmen.

Voted unanimously.

#### ARTICLE 21: DEMOLITION DELAY/REVIEW- REVISITED

Motion made by Edward Neal, duly seconded, to reconsider the decision made on Article 21: Demolition Delay/Review.

Counted Vote:	Yes – 50
	No – 24
	Motion passed.

Motion made by Edward Neal, duly seconded, that Article 21 be indefinitely postponed.

Voted by the majority.

*[Note to reader: This article was previously discussed. Please see above for details.]*

#### ARTICLE 23: POCKET PARKS

Motion by Mark Lynch, duly seconded, that the Town transfer from free cash the sum of \$7,500 for a consultant to develop concept plans for "pocket parks" in the downtown "village" area of the Town in the vicinity of the causeway on Main Street; said consultant to report to the Board of Selectmen.

Voted unanimously.

#### ARTICLE 24: AMENDMENTS TO TOWN BYLAWS RE: MOORING FEES

Motion made by Jeffery Jones, duly seconded, move that the Town vote to amend the Town of Essex Bylaws, Chapter IV, Section 4-4A.6, and that it shall read as follows:

4-4A.6 The fee for a mooring permit is \$6.00 per foot per vessel per year with a minimum total fee of \$90.00. For purposes of fee calculation, the vessel length will be rounded to the nearest whole foot. The fee for being maintained on the “waiting list” for a mooring permit is \$10.00 per year. The fee for a temporary mooring permit is \$10.00. The fee for a transient mooring permit is \$25.00 per day per vessel.

Article as amended - Voted by majority.

#### ARTICLE 25: TRANSFER STATION STICKER FEE

Motion made by Paul Rullo, duly seconded, that the Town vote to increase the transfer station sticker fee from \$100 to \$150 per year for residents under the age of 65 with a corresponding increase in the cost of a transfer station sticker for residents who are 65 years of age or older from \$50 to \$75 per year.

Voted by majority.

#### ARTICLE 26: PAST DUE BILLS

Motion made by Jeffrey Soulard, duly seconded, that the Town transfer from General Fund Free Cash the sum of \$4,330.56; from Water Enterprise Free Cash the sum of \$9,827.32; and from Sewer Enterprise Free Cash the sum of \$5,194.24; all to pay past due electric bills that were not provided to the Town in a timely fashion by the Town’s electricity generator, Constellation New Energy.

Voted unanimously.

#### ARTICLE 27: MA WATER POLLUTION ABATEMENT TRUST

Motion made by Edward Lafferty, duly seconded, that the Town vote to transfer from the Town Septic Betterment Fund the sum of \$26,301 for the purpose of making necessary payments to the Massachusetts Water Pollution Abatement Trust during fiscal year 2010 in accordance with the terms of repayment for Community Septic Management Program loan funds.

Voted unanimously.

#### ARTICLE 28: STABILIZATION FUND TRANSFER

Motion made by Gordon Martin, duly seconded, that Article 28 be indefinitely postponed.

Voted unanimously.

#### ARTICLE 29: COMPENSATION OF DOG OFFICER

Motion made by A. Raymond Randall, Jr., duly seconded, that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to authorize a revolving fund for the Dog Officer for the purpose of compensating the Dog Officer for the care of impounded dogs and for reimbursing the Dog Officer for all associated expenses. Payments from dog owners seeking to claim impounded dogs shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Selectmen up to a maximum of \$10,000.

Voted unanimously.

#### ARTICLE 30: REVOLVING FUND FOR BOARD OF HEALTH – EXERCISE PROGRAM

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health

for the purpose of the planning and execution of an annual youth triathlon or other exercise program. Donations, grants and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$12,000.

Voted by the majority.

**ARTICLE 31: REVOLVING FUND FOR BOARD OF HEALTH-SUPPLIES AND SERVICES**

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health Department for the purpose of health, safety, and/or emergency planning, preparation and education. Donations, grants and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$10,000.

Voted by the majority.

**ARTICLE 32: REVOLVING FUND FOR BOARD OF HEALTH-PUBLIC HEALTH NURSE**

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchasing supplies and pharmaceuticals as needed by the Public Health Nurse and for the payment of Public Health Nurse wages. Medicare and other reimbursements relating to said programs and donations for the purpose of purchasing supplies and pharmaceuticals and for Public Health Nurse labor shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$10,000.

Voted by the majority.

A true copy.

Attest: Christina J. Wright  
Town Clerk

**SPECIAL TOWN MEETING  
November 15, 2010**

The November 15, 2010, Special Town Meeting of The Town of Essex held at the Essex Elementary School Gymnasium was called to order at 7:43pm by Moderator Rolf P. Madsen. A quorum of over 360 voters were present at the time.

A moment of silence was observed in memory of Town officials and volunteers who have passed since our last meeting; Marilyn Browning, Grace Scott and Margaret Nelson.

Moderator Rolf P. Madsen, duly seconded, moved that the reading of the Warrant be omitted as copies were available to the audience upon check in.

Voted unanimously.

#### ARTICLE 1 – TOWN BUILDING FEASIBILITY STUDY

Motion by A. Raymond Randall, Jr., duly seconded, that Article 1 be considered after Article 16.

Voted unanimously.

#### ARTICLE 2 – COMPUTER WORKSTATIONS

Motion by Jeffrey Jones, duly seconded, that the Town vote to transfer from free cash the sum of \$35,000 for the purchase and installation of new computer workstation hardware and software, network server hardware and software, and any necessary appurtenant items to replace and upgrade existing computer and network hardware, software and related appurtenant items on a Town-wide basis.

Voted by the majority.

#### ARTICLE 3 – REVERSE 911 CONTRACT

Motion by A. Raymond Randall, Jr., duly seconded, that the Town transfer from free cash the sum of \$5,000 for a contract with a “reverse 911” communications contractor.

Voted by the majority.

#### ARTICLE 4 – WATER ENTERPRISE FREE CASH TRANSFER

Motion by A. Raymond Randall, Jr., duly seconded, move that Article 16 be moved before Article 4.

Voted unanimously.

#### ARTICLE 16 - ESTABLISHING PROCEDURES FOR THE SALE AND/OR LEASE OF THE PROPERTY KNOWN AS CONOMO POINT IN THE TOWN OF ESSEX

Motion made by A. Raymond Randall, Jr., duly seconded, that the Town vote to authorize the Board of Selectmen to petition the General Court to enact Special Legislation as follows; provided the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court. The Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition;

##### **An Act Establishing Procedures for the Sale and/or Lease of Property Known as Conomo Point in the Town of Essex**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1:** Whereas the Town of Essex Massachusetts includes a unique property known as Conomo Point which the Town has historically leased to private individuals for extended periods of time, and where such leases will soon expire, the Town has an interest in establishing, under the specific circumstances at issue, an appropriate procedure for the future potential sale or leasing of such property. Therefore, notwithstanding the provisions of section 16 of Chapter 30B of the General Laws, or any other general or special law to the contrary, the Town of Essex, if first authorized by a vote of its Town Meeting, may sell or lease all or any portion of its property known as Conomo Point, at fair market value, upon such terms and conditions as the Board of Selectmen deem appropriate, in accordance with regulations adopted by the Board of

Selectmen at a public hearing for which public notice is provided in a newspaper of general circulation in Town in each of the two successive weeks prior to the date of said hearing, which regulations ensure that such sales or leases shall be undertaken in accordance with an open, fair, and competitive disposition process, using sound business practices and principles of fair dealing, which process may, but need not, recognize as a criteria for evaluation for such sale or lease a certain level of preference for current lessees of such property.

**SECTION 2:** This Act shall not exempt the Town from the provisions of sections 3, 15 or 15A of Chapter 40 of the General Laws, Sections 2-13.4 and 2-13.11 of the Town bylaws or any other general or special law which requires a vote of Town Meeting to authorize the sale or lease of real property.

**SECTION 3:** This act shall take effect upon passage.  
Commentary and debate on the article ensued.

Motion made by A. Raymond Randall, Jr., duly seconded, that Section 1 of Article 16 only be amended to read as the following:

**SECTION 1:** Whereas the Town of Essex Massachusetts includes a unique property known as Conomo Point which the Town has historically leased to private individuals for extended periods of time, and where such leases will soon expire, the Town has an interest in establishing, under the specific circumstances at issue, an appropriate procedure for the future potential sale or leasing of such property. Therefore, notwithstanding the provisions of section 16 of Chapter 30B of the General Laws, or any other general or special law to the contrary, the Town of Essex, if first authorized by a vote of its Town Meeting, may sell or lease all or any portion of its property known as Conomo Point, at fair market value, upon such terms and conditions as the Board of Selectmen deem appropriate, in accordance with a bylaw adopted by Town Meeting, which bylaw ensures that such sales or leases shall be undertaken in accordance with an open, fair, and competitive disposition process, using sound business practices and principles of fair dealing, which process may, but need not, recognize as a criteria for evaluation for such sale or lease a certain level of preference for current lessees of such property.

Commentary and debate on the article as amended ensued.

Motion by Gilbert E. Guerin, duly seconded, that the amendment of Section 1 of Article 16 be hereby amended to strike the word “sale” from the amended motion.

Motion failed.

Vote on the article as amended – Passed.

#### ARTICLE 1 – TOWN BUILDING FEASIBILITY STUDY

Motion made by Lisa O'Donnell, duly seconded, move that the Town vote to transfer from free cash the sum of \$50,000 for a designer to undertake a feasibility study relative to the construction of new Town buildings and/or renovations to existing Town buildings at various locations including but not limited to the Town-owned parcel at 30 Martin Street (site of the existing Town Hall/Library building); the Town-owned parcel at 24 Martin Street (site of existing

Fire and Police Headquarters); and a vacant portion of a Town-owned parcel abutting John Wise Avenue (presently an un-utilized portion of the Spring Street Cemetery).

Voted by majority.

#### ARTICLE 4 – WATER ENTERPRISE FREE CASH TRANSFER

Motion made Paul Rullo, duly seconded, that the Town transfer from Water Enterprise free cash the sum of \$30,000 to be added to the Water Department fiscal year 2011 operating budget as follows: \$18,000 to the Well Cleaning line item, \$6,000 to the Other Maintenance line item, and \$6,000 to the Chemicals line item, thereby amending the vote taken under Article 9 of the May 3, 2010 Annual Town Meeting.

Voted unanimously.

#### ARTICLE 5 – SEWER ENTERPRISE BUDGET

Motion made by Trescott DeWitt, duly seconded, that the Town vote to amend the vote taken under Article 7 of the May 3, 2010 Annual Town Meeting by reducing the Contract – City of Gloucester line item by \$30,000 in the fiscal year 2011 Sewer Enterprise Budget, and also by transferring from Sewer Enterprise free cash the sum of \$30,000 to fund said budget, thereby reducing the amount of the budget funded from sewer user fees by \$60,000.

Voted unanimously.

#### ARTICLE 6 – BOARD OF ASSESSORS – ASSESSMENT AIDS LINE ITEM

Motion made by Richard Cairns, duly seconded, that the Town vote to transfer from free cash the sum of \$1,000 to be added to the Board of Assessor's fiscal year 2011 Assessment Aids line item, thereby amending the vote taken under Article 5 of the May 3, 2010 Annual Town Meeting.

Voted unanimously.

#### ARTICLE 7 – LOCAL 2905 AFL-CIO COLLECTIVE BARGAINING

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to transfer from General free cash the sum of \$12,940, to transfer from Water Enterprise free cash the sum of \$6,219, and to transfer from Sewer Enterprise fund free cash the sum of \$3,349, a grand total of \$22,508, to be distributed by the Town Accountant with the approval of the Board of Selectmen, to fund and implement a collective bargaining agreement between the Town and the American Federation of State, County, and Municipal Employees, Local 2905, AFL-CIO.

Voted unanimously.

#### ARTICLE 8 – TEAMSTERS LOCAL 42 – COLLECTIVE BARGAINING

Motion made by A. Raymond Randall, Jr., duly seconded, that the Town vote to transfer from free cash the sum of \$3,900 to be distributed by the Town Accountant with the approval of the Board of Selectmen to fund and implement a collective bargaining agreement between the Town and the Teamsters Local 42.

Voted unanimously.

#### ARTICLE 9 – POLICE – COLLECTIVE BARGAINING

Motion made by Jeffrey Jones, duly seconded, that the Town vote to transfer from free cash the sum of \$29,000 to be distributed by the Town Accountant with the approval of the Board of Selectmen to fund and implement a collective bargaining agreement between the Town and the



Police Benevolent Association of Essex, Massachusetts Coalition of Police, International Union of Police Associations, AFL-CIO.

Voted unanimously.

**ARTICLE 10 – POST EMPLOYMENT BENEFITS LIABILITY TRUST FUND**

Motion made by Jeffrey Soulard, duly seconded, that the Town vote to indefinitely postpone Article 10.

Voted unanimously.

**ARTICLE 11 – PURCHASING A POLICE CRUISER**

Motion made by Jeffrey Jones, duly seconded, that the Town vote to indefinitely postpone Article 11.

Voted unanimously.

**ARTICLE 12 – FIRE DEPARTMENT - PURCHASING A USED LADDER TRUCK**

Motion made by Daniel Doucette, duly seconded, that the Town vote to indefinitely postpone Article 12.

Voted unanimously.

**ARTICLE 13 – ELEMENTARY SCHOOL GENERATOR RELOCATION/INSTALLATION**

Motion made by A. Raymond Randall, Jr., duly seconded, that the Town vote to transfer from free cash the sum of \$15,000 for the Town's share of the relocation and installation of an emergency generator in the custody of the Manchester Essex Regional School District to the Essex Elementary School.

Voted unanimously.

**ARTICLE 14 – INSTALLATION OF DRAINAGE AT MEMORIAL FIRE STATION**

Motion made by Daniel Doucette, duly seconded, that the Town vote to transfer from free cash the sum of \$5,000 for the installation of a drainage system designed to alleviate standing water problems in the basement of the Police and Fire Department Headquarters.

Voted unanimously.

**ARTICLE 15 – LEGAL EXPENSES**

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to transfer from free cash the sum of \$85,000 to be added to Legal Expense budget line for fiscal year 2011, thereby amending the vote taken under Article 5 of the May 3, 2010 Annual Town Meeting.

Voted unanimously.

**ARTICLE 16 - ESTABLISHING PROCEDURES FOR THE SALE AND/OR LEASE OF THE PROPERTY KNOWN AS CONOMO POINT IN THE TOWN OF ESSEX**

*[Debated prior to Article 4.]*

**ARTICLE 17 – DPW GROUND MAINTENANCE LINE ITEMS**

Motion made by A. Raymond Randall, Jr., duly seconded, that the Town vote to indefinitely postpone Article 17.

Voted unanimously.

**ARTICLE 18 – ANIMAL CONTROL / ANIMAL HEALTH BUDGET**

Motion made by Jeffrey Jones, duly seconded, that the Town vote to amend the fiscal year 2011 Wage & Salary Scale for the Animal Control Officer and the Animal Health Inspector by increasing the stipend for each position to \$3,500, thereby amending the vote taken under Article 3 of the May 3, 2010 Annual Town Meeting, and to transfer from free cash the sum of \$1,536 to fund said increases for fiscal year 2011 and the sum of \$900 to be added to the Animal Control Officer Expense budget line for fiscal year 2011, thereby amending the vote taken under Article 5 of the May 3, 2010 Annual Town Meeting.

Voted unanimously.

**ARTICLE 19 – TOWN CLERK TRAINING EXPENSES**

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to amend the vote taken under Article 5 of the May 3, 2010 Annual Town Meeting by adding a new budget line item known as "Training Expenses" in the Town Clerk's budget and to transfer from free cash the sum of \$500 to fund said budget line.

Voted unanimously.

**ARTICLE 20 – YOUTH ENTERPRISE BUDGET**

Motion made by A. Raymond Randall, Jr., duly seconded, that the Town vote to amend the vote taken under Article 10 of the May 3, 2010 Annual Town Meeting by reducing the fiscal year 2011 Youth Enterprise Budget to \$51,433.

Voted unanimously.

**ARTICLE 21 – DISPOSITION OF ABANDONED FUNDS**

Motion made by Virginia Boutchie, duly seconded, that the Town vote to accept the provisions of Massachusetts General Laws, Chapter 200A, section 9A, as amended by Chapter 188, section 65 of the Acts of 2010, regarding the procedure for disposition of abandoned funds.

Voted unanimously.

**ARTICLE 22 – REPLACEMENT OF CENTENNIAL GROVE FISHING DOCK**

Motion made by A. Raymond Randall, Jr., duly seconded, that the Town vote to indefinitely postpone Article 22.

Voted unanimously.

**ARTICLE 23 – INVOICE FROM ELECTION SYSTEMS AND SOFTWARE**

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to transfer from free cash the sum of \$19 for the payment of an unpaid invoice from Elections Systems & Software.

Voted unanimously.

A motion was made and duly seconded to dissolve the Special Town Meeting at 10:12pm.

Voted unanimously.

A true copy.

Attest: Christina J. Wright  
Town Clerk

**SPECIAL TOWN MEETING  
December 20, 2010**

The December 20, 2010, Special Town Meeting of The Town of Essex held at the Essex Elementary School Cafeteria was called to order at 7:32pm by Moderator Rolf P. Madsen. A quorum of over 30 voters were present at the time.

A moment of silence was observed in memory of Town officials and volunteers who have passed since our last meeting: Edwin Story.

Moderator Rolf P. Madsen, duly seconded, move that the reading of the Warrant be omitted as copies were available to the audience upon check in.

Voted unanimously.

**ARTICLE 1 – OPERATING BUDGET AMENDMENT**

I, A. Raymond Randall, Jr., duly seconded, move that Article 1 be indefinitely postponed.

Voted unanimously.

**ARTICLE 2 – TRANSFER FUNDS FROM OVERLAY SURPLUS**

I, Jeffrey Soulard, duly seconded, move that the Town vote to transfer \$60,000.00 from Overlay Surplus to reduce the tax rate.

Voted unanimously.

A motion was made and duly seconded to dissolve the Special Town Meeting at 7:37pm.

Voted unanimously.

A true copy.

Attest: Christina J. Wright  
Town Clerk

**TREASURER/TAX COLLECTOR**

The Treasurer/Collector is responsible for collection and investment of all Town Revenue, and is custodian of all additional funds including stabilization funds, trust funds and tax title accounts. The Treasurer/Collector also arranges for adequate funds to cover current obligations and administers these funds on behalf of the Town of Essex to insure all requirements such as payment on bonds and notes, payroll, bills and other remittances are paid in a timely manner.

Thank you for allowing us the opportunity to serve the residents of the Town of Essex.

Respectfully submitted,  
Virginia Boutchie, Treasurer/Tax Collector

### **BANK BALANCES**

#### **GENERAL FUND:**

Petty Cash (All Departments)	\$ 575.00
First National Bank/Ipswich Investment	\$ 20,071.85
Vendor	\$ 11,141.09
Payroll	\$ 6,735.09
Eastern Bank	\$ 90,068.31
Mass Municipal Depository Trust	\$ 117,660.25
Unibank Vendor Account	\$ 64.84
TD Banknorth	\$ 481,294.80
Unibank/Money Market	<u>\$1,605,947.63</u>
Sub-total	\$2,333,558.86

#### **OTHER FUNDS:**

Merrill Lynch/Conservation Fund	\$ 21,956.33
First National Bank/Water Fund	\$ 1,966.73
First National Bank/Sewer Fund	\$ 23,672.91
Unibank/Water Money Market	\$ 201,916.43
Unibank/Sewer Money Market	\$ 829,650.05
Unibank/VanWyck Low Farms	\$ 72,997.36
Unibank-Ambulance Fund	\$ 377,351.77
First National Bank/Clerk of Works/Tara Road	\$ 1,765.83
FNB/Ipswich CPA Fund	\$ 6,052.35
Unibank/Cultural Council	\$ 8,197.79
Unibank/Essex CPA Fund	<u>\$ 142,084.10</u>
Sub-total	\$1,687,611.65

**TOTAL GENERAL AND OTHER FUNDS** **\$4,021,170.51**

**TRUST FUND BALANCES**

**Cape Ann Savings Bank – Stabilization**

Balance 07/01/09	\$ 147,615.61
Special Town Meeting 11/09/09	\$ 150,000.00
Earnings	<u>\$ 5,450.27</u>
Balance 06/30/10	<b>\$ 303,065.88</b>

**Merrill Lynch/Unibank – Stabilization**

Balance 07/01/09	\$ 340,305.10
Earnings	<u>\$ 638.34</u>
Balance 06/30/10	<b>\$ 340,943.44</b>

**Merrill Lynch/Unibank - L.T. Burnham**

Balance 07/01/09	\$ 108,393.45
Expenses	( 5,929.00)
Earnings	<u>\$ 335.53</u>
Balance 06/30/10	<b>\$ 102,799.98</b>

**Merrill Lynch - Albert E. Cogswell**

Balance 07/01/09	\$ 71,421.55
Earnings	<u>\$ 268.34</u>
Balance 06/30/10	<b>\$ 71,689.89</b>

**Merrill Lynch – Jefferson Coolidge**

Balance 07/01/09	\$ 35,135.22
Earnings	<u>\$ 58.35</u>
Balance 06/30/10	<b>\$ 35,193.57</b>

**Merrill Lynch – Municipal Building Insurance**

Balance 07/01/09	\$ 24,724.03
Earnings	<u>\$ 40.97</u>
Balance 06/30/10	<b>\$ 24,765.00</b>

**Merrill Lynch/Unibank – Ryder Estate**

Balance 07/01/09	\$ 174,474.42
Earnings	<u>\$ 309.25</u>
Balance 06/30/10	<b>\$ 174,783.67</b>

**Merrill Lynch – Selectmen**

Balance 07/01/09	\$ 2,550.10
Earnings	<u>\$ 4.27</u>
Balance 06/30/10	<b>\$ 2,554.37</b>

<b>TOTAL TRUST FUNDS</b>	<b>\$1,055,795.80</b>
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**CEMETERY FUNDS**

**Merrill Lynch/Unibank - Perpetual Care**

Balance 07/01/09	\$ 179,133.28
Income	\$ 3,500.00
Expenses	\$ 0.00
Earnings	\$ <u>367.30</u>
Balance 06/30/10	\$ 183,000.58

**Merrill Lynch/Unibank - Flower Fund**

Balance 07/01/09	\$ 6,989.53
Income	\$ 0.00
Expenses	( 615.50)
Earnings	\$ <u>15.45</u>
Balance 06/30/10	\$ 6,389.48

**Unibank - Lot Care**

Balance 07/01/09	\$ 16,303.91
Income	\$ 8,252.00
Cemetery Budget	(\$ 9,786.96)
Earnings	\$ <u>61.84</u>
Balance 06/30/10	\$ 14,830.79

**Merrill Lynch/Unibank - Sale of Lots**

Balance 07/01/09	\$ 9,206.12
Income	\$ 1,500.00
Cemetery Budget	( 6,440.00)
Earnings	\$ <u>13.27</u>
Balance 06/30/10	\$ 4,279.39

<b>TOTAL CEMETERY FUNDS</b>	<b>\$ 208,500.24</b>
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<b>GRAND TOTAL – ALL FUNDS</b>	<b>\$5,285,466.55</b>
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**Town of Essex Payroll FY2010**

**Ambulance**

AKERLY JR, EDWARD C	\$433.97	WOODMAN, EIAN	\$1,207.37
ALBANI, JAMES	\$18.26	<b>Total Ambulance</b>	<b>\$26,739.12</b>
BALL, DANIEL	\$1,408.79		
BARRETT, DAVID W	\$2,397.94	<b><u>Animal Control</u></b>	
BOUTCHIE, GLENN C	\$198.74	REILLY, AMELIA	\$3,552.00
BURNHAM, WESTLEY	\$18.26	<b>Total Animal Control</b>	<b>\$3,552.00</b>
BUTLER, JOSHUA	\$18.26		
CROCKER, SAMUEL	\$407.92	<b><u>Animal Health</u></b>	
DOANE, DEXTER ALAN	\$54.25	STONE, PAMELA	\$2,652.00
DORT, RICHARD H JR	\$18.26	<b>Total Animal Health</b>	<b>\$2,652.00</b>
DOUCETTE, DAN	\$1,106.91		
DOUCETTE, PAUL	\$35.99	<b><u>Board of Appeals</u></b>	
FIALHO, DANIEL	\$924.87	PALUMBO, GILLIAN	\$429.43
FRENCH, MICHAEL	\$1,004.30	<b>Total Board of Appeals</b>	<b>\$429.43</b>
GALLANT, RONALD	\$198.74		
GOOD, TRAVIS	\$410.32	<b><u>Board of Assessors</u></b>	
GRANT, WARREN J III	\$479.09	CAIRNS, RICHARD	\$5,636.00
GRANT, WARREN J JR	\$1,470.55	EWING, BARRY	\$3,948.00
HASSEL, CHRISTIAN A	\$322.82	HARRELL, BRENDA	\$5,732.35
HEATH, JASON	\$218.59	PALUMBO, GILLIAN	\$31,523.08
JACKSON, COREY P	\$597.00	WILHELM, KURT	\$3,948.00
LAFATA, ANTHONY J	\$207.87	ZWART, SUSAN E	\$2,540.79
LAFATA, JOSEPH	\$1,718.40	<b>Total Board of Assessors</b>	<b>\$53,328.22</b>
LANE, TIMOTHY	\$135.36		
MAXFIELD, CHRISTOPHER	\$295.71	<b><u>Board of Health</u></b>	
MCGRATH, MATTHEW R	\$18.26	PASKALIS, KIM F	\$8,122.95
NIEBERLE, ERNEST JR	\$2,484.91	WHITE, ANN E	\$41,317.06
OSBORN, HEATHER	\$1,202.51	WOZNY, ELAINE M	\$67,026.69
OUELLETTE, NICHOLAS	\$381.34	<b>Total Board of Health</b>	<b>\$116,466.70</b>
PEREEN, DAVID O	\$18.26		
PERRIGO, JOAN M	\$913.00	<b><u>Board of Registrars</u></b>	
PYBURN JR, DENNIS W	\$17.73	BROWNING, MARILYN	\$350.00
READER, RAMIE	\$542.22	BURNHAM, DAWN	\$350.00
READER, RANDIE	\$18.26	CATALDO, VICKIE	\$350.00
REED, SEAN	\$271.78	SOUCY, SALLY	\$350.00
SOUCY, MICHAEL A	\$2,916.89	<b>Total Board of Registrars</b>	<b>\$1,400.00</b>
STAVROS, GEORGE	\$1,168.11		
THOMPSON, DAVID	\$1,233.73		
THOMPSON, GORDON	\$18.26		
TIPLADY, JOHATHAN J	\$225.32		

**Board of Selectmen**

CUNNINGHAM, DEBORAH	\$923.63
JONES, JEFFREY D	\$1,000.00
LYNCH, MARK W	\$1,000.00
RANDALL, A RAYMOND	\$1,000.00
WITHAM, PAMELA J	\$46,030.97
<b>Total Board of Selectmen</b>	<b>\$49,954.60</b>

**Building Inspector**

FRIEDRICH, BROOKE H	\$1,436.14
HOLTON, LUCIUS W	\$869.00
SANBORN, WILLIAM A	\$8,693.00
<b>Total Building Inspector</b>	<b>\$10,998.14</b>

**Cemetery Department**

BURNHAM, DENNIS L	\$7,724.00
FRITHSEN, PATRICK D	\$2,890.25
GREEL, DANIEL	\$830.80
JOHNSON, ROBERT P	\$24,324.48
KOERTH, JASON E	\$36.00
MERRITHEW, BENJAMIN J	\$216.18
MUNIZ, NANCY M	\$3,283.50
STANTON, ALFRED K	\$667.20
VISELLI, ROBERT P	\$129.92
WILSON, RYAN M	\$233.00
<b>Total Cemetery</b>	<b>\$40,335.33</b>

**Civil Defense**

BOUTCHIE, GLENN C	\$150.00
<b>Total Civil Defense</b>	<b>\$150.00</b>

**Conomo Point Commissioners**

JONES, JEFFREY D	\$50.00
LYNCH, MARK W	\$50.00
RANDALL, A RAYMOND	\$50.00
WITHAM, PAMELA J	\$2,135.24
<b>Total Conomo Pt. Com.</b>	<b>\$2,285.24</b>

**Conservation Commission**

CUNNINGHAM, DEBORAH	\$14,616.00
HANKIN, JAMES	\$624.00
<b>Total Conservation Com.</b>	<b>\$15,240.00</b>

**Council on Aging**

DORT, DANIELLE	\$581.59
<b>Total Council on Aging</b>	<b>\$581.59</b>

**Elections**

BALL, SHEILA	\$36.60
BROPHY, ARDRITH	\$122.04
BROWNING, MARILYN	\$120.00
BURNHAM, DAWN A	\$197.08
BURNHAM, DENNIS	\$60.00
BURNHAM, DENNIS L	\$25.00
CATALDO, VICKIE H	\$250.40
DOUCETTE, PRISCILLA	\$190.04
GUERIN, GENEVIEVE	\$182.04
HURLBURT, KELLY	\$16.00
HURLEY, KIMBERLY	\$16.48
JOHNSON, ROBERT P	\$55.00
KLYPKA-SIMPSON, MARILYN	\$16.00
KNOWLTON, CAROLYN	\$156.60
LEVEILLE, CYNTHIA	\$40.00
MUISE, BARBARA	\$20.60
OSBORN, ANNETTE	\$56.00
PATRICAN, DIANE	\$41.20
RICHTER, EDWIN	\$112.00
STANTON, ALFRED K	\$30.00
STORY, GLORIA	\$113.68
SYMONDS, CARLA	\$60.60
SYMONDS, VALERIE	\$178.04
THOMPSON, MARTHA E	\$45.32
WITHAM, JAMES	\$16.00
WITHAM, PAMELA J	\$16.00
<b>Total Elections</b>	<b>\$2,172.72</b>

**Electrical Inspector**

READER, RAMIE	\$5,166.00
<b>Total Electrical Inspector</b>	<b>\$5,166.00</b>

**Emergency Center**

BROWN, GREGORY J	\$6,773.86
BRUCE, DANIEL J	\$7,686.18
CURRERI, JOSEPH J JR	\$9,353.60
DORT, DANIELLE	\$34,483.36
DOUCOT, MATTHEW M	\$246.45



EDWARDS, ALEXENDER F	\$1,635.99	LANE, TIMOTHY P	\$1,952.62
FRONTIERO, COLLEEN M	\$40,375.99	MANSFIELD, RAYMOND S	\$291.10
GAGNON, MARC J	\$6,233.27	MAXFIELD, CHRISTOPHER	\$162.22
GONYNOR, ERIC M	\$134.08	MCGRATH, MATTHEW R	\$748.66
HAMILTON, NICHOLAS A	\$3,107.99	MUISE, IVAN	\$182.60
HASSEL, CHRISTIAN A	\$911.48	MUISE, KEITH A	\$54.78
JENKINS, SHARON M	\$14,572.70	NIEBERLE, ERNEST JR	\$2,001.30
LARRABEE, CLINT M	\$42,697.09	OSBORN, HEATHER	\$656.30
MANSFIELD, THERESA P	\$5,627.34	OUELLETTE, NICHOLAS	\$6,546.07
SMITH, JAMES	\$16,981.98	PEREEN, DAVID O	\$646.11
WESTON, MARIKO	\$235.12	PERRIGO, JOAN M	\$502.15
<b>Total Emergency Center</b>	<b>\$191,056.48</b>	PYBURN JR, DENNIS W	\$348.65
<b><u>Fire Department</u></b>		READER, RAMIE	\$3,349.40
AKERLY JR, EDWARD C	\$874.36	REED, SEAN	\$1,517.29
ALBANI, JAMES	\$630.09	SAVORY, SCOTT	\$765.86
BALL, DANIEL	\$2,970.14	SILVA, NICHOLAS	\$299.17
BALL, ROGER M	\$88.65	SOUCY, MICHAEL A	\$7,779.00
BARRETT, DAVID W	\$1,226.72	SOUSA, KEVIN K	\$340.05
BOUTCHIE, GLENN C	\$871.71	STAVROS, GEORGE	\$200.86
BRUCE, DANIEL J	\$146.08	THOMPSON, DAVID	\$6,875.11
BURNHAM, WESTLEY	\$969.49	THOMPSON, GORDON	\$437.71
CARTER, KEITH C	\$1,837.64	TIPLADY, JOHATHAN J	\$1,931.32
CARTER, RICHARD	\$470.86	WOODMAN, EIAN	\$3,560.56
CROCKER, SAMUEL	\$764.80	<b>Total Fire Department</b>	<b>\$92,121.65</b>
DAGLE, MARY ELINOR	\$8,846.00	<b><u>Fire Dept. Special Detail</u></b>	
DOANE, DEXTER ALAN	\$719.15	AKERLY JR, EDWARD C	\$511.50
DORT, RICHARD H JR	\$436.65	BALL, DANIEL	\$1,709.25
DOUCETTE, DAN	\$5,534.38	BARRETT, DAVID W	\$537.50
DOUCETTE, PAUL	\$3,365.48	DOUCETTE, DAN	\$999.75
FIALHO, DANIEL	\$1,583.85	DOUCETTE, PAUL	\$376.25
FIGURIDO, BRUCE	\$171.88	FIALHO, DANIEL	\$376.25
FRENCH, MICHAEL	\$235.26	GOOD, TRAVIS	\$322.50
GALLANT, RONALD	\$1,318.02	GRANT, WARREN J III	\$322.50
GOOD, JOHN L	\$53.19	GRANT, WARREN J JR	\$677.25
GOOD, TRAVIS	\$2,483.22	HASSEL, CHRISTIAN A	\$634.25
GRANT, WARREN J III	\$6,665.02	LAFATA, JOSEPH	\$666.50
GRANT, WARREN J JR	\$290.57	MANSFIELD, RAYMOND S	\$634.25
HASSEL, CHRISTIAN A	\$984.84	OUELLETTE, NICHOLAS	\$602.00
HEATH, JASON	\$910.88	PEREEN, DAVID O	\$387.00
JACKSON, COREY P	\$4,434.00	PERRIGO, JOAN M	\$215.00
LAFATA, ANTHONY J	\$472.11	READER, RAMIE	\$634.25
LAFATA, JOSEPH	\$1,617.72	REED, SEAN	\$387.00

SAVORY, SCOTT	\$376.25
SOUCY, MICHAEL A	\$1,397.50
SOUSA, KEVIN K	\$451.50
STAVROS, GEORGE	\$258.00
THOMPSON, DAVID	\$1,537.25
<b>Total Fire Special Detail</b>	<b>\$14,013.50</b>

#### **Harbor Master**

BURNHAM, WESTLEY	\$1,077.32
DUMOULIN, BARRY W	\$2,766.15
GRANITSAS, PETER	\$1,482.48
KENT, DAVID S	\$204.48
RAYMOND, JOHN	\$242.82
SHEARER, ALAN H	\$1,338.71
SIMPSON, JAMES	\$3,710.98
<b>Total Harbor Master</b>	<b>\$10,822.94</b>

#### **Highway Department**

BURNHAM, DENNIS L	\$8,675.40
BURNHAM, THOMAS R	\$830.29
DAVIS, AMANDA	\$19,063.32
EMERSON, MICHAEL B	\$3,545.44
FRITHSEN, PATRICK D	\$649.80
GALLI, MICHAEL	\$31,744.64
GOODWIN, PAUL	\$67,957.58
GREEL, DANIEL	\$849.60
HARDING, KEVEN B	\$26,434.52
HEITZ, ERIC T	\$149.40
JOHNSON, ROBERT P	\$22,390.88
KOERTH, JASON E	\$1,441.50
MERRITHEW, BENJAMIN J	\$18,111.08
MUNIZ, NANCY M	\$11,229.92
STANTON, ALFRED K	\$47,889.52
VISELLI, ROBERT P	\$43,924.56
WILSON, RYAN M	\$6,139.45
<b>Total Highway Dept.</b>	<b>\$311,026.90</b>

#### **Licensing Board**

WITHAM, PAMELA J	\$2,135.24
<b>Total Licensing Board</b>	<b>\$2,135.24</b>

#### **Personnel Board**

ZUBRICKI, BRENDHAN D	\$10,938.15
<b>Total Personnel Board</b>	<b>\$10,938.15</b>

#### **Planning Board**

FEENER, MARY ELLEN L	\$7,609.26
<b>Total Planning Board</b>	<b>\$7,609.26</b>

#### **Plumbing Inspector**

CORRIERE, RICHARD P	\$5,166.00
<b>Total Plumbing Inspector</b>	<b>\$5,166.00</b>

#### **Police Department**

BROWN, GREGORY J	\$32,443.77
BRUCE, DANIEL J	\$11,165.99
DAGLE, MARY ELINOR	\$33,125.28
DAVIS, RYAN W	\$79,722.67
DOUCOT, MATTHEW M	\$23,933.42
EARLE, DAVID	\$10,781.59
EDWARDS, ALEXENDER F	\$34,629.68
FRANCIS, PAUL	\$85,802.76
FRENCH, MICHAEL T	\$90,256.71
GILARDI, ROBERT	\$91,899.36
GONYNOR, ERIC M	\$1,819.64
GRANT, STEVEN R	\$8,324.44
HAMILTON, NICHOLAS A	\$6,810.98
KENT, DAVID S	\$8,769.69
MANSFIELD, THERESA P	\$292.16
ROMEOS, JAMES C	\$41,371.76
SHAMSHAK, THOMAS	\$88,321.77
SILVA, PETER	\$109,437.88
SMITH, JAMES	\$141.84
WESTON, MARIKO	\$6,006.81
ZWICKER, JUSTIN M	\$65,165.64
<b>Total Police Department</b>	<b>\$830,223.84</b>

#### **Police Special Detail**

AKERLY JR, EDWARD C	\$365.50
BARRETT, DAVID W	\$365.50
BROWN, GREGORY J	\$8,418.60
BRUCE, DANIEL J	\$3,825.44
BURNHAM, WESTLEY	\$365.50
CARTER, KEITH C	\$172.00

DAVIS, RYAN	\$4,036.00
DIGREGORIO, ALBERT J JR	\$237.96
DORT, RICHARD H JR	\$516.00
DOUCETTE, DAN	\$430.00
DOUCOT, MATTHEW M	\$7,740.00
DUMOULIN, BARRY W	\$903.00
EARLE, DAVID	\$1,010.00
EDWARDS, ALEXENDER F	\$5,750.72
FIALHO, DANIEL	\$150.50
FRANCIS, PAUL	\$2,185.00
FRENCH, MICHAEL T	\$12,248.00
GILARDI, ROBERT	\$2,189.00
GONYNOR, ERIC M	\$294.00
GOOD, TRAVIS	\$236.50
GRANT, STEVEN R	\$630.00
GRANT, WARREN J III	\$301.00
HAMILTON, NICHOLAS A	\$4,744.50
KENT, DAVID S	\$744.00
MAXFIELD, CHRISTOPHER	\$322.50
REED, SEAN	\$580.50
ROMEOS, JAMES C	\$6,277.00
SHAMSHAK, THOMAS	\$3,778.00
SOUCY, MICHAEL A	\$645.00
SOUSA, KEVIN K	\$236.50
THOMPSON, DAVID	\$516.00
TIPLADY, JOHATHAN J	\$494.50
WESTON, MARIKO	\$598.00
ZWICKER, JUSTIN M	\$5,590.00
<b>Total Police Special Detail</b>	<b>\$76,896.72</b>

#### **Recycling**

DAVIS, AMANDA	\$363.29
HEITZ, ERIC T	\$283.73
JOHNSON, ROBERT P	\$2,486.16
MERRITHEW, BENJAMIN J	\$216.18
STANTON, ALFRED K	\$200.16
VISELLI, AARON R	\$3,067.93
WILSON, RYAN M	\$3,330.82
<b>Total Recycling</b>	<b>\$9,948.27</b>

#### **Sewer Department**

CHURCHILL, ARTHUR F	\$454.08
DAVIS, AMANDA	\$26,365.24
FRITHSEN, DAVID W.	\$36,569.08
GALLI, MICHAEL	\$7,770.56
GOODWIN, PAUL	\$11,329.65
HEITZ, ERIC T	\$3,804.62
ONEIL, BRIAN C	\$24,494.11
PEREEN, DAVID O	\$3,089.04
<b>Total Sewer Department</b>	<b>\$113,876.38</b>

#### **Shellfish Department**

HARTLEY, STEPHEN F	\$2,011.66
KNOVAK, WILLIAM J	\$3,459.68
THISTLEWOOD, PAUL A	\$37,051.50
<b>Total Shellfish</b>	<b>\$42,522.84</b>

#### **Snow Removal**

FRITHSEN, DAVID W.	\$1,006.20
HEITZ, ERIC T	\$3,738.53
JOHNSON, ROBERT P	\$2,902.31
MERRITHEW, BENJAMIN J	\$324.27
ONEIL, BRIAN C	\$2,032.21
STANTON, ALFRED K	\$3,649.68
VISELLI, ROBERT P	\$3,123.84
<b>Total Snow Removal</b>	<b>\$16,777.04</b>

#### **T.O.H.P. Burnham Library**

CAIRNS, BETH	\$3,384.88
FRENCH, DEBORAH	\$38,678.75
WANNER, APRIL L	\$14,413.25
<b>Total Library</b>	<b>\$56,476.88</b>

#### **Town Accountant**

FRIEDRICH, BROOKE H	\$3,909.62
TIERI, ROXANNE F	\$35,376.20
<b>Total Town Accountant</b>	<b>\$39,285.82</b>

#### **Town Administrator**

ZUBRICKI, BRENDHAN D	\$100,981.10
<b>Total Town Administrator</b>	<b>\$100,981.10</b>

**Town Clerk**

SOUCY, SALLY A	\$27,679.53
WRIGHT, CHRISTINA J	\$6,436.78
<b>Total Town Clerk</b>	<b>\$34,116.31</b>

**Town Moderator**

MADSEN, ROLF	\$100.00
<b>Total Town Moderator</b>	<b>\$100.00</b>

**Town Property**

BURNHAM, DENNIS L	\$209.04
MUISE, GERALD	\$17,197.40
<b>Total Town Property</b>	<b>\$17,406.44</b>

**Treasurer/Collector**

BOUTCHIE, VIRGINIA F	\$64,703.48
ELWELL, DOROTHY M	\$39,392.08
<b>Total Treasurer/Collector</b>	<b>\$104,095.56</b>

**Water Department**

CHURCHILL, ARTHUR F	\$54,919.68
FRITHSEN, DAVID W.	\$41,964.36
GALLI, MICHAEL	\$39,959.68
GOODWIN, PAUL	\$11,329.65
HEITZ, ERIC T	\$54,485.90
KOERTH, JASON E	\$5,382.94
MUNIZ, NANCY M	\$29,946.51
ONEIL, BRIAN C	\$15,463.78
PEREEN, DAVID O	\$2,563.46
STANTON, ALFRED K	\$233.52
<b>Total Water Dept.</b>	<b>\$256,249.48</b>

**Youth Commission**

ADAMS, KAREN L	\$144.00
BERKROT, MISHA	\$1,268.44
BOUTCHIE, NICOLE M	\$1,908.53
CAIN, MATTHEW	\$1,902.70
HORNE, JOSHUA	\$1,843.36
KANE, JUSTINE	\$1,571.06
KERRIGAN, DAWN	\$732.84
KLYPKA-SIMPSON, MARILYN E	\$27,369.99
KLYPKA-SIMPSON, YURI	\$1,851.17
LLOYD, BRIAN	\$1,929.96
MALIK, EMILY L	\$1,659.61
MCCARRON, JONATHAN	\$1,930.52
MCCOLLUM, MICHAEL D	\$1,336.70
RICE, JANET L	\$302.25
RICE, SHAUNA M	\$270.00
ROGERS, TAYLOR B	\$1,989.68
SHIELDS, BRYAN M	\$609.00
THOMAS, KARA E	\$1,424.09
WHITE, DANIEL J	\$1,487.58
WHITE, DIANE D	\$3,094.95
<b>Total Youth Commission</b>	<b>\$54,626.43</b>

**Grand Total All \$2,729,924.32**

## EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS' SERVICES

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year four Essex

veterans/widows were on this program. The Commonwealth made dramatic administrative changes to the program in 2010 requiring all submissions and authorizations to be paperless and submitted via the Health and Human Services computer and supporting documents also electronically transmitted. This required an upgrade in the Department's electronic equipment. Also under state law the department assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$260,000 to eligible recipients in Essex, of which the current staff is responsible for approximately \$181,000 dollars paid to or saved by those assisted in Essex.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 19 of the town's 291 *identified* veterans and 3 of the 59 *identified* veterans' widows during 2010. We also provide support and information assistance for National Guard and Reserves called up for service in Iraq or Afghanistan and their families.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. A. Raymond Randall is the Essex member and Chairman of the Board of Directors.

During the winter of 2010 the District also provided veterans' services assistance to the City of Gloucester as requested/authorized by the Board of Directors and the Massachusetts Department of Veterans' Services.

Respectfully submitted,  
Terrance P. Hart, District Director

## **YOUTH COMMISSION**

The Board of Selectmen continues to serve as the Youth Commission. In May of 2010, the Town Meeting voted only to fund the Summer Program portion of the Youth Commission's usual collection of activities. Other activities were taken over by other organizations and volunteers. We

would like to thank the Essex Shipbuilders' Athletic Association for their provision of school-year programs for our youth.

Holiday events continue to bring joy to the community and are being continued as non-EYC events by others. A Halloween Party and haunted house tour was provided by volunteers, led by Annie Cameron and Tricia Soulard, at the Centennial Grove. The event was very successful and very well-received and we would like to thank all of those who helped in any way. We would like to thank the Essex Division of the Cape Ann Chamber of Commerce for their continued sponsorship of the Memory Tree and Santa's Arrival aspects of annual Holiday Festival. We extend special thanks to Heidi Jackson-Dean, Mary Hickey, Susan Lufkin, and Tia Schlaikjer (including the use of the Essex Historical Museum facilities) for helping to make these events a success once again. Further, we would like to thank the parents of the fifth grade class for organizing and offering the annual Breakfast with Santa program, another aspect of the Holiday Festival. We are planning the usual Easter Egg Hunt and will be working with volunteers to offer that event.

The 2010 Summer Program returned to the Centennial Grove after a year off due to the filming of a motion picture. The Program had the benefit of new basketball courts and improved facilities as a result of the filming. A new, maintenance-free swim dock was available to program participants. The Summer Program is for children who are entering Kindergarten through eighth grade and is open to residents and non-residents. We offer a variety of activities, special events, field trips and much more. The Program will likely be taken over by a non-profit organization, as guided by the Youth Commission, beginning with the summer of 2011.

Respectfully submitted,  
A. Raymond Randall, Jr.  
Jeffrey D. Jones  
Lisa J. O'Donnell

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