

1819

2012

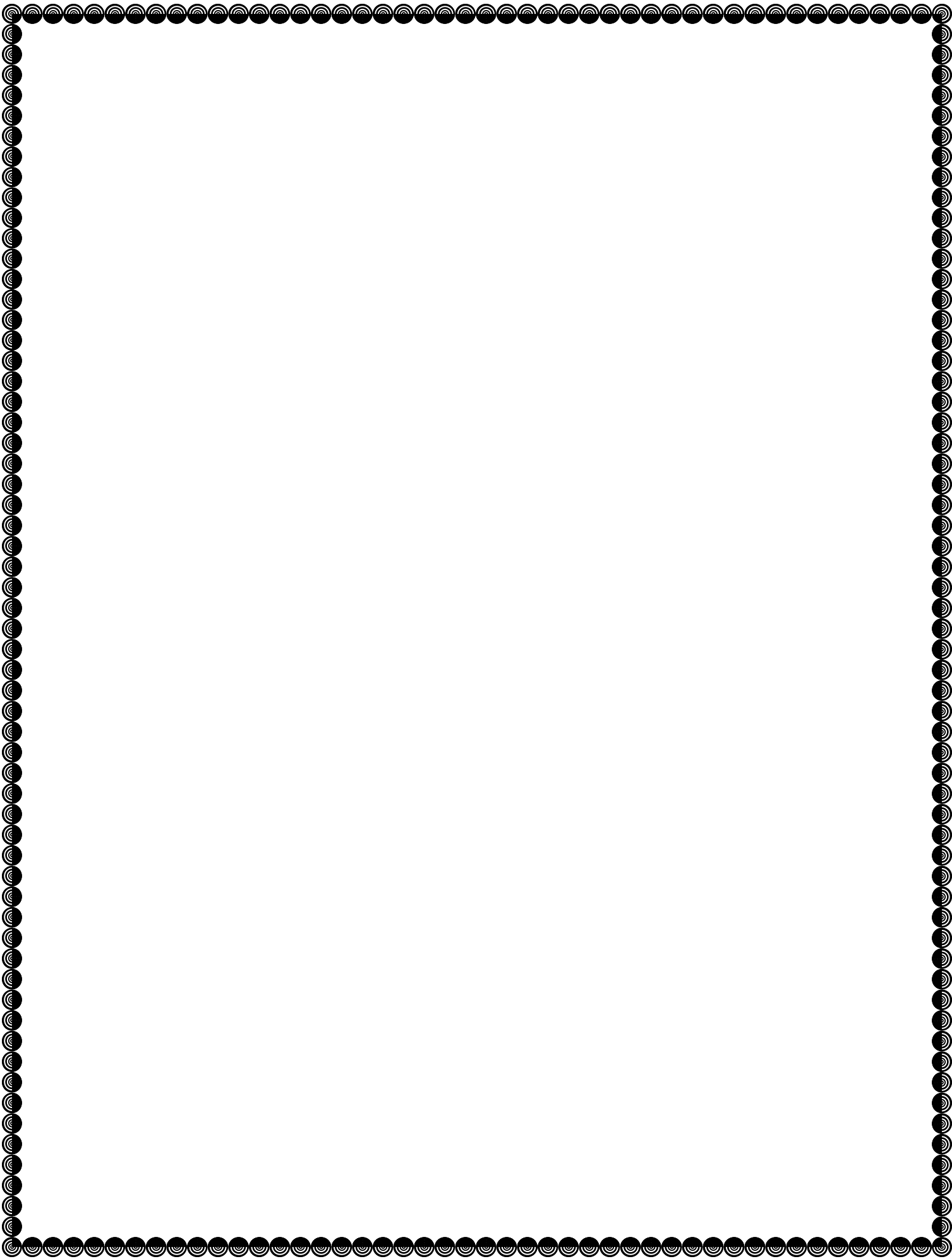
2012

ESSEX,

MASSACHUSETTS

ANNUAL REPORT





TOWN OFFICERS'
ANNUAL REPORT
ESSEX, MASSACHUSETTS
2012

Incorporated February 15, 1819
Area: 14.18 Square Miles
Town Population: 3,504 (2010 Federal Census)

Sixth Congressional District
Fifth Councilor District
First Essex and Middlesex Senatorial District
Fifth Essex Representative District

State Officials

Congressman John Tierney of Salem
Senator Bruce E. Tarr of Gloucester
Representative Ann-Margaret Ferrante of Gloucester

Town Hall Hours

Monday through Thursday from 7:30am - 3:30pm
Town Hall is closed to the public on Friday.

IN MEMORIAM

of those who have served the Town

Walter W. Andrews

John H. Bevilacqua

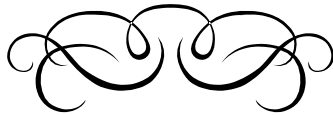
Glenn C. Boutchie

Jerome C. French

Paul R. Grant

Electra Lander

Frank S. Pizzo



TOWN OF ESSEX

ELECTED TOWN OFFICERS 2012-2013

BOARD OF ASSESSORS

Kurt Wilhelm	Term Expires 2013
Barry Ewing	Term Expires 2014
Richard S. Cairns, Chairman	Term Expires 2015

BOARD OF HEALTH

Martha Mazzarino	Term Expires 2013
David Driscoll, Chair	Term Expires 2014
Marlene Saunders	Term Expires 2015

BOARD OF LIBRARY TRUSTEES

Beth Cairns	Term Expires 2013
Diane Kotch	Term Expires 2014
Jennifer Mayer	Term Expires 2015

BOARD OF SELECTMEN

Lisa J. O'Donnell	Term Expires 2013
Susan Gould-Coviello	Term Expires 2014
Jeffrey D. Jones, Chairman	Term Expires 2015

CONOMO POINT COMMISSIONERS

Lisa J. O'Donnell	Term Expires 2013
Susan Gould-Coviello	Term Expires 2014
Jeffrey D. Jones, Chairman	Term Expires 2015

CONSTABLE

Robert Bradley	Term Expires 2013
Vacancy	Term Expires 2013

ESSEX HOUSING AUTHORITY

Harold Addison	Term Expires 2013
Vacancy	Term Expires 2014
Gloria Story (State Appointee)	Term Expires 2015
Diane R. Polley	Term Expires 2016
Beth Cairns	Term Expires 2017
Al Utenis, Superintendent	

PLANNING BOARD

Simone Early	Term Expires 2013
Jason Heath	Term Expires 2013
Corey Jackson	Term Expires 2013
Westley Burnham	Term Expires 2014
Kimberly A. Drake	Term Expires 2014
Dexter A. Doane	Term Expires 2015
William French	Term Expires 2016

	SCHOOL COMMITTEE	
Jim Haskell (Interim)		Term Expires 2013
Alva Ingaharro		Term Expires 2014
Kathleen Quill		Term Expires 2015

	TOWN MODERATOR	
Rolf Madsen		Term Expires 2013

TOWN OF ESSEX

APPOINTED TOWN OFFICERS

BOARDS & COMMITTEES 2012-2013

	ACTION, INC. REPRESENTATIVE	
Courtney Lane		June 30, 2014

	ADA COORDINATOR	
William Sanborn		June 30, 2013

	ANIMAL HEALTH INSPECTOR	
Pamela Stone		February 28, 2013

	ANIMAL/DOG CONTROL OFFICER	
Amelia Reilly		June 30, 2013

	APPEALS BOARD	
Michael Davis		February 1, 2016
Richard Carter		February 1, 2014
Edwin Perkins		February 1, 2015
Keith Carter – Alternate		February 1, 2014
Rolf Madsen – Alternate		February 1, 2015
Margaret M. Nelson - Alternate		February 1, 2014

	BOARD OF PUBLIC WORKS	
Brian Feener		May, 2013
Paul Rullo, Chair		May, 2014
Trescott DeWitt		May, 2015

	BOARD OF REGISTRARS	
Kathleen Azadian		June 30, 2013
Vickie Cataldo		June 30, 2014
Suzanne Lynch		June 30, 2015

	BUILDING INSPECTORS	
William Sanborn, Inspector		June 30, 2013
L. William Holton, Assistant Inspector		June 30, 2013

Blake Story	BURIAL AGENT	June 30, 2013
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Robert J. Cameron	CATC REPRESENTATIVE	June 30, 2013
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Barry O'Brien	CATV REPRESENTATIVE	June 30, 2014
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CENSUS LIAISON
Christina Wright

COMMUNITY PRESERVATION COMMITTEE		
Wallace Bruce (Conservation Commission)		June 30, 2014
Vickie Cataldo, Secretary		June 30, 2014
Michael Galli (Water Department)		June 30, 2014
Kim Drake, Chairperson (Planning Board)		June 30, 2014
Richard Ross (Finance Committee)		June 30, 2014
Richard Stevens (Essex Historical Commission)		June 30, 2014
Vacancy		June 30, 2014

CONOMO POINT PLANNING COMMITTEE (Appointed at 5/1/2006 ATM)		
John Bediz	George Marsh	
Mike Dyer	Gordon Martin	
Susan Coviello	Wally Mears	
Kimberly Drake	A. Raymond Randall	
Gilbert Guerin	Kurt Wilhelm	
Mark W. Lynch, Chair	James Witham	

CONSERVATION COMMISSION		
James Richardson		June 30, 2013
Samantha Stevens		June 30, 2013
Wallace Bruce, Chair		June 30, 2014
Elisabeth Frye		June 30, 2014
Shirley Singleton		June 30, 2014
Robert Brophy		June 30, 2015
Ted Marshall		June 30, 2015

COUNCIL ON AGING		
Harold Addison		June 30, 2013
Robert Cameron		June 30, 2013
Rosemarie Carr		June 30, 2013
Priscilla Doucette		June 30, 2013
Marlene Sanders		June 30, 2013
Effie Andrews		June 30, 2014
Robert Brophy		June 30, 2014
Keith Symmes, Chairperson		June 30, 2014
Thayne Symmes, Treasurer		June 30, 2014
Arlene Pizzo		June 30, 2015
Gloria Story		June 30, 2015

ELECTRICAL INSPECTORS		
Ramie Reader, Inspector		June 30, 2013
John Shields, Assistant Inspector		June 30, 2013
ESSEX CULTURAL COUNCIL		
Peggy Duff, Chair		June 30, 2013
Jenny Harkness		June 30, 2016
Erica Funkhouser		June 30, 2017
Jack Gale		June 30, 2017
Betsy Vicksell		June 30, 2017
Jean Grobe		June 30, 2018
FENCE VIEWERS		
Board of Selectmen		June 30, 2013
FIELD DRIVERS		
All Patrolmen		June 30, 2013
FINANCE COMMITTEE		
James F. Horrocks		May, 2013
Mark W. McKenna		May, 2013
Vacancy		May, 2013
Sherri Davis		May, 2014
Richard Ross		May, 2014
Jeffrey Soulard, Chair		May, 2015
Vacancy		May, 2015
FIRE CHIEF		
Daniel Doucette (Appointed by Fire Engineers)		
FIRE DEPARTMENT BOARD OF ENGINEERS		
Daniel Doucette, Chief		June 30, 2013
Keith Carter, Deputy Chief		June 30, 2013
Ramie Reader, Deputy Chief		June 30, 2013
FOREST FIRE WARDEN		
Daniel Doucette		June 30, 2013
HARBORMASTER		
Peter G. Silva		
HARBORMASTER ASSISTANTS		
Westley Burnham		June 30, 2013
Alex Edwards		June 30, 2013
Robert Hemeon		June 30, 2013
Thomas Berube, Jr.		June 30, 2014
Steve Hartley		June 30, 2014
William Knovak		June 30, 2014
Peter R. Davekos		June 30, 2015
David Kent		June 30, 2015
Robert Smith		June 30, 2015

HARBORMASTER DEPUTY		
Barry DeMoulin		June 30, 2014
Daniel Fialho		June 30, 2015
HAZARDOUS WASTE ADVISOR		
Edward Akerley		June 30, 2013
HEALTH AGENT		
Elaine Wozny		
HISTORICAL COMMISSION		
Richard Southgate		June 30, 2013
Robert Coveillo		June 30, 2014
Nathaniel Crosby		June 30, 2014
Joseph Bourneuf		June 30, 2015
Richard Stevens, Chairperson		June 30, 2015
LOCAL EMERGENCY PLANNING COMMITTEE		
Daniel Doucette, Fire Department		June 30, 2013
Jeffrey Jones, Selectmen's Liaison		June 30, 2013
Peter G. Silva, Police Department		June 30, 2013
Elaine Wozny, Board of Health		June 30, 2013
Paul Goodwin, Board of Public Works		June 30, 2013
LONG TERM PLANNING COMMITTEE		
Leslie Burns		June 30, 2013
Robert Coviello		June 30, 2013
Michael Dyer		June 30, 2013
Michael French		June 30, 2013
Eric Gjerde		June 30, 2013
Edwin Howard		June 30, 2013
Peter Kellerman		June 30, 2013
Susan Lufkin		June 30, 2013
Eamon McGilligan		June 30, 2013
Lisa O'Donnell		June 30, 2013
Richard Stevens		June 30, 2014
Andrew St. John, Chair		June 30, 2013
Wallace Bruce (Conservation Commission Liaison)		June 30, 2013
Peter Silva (Police Department Liaison)		June 30, 2013
MASSACHUSETTS AREA PLANNING COUNCIL REPRESENTATIVE		
Peter Phippen		June 30, 2013
OPEN SPACE COMMITTEE		
Lysa Leland		June 30, 2013
Leslie Burns		June 30, 2013
Tamson Gardner		June 30, 2013
Julie Scofield, Chairperson		June 30, 2013
Vacancy		June 30, 2013

PERSONNEL BOARD
Mark Osburn
Board of Selectmen

PLUMBING & GAS INSPECTORS

Richard Corriere, Inspector	June 30, 2013
David Preen, Assistant Inspector	June 30, 2013

SHELLFISH ADVISORY COMMISSION

Jim Haskell	June 30, 2014
Keith Woodman	June 30, 2014
William Knovak	June 30, 2015

SHELLFISH CONSTABLES

William Knovak, Constable	June 30, 2013
Stephen Hartley, Deputy Constable	June 30, 2013
Peter Wilson, Deputy Constable	June 30, 2014
David Sargent, Deputy Constable	June 30, 2015

SURVEYORS OF LUMBER, WOOD & BARK

Vacancy	June 30, 2013
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TOWN BUILDING COMMITTEE

Beth Cairns (Board of Library Trustees)	Stuart Pratt
Robert Coviello	Lisa O'Donnell, Chair
Dan Doucette (Fire Department)	Sara Richards
Deborah French (Librarian)	Westley Burnham (Planning Board)
Sherri Davis (Finance Committee)	Peter Silva (Police Department)
Peter Levasseur	Lex Towle

Hilary Mattison

TOWN CLERK
Christina Wright

TOWN CLERK'S ASSISTANT

Dorothy Elwell	June 30, 2014
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TOWN COUNSEL

Kopelman and Paige, P.C.	June 30, 2013
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TREASURER/TAX COLLECTOR

Virginia Boutchie	June 30, 2013
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YOUTH COMMISSION
Board of Selectmen

BOARD OF SELECTMEN CONOMO POINT COMMISSIONERS

On behalf of the Board, I would like once again to thank the employees of the Town of Essex for many jobs well done. We are very lucky to have the team of employees who all have a hand in making sure the Town is safe, efficient and beautiful. Additionally, the many volunteers who spend countless hours on various town committees deserve a rich round of applause from all of us. Thanks for all you do!

This has been a busy year for the Town. From selling parcels of land on Southern Conomo Point to preparing for the switchover to the newly formed Regional Dispatch Center; to designing a possible boardwalk to help showcase our beautiful river views; to beginning the designing of enhanced waterfront access at Conomo Point for the future enjoyment of the Town, it has been a very busy year indeed. Below, you will find short reports on these as well as other issues which have been highlighted this year. In order to learn about these issues in real time, please sign up to receive the Town Administrator's report online (through the town's website www.EssexMA.org); that, along with the Selectmen's minutes, will keep you well informed. They are also available at Town Hall.

Technology and communication:

The Town has continued the process of testing the migration of data files to a municipal datacenter hosted by the City of Melrose. With the recent installation of a dedicated, high-speed, fiber-optic link between Essex Town Hall and Melrose City Hall, the program looks quite promising. Over the next year, the Town will look at the potential migration of application software and network components to Melrose. Also, thanks to input from resident Tom DeMeo, the town's website has been improved to be more user-friendly and more easily accessible. Please visit it often for up-to-date information.

Conomo Point: The Town is still on track to meet the deadlines set forth in the Conomo Point Plan component of the DEP's Final Judgment, as most recently revised. An affirmative town meeting vote in May of 2012 allowed the Select Board to offer for sale the Southern Conomo Point properties to its current tenants. The sales are in large part complete, reaping nearly \$5 million for the Town to date, with an eventual total of \$8M anticipated. Also, the second year Bridge Leases are signed for Northern Conomo Point, ensuring a steady revenue stream for the Town and allowing the residents of Northern Conomo Point (NCP) to continue to live there. Additionally, the Town engaged the Brown Sardina Group to help plan out future access, with a great deal of input from the townspeople who have come to forums to become better informed and to fully participate in the future planning of NCP. Everyone realizes the great asset the Town has out on the river, and careful planning will ensure the greatest return for the Town and its future residents. Many thanks to Conomo Point Planning Committee Chair Mark Lynch for his solid leadership of the CPPC which has guided the Town through the many complex issues surrounding this all important issue.

The Regional Dispatch Center: As I am writing this, the Regional Dispatch Center in Middleton is preparing to come online, replacing our current dispatch center for a total savings to Essex

taxpayers of over \$200,000 for the first year. This is an important savings for the Town, and we will be well served by the brand new, state-of-the-art center. Kudos to Town Administrator Brendhan Zubricki and Chief Pete Silva for their continuous hard work on this important service upgrade.

Facilities and Infrastructure: As is well known, we have deteriorating municipal buildings that are in dire need of repair/replacement. In May of 2012, the Town approved \$600K to begin to repair critical parts of the aging Town Hall building, and the firm of Meyer and Meyer was retained to perform this work. A Special Town Meeting in November of 2012 added \$137,00 in funding since a preliminary cost estimate for a portion of the work was higher than expected. This work is being completed at the time of this writing, including mitigating the problem of a very wet basement which is causing great damage to historical documents as well as posing health problems for our Town employees who must work in the building every day. I extend thanks to all of the employees in Town Hall for their continuing professionalism and enthusiasm for their work in the face of difficult working conditions. Additionally, thanks to Christina Wright, who volunteers her time on weekends to continue the work of preserving important and irreplaceable documents stored in the wet basement. Other improvements included in the scope of work are the replacement of fire alarm, emergency lighting, and exit lighting systems, construction of network server and equipment room on the stage, replacement of point of use water heaters in bathrooms, replacement of all interior doors, possibly with keycard lock system, and redesign of the front entrance to the Town Hall to make necessary safety improvements.

The condition of the police and fire station continues to be a major issue for those men and women who serve and protect our Town. The Building Committee, chaired by Lisa O'Donnell, continues to work to resolve the issues around that building. They, along with the Select Board, are committed to continuing to pursue a permanent resolution to the many safety and health issues regarding the safety building. Roof repairs were made this year because of ongoing leaks during rainstorms.

Innovations and Creativity: In 2012, the Essex River Cultural District was approved by the Massachusetts Cultural Council. Thanks to the Essex Merchants Group, Jean Grobe and the other members of the Committee who worked hard to showcase the great cultural assets the Town of Essex has to offer to tourists and visitors. This designation will bring well-deserved attention to all of the things that make Essex a cultural destination for all to enjoy. A historical walking tour will enhance the district, which runs down Main Street from end to end, as well as encompassing its cultural district partners at the Cox reservation and Cogswell Grant.

Another downtown improvement in the final planning stages is the Boardwalk Initiative. Funded by a grant from the Seaport Bond Bill, a feasibility study was undertaken by Salem State University's Center of Economic Development and Sustainability in conjunction with Vine Associates, which is studying the feasibility of building a boardwalk along the beautiful Essex River, including a walkway as well as floating transient docks. Included in what will become a construction grant proposal to the Seaport Advisory Council will be a request for pocket dredging of an area adjacent to the boardwalk to be able to accommodate the floats and watercraft during low tide. This is another example of innovative thinking that leads to the enhancement of the Town for economic sustainability as well as better access for the townspeople as a whole.

In closing, please know that the Selectmen respect, appreciate, and value your input. Decisions are not made in a vacuum or behind closed doors. Please continue to stay informed about the issues which affect your town. Volunteer, participate, discuss. We can't do it without you.

Respectfully Submitted,
Selectman Susan Gould-Coviello,
On behalf of Chairman Jeffrey D. Jones and
Selectman Lisa J. O'Donnell

ANIMAL CONTROL OFFICER

In the year 2012 in the town of Essex, I had a total of 39 incidences.

- 1 abandoned dog
- 10 barking complaints
- 1 lost dog, 2 found dogs
- 7 vicious dog complaints, 6 cat calls
- 2 snapping turtle calls
- 3 owl calls that were assisted by hawk and owl rescue
- 6 loose horses
- 1 kennel license complaint
- 2 bats and 1 squirrel in homes
- 1 sick raccoon, which was euthanized
- 1 dog hit and killed by a car
- 2 injured seagulls
- 2 cats hit by cars

I also gave 5 verbal warnings directly to dog owners. I issued 3 vicious warnings, 3 nuisance-barking warnings, 1 non-licensing warning, and 1 nuisance warning.

One litter of kittens was rescued, and adopted out by the Ipswich Feline Humane Society.

There were 771 licensed dogs in the Town on Essex in 2012.

Respectfully submitted,
Amelia Reilly

ANIMAL HEALTH INSPECTOR

During 2012, there were no confirmed cases of rabies in Essex. Eight reported bites were reported and quarantined. Two specimens were submitted for rabies testing in Boston, one raccoon and one cat. Both were negative for rabies. Fifteen animals were quarantined for “wounds of unknown origin” and were also negative for rabies.

The coyote population continues to be a problem in Essex and pet owners are advised to keep their pets in at night.

One confirmed case of Equine Encephalitis was reported in Essex in a horse. The horse was humanely euthanized. In November, I attended the Animal Health Inspector Meeting held at Essex Aggie. Zoonotic diseases were discussed, such as Equine Encephalitis and West Nile, and preventive protocols were discussed. Rabies continues to be present in surrounding towns. These meetings are always interesting and informative.

Routine barn inspections were done and the barn book was turned in to the Department of Animal Health in Boston.

Respectfully submitted,
Pamela Stone, CVT

BOARD OF ASSESSORS

Finally, after several years of planning and anticipation, the assessing data for the Town of Essex was put online. The data is accessible through the Town’s website, which links to the URL <http://essex.patriotproperties.com>. This is one of several benefits of our partnership with Patriot Properties.

We have completed our first year with Patriot Properties as our provider of database recordkeeping, and data collection. It has proved to be a very good fit for the Town. Patriot Properties assisted us with all three assessment segments: residential property, commercial property, and personal property. The assessors have attended two training sessions in the use of the database program, and its CAD element.

Essex continues to experience gradual, but steady, growth. As of January 1, 2012, the total real and personal property value in Essex was \$755.8 million. Tax exempt property amounted to \$47.6 million in value. Total residential assessed value was \$674.2 million, and the value of commercial and industrial property was \$69.0 million. Personal property assessed value was \$12.6 million. Over the previous calendar year there was a growth in valuation of \$9.3 million, which was mostly due to an increase of \$7.7 in residential value. Of the total 1,863 parcels in Essex, residential property accounts for 1,229 of them. The tax rate is \$15.15 per \$1,000 valuation for 2013.

There are over 50 abatement applications from the beginning of 2012, which could not be settled during the year, and are now scheduled for a hearing before the Appellate Tax Board (ATB). All these cases are with leaseholders at Conomo Point.

We commend clerks Brenda Harrell and Gillian Palumbo for their professionalism and diligence in representing the Assessor's Office in their work with the taxpayers, other town and state officials, and with contractors. Regular office hours are Monday through Friday from 8am to 3pm. On those Monday meeting days the office will close at 2:00 pm and reopen at 7:00 pm. Board of Assessor meetings are held on the first and third Mondays of the month from 7 to 9pm. If Monday is a holiday, the Assessor's meeting is held on Tuesday. All meetings are open to the public.

Respectfully submitted,
Richard Cairns, principal assessor
Barry Ewing
Kurt Wilhelm

BOARD OF HEALTH

In 2012, the Board of Health retained its membership and organization with Dr. David Driscoll BOH Chair and physician; Martha Mazzarino, LPN, RE., Board Clerk; and Marlene Sanders, R.N. as the third Board member. Elaine Wozny continued as Board Administrator. Kim Paskalis, R.N., continued in the part time position as BOH Town Nurse and Ann White remained Board of Health Administrative Clerk. Mario Salvatore and Roberta Cody shared duties as contracted food service inspectors.

In 2012, the Board of Health:

- Issued 15 Disposal Works Construction Permits.
- Held 4 Seasonal flu clinics and assisted at flu clinics held on Cape Ann. Approximately 420 people were vaccinated at the Essex clinics.
- Performed seasonal pre-opening and monthly monitoring and water sampling at 1 semi-public and 3 public town swimming areas.
- Investigated 26 complaints.
- Issued 15 Disposal Works Construction Permits
- Reviewed 79 Title 5 Inspection Reports.
- Reviewed 42 building permit applications.
- Reviewed 42 septic system design plans.
- Witnessed soil testing on 9 existing & proposed lots.
- Performed 118 inspections of food service establishments.
- Licensed 29 Septic System Installers.
- Issued 51 Food Service Permits (Retail, Establishment, Non-profit, & Catering).
- Issued 34 Temporary Food Service Permits.

- Issued 10 Milk & Cream Permits.
- Issued 9 Septic Haulers Licenses.
- Issued 29 Keeping of Animals Permits.
- Issued 4 Retail Tobacco Sales Permits.
- Issued 6 Bed & Breakfast/Hotel/Motel Permits.
- Inspected and permitted 4 Recreational Day Camps for Children.
- Issued 1 Hot Tub Permit.
- Provided investigation and followed up as required by MA Department of Public Health for the reportable diseases.

Traditional BOH activities of septic system oversight, restaurant and housing inspections, etc. remain a fundamental part of our responsibilities. Public outreach, education and emergency planning continue as high priorities. The Board feels these issues are crucial for the health and welfare of our citizens. Ms. Paskalis, R.N., continues to protect our residents and visitors by her outreach to the public to offer vaccination clinics in town and assist in school and neighboring community clinics. This year she organized and lead a group of volunteers from Essex and Manchester in training to volunteer to work at shelters in our towns, should the need arise. She and the BOH Administrator, Elaine Wozny, represent our community and are active in emergency planning on Cape Ann and in the region. They attend meetings and/or are on committees of the Cape Ann Emergency Planning Team, North Shore/Cape Ann Emergency Planning Team, Education Group, Care Delivery Group, Sheltering Committee, School Safety Committee, and attend local TRIAD meetings (TRIAD is a local workgroup made up of representation from the Senior Center, Sherriff's Department, Police Department, and BOH to address safety of our senior citizens).

A cooling shelter was opened and run in the Senior Center during a summer heat wave with combined cooperation of the Essex Senior Center, Fire Department and Board of Health. We continue our successful outreach to serve our community and expand into new areas of service and education. We held our forth successful annual Youth Triathlon (with over 180 registered participants) and pre-race clinic to promote physical activity in our youth. We held free flu vaccination clinics and monthly Blood Pressure clinics, another successful "Medication Take Back Day" in partnership with our Police Department to allow people a safe way to dispose of unneeded medications to keep them out of the environment and eliminate potential misuse, and held an informative public presentation on tick and mosquito borne diseases, presented by representatives of MA Department of Public Health and the Northeast Mosquito Control District.

We continued our recycling program of mercury thermometers and our sharps (syringes, lancets, etc.) collection program. Please call our office for information on either of these programs or for suggestions as to a program you would like to see implemented.

We continue to provide professional and prompt services and disseminate information to the public. We worked closely with the town's Animal Inspector, Pam Stone on animal bites/scratches that require follow up to prevent the spread of rabies. We work to assure the safety of Essex residents and those who visit our community by permitting and inspecting our permanent and temporary food service establishments. We seasonally sampled and monitored our public and

semi-public bathing beaches in town and close them to swimming when the bacterial limits are exceeded. We strive to fulfill the public health motto to “Prevent, Promote, Protect”.

We are proud of the efforts of our staff to continue traditional and innovative work toward the continued health and safety of our community, often donating their personal time to do so. Our Nurse and Administrator attended seminars and meetings to remain current in many of the vast and expanding Board of Health responsibilities.

We do much to serve the people of our community, but can always use help. If you, or someone you know, would like to volunteer your time or skills to help in any of a variety of situations, ranging from helping at a shelter, flu clinic, or the Essex Youth Triathlon, please contact our office at 978-768-7614 or boh@essexma.org. In addition to helping your neighbors, you will have a good time and meet some great people. You don’t have to have a medical background or be a specialist; just have the desire to help your community.

BOH meetings are scheduled for the second and fourth Thursday of the month. The public is welcome to attend these meetings. If you would like to discuss an issue, please call our office in advance to be placed on the agenda.

Respectfully Submitted,
Dr. David Driscoll, Chairman

BOARD OF PUBLIC WORKS

In 2012, Highway Department personnel performed or assisted with all operating and management duties related to Highway, Cemetery, and Transfer Station Departments. Most tasks are routine, but some of the larger projects completed are as follows:

- Preparation and assistance with 6,900 feet of street paving on Southern Avenue and 725 feet of Belcher Street. Most of this work (\$125,917) was paid for with State Chapter 90 funds.
- Culvert lining on Southern Avenue.
- Sidewalk paving on Martin Street.
- 450 feet of guardrail removal and replacement on Western Avenue and Apple Street.
- 20 Internments in the Spring Street Cemetery.
- \$21,500 of Community Preservation Act funds were used for much needed repair of monuments at the Ancient Cemetery by an outside contractor.
- Monument repair and future lot preparation at Spring Street Cemetery.

Much thought and effort was put into our refuse disposal contract with Covanta. The effort resulted in a cost increase of only \$20.00 annually for a Transfer Station sticker and a reduction in days of operation in 2013 from four to three. Disposal rates for Essex are still at or below most

surrounding communities that operate in a similar manner. We also started to charge \$10.00 for bulk items to be disposed of per Annual Town Meeting approval. The Department of Public Works would like to thank Town Administrator, Brendhan Zubricki and the Board of Selectmen for their assistance with the contract negotiations.

- 85 residents utilized our annual Household Hazardous Waste Day
- Assisted with 1,209 tons of refuse and disposal of 354 tons of recyclable materials.

In 2012 the Water and Sewer Departments performed or assisted with all operating and management procedures associated with the water treatment, water distribution, and sewer collection systems. Our major concern is continued clogging of both homeowner grinder pumps and more significantly, wastewater pump station pumps. We have begun a process to hopefully reduce this extremely costly issue at our pump stations. Public education through notices, mailings, and web site postings have been done. Also we plan to use sewer enterprise funds to install a grinder unit before one of our lift stations to prevent large items from entering the wet well and clogging the pumps, which in turn causes very expensive repairs. This will be pending Annual Town Meeting approval.

Another large issue that will need to be addressed in the near future is replacement/improvements at the Water Treatment Plant and replacement of our aging water mains. The staff performs annual maintenance in the treatment plant that can extend the life of some equipment.

Most tasks are performed annually for upkeep of the water/sewer systems, other tasks this year were as follows:

- Effective treatment and distribution processes of 80,309,400 gallons of safe drinking water for consumption.
- Water service repair on Martin Street.
- Repair of raw water restriction at the Water Treatment Plant. Eventually replaced internal fitting to alleviate the problem.
- Transformer replacement at well #2 due to a lightning strike.
- Purchase of new lab equipment and chemical feed pumps.
- Cleaning of well #3.
- Installation of new billing software.
- Computer monitoring upgrades for sewer alarms.
- Monitoring of 27,328,413 gallons of wastewater flow to Gloucester for treatment.
- Inspections of 8 more connections to the town sewer system making the total 569.

All Department of Public Works employees continually multi task and “wear many hats” performing their duties. We take great pride in doing “whatever it takes” to get the job done. This is increasingly difficult while continually being asked to level fund budgets, increased workload, increased public demands, and increased regulatory compliance. We strive to be as effective and efficient as possible and prioritize between needs and wants.

Thank you to all residents, boards and officials who offer positive or constructive input for problem solving for the good of all Essex residents.

Respectfully Submitted
Essex DPW Commissioners

Brian Feener, Chairman
Scott Dewitt
Paul Rullo

BUILDING INSPECTOR

A total of 126 permits were issued in 2012. The following is a breakdown of the number and description of permits issued:

13	-Addition	3	-New Dwelling
2	-Add Bathroom	4	-Other New Building
1	-Add Door	2	-Pool
1	-Build Out Basement	11	-Remodel/Renovation
2	-Convert Garage	29	-Repair/Replacement
2	-Deck	25	-Roof
5	-Demolition	4	-Shed
1	-Fence	3	-Sheet Metal
6	-Garage/Barn	2	-Sign
3	-Insulation/Weatherization	7	-Wood Stove

The hours for the Building Inspector are from 5:00 p.m. to 7:00 p.m., Wednesday evenings. Hours for the Assistant Building Inspector are from 7:30 a.m. to 8:30 a.m., Monday mornings. Building Permit Applications and Wood Stove Applications are available on the Town Website or can be picked up during regular business hours at the Town Hall, Monday through Thursday. Guidelines for permit procedures are available at the Building Inspector's office in the Town Hall, as well as on the Website.

Please note that should anyone have issues with accessibility to the Town Hall, they need only give me a call at 978-768-2514 (or 978-768-6531) so that I can make special arrangements to meet with them.

Respectfully submitted,
William Sanborn, Building Inspector

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) met for the first time in November of 2008. Essex approved the Community Preservation Act at the Annual Town Meeting on May 14, 2007 and at the Town Election of May 14, 2007. The .05% surcharge on local Real Estate Taxes went into effect with the start of the Fiscal Year 2008, on July 1, 2007 and represents the Town's contribution to the local CPA fund. The second source of funding is from the State Matching Fund collected from a \$20.00 fee on Real Estate transactions statewide.

The CPC was formed to study and recommend to the Town how Essex's CPA revenue should be spent. 10% of the annual fund must be allocated to each of the following areas: open space, historical preservation, and affordable housing. Up to 5% of the annual funds can be spent on administrative and operating expenses of the CPC. The remaining 65% of the annual funds can be spent in any of the previously defined areas and in addition, for public recreation. The final acceptance of any recommendation by the CPC for allocations and spending in each of the four areas must be approved by the citizens of Essex at a Town Meeting.

Specific guidelines established by the CPA ascertain which type of projects can be funded in each of the four categories. Community Preservation in Essex is a public process. All citizens are encouraged to contribute their ideas for projects. May 2011 Annual Town Meeting authorized expenditure of historic preservation funds for repairs/restoration of damaged monuments in the ancient cemetery. Paul Goodwin volunteered to spearhead the procurement effort for the project, which was completed in 2012. Many thanks Paul!

May 2012 Annual Town Meeting authorized expenditure of general budgeted reserve funds to assist with funding for a Recreational Walking Tour of Historic Sites within the Town of Essex. The Essex Merchants Group sponsored this project. Historic Resources Reserved Funds were authorized for a survey of historic houses. The Essex Historic Commission sponsored this project.

Please feel free to attend a meeting to discuss your project ideas. Project ideas can also be sent via mail to the CPC at Town Hall. The CPC meetings are posted at Town Hall.

During the course of the year the following members have retired
Vickie Cataldo, Ad hoc member

Any party interested in filling the ad hoc position is encouraged to contact the Board of Selectmen.

Respectfully Submitted,
Kimberly Drake, Planning Board (Chair)
Vickie Cataldo, Ad Hoc member (Secretary -
outgoing)
Wallace Bruce, Conservation Commission
Mike Galli, Department of Public Works
Richard Ross, Finance Committee
Richard Stevens, Historic Preservation
(Vacant), Affordable Housing

CONSERVATION COMMISSION

The following summarizes the Commission's hearings and business for FY2012:

- The Commission held hearings on eight Notices of Intent filed for various projects including, but not limited to, additions, upgraded septic systems and new construction.
- The Commission held hearings on seven Requests for Determinations of Applicability for various projects including, but not limited to, additions, construction of sheds, installation of new septic systems and landscaping.
- The Commission issued a number of Certificates of Compliance to close out completed work. In addition, the Commission has been contacting applicants with outstanding Orders of Condition to facilitate the issuance of Certificates of Compliance to clear titles.
- The Commission held one hearing on a Request for Area Resource Delineation.
- The Commission continued to oversee work done to resolve an Enforcement Order issued in FY2010 and also issued two other Enforcement Orders for work done without permitting.
- Numerous building applications were reviewed by the Commission's Agent.
- The Commission had numerous scheduled discussions pertaining to projects which might be affected by the Wetlands regulations or the Rivers Act.
- The Commission worked together with the DPW on a number of issues relating to Wetlands concerns.
- The Commission worked with the Town to facilitate the clean-up of the Alewife Brook.
- Work continues to reorganize the filing system for projects reviewed by the Commission to allow for easier access to information by property address. Files were also organized to be put into storage to make the best use of the Commission's resources in Town Hall.

The Commission members and staff continue to work diligently improving our understanding of, interpreting and applying, the Wetland and Rivers Act for the protection of the valuable resources within the Town of Essex.

Respectfully submitted,
ESSEX CONSERVATION COMMISSION

Wallace Bruce, Chairman

Commissioners: Joseph Ahearn, Robert Brophy, Elisabeth Frye, Edward Marshall, James Richardson, Shirley Singleton, and Samantha Stevens

Staff: James M. Hankin, Agent
Deborah Cunningham, Administrative Clerk

COUNCIL ON AGING

Bob Cameron stepped down after many years as editor of our Echo newsletter – Kay Arnold has volunteered to pick this up. Many thanks to Bob for providing this service for so long. We also welcome new Board Member Bob Brophy who fills the vacancy left by Walter Andrews also for many years.

Financially we have met many challenges with creative solutions. The Senior Care Grant is reducing by 11% per year for three years, but fortunately the State Grant increased by 22%. I and others found an opportunity to get matching gifts from our employer for our volunteer hours by getting the COA approved as a charitable organization. To match our increased van usage initiated by last year's approval of part-time paid drivers, we requested a 12.5% increase primarily for fuel, but this is only a 1.2% overall increase. We had several in our community donate, sometimes even with beds and equipment. I was able to make necessary repairs to the van at no cost. The Senior Club donated the funds to purchase a new step stool to assist in van entry. We purchased a new hair dresser sink, but were able to arrange free shipping and avoid several hundred dollars in this cost. All this has helped us meet the demands.

Other than the part-time drivers and part-time clerk, all other staffing is by very dedicated volunteers putting in numerous hours to avoid costs. Our required Outreach program was reorganized and more than doubled the previous year, far exceeding our goal. Two Board members, Arlene and Rosie did the lion's share of this effort. The Friends of the Council on Aging were also successful with fund raising including their new Boutique and the Clam Fest. The Travel Club recombined with the Senior Club to streamline operations. There were also numerous volunteers for the Vaccine & Voting – Flu Shot initiative.

Operationally, we continue to progress on our disaster planning and preparedness. Working closely as a member of the Cape Ann Emergency Planning Team, and its Sheltering subcommittee, we are nearly finished on the emergency generator, which was delivered late in the year. We have also made safety and energy improvements including light and fan motion switches. This was primarily funded by a grant, supplemented with residual building funds. The Reverse 911 assisted in several real events like Hurricane Sandy, the Nemo Blizzard, and the Eastern Equine Encephalitis event. It has also been a notification tool during summer heat waves and winter cold spells.

Reporting and regulatory activities include the building meeting all insurance and elevator inspection requirements. A new Annual Vehicle Certification program and lift training required by Senior Care was implemented. This has also required continued training and certification of the van drivers, and inspection of the vehicle and its equipment. The van utilization has expanded with double the market runs and numerous fun trips, concerts, and mystery rides. The small bus we operate includes doctor and clinical appointments, grocery shopping, and many cultural trips to museums and points of interest. This is often a very pleasurable opportunity to listen with interest to the tales shared by many of our neighbors of the history of our town and the many interesting stories over the last century. Karen Gertsch has initiated a writing program with school students and Seniors. Sadly Walter Andrews, Frank Pizzo, Jerome French, and Karin Symmes are several of the special residents who passed away this year.

Other activities at the Senior Center at 17 Pickering Street are the Gent's Breakfast, with the Past Times historical discussions. There are gatherings like the "Sew and Sew" and the Knitters. Many local businesses have generously supported us so the Clam Fest, annual trip "Down River" or the "Volunteer Recognition Luncheon" allow us to gather together. We also work with many of the church, civic, and other town departments to support the seniors in town and share many important emergency contacts through our portion of the Town web site. The Essex County Sheriff's Department supports us through the TRIAD organization. Grant funding supports most of our activities and through "The Club" and "The Friends" many exercise programs (yoga, line dancing, exercise, fit futures, etc.) are being provided.

It is acknowledged that the Town of Essex enjoys the many benefits of volunteers who care for and support their friends and neighbors and offer programs on par with many neighboring communities to our over 1000 potential members with little tax payer funded support in contrast to these same communities. We continue to focus on we who are "over 60" making up more than a third of the Essex population. We hope you have the opportunity to utilize many of our ever expanding programs in the future.

Respectfully submitted,
Keith Symmes, Chairman

ELECTRICAL INSPECTOR

In 2012 a total of 100 electrical permits were issued:

New Homes (complete wiring).....9	Remodeling and wiring updates.....31
New Pre-Fabricated Homes.....3	Additions.....7
New Services.....15	Underground Services.....9
Temporary Services.....0	Commercial remodeling.....7
Garages/Barns.....1	Swimming Pools.....3
Security/Fire Alarms.....7	Septic Systems.....2
Generators.....6	Cell Tower.....0

Electrical permits must be obtained before any electrical work begins and no work shall be covered until an inspection is made. All electrical work must meet the requirements of the Massachusetts Electrical Code. The Electrical Inspector has 24 hours for exterior excavations and 72 hours for interior installations after proper notice to the Inspector. This excludes Saturdays, Sundays and holidays per the Massachusetts Electrical Code.

Certificates of insurance liability must accompany permit applications and, as required by the Department of Industrial Accidents, signed affidavits and/or a Certificate of Workers' Comp Insurance as per M.G.L. Chapter 152, § 25 must also be provided by the contractor prior to the issuance of a permit.

Permit applications are available in the Town Hall during regular business hours Monday through Thursday.

Inspections are done on Tuesday and Thursday of each week. Please call 978-768-2514 to request an inspection or to leave a message for the Electrical Inspector.

Respectfully submitted,
Ramie Reader, Electrical Inspector

ESSEX CULTURAL COUNCIL

During 2012, the Essex Cultural Council received and disbursed \$3,870.00 from the Massachusetts Cultural Council. The Massachusetts Cultural Council is a State agency that promotes excellence, access, education and diversity in the arts, humanities and interpretive sciences to improve the quality of life for all Massachusetts residents and contribute to the economic vitality of our communities.

In keeping with MCC guidelines 10 grants were funded:

Burnham Public Library - "How the West Was Fun" Program
Burnham Public Library - "Cowgirls and Cowboys" Program
Gloucester Stage Company - "Pay What You Can" Ticket Program
Essex Shipbuilding Museum - After School Boat Building Course
Council on Aging - "Jerry Attric" The Older I Get Program
Council on Aging - "Atticus" Program
Essex Elementary PTO - "Giles LaRoche" Illustrator/Author Program
MEHS Theater/ MA - Massachusetts. High School Drama Festival
Educational Theater Guild
Chorus North Shore - Chorus North Shore

We encourage and welcome new members. For information contact Chairperson Peggy Duff, 978-768-6706.

Respectfully submitted,

Peggy Duff, Chair
Erica Funkhouser
Jack Gale
Jenney Harkness
Betsy Vicksell

FIRE DEPARTMENT

The Essex Fire Department consists of 48 on-call Firefighters and EMT's who respond to both fire and medical emergencies. The Department responded to 217 fire calls and 204 medical calls for a total of 521 calls during 2012. In addition, there were 66 residential fire inspections as well as the quarterly commercial inspections of other commercial and town buildings.

In 2012, there were several personnel changes. Deputy Chief Tim Lane retired after 25 years of dedicated service to the Department. Captain Keith Carter was promoted to Deputy Chief to replace him. In addition, Firefighter Kevin Sousa retired after serving the Department well for 20 years. Jon O'Bryan, Peter Hoare and Spencer Morse were appointed as probationary Firefighters.

In December, the Department was saddened by the sudden death of a dedicated member, Firefighter Glenn Boutchie. Following in both his grandfather's and father's footsteps, Glenn served the Town of Essex and the Essex Fire Department for over forty years. He is sadly missed by all.

The leaking roof on the back of Fire Station was recently repaired, but the need for an updated, more modern facility continues to be a priority. Funded by the Annual Town Meeting, the Fire Department purchased a used 1997 Segrave Quint with a 100-foot aerial ladder to replace our current ladder which has badly deteriorated. The used vehicle is expected for a spring 2013 delivery.

Training is an important part of our members' duties. Members of the Essex Fire Department completed various training classes. Chief Doucette attended Fire Prevention, Cape Ann Emergency Preparedness, Regional Communication Center, Safety Meeting and Essex County Fire Chiefs meetings. In order to help ensure the safety of our children, fire drills and demos were conducted at the elementary school and at Lil' Sprouts of Essex. Some of the two thousand twelve training initiatives include:

CPR and EMT Con. Ed.	EMT Spinal Mobility Training
Rapid Intervention Training	Self-Contained Breathing Apparatus (SCBA) Training
Save Ourselves Training	CMR Training
Ethanol 1 st Responder Class	Aerial Ladder Training
CO Rehab Class	Auto Extrication
Drafting/Pump Operations	

The Board of Engineers wishes to thank all members for their dedication and hard work this year. We want to thank the Dispatchers and the Police Department for their professional manner in handling emergency calls and Lyons Ambulance Service for providing us with Advanced Life Support (ALS).

Respectfully Submitted,
Chief Daniel Doucette
Deputy Chief Ramie Reader
Deputy Chief Keith Carter
Board of Engineers

HARBORMASTER

During the 2012 season, the Harbormaster Division continued to provide many services while on land and on the river. We responded to many calls for assistance including boats which experienced mechanical issues, groundings, and general calls for services. During this past season, our team of Police, Fire Department, Harbormasters, and the United States Coast Guard helicopter spent hours well after midnight one night utilizing all resources trying to locate a “May-Day” caller who reported his vessel sinking somewhere in the Essex/Ipswich waters. Our search efforts did not locate the vessel in question. It was later determined that this call was a hoax. I would like to remind the public that not only is this a very serious violation of the law which carries stiff penalties, but it puts all of our responders at risk of injury while responding and searching, and it ties up important resources which may be needed in a real emergency.

I was very pleased to ask the Board of Selectmen for permission to accept a used 15 foot Boston Whaler donation from the Massachusetts Environmental Police at no cost. I had reached out to Senator Bruce Tarr for assistance locating a smaller, easily transportable vessel to serve our community. Thanks to Senator Tarr, Colonel Gross, and Lt. Colonel Baker of the Massachusetts Environmental Police, who were instrumental in making this donation possible. Thanks to the support from Essex residents, we were able to equip the boat with a new outboard which should serve our community for many years. This smaller vessel affords us the dexterity to quickly deploy it if needed, to operate in extremely shallow areas, as well as for patrol on Chebacco Lake. This boat was commissioned late in the season at a ceremony behind the station where I presented Lt. Colonel Baker, on behalf of Colonel Gross, and Senator Tarr, both commendations for their efforts to make this donation come to fruition.

I am exploring all options to replace our main patrol boat. I was able to acquire this boat also at no cost through the Environmental Police surplus equipment. Equipment acquired through this arduous process has become extremely difficult to get due to the incredible demand throughout the state. The boat has served our needs quite well, although the condition has quickly deteriorated, and water has infiltrated the inner hull for some time now which affects the draft and handling of the boat. We have taken great measures to slow this degradation down, and attempted to delay replacing this vessel for as long as we could. The waterways fund is in place for large expenses such as a boat or motor, as well as to reduce major equipment costs. The outboard on this boat is in excellent working order and could be used on another hull. My goal is to find a hull which has a shallow draft, and which has a side access door which can allow easy access when we render medical assistance to water emergencies. During this past summer, I organized a boating safety day in cooperation with the Coast Guard Auxiliary. This event was held at the Town Landing which included demonstrations, raffles, and displays. The Coast Guard provided boat inspections at no cost to boaters. This provided a great cost free opportunity for boat owners at all of the marinas, as well as any boaters who brought their boat to this event, to have all of their safety equipment checked. No one was penalized if they did not have the appropriate equipment. Suggestions were made to the boat owners as to what they needed to be safe and in compliance. If they did pass the inspection, the Coast Guard affixed an inspection sticker which identifies the same which greatly reduces the likelihood and inconvenience of being stopped while underway.

Former Deputy Harbormaster Barry DuMoulin has relocated down south, but I want to thank him for his diligence and organization while he worked for our department. His motivation and experience will be greatly missed, and we wish him well in his new endeavors. Our new Deputy Harbormaster, Dan Fialho, has taken the new position and has filled the Deputy vacancy. Dan has been organizing many of the tasks that we all are involved in, and we wish Dan great success in his capacity as Deputy Harbormaster.

During the year 2013, our department will be focusing on improving our presence on the Essex River and on Chebacco Lake. This action is in response to the many complaints and frequent requests for our presence both on the lake, as well as to respond to boat operators on the river who are violating the “No Wake” rules. I would like to personally thank all of the residents, the Board of Selectmen, and Town Administrator Brendhan Zubricki for their support and help during the year. I would also like to thank all of my staff who make themselves available to us on short notice in the event of an emergency, and to conduct regular patrols. I want to offer special thanks particularly to Mary Elinor Dagle, who continues to organize all aspects of the moorings, stickers, and daily issues which revolve around the Harbormaster Department. We will remain vigilant and “Committed to the Community” while we strive to keep all those who boat on the Essex River, safe so they can continue to enjoy one of the most beautiful places around for themselves and their families.

Respectfully submitted,
Chief Peter G. Silva

T.O.H.P. BURNHAM PUBLIC LIBRARY

T.O.H.P. Burnham Library had another record breaking year. Our patrons borrowed more than 77,000 items. Print, DVD's, Books on CD and electronic reading materials made up most of our overall circulation, proving once again that residents value the many pleasures and benefits of their library.

Our membership in the Merrimack Valley Library Consortium (MVLC), being the smallest library, allows for these circulation figures to grow each year as patrons realize and act on the borrowing capabilities from all Massachusetts libraries. Included in this membership are databases funded by the State, such as: Gale Cengage, ProQuest, and Encyclopedia Britannica, for statewide online magazine, newspaper, e-reference and encyclopedia databases. These are in addition to Novelist by Ebsco, Safari technology, and Overdrive (free e-book catalog) all found on the MVLC website. www.mvlc.org.

Professional development allows April and myself to keep up with technology and consortia changes. We attended the following: e-readerpalooza an e-reader and mobile app class, Connecting Boys to Books, Evergreen circulation, and quarterly membership meetings. Trainings and meetings allow us to connect with other librarians and share our new found knowledge with our patrons inside our space. The Friends purchased two e-readers, a Nook and Kindle that have preloaded books for all ages. They are circulating and we have a wait list to borrow them. The

library purchased two new computers through the Library Services and Technology Act Funds, one on the circulation desk and one for patrons. Keeping technology current is ongoing. Many patrons rely on the free access to public computers and printers of which we have three of each available.

April's innovative and creative programming for all ages is a testimony to her abilities. Children enjoy a weekly story time, book groups for all ages, afterschool crafts, game days, teen nights, annual holiday storytellers, and of course a variety of fun celebrating reading in the summer and all year long thanks to her. Her delightful demeanor and willingness to assist all patrons adds to the knowledgeable and friendly atmosphere in the library. Along with programming she independently initiated the role as our social media liaison, by posting events on Facebook and the library website to further promote library activities for all ages. In an attempt to increase adult programming at the library the following were offered: a lecture from the Better Business Bureau on identity theft, Empty Bowl painting, Google Earth, E-reader instruction, A Year on an Essex Farm slide presentation, and an ongoing morning book club. We welcome suggestions and/or presenters.

Library staffing was increased in the spring and fall of 2012. Justin Liberti came to us from Middleton for a short stint, and currently Rachael Theriault has joined our team, working at both Manchester and Beverly Libraries. Their knowledge of the Evergreen catalog and library practices allowed them to seamlessly transition to Essex. The additional staff person allows for greater implementation of programming and administrative responsibilities to be accomplished.

The Friends of the T.O.H.P. Burnham Library continue to actively support the library and have an open membership. The 2012 Board of Karin Carroll, Jen Mayer, Liz Mulry gave way to the new officers at the annual meeting in October. The 2013 Board is Jen Mayer, Sarah Wolf and Paula Newton. The Friends became a charitable organization in 2010, but currently are filing to formally register as a non-profit tax exempt organization, a lengthy and time consuming process which will prove to be invaluable. They are responsible for assisting in the summer reading program, purchasing e-readers, DVD's professional storytellers and new shelving by supplementing Town appropriations.

As the year seemed to fly by, acknowledgement of the volunteers and trustees at the Library must not go without recognition. Lee Lower, Nancy Roberts and Sonia Young give weekly of their time to help in many library duties. I thank them for their loyal assistance. The Library Trustees: Diane Kotch, Beth Cairns and Jen Mayer give invaluable guidance and support. I would like to express my sincere gratitude to everyone associated with the Library, whose commitment to providing excellent service has made us a success.

We have achieved remarkable growth, in part, by focusing on our patrons and doing all that we can to provide materials in a timely and efficient manner. But our materials are only one reason patrons keep coming back. Thank you for recognizing that it takes more than bricks and books to make a great library...it also takes great people.

Respectfully submitted,
Deborah M. French

THE LONG TERM PLANNING COMMITTEE

Last spring, the Long-Term Planning Committee conducted a town-wide survey to determine which town resources the residents felt were of prime importance, defined as Character-Defining Resources of Essex (CDRE's). With the results of that survey the Committee is engaged in an evaluation of the risks to those resources, and an analysis of potential actions to be taken to counter or mitigate those risks.

The result will be a report to the Board of Selectmen, which is expected to be complete by the end of summer 2013.

Respectfully submitted,
Andrew St John, Chairman

OPEN SPACE COMMITTEE

The Essex Open Space Committee's mission is to preserve our varied landscapes, especially those with significant ecological, scenic and /or historic value, for passive public use, recreational enjoyment, and for undisturbed wildlife habitat.

The spring of 2012 marked the publication of *Essex Outdoors, a Guide to the Walking Trails & Scenic Highlights*, to promote awareness of the many short walks in our collective backyard. The brochure describes each property by listing predominant features, approximate length, directions and parking details. *Essex Outdoors* was distributed to outlets around Town where interested citizens and visitors would be most likely to see it and supplies were restocked as needed – which was frequently!

More recently, the committee has begun to re-prioritize the Open Space Plan Action Plan in order to focus our limited resources most productively.

The Open Space Committee is working to ensure that the Town of Essex is well positioned to advocate effectively on behalf of open space, natural land and conservation, for the benefit of all. We welcome new members and associates, and encourage anyone interested in finding out more to contact Julie Scofield (978-768-7852); jmscofield@comcast.net.

Respectfully submitted,
Julie Scofield Chair, Maria Burnham, Leslie Burns,
Tamson Gardner, Lysa Leland

PERSONNEL BOARD

The Personnel Board continues to be comprised of the Selectmen (since early fiscal year 2010). Highlights of the major Personnel Board actions taken over the past fiscal year include the following:

- The setting of the Wage & Salary scale prior to last year's Annual Town meeting.
- Various approvals of individual requests from Town employees under the Personnel Rules & Regulations and union contracts.

We look forward to serving the Town in the coming year.

Respectfully submitted,
Jeffrey D. Jones, Chairman
Lisa J. O'Donnell
Susan Gould-Coviello

PLANNING BOARD

The Essex Planning Board regularly meets on the first and third Wednesday evening of each month. Meetings are typically held at the T.O.H.P. Burnham Library and begin at 7:30 p.m. Meeting dates are posted on the Town Web Site and at Town Hall. The Planning Board office is located on the second floor of Town Hall.

In May a vacancy remained unfulfilled on the 2012 Town Ballot for one open seat on the Planning Board. The Planning Board notified the Board of Selectmen of the vacancy. There were a number of letters of interest from qualified candidates and a Joint Meeting was held by the Planning Board and the Board of Selectmen. The Planning Board and the Board of Selectmen voted in Simone Early to fulfill the seat for the remainder of the electoral year.

Following the 2012 Town Elections, the Planning Board appointed Kimberly Drake as Chair and Westley Burnham as Vice-Chair. William French was appointed Clerk and following her appointment to the Planning Board, Simone Early was appointed Vice-Clerk.

The seat filled by Simone Early will be on the upcoming 2013 Town Ballot for the fulfillment of a remaining 4-year term. There will also be two additional full 5-year term seats on the upcoming 2013 Town Ballot.

The Planning Board met 21 times during 2012. The Planning Board also met occasionally for public Joint Meetings with the Board of Selectmen.

The Planning Board reviewed 10 Approval Not Required (ANR) Applications and 9 Site Plan Review Applications.

On March 21, 2012, the Planning Board unanimously approved to accept the withdrawal of the Definitive Subdivision Plan Application for TBD Essex Park Drive which was requested by the applicants, the Apple Street Nominee Trust.

The Planning Board met with the Building Inspector 8 times over the year during regularly scheduled meetings for discussions and to review/approve Building Permit Applications. Building Permit Applications presented to the Planning Board included building additions, alterations, and the demolition and replacement of various structures including houses and barns.

The Planning Board Members participated in other Town Committees. Kimberly Drake participated in the meetings of the Conomo Point Planning Committee and the Community Preservation Committee. Westley Burnham participated in the meetings of the Town Building Committee and Jason Heath volunteered for the Centennial Grove Committee.

At the 2011 Town Meeting, the necessary majority of citizens voted in favor of a Warrant Article to create the first Zoning District in Essex which was identified as the Southern Conomo Point Zoning District. The Southern Conomo Point Zoning District is divided into two sub-districts which provide separate areas for full-time and seasonally occupied dwellings.

The amendment to the Town of Essex Zoning Bylaws of the Southern Conomo Point Zoning District enabled the Board of Selectmen to present to the Planning Board a Definitive Subdivision Plan Application. The Definitive Subdivision Plan Application for the Southern Conomo Point Zoning District was conditionally approved by the Planning Board in December 2011. The Subdivision Plan created legally identifiable and recordable lots of land previously divided as leaseholds.

A condition for the approval of the Definitive Subdivision Plan Application for a Southern Conomo Zoning District included provisions from the Board of Health regarding documentation and construction improvements related to public safety and permanent landmarks. The provisions were met and the Planning Board formally approved and released the Subdivision to the Town of Essex on November 7, 2012; thereby giving the Town of Essex the authority to transfer ownership of individual lots.

The particulars beyond the action of approving the Definitive Subdivision Plan Application are outside the authority of the Planning Board. However, the result at the 2012 Town Meeting was the approval for the Board of Selectmen to sell land within the Southern Conomo Point Zoning District which brought the Town of Essex closer to compliance with the outstanding mandate from the Department of Environmental Protection (DEP).

The 2012 Town Meeting Warrant also included an Article which was presented by the Planning Board to make modifications and deletions to the Definitions Section of Chapter VI of the Zoning Bylaws. The Article was approved.

A Public Hearing was held by the Planning Board on March 21, 2012 for a proposed Warrant Article for the inclusion of a Flood Plain Overlay District within the Essex Zoning Bylaws. The article was not approved at the 2012 Annual Town Meeting.

As a result of the discussions at the 2012 Town Meeting in May, the Planning Board held a Public Hearing on June 6, 2012 for the proposed Flood Plain Overlay District Warrant Article to be presented at a Special Town Meeting in June.

On June 11, 2012 at the Special Town Meeting, revisions to the Flood Plain Overlay District within the Town of Essex Zoning Bylaws and accompanying Flood Plain Maps were approved by the necessary majority of citizens of the Town.

All Bylaw changes which were accepted at the 2012 Town Meeting held in May and the Special Town Meeting held in June were subsequently accepted by the Attorney General of the Commonwealth and are now formally included in the Town of Essex Zoning Bylaws. You may find the Town of Essex Bylaws on the Town Web Site or by contacting the Town Clerk.

On April 18, 2012, at the request of the Board of Selectmen, a Public Hearing was held by the Planning Board regarding a proposed Northern Conomo Point Zoning District Bylaw Amendment in anticipation of placing it as a Warrant Article for the 2012 Town Meeting. The item was subsequently withdrawn for further consideration.

Bylaw additions and modifications anticipated for the 2013 Town Meeting include the reintroduction of a Northern Conomo Point Zoning District and an associated map. If accepted at the 2013 Town Meeting, the Northern Conomo Point Zoning District would be the second independent zoning district in the Town of Essex.

In 2012, Andrew St. John retired from the Planning Board. The Planning Board would like to thank Andrew for his insights and dedication during the many years he served on the Planning Board.

All Planning Board Meetings are open to the public and we welcome and value your participation. The Planning Board Members would like to thank members of the public for attending the meetings throughout the year, for providing valuable input and expressing interest in strengthening the character of the Town of Essex.

As Chair, I would like to thank my fellow Board Members for volunteering their valuable time which they give to the Town and the citizens of the Town by serving on the Planning Board.

Respectfully submitted,
Kimberly Drake, Chair

PLUMBING & GAS INSPECTOR

One hundred and nineteen plumbing & gas permits were issued in 2012:

- fifty-seven plumbing permits and
- Sixty-two gas permits.

Please contact the Board of Health office at 978-768-7614 to schedule plumbing & gas inspections.

Respectfully submitted,
Richard Corriere

POLICE DEPARTMENT

During the year 2012, the Essex Police Department handled a notable increase in calls for specific services. Our department handled a variety of family issues which required a great deal of sensitivity and compassion. We were also involved in many cases involving the increases in technology related to cell phones, texting, identity theft, and social media sources as well. As we have clearly seen recent changes in technology, we have also recognized the need to investigate the unlawful actions of others who commit crimes with these sources of technology. I have always advocated protecting your personal information, secure your homes and vehicles, and to immediately report suspicious activity when it is observed. I also encourage homeowners and business owners to consider vehicle and home security systems, and that they are utilized if you have them. The quality of these devices has improved, and the costs for them have come down considerably. You may have the peace of mind to know that something is essentially watching your property and will notify the police or a neighbor should there be a breach in either. The experience of returning to your home or vehicle and find that someone has taken personal items can be devastating.

Throughout the State, we have had many changes in the laws that have occurred which we have had to deal with. These changes require us to increase training for our officers, to protect them and those who we serve. Of course training comes at a cost, but we have been diligent trying to consolidate training in house. We have invested in training our own officers who provide training to the rest of the department. This model has proven to be extremely beneficial for many reasons. During the past year our department has seen a substantial rise in the use of Marijuana when dealing with operators and occupants of vehicles. Our officers have issued numerous citations to violators who have been in possession of, or who are smoking Marijuana. As our society continues to debate legalization issues and exercise different levels of concern regarding Marijuana use, our officers will continue to enforce illegal drug and alcohol laws so that citizens may enjoy the privilege of traveling on foot or in a vehicle without worrying about the danger of someone operating a vehicle under the influence of drugs, alcohol, or mechanical devices (texting or

phones) which potentially put others in harm's way. We take great measures to discourage young adults from harming themselves or others by means of drugs and alcohol.

In the area of technology, we have added a second laptop to one of the cruisers. This proves to be an invaluable tool while the officers are out on patrol. Their access to a host of information for their safety is paramount. The coordination of the laptops working in concert during our transition to the Regional Dispatch should all come together very soon in 2013. Having the Regional Dispatch handle our dispatching and call answering services will allow us to provide state of the art dispatching services to the residents of Essex. This project has been ongoing for approximately 6 years. The original goal was to provide the best level of service to our residents by way of state of art equipment, a new facility, and the best training protocols in the industry. Equally important is the obvious cost savings using this model that the town will see. We will still have some things to do to finalize this process, although I am confident that after all that has been done, we will have a center which will serve our community well. It is important to know that we will have the same town employees from the Police, Fire Department, and DPW serving our residents needs and calls for service.

Late in the year, we finally completed the services and work that was needed to get the donated office module up and running. This came by means of a donation from local resident Dan Mayer, who not only donated it, but had it delivered, painted, blocked and leveled where it rests behind the station. This afforded our department to gain some much needed office space, to set up an interview room, and to provide a confidential environment to conduct daily business. Another local resident who chose to remain anonymous completely outfitted the unit with professional desks, files, and furniture. I would like to express my sincere thanks to Dan Mayer, and to our resident donor for recognizing a serious need, and taking the steps to help a department and a community with their kindness and generosity through these donations. The addition of the modular unit is only a temporary fix, but a more permanent solution of a new public safety building is essential, and work continues by the Building Committee to see this to completion.

I want to personally thank every resident who has supported the Police Department throughout the year and at Town Meeting. Your support is greatly appreciated by me, and by the officers who continue to serve the residents of Essex. I am very proud to serve as the Police Chief for our community. In addition, I would like to thank the Board of Selectmen and Town Administrator Brendhan Zubricki for their assistance through a very challenging year. I would especially like to thank every member of the Essex Police Department, our dispatchers, as well as Fire Chief Dan Doucette and the members of the Essex Fire Department for their support and commitment to our department through the year. We all are "Committed to the Community".

Respectfully submitted,
Police Chief Peter G. Silva

MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

The Manchester Essex Regional School District is a high achieving community committed to educating all students, inspiring passion, instilling a love of learning, and developing local and global citizenship. In the fall of 2012, MERSD completed a multi-year planning process with the launch its Strategic Plan. The [Strategic Plan](#) consists of a district Mission, Vision and Core Values and forms the construct for the development of the District and school-based improvement plans and, ultimately, the framework for the development of teacher goals and objectives. This will be a key element in the implementation of new State mandated teacher evaluation model.

The District remains committed to a collaborative approach to budget planning, working cooperatively with the Boards of Selectmen and Finance in both Essex and Manchester in order to provide one another with on-going progress reports of our planning process and working to mutually find solutions. Growing enrollment continues to be a challenge for the district. Although Chapter 70 funding has increased in recognition of the District's growth, the effort to maintain record low growth continues to make budgeting a challenge. Factoring in the current planned FY-14 budgetary assessment to the two towns, the average increase has been 2.2% per year over the past three years. This is below the 2.5% annual guideline of the Massachusetts Proposition 2½ law, and also 50% lower than the average annual increase for the prior four-year period from FY-08 through FY-11. Total spending increases, which include amounts funded by taxpayers and State Aid have averaged 3.25% per year over the past three years, as MERSD has invested increased State Aid into programs for students.

The District continues to receive accolades for student performance in academics, the arts and athletics. MERSD students performed strongly on State and national assessments. Our NCLB accountability report cards can be viewed on our website – www.mersd.org. I invite you to visit our website and the student-run electronic magazine, The Memo, to view the many accomplishments of our students and faculty.

In July of 2012, the MERSD administrative team welcomed two interim members Sharon Maguire, Principal of the High School and Cate Cullinane, Principal of the Middle School. Taking a proactive team approach, the MERSD team of administrators and faculty works to educate each child from his/her own readiness level in order to facilitate the intellectual, social and emotional growth process. We look at the whole child when determining student academic, social and emotional needs. There are many measures of success, and we are committed to helping each individual child achieve his/her potential.

The success of the Manchester Essex Regional School District is a community effort! On behalf of the faculty and staff of MERSD, I extend my sincere appreciation to the residents of the communities of Manchester and Essex for their unwavering support of our student and our schools.

Pamela Beaudoin, Superintendent of Schools

MANCHESTER ESSEX REGIONAL HIGH SCHOOL

In keeping with the core values of our school District and of the high school, it is imperative that our students are the recipients of a well-balanced, 21st century curriculum, staffed by 21st century educated teachers and support staff. Chairs of each academic department now have the responsibility to oversee our 6-12 staff. This year, department meetings include faculty members from both middle and high school as they work on vertical articulation.

The trend in enrollment data indicates that the population of the High School will be nearing 500 students for the 2012-2013 school years. Manchester Essex has a proud tradition of sending close to 100% of their students off to post-secondary education. In order for our students to receive the guidance needed throughout their high school years a close trust and relationship must be shared between student and counselor. Counselors are our student's advisors to their academic course planning, student exploration in careers and interest pathways and ultimately helping students define their post-secondary plans. Today's college acceptance is at its most competitive level, therefore, the department strives for the college research and application process at MERHS to be maintained as an individual designed process for our students.

Strengthening our math and science program is a priority as we prepare our students for an increasingly technological world. This has been a planning year to review the ability to offer AP Computer Science and AP Statistics courses, which are in line with STEM initiatives for the upcoming year. As the science department moves towards creating pathways for our students, the alignment of course offerings has been under review this year. The number of students who are requesting to double up on science courses is on the rise. This year we had the need to offer an additional Chemistry class so that interested students could double up in their sophomore year allowing them to pursue course work in our ASR program. The Green Scholars program is now a pathway in the Science Department, and the science department will be piloting a concentration in environmental sciences as a specialized diploma program for the upcoming academic year. First Robotics sponsored a career symposium for girls at UNH in order to stimulate interest in both Robotics and in engineering careers. MERHS participated for the first time as 25+ young women took advantage of this opportunity. In an effort to infuse the curriculum with pockets of research-based lab work, our 10th graders took part in an NSF funded research project on DNA labs. As part of the research component of ASR, one of our students was recognized, receiving an Intel Science Talent Search Research award. This student completed their ASR internship at the Harvard Center for Astrophysics.

Writing Across the Curriculum continues to be a goal for the middle and high school. This year the Middle School has incorporated the comprehensive reading and writing program called Keys to Literacy into their curriculum. A 6-12 program, teachers of grades nine and ten will be trained in the program next year with students building on their skills through the use of a common language and writing program.

The Global Studies course numbers have increased yearly. As part of its curriculum, students participate in a project named "The Gardner Project" which aims to create global citizens with an understanding and drive to help better the world. This is a student led experience; students choose a global issue and cooperatively make all decisions, organize their research and activities needed

to raise awareness of their project. Last year's class chose to raise money to build a fresh water well for a school in Haiti. This year's class has taken on the issue of human slave trade, and is raising the awareness of this issue with our students through various projects held at the school.

MERHS students continue to score exceedingly well in their Social Studies Advanced Placement exams. Now offering four AP courses, we had 95 students participate. 57.4% of students nationally received a grade of 3 and above on the exams. The MERHS average rate for the scoring of 3 and above was at 93.3%. MERHS students clearly outdistanced the national grade average in the Advanced Placement program

The Foreign Language numbers are on the rise, as more students opt to take MERHS's recommended four years of language to be competitive in the college application process. MERHS is currently forming a committee of teachers to discuss adding a foreign language component to our graduation requirements.

Thanks to the very generous aid of the Spaulding Fund, the Manchester Public library and our Humanities Fund our humanities program continues to grow. Our teachers are able to weave these opportunities into their curriculum for a more complete educational experience. This year we have five authors and one musical performance scheduled for our students.

Concerned with the social emotional development of our students, MERHS has piloted two initiatives involving good decision making around at risk behavior. An online drug and alcohol awareness survey for both students and their parents was held during a "no-homework, talk with your child" weekend. A follow up for both parents and students is scheduled. A second program called "Save a Life Tour" is a multimedia program, discussion time and a multi-screen simulator that allows students to experience the effects of driving under the influence of alcohol or drugs is scheduled to be shown to our students in March.

To improve home school communication, in addition to our School Council, an informal parent drop in is held monthly with the principal. A variety of topics ranging from teacher instruction, curriculum, student support and parental involvement have been on the agenda. This group is growing as we recently have had several middle school parents join the group. In addition, with the start of the second semester, students and parents will be able to go on line to see their grades and assignments through the Aspen family portal program.

The high school sports, co-curricular programs and clubs continue to grow as the school reaches out to the diverse interests of our students.

Sharon Maguire, Principal Manchester Essex High School

MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL

The Middle School budget preserves the team structure, which comprises the single most critical priority in delivering a strong middle school experience. Our middle school experience addresses the academic, physical, social and emotional growth of young adolescents, while fostering strong

communication between home and school. Teachers are able to develop and implement interdisciplinary curriculum.

Enrollment data indicates that the student population at the Middle School will be 355 students for the 2011-2012 school year. Traditionally, new students move into and out of the Manchester/Essex area during the summer months, some students enter from private schools and some students decide to attend a private school. All of these factors have an impact on the enrollment at the Middle School.

The Middle School will continue to provide 5 sections in each of the core subjects per grade. Literacy in Grade 6 and Foreign Language in Grade 7 and 8 are core subjects. The grade 6 Exploratory Subjects of Foreign Language, band and chorus will run all year every other day. Art, health, and physical education will be trimester courses. The grades 7 and 8 Exploratory Subjects of Physical Education, band and chorus will run all year every other day. Art, health, and engineering will be trimester courses.

The Middle School is on a trimester reporting schedule. Exploratory courses are currently offered as quarter courses. The exploratory classes will change next year from quarter courses to trimester courses. The exploratory classes will now align with our trimester reporting schedule. The art program continues to flourish and integrates new technology while continuing to engage students with interdisciplinary projects. The music program also continues to thrive. Students can take band or chorus. The Middle School offers French and Spanish as Foreign Language options for 6th, 7th, and 8th grade students. We will continue to offer our students these Foreign Language choices.

The Middle School offers after school programs. This is an opportunity for students to pursue an activity they enjoy or try something new, such as chess, password, math team, journalism, etc. The Homework Club meets two days a week (Monday and Tuesday). Many students take advantage of this resource if they need help with homework or if they need to make up work due to absences from school. The Student Council has become a school wide program reaching out to many local charitable organizations. Our eighth graders will be going to Washington D.C. in April.

The Middle School values and encourages a close partnership with parents. The Parents of Manchester Essex Middle School is an organization of parents that meets monthly to support the staff and students through fundraising and the organization of activities. These activities are in addition to what the budget can support. Parents play an integral role on the School Council as well.

The Manchester Essex Middle School continues to work tirelessly to improve and maintain a high-quality curriculum, providing the best education possible to our students. The students from the two communities come to us with a variety of backgrounds and learning styles, and our goal is to provide all students with the opportunity to acquire a core of knowledge, skills, and attitudes critical to intellectual and personal growth.

Catherine Cullinane, Principal Manchester Essex Middle School

ESSEX ELEMENTARY SCHOOL

Essex Elementary School enrolled 273 students in kindergarten through grade 5. The preschool was moved to the Manchester Memorial School. The K-5 classrooms average nearly 21 students per class. EES maintains a wide range of support services including reading, math, guidance, special education and health services. Beyond the academics, elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library and integrates technology into instruction throughout the building each and every day. The computer lab is used on a daily basis and there are two wireless mobile computer labs and classroom based projectors. The total number of interactive white boards is 15 including the Smartboard™ in the computer lab and library. Funding for this technology came from District funds, the Spaulding Foundation, and the Enrichment Fund. The Activboards™ are located in each classroom and are used throughout the entire school day. These Activboards™ are also equipped with an Activote™ system. Students use a remote to give instant feedback to the classroom teacher, and this assessment system provides immediate information for the teacher to adjust the lesson as needed.

The School Council developed and presented a school improvement plan that follows a new format to demonstrate consistency between Manchester Memorial Elementary School and Essex Elementary School. The two schools have been working to arrive at a consistent academic and social experience to prepare their students for a common middle school experience. The School Councils and administration have been working toward goals that align with the overall District plan, while reflecting the different personalities and needs of each school community. Some of the recent goals of the Essex Elementary School Improvement Plan focus on using student performance data to make educational decisions, continuing to implement the Response to Intervention model to support students, coordinating opportunities for parent volunteerism, working to improve the climate of recess, and continuing to improve upon our safety protocols.

Student safety is a top priority for the District. Essex Elementary School has developed a lockdown procedure to ensure safety for students and staff, should a dangerous situation arise during the school day. All staff have been trained in this procedure, and practice drills are held annually. The District has also purchased a security system for the front door. This provides a secure access so that school personnel can monitor who is in the building at all times. The Safety Team will continue to review safety protocols and revise our practices as needed. We thank Chief Silva and Chief Doucette for working closely with the school administration on maintaining a safe school.

The 2012 MCAS results show that proficiency (and higher) in all grades/subjects was greater than the State average. Some specific performance levels by grade/subject were below the State average. This causes us to take a deeper look at the data and develop strategies for improvement in these areas. I am happy to report that our daily interventions through Response to Intervention (RTI) are having a positive effect on MCAS scores. In looking at specific students who participated in small group instruction through RTI, we noticed that their scores on MCAS showed improvement. As a school, we look at MCAS data as one aspect of a larger picture. Students participate in daily classroom assessments, AIMSweb tests (skill-based tests that are compared to state norms), and Fountas and Pinnell Benchmark Assessments (reading comprehension and

fluency). These assessments, as well as daily teacher observations help us to better know each child as a learner.

In closing, the sense of community that exists at Essex Elementary School is second to none. The PTO does an outstanding job in raising monies for our school. The Spaulding Education Fund has contributed as well by providing awards for our Guided Reading Books and a grant for a visit from the renowned author, Brian Lies. The school meetings we hold reinforce the school's core values of caring, respect, responsibility, honesty, and achievement that carry beyond school walls into the community. Special important experiences for our fifth grade students including Project Adventure and ballroom dancing and a trip to Mellowvista, NH help to make their final year at EES one to be remembered. EES provides an excellent quality of education for our students.

Jennifer M. Roberts, Principal Essex Elementary School

MEMORIAL ELEMENTARY SCHOOL

Manchester Memorial Elementary School (MMES) has 460 students enrolled in pre-school through grade 5 this school year. The K-5 classrooms average roughly 22 students per class. MMES offers all of its students a wide range of activities and academics in our effort to educate the "whole" child. These activities include foreign language instruction, ballroom dancing, instrumental music, and a number of enrichment programs that are sponsored by our PTO. New to MMES this school year is a mathematics team, which meets after school and participates in competitions against students from all over the country.

The 2012-2013 school year is one that has been marked by many changes in the area of curriculum, instruction, and assessment. Memorial School is working to implement a Response to Intervention (RTI) model for supporting students. Part of this is periodic reading data collection and analysis using AIMSweb assessments. These individually administered assessments give teachers valuable information regarding students' area of strengths and weaknesses in their reading skills. In addition to RTI, MMES has developed a specialized program for students who have intensive reading and written language disabilities. New curriculum initiatives include a transition to *Everyday Mathematics – Common Core Edition* and *Write Steps* writing program to align our curriculum materials with the Common Core State Standards.

Our budget funds combined with the generosity of Spaulding Trust, MMPTO, grant funds, and private donors, have allowed us to be able to infuse 21st Century learning tools into our classrooms. All classrooms PK-5 now have interactive whiteboards and K-5 classrooms all are equipped with sound field systems. These two tools combine to help make our teachers instruction efficient, effective, and dynamic.

Many improvements were made to the physical plant and grounds at MMES through a combination of grant and budget funds. Due to our growing enrollment and programmatic needs, we find ourselves running short on space. We completely renovated a clerical room and two locker rooms to make room for student service delivery spaces (Occupational Therapy, Physical Therapy, Intensive Reading and Written Language, and Instrumental Music). We were also able to install a

state-of-the-art fire alert system along with a number of much needed renovations to a handful of our classroom spaces. The most obvious improvement is the newly paved driveway that was desperately in need of repair.

The School Council developed and presented a school improvement plan that follows a new format to demonstrate consistency between Manchester Memorial Elementary School and Essex Elementary School. The two schools have been working to arrive at a consistent academic and social experience to prepare their students for a common middle school experience. The School Councils and the Administration will be working towards goals that align with the overall District plan while reflecting the different personalities and needs of each school community.

Finally, Memorial School is very fortunate to have a high level of supportive, parent involvement in our school. The PTO has branched out and developed a “Dad’s Club” concept where fathers have the opportunity to get involved in making our school even better than it already is. As a result of PTO support and efforts, we have maintained many Memorial School traditions and have raised money that contributes to the enrichment of our school.

John Willis, Principal Memorial Elementary School

DISTRICT CURRICULUM & TECHNOLOGY OFFICE

The District Curriculum and Technology Office works collaboratively with each individual school and each district office to provide leadership and support in the following major areas: curriculum, technology, professional development, training, licensing, federal and State grants, homeschooling, civil rights, re-accreditation, new teacher induction, mentoring, and as the liaison to State and local educational agencies.

From a curriculum standpoint, the transition to the Common Core State Standards (CCSS) for language arts and mathematics has continued this year with the implementation of the WriteSteps Writing Program and Everyday Mathematics program at the elementary level, along with the alignment of course materials and objectives at the secondary level. The CCSS reflect national educational standards and has been under development since 2009 when the Council of Chief State School Officers and the National Governors Association began a multi-state standards development project called the Common Core State Standards initiative. With that process underway, the District Curriculum and Technology Office is now focused on the possible implementation of the Next Generation Science Standards (NGSS). Since 2011, the National Research Council, the National Science Teachers Association, the American Association for the Advancement of Science, and (non-profit organization) Achieve have embarked on a process to develop the Next Generation Science Standards. If adopted by MA Dept. of Education, the implementation of and alignment to these national science standards would begin early next school year.

The professional development opportunities offered through the District Curriculum and Technology Office continue to expand as a partnership with Endicott College, having recently enabled the launch of an exciting new initiative titled MERSD-U (Manchester Essex Regional

School District University). In concert with our partners at Endicott College, MERSD-U will provide the opportunity for District staff to teach graduate level courses on our MERSD campus and for other District staff to enroll in those courses for a very reasonable fee. This onsite professional development promises to be a rewarding experience for all involved, as the first few classes will be offered this spring. Also, on January 2nd, 2013, the Director of Student Services and Director of Curriculum and Technology collaborated to produce a full-day of professional development workshops for staff. This “by teachers-for teachers” event was a resounding success and is sure to be replicated in future years.

The implementation of technology teaching tools continues to grow as was evidenced by an “I-Pads in the Classroom” session which was offered on the January 2nd professional development day. That session was oversubscribed, with 38 participants attending the AM workshop and 23 participants attending the PM workshop. With the recent addition of an I-Pad cart at each building, teachers are becoming more facile with this technology and are learning how to integrate it into their classrooms in meaningful ways. Finally, our conversion to our Student Management System (Aspen), a state-of-the-art data platform, is almost complete as the District will be opening the parent portal at the secondary level in order for parents to view student’s assignment and grades.

Scott Morrison, Director of Curriculum & Technology

ACTION INC.

I want to thank the Town of Essex and its residents for their continued support for Action, Inc. Our programs continue to serve Essex families and individuals in need. The Project Uplift Holiday Toy Drive was a big success again this year thanks to the generous support of Essex residents and businesses.

During the past year, 127 Essex received services through Action’s programs. 53 Essex households received Fuel Assistance to help with their home heating bills with an average benefit of \$900. In addition, 10 Essex residents received energy conservation measures and heating system work on their homes through programs sponsored by National Grid and the Department of Energy making their homes more energy efficient.

Our Benefits and Support Department provided help and assistance with housing and benefits such as food stamps and Mass Health to 38 Essex residents.

Our Homecare Program provided care to nine (9) elderly Essex residents totaling more than 1,200 hours of service to help them maintain their independence. The dollar value of this service was \$26,000.

21 Essex residents received employment and educational services in Action’s Job Training and Education Programs.

We want to thank Essex resident Courtney Lane for her dedicated service on Action's Board of Directors as the representative of the Town.

During the current year, Action is continuing to make all of Action's services accessible to Essex residents. We appreciate your continued support.

Sincerely
Timothy L. Riley, Executive Director

NORTHEAST BEHAVIORAL HEALTH

Northeast Behavioral Health provides a wide range of services to Essex residents, including mental health and substance abuse counseling, assisting victims of crime and sexual assault and education about HIV/AIDS.

The following is the number of unduplicated by month mental health and substance abuse clients from Essex who received services from NBH during our fiscal year 2012, the time period July 2011 through June 2012.

July 2011	44	January 2012	44
August 2011	43	February 2012	47
September 2011	45	March 2012	45
October 2011	38	April 2012	46
November 2011	39	May 2012	47
December 2011	41	June 2012	43

Thank you for your continued support.
Stephen J. Surpitski, Director of Budgets and Contracts

HAWC

Founded in 1978, the mission of HAWC is to create social change by taking action against personal and societal patterns of violence and oppression. HAWC provides services and support to victims of domestic abuse residing in the 23 cities and towns on the North Shore in order that they may make informed, independent decisions about their futures.

HAWC provides free, comprehensive services to victims of domestic violence and their children including: a 24-hour hotline, emergency shelter, advocacy in courts, police departments and healthcare settings; trauma recovery counseling for adults and children; support groups; economic stability services; relocation and rental assistance; prevention education in schools and

communities. HAWC has four office locations (Lynn, Salem, Gloucester, and Beverly) with HAWC staff out-stationed in hospitals, police departments, courts and schools. HAWC's 24 paid staff and 60 volunteers (after 40 hours of training) provide the following free and confidential services:

HAWC's staff, Board, volunteers and community-wide partners envision a world where relationships are built upon mutual respect and partnership and where home is a place of nurturing and renewal. Our work is rooted in an empowerment model and we view domestic violence in the context of other social oppressions (racism, classism, sexism, heterosexism, etc.) with the goal of altering social norms and public policies that support them. HAWC staff members reflect the racial, ethnic, sexual orientation, gender and linguistic backgrounds the diverse communities we serve. All staff and volunteers have been trained in best practices for serving clients in same sex relationships.

Community-wide knowledge about the tactics of perpetrators prepares everyone to recognize the warning signs of abuse and how to get help. Domestic abuse takes many forms but its goal is always the same: to control one's partner. Tactics of control include emotional, physical, economic, social and sexual abuse. Name-calling, belittling, stalking, isolating one from family and friends, intimidation, and threats of harm are all abusive whether they involve physical violence or not.

In Fiscal Year 2012, HAWC began tracking both services and unduplicated individuals served:

- Hotline Calls: **852** individuals called **2,614** times for information, support and referrals
- Counseling and support: **458** individuals received short-term one-on-one counseling; a total of **1,246** services.
- Support Groups: **183** people attended weekly support groups; a total of **1,081** services
- Parent/child trauma recovery: now operating at two sites, North Shore Medical Center in Salem, MA and Lynn Community Health Center in Lynn, MA, **68** children were counseled, **81** services provided
- Legal Services: **2,076** clients received legal assistance; a total of **2,941** services provided
- High risk teams: **135** cases were accepted by **3** high risk teams for on-going safety planning to prevent homicide. The team reviewed cases **562** times.
- Emergency Shelter: HAWC's shelter assisted **16** families in shelter
- The Crossroads Program at NSMC: **120** clients received **213** services focused on safety planning, legal advocacy, counseling, urgent care and other resources.

In FY 2012, HAWC served 10 Essex residents in the following ways:

- 8 individuals called the 24-hour hotline 47 times
- 7 individuals received in-person, one-on-one advocacy 16 times
- 3 individuals attended support groups a total of 5 times
- 2 individuals were assisted with legal support and services a total of 2 times
- 2 individual was monitored by the High Risk team; the team met to review this case a total of 7 times
- 2 clients were assisted through the Crossroads program at North Shore Medical Center

If you or someone you know is living in fear of their partner, please call HAWC's 24-hour, toll-free hotline at 800-547-1649. Contact and understanding from a person outside the abusive relationship is often the one most important lifeline for a person getting free from abuse. The more you know the more you see. You can become part of the solution.

SENIORCARE, INC.

We were pleased to continue our combined projects including the outreach services to local Essex elders with the Council on Aging and the utilization of the van, for elder transportation, obtained through MassDOT Mobility Assistance Program. To continue to support these projects and others, our agency is seeking supportive local funds so that we may provide quality services to all of the elders in need and help to address emerging needs.

The dollars that Essex contributes to senior services not only enable us to provide a broader array of services, but they also are used as match for Federal Title III funds that are utilized for service provision. This year SeniorCare is requesting \$1,750.00.

This local financial contribution continues to assure the maintenance of quality services to Essex elders along with the active representation on the Board of Directors and Advisory Council of SeniorCare, Inc.

The services provided to elders in their home include:

- | | |
|-------------------------|---------------------------------|
| *Homemaker | *Nursing Home Ombudsman Program |
| *Chore | *Companion Services |
| *Personal Care | *Outreach |
| *Casework | *Group and home delivered meals |
| *Protective Services | *Transportation |
| *Respite Care | *Personal Emergency Response |
| *Information & Referral | *Supportive Home Care Aide |
| *Companionship | *Nursing Home Pre-screening |
| *Caregiver Counseling | *Nutrition Services |
| *Options Counseling | *Care Transitions |

The total cost of these services provided to elders of Essex for the year ending June 30, 2012 is estimated to be over \$137,819.00 as per the attached service report. We appreciate your continuing support of this vital service provision.

Sincerely,
Scott M. Trenti, Executive Director

SHELLFISH WARDEN

First and foremost, I would like to thank my Assistant Constables: Dick Sargent, Steve Hartley, and Peter Wilson. Without their dedicated efforts, the past year would have not been so smoothly run.

During the year 2012, many things beneficial happened in our shellfish industries. Despite rain closures and ice outs, our harvesting was good. The volume of catch was on the up. Part of this can be attributed to the 250-pound limit. Also, because of intelligent harvesting practices by the clammers themselves.

With the opening of the Winter Flats, we all got a first-hand look at what can happen when non-productive areas are netted. After putting down 61 nets for two years, we removed those nets. The results were over 4000 pounds of shellfish harvested as of this writing. It is my hope in the future, we can all work towards this goal with a voluntary or mandated net program to be done during five-day rain closures. This way, no one loses any harvesting time. There are many other ways to maximize our harvesting efforts, more than space here permits me to state.

I should like to conclude by saying “all shellfish vehicles are up and running fine at this time”.

I am looking forward to serving the Essex shellfish industry once again in 2013. With team work we can all make it a safe and profitable year for everyone.

Respectfully submitted,
Billie Knovak

TOWN ACCOUNTANT

The following reports of the accounts of the Town of Essex for the Fiscal Year 2012 are submitted in compliance with Section 61 of Chapter 41 of the General Laws of Massachusetts. Contained herein are statements of: Fund Equity, Debt Schedule, Cash Receipts, Appropriations and Expenditures, and Combined Balance Sheet. A copy of the audited financial statements is available in the Town Accountant's office.

Certified 'Free Cash' amounts at July 1, 2012, which reflect FY12 operations, are:

General Fund	\$629,311.
Water Enterprise	\$264,604.
Sewer Enterprise	\$835,403.

Respectfully submitted,
Roxanne F. Tieri, Town Accountant

FUND EQUITY JUNE 30, 2012

General Fund	1,180,873
Water Fund	264,654
Sewer Enterprise Fund	1,889,416

Special Revenue Fund Equity:

Ambulance Fund	285,775
Ball field Restoration Gift	931
Board of Health Gift	84
Board of Health - Health Revolving	209
" " - Public Nurse Revolving	5,458
" " - Triathlon Revolving	1,672
Boardwalk - Seaport Grant	24,190
Care of Impounded Dogs	140
Centennial Grove Revolving	1,541
Chapter 40 Section 53G Consulting Fees	3,082
Community Preservation Fund	236,723
Conomo Point Picnic Tables Gift	100
Council on Aging Gifts	3,812
Cultural Council Grants	6,427
Electrical Inspections Revolving	3,690
Emergency Dispatch Grant	(1,920)
Essex Holiday Festival	2,151
EYC Department Gift	245
EYC Park Improvement Gifts	6,006
Fire Department Gift	250
Fire Equipment Grant	262
Harbormaster Gift	1,135
I-Net Grant - Comcast	20,000
Insurance Revolving	2,733
Library Grant	10,414
MAPC Bike Rack Grant	(1,946)
Parking Lot Construction	6,140
Plumbing Inspector Revolving	1,170

Police Gift	2,986	
Senior Center Project	1,968	
Septic Repair Program	174,013	
State E911 Grant	(16,944)	
Town Hall Roof Repair	24,375	
Town Technology Fund	22,711	
Volunteer Fire Assn Grant	1,000	
War Memorial Restoration Gift	1,636	
Waterways Improvement	16,537	
Wetlands Protection	<u>33,434</u>	
Total Special Revenue Funds		882,190
Trust Funds		
Luther T. Burnham	98,126	
Albert Cogswell	71,958	
Conservation Fund	21,011	
T.J. Coolidge	35,328	
Municipal Building	24,858	
Ryder Estate	175,986	
Selectmen's Trust	2,564	
Cemetery Perpetual Care	199,760	
Cemetery Flowers	5,081	
Cemetery Lot Care	24,590	
Cemetery Lot Sale	12,054	
Stabilization Fund	<u>653,328</u>	
Total Trust Funds		<u>1,324,644</u>
Total Fund Equity		<u><u>5,541,777</u></u>

DEBT SCHEDULE JUNE 30, 2012

Outstanding Maturing Debt:

DPW Facility	150,000
Fire Truck	55,000
Water Treatment Plant	180,000
Water Storage Tank	130,000
Septic Title V	346,949
Sewer Eastern Bank Bond	1,015,000
Sewer MWPAT	<u>16,562,206</u>

Total Bonds Payable	18,439,155
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Permanent Notes:

DPW Facility - State House Note	152,700
Water Mains	<u>149,000</u>

Total Permanent Notes	<u>301,700</u>
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Total Long Term Debt Payable	<u><u>18,740,855</u></u>
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CASH RECEIPTS
JULY 1, 2011 - JUNE 30, 2012

TAXES AND EXCISE

Personal Property	166,717	
Real Estate	10,653,091	
Tax Title	97,657	
Motor Vehicle	475,696	
Boat Excise, Unreserved	4,401	
Room Occupancy	5,840	
Penalties and Interest	<u>52,065</u>	
		11,455,467

CHARGES FOR SERVICES

Municipal Lien Fees	3,900	
Other Departmental	6,740	
Private Detail Administrative Fees	11,512	
RMV Fees	6,840	
Appeals Board	650	
Planning Board	2,000	
Rentals	330,340	
Transfer Station	<u>142,056</u>	
		504,038

LICENSES AND PERMITS

Alcoholic	16,550
Board of Health	22,066
Building	40,965
Cable TV	549
Clam	22,131
Dog Licenses	7,558
Electrical	14,222

Firearms Permits	1,175	
Fire Department Permits	10,095	
Gas/Plumbing	7,305	
Licensing Board	6,290	
Moorings	29,482	
Town Clerk Licenses	<u>530</u>	
		178,918

OTHER

Earnings on Investments	6,849	
Parking Tickets	12,175	
Fines	3,665	
Sale of Surplus Property	2,800	
Miscellaneous	<u>233</u>	
		25,722

FEDERAL & STATE REVENUE

Cultural Council	3,905	
CPA State Match	11,144	
Council on Aging Grants	4,303	
DPW - Chapter 90	31,640	
Elections Grant	566	
Library - LIG/MEG	2,317	
FEMA - Storm Damage	5,094	
DCR Seaport - Boardwalk Grant	50,000	
Medicare Part D	14,284	
Police - Click it or Ticket	1,800	
Police - Emergency Management	<u>2,992</u>	
		128,045

Cherry Sheet Revenue:	
Cherry Sheet Assessments	(26,199)
Loss of Taxes, State Land	8,239
Government Assistance	207,087

Veterans Exemptions	1,004
Veterans Benefits	<u>16,964</u>

207,095

SPECIAL REVENUE FUNDS

Ambulance	98,118
Board of Health - Gifts, Revolving	13,359
Cemetery Lot Sales	9,627
Centennial Grove Revolving	5,395
Comcast - Franchise Fee	13,663
Community Preservation Fund	43,775
Council on Aging - Gifts	750
Council on Aging - Senior Care	1,400
Dog Officer - Revolving	140
Fire Department - Gift	100
Holiday Festival Gifts	2,134
Insurance Claims < \$20,000	7,909
MIIA - Clock Grant	2,500
Park Improvement - Gifts/Tennis Court	1,756
Police - Gifts	100
Septic Repair Program - Loans	27,415
Waterways Fund	2,255
Wetlands Protection	<u>1,703</u>

232,099

TRUST FUNDS

Burnham Trust	183
Cemetery Flowers	10
Cemetery Lot Care	14,130
Cemetery Perpetual Care	12,232
Cogswell Trust	130
Coolidge Trust	64
Conservation Fund	40
Municipal Building Trust	45
Ryder Trust	505

Selectmen's Trust	5	
Stabilization Trust	<u>4,200</u>	
		31,544

WATER ENTERPRISE FUND

Water Rates	683,314	
Other Charges	4,591	
Penalties and Interest	14,692	
Investment Income	458	
Water Betterment Principal	11,315	
Water Betterment Interest	<u>5,576</u>	
		719,946

SEWER ENTERPRISE FUND

Sewer Rates	557,831	
Tax Title	9,106	
Connections and Other Charges	7,788	
Penalties and Interest	15,941	
Investment Income	2,098	
Sewer Betterment Principal	774,485	
Sewer Betterment Interest	<u>250,170</u>	
		1,617,419

TOTAL REVENUE	<u><u>15,100,293</u></u>	
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OTHER NON REVENUE CASH RECEIPTS

Borrowing - Renewal	301,700	
Collector and Deputy Fees	15,518	
Cancelled Payments	3,370	
Due to National Grid	640	
Due to Commonwealth - Firearms Permits	3,430	
Due to Commonwealth - Fish and Fowl	588	
MERSD Reimbursement for Telephone	3,218	
Payroll Deductions Withheld	404,340	
Police & Fire Detail	154,396	
		<u>887,200</u>
 TOTAL CASH RECEIPTS		 <u><u>15,987,493</u></u>

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget (including transfers)	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Moderator Stipend	\$ -	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -
Moderator Expense		20.00	20.00	-	-	-
Moderator Total	-	120.00	120.00	-	-	-
Salaries and Wages		53,945.18	53,945.18	-	-	-
Sick/Vac Payout - Retiring Employees	-	7,884.00	7,883.22	0.78	-	0.78
Selectmen Procurement/Advertising	-	1,200.00	1,200.00	-	-	-
Town Meeting Audio/Visual Services	-	1,900.00	1,900.00	-	-	-
Selectmen Office Supplies		900.00	900.00	-	-	-
Selectmen Dues & Meetings		1,683.00	1,457.83	225.17	-	225.17
A1/11-15-10FTM Town Bldg Feasibility Study	39,250.00	-	34,250.00	5,000.00	5,000.00	-
A7/11ATM Conomo Point Appraisal	50,000.00	-	50,000.00	-	-	-
A2/08FTM Town Planner	1,427.00	(1,427.00)	-	-	-	-
A11/11-14-11FTM Conomo Pt Appraisals	-	17,000.00	3,150.00	13,850.00	13,850.00	-
A27/07ATM Historic Records Preservation	3,902.89	-	912.70	2,990.19	2,990.19	(0.00)
A28/07ATM Community Needs Survey	800.00	(800.00)	-	-	-	-
A18/11-14-11FTM Town Costs for Events	-	10,000.00	1,887.60	8,112.40	8,112.40	-
A23/10ATM Pocket Park Design	3,745.65	-	3,723.86	21.79	-	21.79
Selectboard Total	99,125.54	92,285.18	161,210.39	30,200.33	29,952.59	247.74
Salaries and Wages		108,088.00	108,088.00	-	-	-
Sick Leave Buyback		2,772.00	2,772.00	-	-	-
Town Admin Seminar Fees		750.00	495.00	255.00	-	255.00
Town Admin Expenses		1,000.00	822.64	177.36	-	177.36
Town Admin Travel		1,100.00	1,100.00	-	-	-
Town Admin Dues & Memberships		800.00	506.15	293.85	-	293.85
Town Administrator Total	-	114,510.00	113,783.79	726.21	-	726.21
Fin Comm Expenses		410.00	152.00	258.00	-	258.00
Fin Comm Reserve Fund		43,077.95	-	43,077.95	-	43,077.95
Fianance Committee Total	-	43,487.95	152.00	43,335.95	-	43,335.95
Salaries and Wages		42,884.00	41,697.15	1,186.85	-	1,186.85
Town Acct Seminar Fees		300.00	279.00	21.00	-	21.00
Audit & GASB: Professional Services	-	29,000.00	29,000.00	-	-	-
Software Support Fee		6,534.00	6,534.00	-	-	-
Town Acct Telephone		400.00	382.17	17.83	-	17.83
Town Acct Office Supplies		750.00	745.16	4.84	-	4.84
A4/11-14-11FTM Unpaid Bill		116.00	116.00	-	-	-
Town Acct Travel		300.00	111.37	188.63	-	188.63
Town Acct Dues & Memberships		100.00	80.00	20.00	-	20.00
Town Accountant Total	-	80,384.00	78,944.85	1,439.15	-	1,439.15
Salaries and Wages		57,515.00	53,722.51	3,792.49	-	3,792.49
Software Support		1,995.00	-	1,995.00	-	1,995.00
Assessment Aids		3,000.00	-	3,000.00	-	3,000.00
Mapping		27,000.00	2,100.00	24,900.00	24,900.00	-
Bookbinding		500.00	-	500.00	-	500.00
Assessor Consulting Services		30,000.00	24,000.00	6,000.00	3,600.00	2,400.00

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Assessor Legal Exp		1,000.00	1,000.00	-	-	-
Assessor Telephone		525.00	395.51	129.49	-	129.49
Assessor Office Supplies		1,800.00	1,288.16	511.84	-	511.84
Assessor Expenses		300.00	-	300.00	-	300.00
Assessor Dues & Memberships		300.00	190.00	110.00	-	110.00
Encumbered Mapping	15,800.00	-	15,500.00	300.00	-	300.00
Board of Assessors Total	15,800.00	123,935.00	98,196.18	41,538.82	28,500.00	13,038.82
Salaries and Wages		108,404.00	108,333.16	70.84	-	70.84
Sick Leave Buyback		982.00	-	982.00	-	982.00
Ch 41 Sec108P Treasurer stipend (A12/11-3-08FT	-	1,000.00	1,000.00	-	-	-
Treas/Coll Seminar Fees		795.16	707.26	87.90	-	87.90
Software Support Fee		-	-	-	-	-
Payroll Processing		6,000.00	5,300.45	699.55	-	699.55
Financial Advisory Services		2,500.00	2,500.00	-	-	-
Collector Legal Exp		17,415.00	16,915.00	500.00	-	500.00
Tax Title Exp		8,510.00	8,412.00	98.00	-	98.00
Bank Fee		1,167.00	1,167.00	-	-	-
Treas/Coll Telephone		600.00	436.68	163.32	-	163.32
Treas/Coll Postage		8,227.00	7,211.08	1,015.92	-	1,015.92
Treas/Coll Office Supplies		4,524.84	4,505.34	19.50	-	19.50
Treas/Coll Travel		933.00	906.73	26.27	-	26.27
Treas/Coll Dues & Memberships		265.00	265.00	-	-	-
Treasurer Collector Total	-	161,323.00	157,659.70	3,663.30	-	3,663.30
Legal Expense		72,870.74	72,870.74	-	-	-
A8/11ATM Conomo Point Legal		97,151.00	97,151.00	-	-	-
Legal Total	-	170,021.74	170,021.74	-	-	-
Salaries and Wages		12,010.00	12,010.00	-	-	-
Personnel Bd. Expenses		183.00	150.00	33.00	-	33.00
Personnel Board Total	-	12,193.00	12,160.00	33.00	-	33.00
Town Website Support/Maintenance		4,500.00	4,320.00	180.00	-	180.00
Internet Service		2,000.00	1,003.74	996.26	-	996.26
Notification System Support		3,872.74	3,382.50	490.24	-	490.24
Network Equip & Maint		2,367.00	2,367.00	-	-	-
A6/07FTM Town Website	2,010.00	(118.43)	358.47	1,533.10	1,533.10	-
A2/11-15-10FTM Computer Hardware/Software	5,163.19	-	663.60	4,499.59	4,499.59	(0.00)
Information Technology Total	7,173.19	12,621.31	12,095.31	7,699.19	6,032.69	1,666.50
Salaries and Wages		52,520.00	52,520.00	-	-	-
Training Expense		378.47	352.02	26.45	-	26.45
Town Clerk Copy Machine		380.00	371.26	8.74	-	8.74
Town Clerk Office Supplies		638.56	638.56	-	-	-
Parking Tickets		1,574.00	1,444.00	130.00	126.00	4.00
Dog Licenses		456.97	456.97	-	-	-
Town Clerk Dues & Memberships		115.00	115.00	-	-	-
Encumbered Office Supplies	178.48	-	178.48	-	-	-
Encumbered Parking Tickets	36.00	-	36.00	-	-	-
Town Clerk Total	214.48	56,063.00	56,112.29	165.19	126.00	39.19
Salaries and Wages		3,196.00	2,328.67	867.33	-	867.33

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Ballots		643.00	606.00	37.00	-	37.00
Voting Lists		118.00	-	118.00	-	118.00
Town Meeting Expenses		100.00	25.96	74.04	-	74.04
Election Expenses		3,607.00	3,240.72	366.28	-	366.28
Elections Total	-	7,664.00	6,201.35	1,462.65	-	1,462.65
Salaries and Wages		1,182.00	1,181.56	0.44	-	0.44
Registrars Printing		600.00	599.22	0.78	-	0.78
Registrars Supplies		2,018.00	1,909.30	108.70	-	108.70
Registrars Total	-	3,800.00	3,690.08	109.92	-	109.92
Salaries and Wages		2,362.00	2,362.00	-	-	-
Licensing Bd. Expenses		175.00	175.00	-	-	-
Licensing Board Total	-	2,537.00	2,537.00	-	-	-
Salaries and Wages		22,359.00	14,428.63	7,930.37	-	7,930.37
Software Maintenance		500.00	-	500.00	-	500.00
Telephone		709.00	702.94	6.06	-	6.06
Conservation Comm. Expenses		1,118.00	518.90	599.10	-	599.10
Conservation Comm. Dues & Memberships		92.00	-	92.00	-	92.00
Conservation Commission Total	-	24,778.00	15,650.47	9,127.53	-	9,127.53
Salaries and Wages		11,802.00	9,766.22	2,035.78	-	2,035.78
Planning Bd Telephone		386.35	386.35	-	-	-
Notices		1,500.00	935.00	565.00	-	565.00
Technology		468.00	252.28	215.72	-	215.72
Planning Bd Expenses		547.00	392.10	154.90	-	154.90
Dues & Memberships		125.65	-	125.65	-	125.65
Planning Board Total	-	14,829.00	11,731.95	3,097.05	-	3,097.05
Salaries and Wages		1,254.00	373.73	880.27	-	880.27
Appeals Bd Expenses		1,000.00	872.76	127.24	-	127.24
Zoning Board Total	-	2,254.00	1,246.49	1,007.51	-	1,007.51
Salaries and Wages		2,512.00	2,512.00	-	-	-
A1/11-3-08FTM Subdivision Plan - Conomo Point	7,797.75	-	7,147.75	650.00	650.00	-
A10/11-14-11FTM Develop N. Conomo Pt Subdivi	-	60,000.00	41,009.71	18,990.29	18,990.29	-
A2/09FTM North CP Planning	550.00	(550.00)	-	-	-	-
Conomo Point Total	8,347.75	61,962.00	50,669.46	19,640.29	19,640.29	-
Open Space Expenses		500.00	25.00	475.00	475.00	-
Prior Year Encumbrance Open Space Exp	650.00	-	650.00	-	-	-
Open Space Total	650.00	500.00	675.00	475.00	475.00	-
Salaries and Wages		19,963.25	18,134.58	1,828.67	-	1,828.67
Town Hall Electricity		7,800.00	6,160.07	1,639.93	336.64	1,303.29
Town Hall Heating Fuel		13,000.00	12,438.80	561.20	-	561.20
Town Hall Water Usage		842.00	551.01	290.99	-	290.99
Town Hall Sewer Usage		1,080.52	785.40	295.12	-	295.12
Town Hall Office Machines		3,000.00	2,999.42	0.58	-	0.58
Senior Center Systems Inspection/Maintenance	-	4,950.00	4,636.38	313.62	-	313.62
Selectmen Telephone		2,000.00	1,685.75	314.25	-	314.25
Town Hall Office Supplies		3,500.00	3,384.57	115.43	-	115.43

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Town Property Expenses		19,567.00	19,331.92	235.08	88.65	146.43
Reserve Fund Tmasfer - Replace Town Hall Boiler	-	22,398.00	21,098.00	1,300.00	-	1,300.00
Reserve Fund Tmasfer - Conomo Point Subdiv De	-	22,300.00	15,927.25	6,372.75	6,372.75	-
Blanket Liability Insurance		75,984.00	75,983.13	0.87	-	0.87
A14/11-14-11FTM Town Hall Copier		5,450.00	5,410.20	39.80	-	39.80
A13/11-15-10FTM School Emergency Generator	3,079.62	(2,064.57)	1,015.05	(0.00)	-	(0.00)
Town Property Total	3,079.62	199,770.20	189,541.53	13,308.29	6,798.04	6,510.25
		-	-	-	-	-
Town Report		3,250.00	3,250.00	-	-	-
Town Report Total	-	3,250.00	3,250.00	-	-	-
Salaries and Wages		871,624.36	855,137.28	16,487.08	7,843.80	8,643.28
Firearms Training Expenses		9,050.00	9,022.75	27.25	-	27.25
Ambulance Training Expenses		858.00	858.00	-	-	-
Inservive Training Expenses		2,262.28	1,939.55	322.73	-	322.73
Police Seminar Fees		683.00	300.00	383.00	-	383.00
National Crime Information		1,900.00	1,066.00	834.00	-	834.00
Police Telephone		4,500.00	3,687.57	812.43	160.00	652.43
Police Beeper/Radio Repairs		4,828.80	4,828.80	-	-	-
Bapern		1,000.00	1,000.00	-	-	-
Prisoner Lockup		7,529.42	7,529.42	-	-	-
Police Office Supplies		5,550.00	4,966.51	583.49	-	583.49
Police Vehicle Fuel & Maint		40,327.10	39,130.60	1,196.50	1,165.90	30.60
Police Supplies		11,459.25	11,300.76	158.49	-	158.49
Police Uniform Allowance		14,750.00	10,537.87	4,212.13	-	4,212.13
Police Travel Exp		1,267.15	1,244.24	22.91	-	22.91
Police Dues & Memberships		2,734.00	2,290.00	444.00	-	444.00
A15/11-14-11FTM Modular Unit Setup		20,000.00	16,312.89	3,687.11	3,687.11	0.00
A16/11-14-11FTM Police Cruiser		31,000.00	31,000.00	-	-	-
A17/11-14-11FTM Repeater and Radios		40,000.00	33,034.00	6,966.00	6,966.00	-
A3/11-15-10FTM Reverse 911	1,617.50	(490.00)	1,127.50	-	-	-
Enc. Police Sick Leave Buyback	5,656.20	-	5,656.20	-	-	-
Encumbered Training Expense	6,000.00	-	6,000.00	-	-	-
Enc Uniforms	4,066.50	-	4,066.50	-	-	-
Police Total	17,340.20	1,070,833.36	1,052,036.44	36,137.12	19,822.81	16,314.31
Salaries and Wages		200,302.00	177,641.68	22,660.32	-	22,660.32
ECO Insurance		24,700.00	24,669.60	30.40	-	30.40
ECO Retirement Bd Assessment		22,882.00	22,419.59	462.41	-	462.41
ECO FICA		8,000.00	7,258.15	741.85	-	741.85
ECO Telephone		1,300.00	583.18	716.82	-	716.82
ECO Office Expenses		3,900.00	3,385.15	514.85	-	514.85
ECO Uniforms		630.00	598.00	32.00	-	32.00
ECO Total	-	261,714.00	236,555.35	25,158.65	-	25,158.65
		-	-	-	-	-
Salaries and Wages		112,719.00	87,849.56	24,869.44	-	24,869.44
Fire Training Expense		500.00	305.08	194.92	-	194.92
Fire Dept Electricity		14,535.83	13,854.94	680.89	680.89	(0.00)
Fire Dept - Heating Oil		6,609.75	6,609.75	-	-	-
Fire Dept Water Usage		670.00	599.36	70.64	-	70.64
Fire Dept Sewer Usage		1,000.00	896.07	103.93	-	103.93
Fire Station Repair & Maint		5,514.25	5,318.06	196.19	-	196.19
Ladder Testing		1,000.00	630.00	370.00	-	370.00

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Fire Equip Repair & Maint		10,000.00	9,880.41	119.59	-	119.59
Forest Fire Equip		62.00	61.71	0.29	-	0.29
Equipment Lease - Ferrara Intruder II Pump Truck	-	38,652.00	38,652.00	-	-	-
Equipment Lease - Breathing Apparatus	-	40,475.00	40,475.00	-	-	-
Fire Dept Telephone		2,600.00	2,515.86	84.14	-	84.14
Fire Dept Pagers		3,500.00	3,308.75	191.25	187.50	3.75
Fire Dept Gas		500.00	444.05	55.95	-	55.95
Fire Dept Office Supplies		1,300.00	681.99	618.01	-	618.01
Fire Dept Vehicle Fuel		7,460.00	6,553.12	906.88	-	906.88
Fire Dept Other Expenses		5,068.00	5,067.73	0.27	-	0.27
Fire Prevention		1,340.00	1,222.02	117.98	-	117.98
Fire Dept Uniforms		18,504.00	7,173.03	11,330.97	11,330.00	0.97
Fire Dept Dues & Memberships		2,050.00	1,809.95	240.05	-	240.05
Enc Fire - Eq Repair & Maintenance	1,564.00	-	1,525.67	38.33	-	38.33
Fire Total	1,564.00	274,059.83	235,434.11	40,189.72	12,198.39	27,991.33
Salaries and Wages		44,650.00	32,352.25	12,297.75	-	12,297.75
Ambulance Training		4,741.88	3,628.00	1,113.88	-	1,113.88
Ambulance Repair & Maint		2,000.00	818.60	1,181.40	-	1,181.40
Third Party Ambulance Billing Services		9,200.00	7,213.16	1,986.84	-	1,986.84
Ambulance Supplies		4,133.12	4,133.12	-	-	-
Affiliation and License Fees		3,125.00	3,125.00	-	-	-
Ambulance Total	-	67,850.00	51,270.13	16,579.87	-	16,579.87
Salaries and Wages		17,124.00	16,179.37	944.63	-	944.63
Bldg Inspector Training		500.00	279.33	220.67	-	220.67
Bldg Inspector Telephone		400.00	377.47	22.53	-	22.53
Bldg Inspector Expenses		800.00	563.53	236.47	-	236.47
Building Inspector Total	-	18,824.00	17,399.70	1,424.30	-	1,424.30
Salaries and Wages		5,374.00	5,374.00	-	-	-
Plumb Inspector Expenses		200.00	200.00	-	-	-
Plumbing Inspector Total	-	5,574.00	5,574.00	-	-	-
Salaries and Wages		5,374.00	5,374.00	-	-	-
Elect Inspector Expenses		150.00	150.00	-	-	-
Electrical Inspector Total	-	5,524.00	5,524.00	-	-	-
Salaries and Wages		150.00	150.00	-	-	-
Emergency Management Expenses		1,100.00	-	1,100.00	-	1,100.00
Emergency Management Dues & Memberships		150.00	-	150.00	-	150.00
Emergency Management Total	-	1,400.00	150.00	1,250.00	-	1,250.00
Salaries and Wages		3,535.00	3,535.00	-	-	-
Animal inspector Total	-	3,535.00	3,535.00	-	-	-
Salaries and Wages		3,535.00	3,535.00	-	-	-
Animal Control Expenses		2,300.00	1,331.50	968.50	-	968.50
Animal Control Total	-	5,835.00	4,866.50	968.50	-	968.50
Salaries and Wages		14,368.00	11,486.62	2,881.38	-	2,881.38
Harbormaster Boat Repairs		1,933.00	1,930.66	2.34	-	2.34
Pier & Float Maint		1,333.00	1,331.78	1.22	-	1.22

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Mooring Permit Exp		2,400.00	1,406.11	993.89	-	993.89
Harbormaster Fuel & Oil		3,122.00	1,840.06	1,281.94	-	1,281.94
Buoys		2,300.00	2,297.91	2.09	-	2.09
Harbormaster Uniform Allowance		1,500.00	1,484.75	15.25	-	15.25
Incidental Fees and Expenses		2,628.00	536.25	2,091.75	2,091.75	-
A30/12ATM Outboard Motor		7,400.00	7,350.00	50.00	-	50.00
Enc Uniforms	1,470.00	-	1,470.00	-	-	-
295 Total	1,470.00	36,984.00	31,134.14	7,319.86	2,091.75	5,228.11
Salaries and Wages	-	46,238.57	46,238.56	0.01	-	0.01
Shellfish Boat Repairs		291.43	291.43	(0.00)	-	(0.00)
Shellfish Telephone		450.00	349.48	100.52	-	100.52
Shellfish Truck & Fuel Expense		2,833.57	2,833.57	-	-	-
Shellfish Expenses		425.00	264.55	160.45	-	160.45
Shellfish Uniform Allowance		-	-	-	-	-
Shellfish Dues & Memberships		200.00	185.00	15.00	-	15.00
Encumbered Shellfish Deputy	52.64	-	52.64	-	-	-
Shellfish Total	52.64	50,438.57	50,215.23	275.98	-	275.98
MERSD Assessment		6,176,729.00	6,176,729.00	-	-	-
MERSD Total	-	6,176,729.00	6,176,729.00	-	-	-
N. S. Vocational Technical School Assessment		84,860.00	84,553.00	307.00	-	307.00
N. S. Vocational Technical School Total	-	84,860.00	84,553.00	307.00	-	307.00
Salaries and Wages		336,960.00	329,699.42	7,260.58	-	7,260.58
Sick Leave Buyback		2,400.00	2,399.72	0.28	-	0.28
Hwy Electricity		4,400.00	2,711.86	1,688.14	107.80	1,580.34
Hwy Water Usage		1,100.00	1,002.98	97.02	-	97.02
Hwy Small Equipment Repair		2,300.00	1,983.31	316.69	-	316.69
Bridge Repair		3,669.00	3,495.00	174.00	-	174.00
Highway Equipment Lease		14,137.00	14,136.25	0.75	-	0.75
Hwy Seminar Fees		511.80	-	511.80	-	511.80
Monitoring Wells		6,000.00	5,200.00	800.00	-	800.00
Stormwater Compliance Expenses		11,902.00	8,542.56	3,359.44	-	3,359.44
Hwy Drug & Alcohol Testing		950.00	240.00	710.00	-	710.00
Tree Removal		9,374.00	9,374.00	-	-	-
Hwy Telephone		2,200.00	1,848.58	351.42	-	351.42
Hwy Fuel		3,000.00	1,970.72	1,029.28	-	1,029.28
Hwy Office Supplies		2,500.00	2,250.51	249.49	-	249.49
Grounds Maintenance		12,132.00	12,130.00	2.00	-	2.00
Playground Maintenance		10,367.00	10,274.61	92.39	-	92.39
Hwy Truck Exp		30,823.00	30,683.31	139.69	-	139.69
Highway Maintenance		82,409.00	69,202.41	13,206.59	9,815.00	3,391.59
Hwy Tools & Supplies		3,041.20	3,041.20	-	-	-
Hwy Other Maintenance		7,100.00	7,033.08	66.92	-	66.92
Hwy Clothing Allowance		1,760.00	1,760.00	-	-	-
Hwy Dues & Memberships		750.00	471.00	279.00	-	279.00
A35/12ATM Transfer to Chap 90		1,136.66	1,136.66	-	-	-
Encumbered Repairs and Maintenance	36.04	-	36.04	-	-	-
Enc. Highway - Stormwtr Compl	5,000.00	-	-	5,000.00	-	5,000.00
Highway Total	5,036.04	550,922.66	520,623.22	35,335.48	9,922.80	25,412.68

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Salaries and Wages		11,865.00	6,481.60	5,383.40	-	5,383.40
Snow Removal Contractors		8,367.00	3,102.00	5,265.00	-	5,265.00
Snow Removal Other Expenses		54,367.00	20,580.79	33,786.21	-	33,786.21
Snow and Ice Total	-	74,599.00	30,164.39	44,434.61	-	44,434.61
Street Lighting		13,723.08	13,189.27	533.81	533.81	(0.00)
Street Lighting Total	-	13,723.08	13,189.27	533.81	533.81	(0.00)
Salaries and Wages		12,549.00	12,240.96	308.04	56.00	252.04
Recycling Center Electricity		2,308.00	1,718.11	589.89	47.85	542.04
Trash Contract		152,080.00	146,144.59	5,935.41	-	5,935.41
Recycling Contract		15,367.00	9,911.23	5,455.77	-	5,455.77
Hazardous Waste Disposal		5,101.00	3,839.74	1,261.26	-	1,261.26
Inspection Services		655.00	500.00	155.00	-	155.00
Recycling Telephone		418.00	392.08	25.92	-	25.92
Recycling Sticker Printing		700.00	524.00	176.00	-	176.00
Recycling Maintenance		1,305.00	1,304.69	0.31	-	0.31
Recycling Total	-	190,483.00	176,575.40	13,907.60	103.85	13,803.75
WW Legal Exp		7,297.00	7,297.00	-	-	-
Wastewater Legal Total	-	7,297.00	7,297.00	-	-	-
Salaries and Wages		40,193.00	37,357.06	2,835.94	-	2,835.94
Cemetery Electricity		379.00	147.84	231.16	3.75	227.41
Cemetery Repair & Maintenance		3,000.00	2,833.99	166.01	-	166.01
Cemetery Materials		3,310.00	2,973.69	336.31	-	336.31
Cemetery Total	-	46,882.00	43,312.58	3,569.42	3.75	3,565.67
Salaries and Wages		121,688.00	117,993.33	3,694.67	-	3,694.67
BOH Seminar Fees		610.00	357.00	253.00	-	253.00
BOH Advertising		537.00	519.75	17.25	-	17.25
BOH Contracted Services		3,500.00	2,870.40	629.60	-	629.60
Water Testing		507.00	330.00	177.00	-	177.00
BOH Telephone		900.00	842.10	57.90	-	57.90
BOH Postage		350.00	349.68	0.32	-	0.32
BOH Office Supplies		2,093.89	2,090.42	3.47	-	3.47
BOH Expenses		1,106.11	866.18	239.93	-	239.93
BOH Travel		2,000.00	1,173.22	826.78	-	826.78
BOH Dues & Memberships		500.00	439.00	61.00	-	61.00
Encumbered Travel	139.49	-	139.49	-	-	-
Board of Health Total	139.49	133,792.00	127,970.57	5,960.92	-	5,960.92
Social Service Agencies		2,501.00	2,501.00	-	-	-
Social Service Agencies Total	-	2,501.00	2,501.00	-	-	-
Salaries and Wages		14,861.00	3,824.43	11,036.57	2,054.87	8,981.70
Physicals for Van Drivers		1,025.00	600.00	425.00	-	425.00
Vehicle Gas and Maintenance		2,000.00	1,377.74	622.26	-	622.26
COA Expenses		2,000.00	1,997.10	2.90	-	2.90
Prior Year Encumbrance COA Exp	16.99	-	16.99	-	-	-
Council on Aging Total	16.99	19,886.00	7,816.26	12,086.73	2,054.87	10,031.86

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Veterans Assessment		13,182.66	13,182.66	-	-	-
Veterans Ordinary Benefits		11,654.00	11,653.95	0.05	-	0.05
Veteren's Benefits Total	-	24,836.66	24,836.61	0.05	-	0.05
Centennial Grove Sanitation Facilities		3,500.00	2,060.00	1,440.00	-	1,440.00
Grove Maintenance		500.00	500.00	-	-	-
Centennial Grove Total	-	4,000.00	2,560.00	1,440.00	-	1,440.00
Salaries and Wages		66,092.00	66,091.99	0.01	-	0.01
Library Copier		455.00	165.97	289.03	-	289.03
Library Telephone		800.00	769.66	30.34	-	30.34
Library Office Supplies		1,249.97	1,243.34	6.63	-	6.63
Library Materials		17,626.03	17,140.57	485.46	-	485.46
Travel		132.00	132.00	-	-	-
MVLC Membership		12,044.00	12,044.00	-	-	-
Library Total	-	98,399.00	97,587.53	811.47	-	811.47
Memorial Day Expenses		900.00	884.88	15.12	-	15.12
Memorial Day Total	-	900.00	884.88	15.12	-	15.12
Bond Principal		105,000.00	105,000.00	-	-	-
MERSD Debt Assessment - Principal		460,799.09	414,988.97	45,810.12	-	45,810.12
Essex No Sh Ag & Tech H.S. Debt Assessment		698.00	-	698.00	-	698.00
A34/11ATM Septic Debt		26,301.00	26,301.00	-	-	-
Debt Principal Total	-	592,798.09	546,289.97	46,508.12	-	46,508.12
Bond Interest		11,322.00	11,321.14	0.86	-	0.86
MERSD Debt Assessment - Interest		366,371.91	366,371.91	-	-	-
Interest Short Term Note		2,315.00	2,314.25	0.75	-	0.75
Debt Interest Total	-	380,008.91	380,007.30	1.61	-	1.61
Retirement Bd Assessment		254,966.00	249,818.32	5,147.68	-	5,147.68
Retirement Total	-	254,966.00	249,818.32	5,147.68	-	5,147.68
Workers Comp		8,865.00	8,865.00	-	-	-
Unemployment Claims		27,974.00	17,200.94	10,773.06	-	10,773.06
Employee Benefits Total	-	36,839.00	26,065.94	10,773.06	-	10,773.06
Health Insurance		514,164.00	421,998.55	92,165.45	-	92,165.45
Group Health Insurance Total	-	514,164.00	421,998.55	92,165.45	-	92,165.45
FICA		61,595.12	61,595.12	-	-	-
FICA Total	-	61,595.12	61,595.12	-	-	-
Sub total General Fund	\$ 160,009.94	\$ 12,261,041.66	\$ 11,841,720.09	\$ 579,331.51	\$ 138,256.64	\$ 441,074.87
CAPITAL PROJECTS						
Parking Lot	\$ 6,140.00			6,140.00	-	\$ 6,140.00
Town Hall Roof Repair	\$ 24,375.06			24,375.06	-	\$ 24,375.06
Senior Center Building	\$ 3,772.05		\$ 1,804.00	1,968.05	-	\$ 1,968.05
Sub total Capital Projects	\$ 34,287.11	\$ -	\$ 1,804.00	\$ 32,483.11	\$ -	\$ 32,483.11

FISCAL YEAR 2012 APPROPRIATIONS REPORT Brought Fwd FY11 FY12 Budget YTD Expended End Balance Carried to FY13 Close to Unreserved

COMMUNITY PRESERVATION

A2/3-9-09STM Hearse House Preservation	\$	440.96				440.96	\$	440.96	-			
A8/11-14-11FTM Headstone Restoration			\$	25,000.00	\$	21,500.00	3,500.00	\$	3,500.00	-		
A23/11ATM CPA Administrative Expenses			\$	2,662.45			2,662.45			2,662.45		
Sub total Community Preservation Fund	\$	440.96	\$	27,662.45	\$	21,500.00	\$	6,603.41	\$	3,940.96	\$	2,662.45

WATER ENTERPRISE

Salaries and Wages	\$	266,284.00	\$	259,792.32	\$	6,491.68	\$	131.80	\$	6,359.88
Water Sick Leave Buyback		2,954.00		2,943.65		10.35	-			10.35
Water Health Insurance		47,988.00		47,005.68		982.32	-			982.32
Water Workers" Comp		3,150.00		2,814.71		335.29	-			335.29
Water Retirement Bd Assessment		32,688.00		32,027.99		660.01	-			660.01
Water FICA		4,738.00		3,605.58		1,132.42	-			1,132.42
Water Electricity		45,000.00		39,472.18		5,527.82		2,366.12		3,161.70
Water Truck Lease		4,265.00		4,264.75		0.25	-			0.25
Sludge Removal		11,370.00		11,368.97		1.03	-			1.03
Water Seminar Fees		1,500.00		1,313.00		187.00	-			187.00
Water Drug & Alcohol Testing		580.00		260.00		320.00	-			320.00
Water Well Cleaning		12,500.00		9,293.50		3,206.50		3,200.00		6.50
EPA & State Mand. Testing		4,200.00		4,008.43		191.57	-			191.57
Water Contracted Services		7,000.00		6,635.07		364.93	-			364.93
Water Backflow Testing		2,000.00		1,760.00		240.00	-			240.00
Water Telephone		2,800.00		2,733.59		66.41	-			66.41
Water Fuel		7,800.00		5,503.52		2,296.48		75.00		2,221.48
Water Office Supplies		3,500.00		3,258.68		241.32	-			241.32
Water Vehicle Expense		9,200.00		7,565.50		1,634.50	-			1,634.50
Water Tools & Supplies		3,700.00		3,582.04		117.96	-			117.96
Chemicals		91,971.15		78,806.89		13,164.26	-			13,164.26
Lab Supplies		4,500.00		4,368.15		131.85	-			131.85
Water Other Maintenance		26,930.00		22,836.03		4,093.97		4,000.00		93.97
Water Materials		3,500.00		3,399.31		100.69	-			100.69
Meter Reading Units		15,000.00		14,550.00		450.00	-			450.00
Pipe Fittings & Meters		11,000.00		9,542.26		1,457.74	-			1,457.74
Water Uniform Allowance		1,320.00		1,320.00	-		-		-	
Water Dues & Memberships		2,600.00		2,471.00		129.00	-			129.00
Water Liability Insurance		12,078.85		12,078.85	-		-		-	
Water Bond Principal		35,000.00		35,000.00	-		-		-	
Water Bond Interest		13,475.00		13,475.00	-		-		-	
Water - Principal and Interest on Note		13,927.00		13,926.63		0.37	-			0.37
A20/11-14-11FTM Billing Software		10,000.00		9,956.25		43.75	-			43.75
A31/12ATM Backhoe		29,700.00	-			29,700.00		29,700.00	-	
Sub total Water Enterprise Fund	-	\$744,219.00		\$670,939.53		\$73,279.47		\$39,472.92		\$33,806.55

SEWER ENTERPRISE

Salaries and Wages	\$	127,465.00	\$	113,783.26	\$	13,681.74	\$	131.80	\$	13,549.94
Sewer Health Insurance		27,436.00		26,303.16		1,132.84	-			1,132.84
Sewer Workers Comp		1,365.00		53.82		1,311.18	-			1,311.18
Sewer Retirement Bd Assessment		16,344.00		16,014.00		330.00	-			330.00
Sewer FICA		2,369.00		2,090.61		278.39	-			278.39

FISCAL YEAR 2012 APPROPRIATIONS REPORT	Brought Fwd FY11	FY12 Budget	YTD Expended	End Balance	Carried to FY13	Close to Unreserved
Sewer Electricity		30,000.00	23,642.40	6,357.60	1,192.26	5,165.34
Sewer Seminar Fees		500.00	150.00	350.00	-	350.00
Sewer Drug & Alcohol Testing		240.00	205.00	35.00	-	35.00
City of Gloucester Usage Charge		325,000.00	306,376.03	18,623.97	-	18,623.97
Sewer Backflow Testing		700.00	630.00	70.00	-	70.00
Sewer Telephone		2,100.00	1,450.48	649.52	-	649.52
Sewer Fuel		7,000.00	2,384.68	4,615.32	-	4,615.32
Sewer Office Supplies		1,200.00	1,133.59	66.41	-	66.41
Sewer Vehicle Expense		4,000.00	3,889.15	110.85	-	110.85
Sewer Tools & Supplies		10,000.00	9,880.82	119.18	-	119.18
Sewer Chemicals		6,200.00	6,105.73	94.27	-	94.27
Sewer Other Maintenance		40,000.00	29,417.74	10,582.26	7,500.00	3,082.26
Sewer Materials		1,500.00	1,121.86	378.14	-	378.14
Sewer Uniform Allowance		440.00	440.00	-	-	-
Sewer Dues & Memberships		425.00	120.00	305.00	-	305.00
Sewer Liability Insurance		4,200.00	3,651.74	548.26	-	548.26
MWPAT Debt Adm & Orig Fees		25,693.00	25,691.22	1.78	-	1.78
Sewer Bond Principal		1,104,652.00	1,104,651.14	0.86	-	0.86
Sewer Bond Interest		157,972.00	157,969.11	2.89	-	2.89
A20/11-14-11FTM Billing Software		10,000.00	9,993.75	6.25	-	6.25
A19/11-14-11FTM SCADA System		7,000.00	395.00	6,605.00	6,605.00	-
A31/12ATM Backhoe		29,700.00	-	29,700.00	29,700.00	-
Encumbered Maintenance	6,500.00		6,400.00	100.00	-	100.00
Sub total Sewer Enterprise Fund	\$ 6,500.00	\$ 1,943,501.00	\$ 1,853,944.29	\$ 96,056.71	\$ 45,129.06	\$ 50,927.65
GRAND TOTAL ALL FUNDS	\$ 201,238.01	\$ 14,976,424.11	\$ 14,389,907.91	\$ 787,754.21	\$ 226,799.58	\$ 560,954.63

Town of Essex
Combined Balance Sheet
June 30, 2012

Assets	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long-Term Obligations	Total
Cash and Investments	\$ 5,827,725						\$ 5,827,725
Cash - Due to/Due from Other Funds	(4,453,337)	850,250	55,107	2,180,372	1,367,608		-
Receivables		31,364			-		31,364
Personal Property Taxes	4,106						4,106
Real Estate Taxes	104,240						104,240
Allowance for Abatements & Exemp.	(143,296)						(143,296)
Tax Liens Receivable	559,556	159		13,833			573,548
Deferred Taxes/Betterments	71,832			12,698			84,530
Taxes In Litigation Receivable	153,085	860		36,398			190,343
Betterment Assessments, Apportnd		-		1,440			1,440
Betterment Assessments Unappor	104,619	229,575		11,488,276			11,822,470
Excises	27,667						27,667
Departmental				443,911			443,911
Intergovernmental	566		105,000		-		105,566
Other Assets - Tax Possessed	27,814						27,814
Amount to be Provided						18,591,855	18,591,855
Total Assets	\$ 2,284,577	\$ 1,112,208	\$ 160,107	\$ 14,176,928	\$ 1,367,608	\$ 18,591,855	\$ 37,693,283
Liabilities and Fund Equity							
Liabilities							
Warrants Payable	\$ 168,980	\$ 6,538	\$ 1,454	\$ 29,424	\$ 1,924		\$ 208,320
Accounts Payable	25,101				75,171		100,272
Details Payable					(22,075)		(22,075)
Deferred Revenue - Property Taxes	36,882						36,882
Deferred Revenue - Other	872,741	261,958	105,000	11,996,556			13,236,255
Notes Payable		-	149,000	-			149,000
Accrued Payroll Withholdings							-
Due To Other Funds				-			-
Other Liabilities							-
Bonds Payable						18,591,855	18,591,855
Total Liabilities	\$ 1,103,704	\$ 268,496	\$ 255,454	\$ 12,025,980	\$ 55,020	\$ 18,591,855	\$ 32,300,509
Fund Equity							
Retained Earnings				\$ 1,100,007			\$ 1,100,007
Reserved for Debt				-			-
Reserved for Encumbrances	138,257						138,257
Reserved for Expenditures	256,273	116,254		1,050,891	16,100		1,439,518
Reserved for Special Purposes	695	644,805	(95,347)	50	1,296,488		1,846,691
Unreserved	785,648	82,653					868,301
Bonds Authorized						600,000	600,000
Bonds Authorized and Unissued						(600,000)	(600,000)
Total Fund Equity	\$ 1,180,873	\$ 843,712	\$ (95,347)	\$ 2,150,948	\$ 1,312,588	\$ -	\$ 5,392,774
Total Liabilities and Fund Equity	\$ 2,284,577	\$ 1,112,208	\$ 160,107	\$ 14,176,928	\$ 1,367,608	\$ 18,591,855	\$ 37,693,283

TOWN CLERK

During the calendar year 2012 the Office of the Town Clerk along with the Board of Registrars assisted with the Annual Town Meeting (May 7 & 9, 2012) and three Special Town Meetings (April 25, 2012, June 11, 2012 and November 19, 2012) as well as four elections (Presidential Primary on March 6, 2012, Local Annual Election on May 14, 2012 the State Primary on September 6, 2012 and the Presidential/State Election held on November 6, 2012). The Board of Registrars also conducted nine hearings to determine residency for voting purposes.

The Town Clerk and other poll worker volunteers also assisted the Essex Elementary School during their mock Presidential Election. Thank you to the Essex Elementary School students for also voting on our 2013 Dog License design!

The Town Clerk and Board of Registrars would also like to thank the Essex poll workers, volunteers and our staff in a number of departments for all of the hard work and dedication to make each Town Meeting and/or Election seamless.

Unfortunately the Town Clerk's office will no longer be selling Massachusetts Hunting and Fishing Licenses due to changes within the Division of Fisheries and Wildlife. For more information please call 1-866-703-1925.

Business Certificates

43 certificates issued.

Dog Licensing

394 Dog Licenses issued.

4 Kennel Licenses issued.

Shellfish Licensing

97 resident recreational shellfish permits issued.

43 non-resident recreational shellfish permits issued.

75 Commercial Shellfish permits issued, of those:

14 Senior permits issued

10 Student permits issued

8 Sea Worm and Eel permits issued.

Vital Records

31 children were born to Essex residents, including one set of twins.

23 Essex residents passed in 2012.

14 couples filed their marriage intentions in the Town of Essex in 2012.

12 marriages were recorded in 2012.

Please remember to register to vote. Many local government decisions are made during Town Meeting and as more people participate the status of our local affairs will truly represent the will of our residents.

2012 ESSEX TOWN MEETING MINUTES

SPECIAL TOWN MEETING April 25, 2012

The April 25, 2012 Special Town Meeting of The Town of Essex held at the Essex Elementary School Cafeteria was called to order at 7:44 pm by Moderator Rolf P. Madsen. A quorum of over 260 voters was present at the time.

A moment of silence was observed in memory of Town officials and volunteers who have passed since our last meeting: Frank S. Pizzo.

Moderator Rolf P. Madsen, duly seconded, move that the reading of the Warrant be omitted as copies were available to the audience upon check in.

Voted Unanimously.

ARTICLE 1 – REAFFIRM A PREVIOUS VOTE TO PETITION THE LEGISLATURE TO ENACT SPECIAL LEGISLATION

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to authorize the Board of Selectmen to petition the General Court to enact Special Legislation as shown under Article 1 of the warrant; provided the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court. The Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

<i>Counted Vote:</i>	Yes 144
	No 141

A motion was made and duly seconded to dissolve the Special Town Meeting at 10:20pm.

Voted Unanimously.

ANNUAL TOWN MEETING May 7-9, 2012

The 193rd Annual Town Meeting of the Town of Essex was called to order at 7:30 p.m. by Moderator Rolf P. Madsen. A quorum of over 300 voters was present at the time.

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, of the Annual Town Election to bring to ballot for the following officers:

Assessor for three years
Moderator for one year
Selectman for three years
Board of Health member for three years
Two Constables for one year
School Committee member for three years
School Committee member to fill a vacancy for one year
Board of Library Trustee for three years
Planning Board Member for five years
Housing Authority Member for five years

AND, to bring in their votes on the following questions:

Shall the Town of Essex be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to acquire real property for the relocation of the Town offices from the present Town Hall at 30 Martin Street and for the design, construction, reconstruction, renovation and improvement of such property for use as town offices, including the furnishing and equipping of such offices, moving expenses, site improvements, and all other costs incidental or related to the project?

_____ Yes _____ No

Shall the Town of Essex be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to make renovations to the Town Hall and Library building at 30 Martin Street to improve health, safety, and the working environment?

_____ Yes _____ No

Shall the Town of Essex be allowed to assess an additional \$190,000 in real estate and personal property taxes for the purpose of the purchase, refurbishment, and equipping of a used aerial ladder truck for the Fire Department and for any renovations to the Fire Station necessary to accommodate said truck, for the fiscal year beginning July 1, 2012?

_____ Yes _____ No

AND, to do this by vote on one ballot. The polls will be open on Monday, May 14, 2012 at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M. at the Essex Fire and Police Headquarters.

The following people were appointed as tellers: Wendy Fossa, Karen Greene, Dawn Burnham, Sandy Ginn, Priscilla Doucette, Rosemarie Carr, Carolyn Knowlton, Diane Patrician, Genevieve Guerin and Nancy Muniz.

There were no objections made to the tellers appointed.

A motion was made and duly seconded to waive the reading of the warrant.

Voted unanimously.

A motion was made and duly seconded to appoint David J. Lane as the deputy moderator.

There were no objections made to the deputy moderator appointment.

ARTICLE 1: TO TRANSFER LOTS AT SOUTHERN CONOMO POINT FOR SALE

Motion made by Jeffrey Jones, duly seconded, that the Town vote to transfer the 41 numbered lots depicted on the approved Definitive Subdivision Plan, Southern Conomo Point which is on file with the Essex Town Clerk, from the Conomo Point Commissioners for purposes of lease to the Board of Selectmen for the purpose of conveyance, and further, to authorize the Board of Selectmen to convey any or all of said lots, and to authorize the Board of Selectmen, in their capacity as Conomo Point Commissioners, to enter into all agreements and to execute any and all instruments as may be necessary or convenient on behalf of the Town to affect said conveyance, subject to terms and conditions as the Board of Selectmen deem appropriate. This vote is subject to the passage of Special Legislation allowing for a certain degree of preference for the present Conomo Point tenants and the approval of the November 14, 2011 amendment to the Conomo Point Procurement Bylaw that is presently pending with the Office of the Attorney General.

Discussion on the motion ensued.

Motion made by Annie Cameron, duly seconded, to amend Article 1 by adding to the end of the motion after the word “appropriate,” as a new sentence: “This vote is also subject to the Town receiving, in the aggregate, at least the sum of the “as if vacant land only” values for said lots as contained within the real estate appraisal report of Mark F. Tyburski dated April 30, 2012 as amended May 4, 2012.

Discussion on the motion ensued.

Motion fails.

Discussion on the initial motion continued.

Motion made and duly seconded to move the question.

Motion carries.

Voice vote taken. Moderator is in doubt and called for a counted vote.

Motion made Jeffrey Jones, duly seconded, to consider articles 7-10 while the vote for Article 1 is being counted.

Motion carries.

ARTICLE 7: ELECTION OF TOWN OFFICERS

Motion made by Jeffrey Jones, duly seconded, that the Town authorize the Board of Selectmen to appoint a Surveyor of Bark and Lumber.

Voted by the majority.

ARTICLE 8: REPORT OF TOWN OFFICIALS

Motion made by Susan Gould-Coviello, duly seconded, that the Town receive the Reports of the Town Officials, Boards and Committees contained in the Annual Town Report with the following correction: that the standing vote counts found on page 93 be corrected to read “Yes – 152” and “No - 73.”

Voted unanimously.

ARTICLE 9: FISCAL YEAR 2012 WAGE AND SALARY SCALE

Motion made by Mark Osburn, duly seconded, that the Town vote to approve the Wage and Salary scale for fiscal year 2013 in accordance with the recommendations of the Personnel Board Report.

Voted by the majority.

ARTICLE 10: COMPENSATION OF ELECTED OFFICERS

Motion made by Mark Osburn, duly seconded, that the Town fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for fiscal year 2013 in accordance with the recommendations of the Personnel Board Report.

Voted unanimously.

Motion made by James Horrocks, duly seconded, to consider Article 33 before Article 2.

Voted by the majority.

ARTICLE 33: UNPAID BILLS

Motion made by James Horrocks, duly seconded, that Article 33 be indefinitely postponed.

Voted unanimously.

Motion made by Susan Gould-Coviello, duly seconded, we postpone consideration of the remainder of the warrant until after the return of the count on Article 1.

Motion carries.

The Moderator called for a ten minute recess.
The meeting reconvened.

Results of counted vote on Article 1:

Yes – 253

No – 197

Motion fails.

Motion made by Stuart Pratt, duly seconded, that Article 1 be reconsidered.

Discussion on the motion ensued.

Standing counted vote for reconsideration of Article 1:

Yes – 301

No – 71

Motion carries.

Motion made by Jeffrey Jones, duly seconded, that the Town vote to amend Article 1 by adding the words “this vote is subject to the Town receiving a minimum total sale price of \$8,308,000.”

Discussion on the amendment ensued.

Motion made by Jeffrey Jones, duly seconded, that his previous amendment be withdrawn.

Motion carries.

Motion made by Lisa O'Donnell, duly seconded, to amend the main motion by requiring the Selectmen to collect at least the “as if vacant value” for each lot as determined by Mr. Tyburski, the appraiser.

Discussion on the amended motion ensues.

Motion made by Dave Lenzi, duly seconded, to move the question.

Motion fails.

Discussion on the amended motion continues.

Motion made by Raymond Randall, duly seconded, to move the question.

Declared 2/3rd vote.

Vote to accept the motion as amended.

Motion carries.

Motion made by Raymond Randall, duly seconded, to move the question.

Motion carries.

Standing counted vote of the reconsideration of Article 1, as amended:

Yes – 296

No – 99

Motion carries.

ARTICLE 2: NORTHERN CONOMO POINT ZONING DISTRICT

Motion made by Mark Lynch, duly seconded, to refer this article back to the Planning Board for further study.

Voted unanimously.

Motion made and duly seconded at 11:17 p.m. to recess the meeting until 7:30 p.m. on Wednesday, May 9, 2012 at the Essex Elementary School.

Motion carries.

The meeting reconvened on Wednesday, May 9, 2012 at the Essex Elementary School gymnasium and with a quorum of over 200 voters being present was called to order at 7:30 pm.

ARTICLE 3 – CONSULTANT FOR WATERFRONT DESIGNS AND ACCESS

Motion made by, Lisa J. O'Donnell, duly seconded, that the Town vote to raise and appropriate the sum of \$50,000 for the funding of a consultant to provide the Board of Selectmen and Conomo Point Planning Committee with various future waterfront access designs and scenarios.

Voted by the Majority.

ARTICLE 4 – FUNDS TO IMPLEMENT PHYSICAL RENOVATIONS TO SCPZD

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to raise and appropriate the sum of \$70,000 to implement any physical renovations to the Town's property at Conomo Point that are required by the Planning Board's approval of the Definitive Subdivision Plan, Southern Conomo Point.

Voted by the Majority.

ARTICLE 5 – FUNDS FOR MAINTENANCE OF PROPERTY AT CONOMO POINT

Motion made by Susan Gould-Coviello, duly seconded, that the Town vote to raise and appropriate the sum of \$50,000 for the management of property at Conomo Point including but not limited to renovation, demolition, and contents management of structures and maintenance of all outdoor areas.

Voted by the Majority.

ARTICLE 6 – NOMINATIONS TO THE CONOMO POINT PLANNING COMMITTEE

Motion made by, Lisa J. O'Donnell, duly seconded, to open the floor for nominations for the vacancy on the Conomo Point Planning Committee.

Michael Dyer and Gail Pepe are nominated.

Counted Vote: Dyer: 132

Pepe: 103

Michael Dyer wins the seat on the Committee.

Note to reader: Articles 7-10 were visited earlier in the meeting, prior to Article 2.

Motion made by Gregory Carroll, duly seconded, to consider Article 14 at this time.

Voted by the Majority.

ARTICLE 14 – REGIONAL SCHOOL SYSTEM BUDGET

Motion made by Susan Gould-Coviello, duly seconded, that the Town vote to raise and appropriate the sum of \$6,329,146 to fund the Town's assessment from the Manchester Essex Regional School District - said sum to be calculated solely in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", as most recently amended, by invoking and approving the provision found in paragraph four of Massachusetts General Laws chapter 71, section 16B allowing District members "to reallocate the sum of their required local contributions to the district in accordance with the regional agreement", for the fiscal year beginning July first, two thousand twelve.

Voted by the Majority.

ARTICLE 11 – FINANCE COMMITTEE REPORT

Motion made by Jeffrey Soulard, duly seconded, that the Town vote to appropriate the sum of \$6,004,190 and to a) raise by taxation the sum of \$1,013,609 for debt repayment, principal and interest; b) transfer from the Cemetery Sale of Lots Fund the sum of \$11,400 to the Cemetery Budget; c) transfer from the Cemetery Lot Care Fund the sum of 15,800 to the Cemetery Budget; d) transfer from the Cemetery Perpetual Care Fund the sum of \$300 to the Cemetery Budget; e) transfer from the Wetlands Protection Fund the sum of \$3,500 to the Conservation Commission Budget; f) transfer from free cash the sum of \$234,863 to the Health Insurance Budget, g) transfer from the Overlay Surplus to the Health Insurance Budget the sum of \$21,410, h) transfer from the Ambulance Fund the sum of \$75,112 to the Ambulance Budget; i) to raise and appropriate by taxation the sum of \$ 4,628,196 to be allocated between the salaries and expenses of the Town according to the remaining budget items as indicated in the Finance Committee Report.

Voted Unanimously.

ARTICLE 12 – SEWER ENTERPRISE FUND BUDGET

Motion made by Paul Rullo, duly seconded, that the Town vote to appropriate the sum of \$1,894,326 for the Sewer Enterprise Fund Budget as follows: a) debt repayment, principal and

interest – the sum of \$990,891 from sewer betterments and the sum of \$293,691 to be raised by taxation; and b) funds to be allocated between the salaries and expenses of the Wastewater Department – \$549,744 from departmental receipts and the sum of \$60,000 from Sewer Enterprise Fund Free Cash; all as indicated in the Finance Committee Report.

Voted Unanimously.

ARTICLE 13 – WATER ENTERPRISE FUND BUDGET

Motion made by Paul Rullo, duly seconded, that the Town vote to appropriate the sum of \$706,646 for the Water Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$13,556 from water betterments and the sum of \$55,856 from departmental receipts; and b) funds to be allocated between the salaries and expenses of the Water Department – \$637,234 from departmental receipts; all as indicated in the Finance Committee Report.

Voted Unanimously.

Note to reader: Article 14 was visited earlier in the meeting prior to Article 11.

ARTICLE 15 – NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

Motion made by George Harvey, duly seconded, that the Town vote to raise and appropriate the sum of \$74,630 to pay the Town's share of the costs of the North Shore Regional Vocational School District for the fiscal year commencing July 1, 2012.

Voted Unanimously.

ARTICLE 16 – SEWER SERVICE AREA BYLAW

Motion made by Trescott DeWitt, duly seconded, that Article 16 be indefinitely postponed.

Voted Unanimously.

ARTICLE 17 – SEWER SERVICE MORATORIUM

Motion made by Trescott DeWitt, duly seconded, that the Town vote to amend Section 7-7.5 of the Town of Essex Bylaws by replacing the year 2012 with the year 2013 in both instances.

Voted Unanimously.

ARTICLE 18 – ZONING BYLAW DEFINITION CHANGE – “ABUTTER”

Motion made by Westley Burnham, duly seconded, that Article 18 be indefinitely postponed.

Voted Unanimously.

ARTICLE 19 – ZONING BYLAW DEFINITION CHANGE – “STREET”

Motion made by Westley Burnham, duly seconded, that the Town vote to amend Chapter 6, Section 6-2.2 of the Town of Essex Bylaws as indicated under Article 19 in the warrant.

As appeared under Article 19 in the warrant:

To see if the Town will vote to amend Chapter 6, Section 6-2.2 of the Town of Essex Bylaws by deleting the definition of “street”, which presently reads:

A public thoroughfare 30 feet or more in width established or maintained under public authority or a recorded way plotted and laid out for public use and which affords principle means of access to abutting property. No new street shall be less than 44 feet in width;

and by replacing it with the following:

A public thoroughfare 30 feet or more in width established or maintained under public authority or a recorded way plotted and laid out for public use and which affords principal means of access to abutting property. No new street should be less than 44 feet in width;

Declared 2/3rd vote.

ARTICLE 20 – ZONING BYLAW CHANGE – FLOOD PLAIN OVERLAY DISTRICT

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to amend the Town of Essex Bylaws Chapter 6-10.2 Flood Plain Overlay District as indicated under Article 20 in the warrant.

Motion Fails.

The Moderator rules that Article 21 and Article 22 may be discussed together, as the discussion relates to both Articles. They will be voted on individually.

ARTICLE 21 – PURCHASE OF A NEW BUILDING FOR TOWN HALL

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain, real property in the Town of Essex known as 74 Martin Street and appearing as Lot 96 on Essex Assessors' Map 36 for the relocation of the Town offices from the present Town Hall at 30 Martin Street and to enter into all such agreements necessary in connection with such purpose, subject to terms and conditions as may be established by the Board of Selectmen; and further that the Town vote to appropriate the sum of \$1,100,000 for such acquisition and for the design, construction, reconstruction, renovation and improvement of such property for use as town offices, including the furnishing and equipping of such offices, moving expenses, site improvements, and all other costs incidental or related to the project; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,100,000 under G.L. c.44, §7(3) and (3A) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that said appropriation shall be contingent upon a vote at a Town election to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

ARTICLE 22 – RENOVATIONS TO TOWN HALL AND LIBRARY

Motion made by, Lisa J. O'Donnell, duly seconded, that the Town vote to appropriate the sum of \$600,000 for renovations to the Town Hall and Library building at 30 Martin Street in order to improve health, safety, and the working environment; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$600,000 under G.L. c.44, §7(3A) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that said appropriation shall be contingent upon a vote at a Town election to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote. And provided further that as the appropriation made under this article is intended only as an alternative to the acquisition of a new town hall building as proposed under Article 21, the Board of Selectmen shall be authorized to borrow and expend the funds appropriated hereunder only if the voters of the Town disapprove the debt exclusion question to acquire real property for the relocation of the Town Offices from the present Town Hall at 30 Martin Street at the May 14, 2012 Annual Town Election which is next Monday.

Discussion regarding the motions ensued.

Article 21:	Standing Counted Vote:	Yes:	135
		No:	80
			<i>Motion fails.</i>

Motion made by, Lisa J. O'Donnell, duly seconded, that the Town vote to appropriate the sum of \$600,000 for renovations to the Town Hall and Library building at 30 Martin Street in order to improve health, safety, and the working environment; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$600,000 under G.L. c.44, §7(3A) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that said appropriation shall be contingent upon a vote at a Town election to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

Vote on the amended motion passes unanimously.

Motion made by Jeffrey Jones, duly seconded, to reconsider Article 20.

Motion fails.

ARTICLE 23 – PURCHASE OF A USED AERIAL LADDER TRUCK

Motion made by Daniel Doucette, duly seconded, that the Town vote to raise and appropriate the sum of \$190,000 for the purchase, refurbishment, and equipping of a used aerial ladder truck for the Fire Department and for any renovations to the Fire Station necessary to accommodate said truck; and to determine whether such vote will be contingent upon a vote of the Town to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) the amount of the appropriation therefor that may be authorized by the vote; and to authorize the Board of Selectmen

Standing Counted Vote:

Yes:	158
No:	17

Motion carries.

Motion made by Trescott DeWitt, duly seconded, that the Town vote to authorize the Board of Selectmen to enter into a contract extension with Covanta Haverhill, Inc., for a term of ten years, for the receipt, processing, and disposal of municipal solid waste and the operation of the Town's transfer station.

Motion made by Trescott DeWitt, duly seconded, that the Town vote to increase the transfer station sticker fee from \$150 to \$170 per year for residents under the age of 65 with a corresponding increase in the cost of a transfer station sticker for residents who are 65 years of age or older from \$75 to \$85 per year.

Motion made by Trescott DeWitt, duly seconded, that the Town vote, pursuant to Chapter 7-2 of the Town's General Bylaws, to establish a \$10 per item transfer station fee for the disposal of bulky items, including but not limited to mattresses, box springs, couches, love seats, recliners, large rugs, tables, large toys, or any other large items that transfer station personnel determine large enough to inhibit efficient compaction.

o. 30-minute maximum parking on the north side (Joe's Market side) of Martin St. from Route 133 (Main St.) to the west side of Winthrop; 30-minute maximum parking both sides of Pickering St. for 100 feet north of Martin St; 30-minute maximum parking both sides of Winthrop St. for 100 feet north of Martin St.; no parking on the south side of Martin St. from Route 133 (Main St.) to the fire station.

by deleting “(Joe’s Market side)” and replacing it with “(odd-numbered side)”; or take any other action relating thereto.

Voted by the majority.

ARTICLE 28 – LOCAL ACCEPTANCE OF M.G.L. CH. 272 § 73A

Motion made by Susan Gould-Coviello, duly seconded, that the Town vote to accept the Provisions of §73A of Chapter 272 of the General Laws, allowing for the removal of gravestones and other memorials for repair or reproduction.

Voted unanimously.

ARTICLE 29 – COMMUNITY PRESERVATION FUND

Motion made by Vickie Cataldo, duly seconded, that the Town appropriate or reserve from Fiscal Year 2013 Community Preservation Fund estimated annual revenues, or other available funds, all as specified on the Community Preservation Act Town Meeting Handout, the amounts recommended by the Community Preservation Committee for Open Space Reserve, Historic Resources Reserve, Community Housing Reserve, Budgeted Reserve, administrative expenses, and specific projects.

Voted by the majority.

ARTICLE 30 – OUTBOARD MOTOR FOR HARBORMASTER DEPARTMENT

Motion made by Westley Burnham, duly seconded, that the Town transfer from the Waterways Fund the sum of \$7,400 for the purchase and installation of a new outboard motor for the Harbormaster Department; or take any other action relating thereto.

Voted by the Majority.

ARTICLE 31 – PURCHASE OF A BACKHOE

Motion made by Paul Rullo, duly seconded, that the Town transfer from Sewer Enterprise Free Cash the sum of \$29,700 and from Water Enterprise Free Cash the sum of \$29,700 to purchase a fully-equipped backhoe, and to authorize the Board of Public Works to enter into a purchase agreement on such terms and conditions as the Board deems in the best interest of the Town in order to replace one of the existing backhoes; and to authorize the Board of Public Works to dispose of the backhoe replaced by the new backhoe by sale or trade and to take other action as necessary to effectuate the purposes of this vote.

Voted by the Majority.

ARTICLE 32 – FREE CASH TRANSFER TO RESERVE FUND

Motion made by Gordon Martin, duly seconded, that the Town transfer from free cash the sum of \$30,000 to be used to replenish the Finance Committee’s Reserve Fund for the remainder of fiscal year 2012.

Voted Unanimously.

Note to reader: Article 33 was visited earlier in the meeting prior to Article 2.

ARTICLE 34 – RESCIND A PREVIOUS BORROWING AUTHORIZATION

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to rescind the \$426,347 unissued portion of the following borrowing authorization: Article 10, Annual Town Meeting of May 1, 2000, Sewer System Funding.

Voted Unanimously.

ARTICLE 35 – FUND A DEFICIT IN TOWN’S CHAPTER 90 FUND

Motion made by Paul Rullo, duly seconded, that the Town vote to transfer from Free Cash the sum of \$1,136.66 to fund a deficit in the Town’s Chapter 90 Fund.

Voted Unanimously.

ARTICLE 36 – REPAYMENT FOR COMMUNITY SEPTIC MANAGEMENT PROGRAM LOANS

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to transfer from the Town Septic Betterment Fund the sum of \$26,242 for the purpose of making necessary payments to the Massachusetts Water Pollution Abatement Trust during fiscal year 2013 in accordance with the terms of repayment for Community Septic Management Program loan funds.

Voted Unanimously.

ARTICLE 37 – REVOLVING FUND FOR THE DOG OFFICER

Motion made by Jeffrey D. Jones, move that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Dog Officer for the purpose of compensating the Dog Officer for the care of impounded dogs and for reimbursing the Dog Officer for all associated expenses. Payments from dog owners seeking to claim impounded dogs shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Selectmen up to a maximum of \$10,000.

Voted Unanimously.

The Moderator allows Articles 38-40 be read together at the request of the reader.

ARTICLE 38 – YOUTH TRIATHLON REVOLVING FUND

Motion David Driscoll, move that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health for the purpose of the planning and execution of an annual youth triathlon or other exercise program. Donations, grants and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$12,000.

Voted by the majority.

ARTICLE 39 – BOARD OF HEALTH REVOLVING FUND

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health Department for the purpose of health, safety, and/or emergency planning, preparation and education. Donations, grants and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$10,000.

Voted by the majority.

ARTICLE 40 – PUBLIC HEALTH NURSE REVOLVING FUND

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws chapter 44, section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchasing supplies and pharmaceuticals as needed by the Public Health Nurse and for the payment of Public Health Nurse wages. Medicare and other reimbursements relating to said programs and donations for the purpose of purchasing supplies and pharmaceuticals and for Public Health Nurse labor shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$10,000.

Voted by the majority.

Motion made and duly seconded to dissolve the meeting at 11:10pm.

Voted Unanimously.

**SPECIAL TOWN MEETING
June 11, 2012**

The June 11, 2012 Special Town Meeting of The Town of Essex held at the Essex Elementary School Gymnasium was called to order at 7:31pm by Deputy Moderator David J. Lane. A quorum of over 35 voters were present at the time.

Deputy Moderator David J. Lane, duly seconded, move that the reading of the Warrant be omitted as copies were available to the audience upon check in.

Voted Unanimously.

ARTICLE 1 – FLOOD PLAIN OVERLAY DISTRICT

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to amend the Town of Essex Bylaws Chapter 6-10.2 Flood Plain Overlay District as shown in Article 1 of the Special Town Meeting warrant.

Voted Unanimously.

Motion made and duly seconded to adjourn the meeting at 7:30 p.m.

Voted Unanimously.

Exhibit A: Text of Article 1 as appeared in the Town of Essex Warrant for Special Town Meeting, dated May 16, 2012:

ARTICLE 1

To see if the Town will vote to amend the Town of Essex Bylaws Chapter 6-10.2 Flood Plain Overlay District by deleting in its entirety the present bylaw text, which presently reads:

6-10.2 Flood Plain Overlay District.

6-10.2.1 Establishment.

The Flood Plain District is established, effective July 17, 1986, as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit, must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- a. Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR 3107, "Flood Resistant Construction")
- b. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00)
- c. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00)
- d. Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00)
- e. Minimum Requirements for the Subsurface Disposal of Sanitary Sewerage, DEP (currently 310 CMR 15, Title 5)

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

The Flood Plain District includes all special flood hazard areas designated as Zone A, A1-30, V, and V1-30 on the Essex Flood Insurance Rate Maps (FIRM) dated July 17, 1986 and revised July 23, 1998 and July 2, 1992, and as revised by letter(s) of map amendment, and Flood Insurance study dated July 17, 1986, on file with the Town Clerk, Planning Board and Building Inspector. The Essex Flood Insurance Rate Maps (FIRM) and the accompanying Essex Flood Insurance Study are incorporated herein by reference.

6-10.2.2 Development Regulations.

The following requirements apply in the Flood Plain District:

- a. UN-NUMBERED ZONE: Within any unnumbered Zone A, since the base flood elevation is not provided on the Flood Rate Insurance Map (FIRM), the applicant shall obtain any existing base flood elevation data and it shall be reviewed by the Building Inspector for its reasonable utilization toward meeting the elevation or flood-proofing requirements, as appropriate, of the State Building Code. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is lesser, within unnumbered Zone A.
- b. ZONE V: Within areas designated as coastal high hazard areas (Zone V), all development shall be located landward of the reach of mean high tide, since these areas are extremely hazardous due to high velocity waters from tidal surges and hurricane wave wash.
- c. Zone V1-30: Man-made alteration of sand dunes within Zones V1-30, VE and V which would increase potential flooding damage are prohibited.
- d. SUBDIVISIONS: All subdivision proposals must be designed to assure that
 - 1. Such proposals minimize flood damage
 - 2. All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - 3. Adequate drainage is provided to reduce exposure to flood hazards.

6-10.2.3 Notification of Watercourse Alteration

In a riverine situation, upon submission of the application to the planning Board, evidence shall be provided that the following entities have been notified in writing, including a copy of the application and plans, of a pending zoning permit to alter or relocate a watercourse:

- a. The adjacent communities of Gloucester, Hamilton, Ipswich and Manchester by the Sea.
- b. National Flood Insurance Program (NFIP) State Coordinator

Massachusetts Dept. of Conservation and Recreation
 251 Causeway Street, Suite 600-700
 Boston, MA 02114-2104

- c. NFIP Program Specialist

FEMA Region 1
 99 High Street, 6th Floor
 Boston, MA 02110;

and by replacing it with the following:

6-10.2 Flood Plain Overlay District.

6-10.2.1 Establishment.

The Flood Plain District is established, effective July 17, 1986, as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit, must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- a. Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR).
- b. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00)
- c. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00)
- d. Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00)
- e. Minimum Requirements for the Subsurface Disposal of Sanitary Sewerage, DEP (currently 310 CMR 15, Title 5)

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

The Flood Plain District includes only the Special Flood Hazard Areas (SFHAs) within the Town of Essex designated as Zone A, AE, and VE on the Essex County Flood Insurance Rate Maps (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Essex County FIRM that are wholly or partially within the Town of Essex are panel numbers 25023C0289F, 25023C0291F, 25023C0292F, 25023C0293F, 25023C0294F, 25023C0311F, 25023C0313F, 25023C0427F, 25023C0431F, 25023C0432F and 25023C0451F dated July 3, 2012. The exact boundaries of the District are defined by the 100-year base flood elevations shown on the FIRM and further defined by the 100-year (1-percent-annual-chance flood plain boundary) flood elevations contained in the Essex County Flood Insurance Study (FIS) report dated July 3, 2012. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board and Building Inspector.

6-10.2.2 Development Regulations.

The following requirements apply in the Flood Plain District:

- a. UN-NUMBERED ZONE A: Within any unnumbered Zone A, since the base flood elevation is not provided on the FIRM, the applicant shall obtain any existing base flood elevation data and it shall be reviewed by the Building Inspector for its reasonable utilization toward meeting the elevation or flood-proofing requirements, as appropriate, of the State Building Code. Base flood

elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is lesser, within unnumbered Zone A.

- b. Within areas designated as coastal high hazard areas (Zone VE), all development shall be located landward of the reach of mean high tide, since these areas are extremely hazardous due to high velocity waters from tidal surges and hurricane wave wash.
- c. Man-made alteration of sand dunes within Zone VE which would increase potential flooding damage are prohibited.
- d. SUBDIVISIONS: All subdivision proposals must be designed to assure that
 - 1. Such proposals minimize flood damage
 - 2. All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - 3. Adequate drainage is provided to reduce exposure to flood hazards.
- e. In Zone AE, along watercourses that have a regulatory floodway designated on the FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the Town during the occurrence of the base flood discharge (i.e., one-hundred year flood). In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit such encroachments.

6-10.2.3 Notification of Watercourse Alteration

In a riverine situation, upon submission of the application to the Planning Board, evidence shall be provided that the following entities have been notified in writing, including a copy of the application and plans, of a pending zoning permit to alter or relocate a watercourse:

- a. The adjacent communities of Gloucester, Hamilton, Ipswich and Manchester by the Sea.
- b. National Flood Insurance Program (NFIP) State Coordinator
Massachusetts Dept. of Conservation and Recreation
251 Causeway Street, Suite 600-700
Boston, MA 02114-2104
- c. NFIP Program Specialist
FEMA Region 1
99 High Street, 6th Floor
Boston, MA 02110

6-10.2.4 Effective Date

The revisions to Section 6-10.2 made pursuant to Article 1 of the Special Town Meeting of June 11, 2012 shall not take effect until July 3, 2012.

**SPECIAL TOWN MEETING
November 19, 2012**

The November 19, 2012 Special Town Meeting of The Town of Essex held at the Essex Elementary School Cafeteria was called to order at 7:32 pm by Moderator Rolf P. Madsen. A quorum of over 90 voters were present at the time.

A moment of silence was observed in memory of Town officials and volunteers who have passed since our last meeting: Jerome French, Walter Andrews and John Bevilacqua.

Moderator Rolf P. Madsen, duly seconded, move that the reading of the Warrant be omitted as copies were available to the audience upon check in.

Voted Unanimously.

Motion made by Jeffrey Jones, duly seconded, to visit Article 6 prior to Article 1.

Voted Unanimously.

ARTICLE 6 – NORTHEAST MASSACHUSETTS MOSQUITO CONTROL AND WETLANDS MANAGEMENT DISTRICT

Motion made by Jeffrey Jones, duly seconded, that the Town vote to renew its membership and to participate in the Northeast Massachusetts Mosquito Control and Wetlands Management District for a minimum of three years, pursuant to Chapter 258 of the Acts of 1958, as amended by Chapter 410 of the Acts of 1996, G.L. c. 252, ss. 5 and 5A, and other applicable laws, subject to an assessment through a reduction in Cherry Sheet revenue in an amount to be determined annually by the District Commissioners, and to authorize the Board of Selectmen and the Board of Health to enter into all agreements and to execute any and all instruments as may be necessary to affect this vote.

Motion ruled out of scope by the Moderator.

ARTICLE 1 – BYLAW CHANGE: SECTION 7-7: SEWER SERVICE AREA

Motion made by Trescott DeWitt, duly seconded, that the Town vote to Amend Section 7-7 of the Town's General Bylaws, titled "Sewer Service Area" as indicated in Article 1 of the warrant.

Voted by the Majority.

ARTICLE 2 – INCREASE AGGREGATE SEWER DESIGN FLOW: 5-11 SOUTHERN AVE

Motion made by Susan Gould-Coviello, duly seconded, that Article 2 be indefinitely postponed.

Voted Unanimously.

ARTICLE 3 – RENOVATIONS TO TOWN HALL AND LIBRARY

Motion made by Lisa O'Donnell, duly seconded, that the Town transfer from free cash the sum of \$137,000 for renovations to the Town Hall and Library building at 30 Martin Street in order to improve health, safety, and the working environment.

Voted by the Majority.

ARTICLE 4 – CONOMO POINT LEGAL BUDGET FY2013

Motion made by Susan Gould-Coviello, duly seconded, that the Town vote to raise and appropriate the sum of \$50,000 to be added to Article 11, Item 151 (Conomo Point Legal Budget) of the May 7, 2012 Annual Town Meeting for fiscal year 2013.

Standing Counted Vote:

Yes – 52

No – 33

Article passes.

ARTICLE 5 – EASEMENT OVER TOWN-OWNED LOT 22 ON ASSESSORS MAP 3

Motion made by Susan Gould-Coviello, duly seconded, that Article 5 be indefinitely postponed.

Voted Unanimously.

Note to the reader: Article 6 was visited prior to Article 1.

ARTICLE 7 – PURCHASE OF A POLICE CRUISER

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to transfer from free cash the sum of \$37,000 to purchase a fully-equipped police cruiser, and to authorize the Board of Selectmen to enter into a purchase agreement on such terms and conditions as the Board deems in the best interest of the Town in order to replace one of the existing police cruisers; and to authorize the Board of Selectmen to dispose of the vehicle replaced by the new cruiser by sale or trade and to take other action as necessary to effectuate the purposes of this vote.

Voted by the Majority.

ARTICLE 8 – PERSONAL BODY ARMOR FOR POLICE DEPARTMENT

Motion made by Jeffrey Jones, duly seconded, that the Town vote to transfer from free cash the sum of \$15,500 to purchase personal body armor for the Police Department.

Voted by the Majority.

ARTICLE 9 – FUND DEFICIT IN POLICE DETAIL REVOLVING FUND

Motion made by Jeffrey Jones, duly seconded, that the Town vote to transfer from free cash the sum of \$1,864.50 and from the Plumbing Inspections Fund the sum of \$1,170 and from the Electrical Inspections Fund the sum of \$3,690 to fund that portion of the deficit deemed uncollectible in the Police Detail Revolving Fund, a grand total of \$6,724.50.

Voted Unanimously.

ARTICLE 10 – REPAIRS TO FIRE STATION ROOF

Motion made by Daniel Doucette, duly seconded, that the Town vote to transfer from free cash the sum of \$15,000 for repairs to the roof of the Fire and Police Headquarters building at 24 Martin Street.

Voted Unanimously.

ARTICLE 11 – FUND ESSEX’ OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND

Motion made by Virginia Boutchie, duly seconded, that the Town vote to transfer from free cash the sum of \$15,000 to fund the Town’s Other Post-Employment Benefits (OPEB) Trust Fund.

Voted Unanimously.

ARTICLE 12 – SICK LEAVE BUYBACK

Motion made by Trescott DeWitt, duly seconded, that the Town vote to amend the vote taken under Article 12 of the May 7, 2012 Annual Town Meeting by adding a Sick Leave Buyback line and by transferring the sum of \$1,200 from Sewer Enterprise free cash for the purpose of funding same.

Voted Unanimously.

ARTICLE 13 – UNPAID BILLS

Motion made by Jeffrey Jones, duly seconded, that the Town vote to transfer from free cash the sum of \$336 to pay an unpaid bill from fiscal year 2012 to Integration Partners.

Voted Unanimously.

A motion was made and duly seconded to dissolve the Special Town Meeting at 8:50 pm.

Voted Unanimously.

Attached to these minutes:

Exhibit A: (Article 1) Full text of Article 1 as written in the warrant.

Exhibit B: (Article 5) Reference map depicting easement over Town-owned Lot 22 on Assessors Map 3

Exhibit A: Text of Article 1 as appeared on the Town of Essex Warrant for Special Town Meeting, dated November 1, 2012:

ARTICLE 1

To see if the Town will vote to Amend Section 7-7 of the Town's General Bylaws, titled "Sewer Service Area" as indicated below with deletions shown in ~~strike through~~ and additions shown in **bold**, or take any other action relating thereto.

7-7 SEWER SERVICE AREA

7-7.1 PURPOSE. It is the purpose of this by-law to protect water resources in order to:

- a. protect the health, safety and welfare of the residents of the Town of Essex through the preservation of the town's groundwater, surface water and marine water resources by addressing primarily existing sewage disposal problems;
- b. protect groundwater, surface water and marine resources from nitrogen contamination and pollution from subsurface disposal of wastewater; and
- c. protect other sensitive water resource areas, including those lands that contribute recharge to private drinking water supplies.

It is also the purpose of this by-law to regulate the connections to and extension of the Town's sewer system in order to preserve and manage limited treatment capacity pursuant to an intermunicipal agreement with the City of Gloucester which limits the total treatment capacity available to the Town of Essex to 225 thousand gallons a day.

7-7.2. *IDENTIFICATION OF LOTS TO BE SERVED.* Upon completion of construction of the Town's sewer collection system, only those lots existing as of record and recorded in the Essex County Registry of Deeds as of February 1, 2000 and listed in Appendix B to the Task 2 Report, Sewage Facility Plan MEPA Special Procedures Report (MEPA No. 11805) dated and filed with the Secretary of Environmental Affairs on March 30, 2000* (hereinafter defined as the "Sewer Service Area"), shall be permitted to connect to the Town's sewer collection system. ~~Notwithstanding paragraphs 7-7.7 and 7-7.8, Each lot listed in Appendix B is entitled to connect a design flow of 330 gallons per day or the design flow in place as of February 1, 2000, whichever is greater, at any time. Any vacant lot listed in Appendix B is entitled to a design flow of one (1) sewer unit as defined in paragraph 7-7.10.~~

~~Notwithstanding paragraphs 7-7.7 and 7-7.8, each lot listed in Appendix B is entitled to connect a design flow of 330 gallons per day or the design flow in place as of February 1, 2000, whichever is greater, at any time.~~

* As amended below pursuant to Article 13 of the 2001 Annual Town Meeting:

Add the following properties:

Address	Map	Lot
8-10 Apple Street	32	23
166 Eastern Avenue	15	31 (second lot)
166 Eastern Avenue	15	31 (third lot)
10-12 Icehouse Lane	8	47A
1 Landing Road	33	16
3 Landing Road	33	16A
9 Landing Road	33	15
21 Lebaron Road	15	14
23 Lebaron Road	15	10A
28 Lebaron Road	15	6
47 Lebaron Road	15	9
47 Lebaron Road	15	9A
0 Scot's Way	8	15D
11 Southern Avenue	38	1
89 Southern Avenue	10	18

Delete the following properties:

Address	Map	Lot
0 Burnham Court (Garage Lot)	41	44
0 Burnham Court	37	11
0 Burnham Court	41	41
0 Dodge Street	41	23A
0 Dodge Street	41	23B
0 Dodge Street	41	28
0 Dodge Street	41	45
12 Dodge Street	41	22
0 Eastern Avenue	39	33A
0 Forest Avenue	10	27
0 Grove Street	10	33
0 Grove Street	34	62
3 Harlow Street	15	32
0 Lakeview Road	8	43C
13 Lakeview Road	8	38A
0 Shepard Memorial Drive	37	68
0 Southern Avenue	34	3
15 Tree Hill Road	13	14
0 Walnut Park	36	74
0 Western Avenue	40	46A
0 Winthrop Street	36	27

7-7.3 RESERVE CAPACITY. As used in this Bylaw, the term “Reserve Capacity” shall mean the difference between the total treatment capacity available to the Town pursuant to the Intermunicipal Agreement with the City of

Gloucester, as may be amended in the future, currently 225,000 gpd, and the total amount of flow allocated to sewer users in accordance with this Bylaw.

~~7-7.3 NEW LOTS. Subject to the moratorium set forth in 7-7.5 of this by law, sewer extensions to new streets, subdivisions or lots created and recorded in the Essex County Registry of Deeds after February 1, 2000 shall not be permitted except by a two thirds (2/3) vote of Annual Town Meeting and at the discretion of the Board of Public Works, subject to available capacity.~~

7-7.4 RESERVE CAPACITY FOR FUTURE MUNICIPAL BUILDINGS. The Town shall maintain **16,600 gallons per day of Reserve Capacity** ~~a reserve capacity of 16,600 gallons per day~~ for the sole purpose of serving future municipal buildings.

~~7-7.5 MORATORIUM ON ALLOCATION OF RESERVE CAPACITY. Notwithstanding any other provisions of this by law to the contrary, the Town shall not allow any sewer connections or extensions except as identified in 7-7.2, 7-7.4 and 7-7.6 of this by law until after September 30, 2012. The Town shall not allow the expansion of any use connected to the sewer system that would increase the design flow above 330 gpd until after September 30, 2012.~~

7-7.5 ADDITIONAL CAPACITY FOR EXPANSION OR CHANGE IN USE OF EXISTING FACILITIES.

No property in the sewer service area shall be permitted to increase the design flow of the facility above its original capacity allocation as determined in accordance with Section 7-7.2 of this Bylaw, through an expansion or change in use, except as provided herein. Violations of this section shall be punishable in accordance with the provisions of Section 7-6 of the Town Bylaws.

In accordance with the procedures set forth in regulations adopted by the Board of Public Works, the Town may allow property owners in the sewer service area to purchase Reserved Capacity from the Town, for a permanent privilege fee to be determined by the Board of Public Works in accordance with the formula set forth in Section 7-7.6 of this Bylaw, to allow for an increase in design flow for expansions or changes of use above the original capacity allocation as determined in accordance with Section 7-7.2 of this Bylaw.

Subject to available capacity, the Board of Public Works may approve requests for additional capacity of 1,000 gallons per day or less per property, in the aggregate. Requests for more than 1,000 gallons per day of additional capacity per property, in the aggregate must be approved by Town Meeting.

The Board of Public works is hereby authorized to adopt regulations to carry out the provisions of this Section, which regulations shall include provisions for the method of determining the amount of additional capacity needed for expansions or changes in use.

Upon the granting of additional capacity for an expansion or change in use, the Reserved Capacity shall be reduced by like amount.

All requests for additional capacity shall be subject to availability and in no case shall the Town allocate more than the total treatment capacity available to the Town pursuant to the Intermunicipal Agreement with the City of Gloucester, as may be amended in the future, currently 225,000 gpd.

All requests for additional capacity shall be processed on a first-come, first-served basis.

7-7.6 COST REIMBURSEMENT FOR RESERVE CAPACITY. The Town owns any and all Reserve Capacity not otherwise allocated specifically to an individual, corporation, or other entity. Anyone wishing to purchase Reserve Capacity from the Town for an expansion or change in use as set forth in Section 7-7.5 of this Bylaw, shall pay the Town a permanent privilege fee based on the value of one year of additional design flow, calculated by the Board of Public Works in accordance with the following formula:

$$((\text{Additional GPD} \times 365)/1000) \times \text{Sewer Rate at Time of Request}$$

Said permanent privilege fee shall be paid in conjunction with a building permit for a specific project and for only the sewage design flow required for that project. Reserved capacity allocation shall not be transferable to any other property or project, and shall be forfeited – with its associated sewage flow increase deemed null and void - should the project not be completed within one year of the issuance of the building permit (or, in the case of a project that required a Town Meeting approval, within three (3) years of said approval). Time allowed for the completion of a given project may be extended by the Board of Public Works for good cause shown.

7-7.7 VACANT LOTS. The owner of any vacant lot within the sewer service area shall be entitled to connect any facility with a design flow of 330 gallons per day, upon payment of a Capacity Allocation Fee as calculated in accordance with the following paragraph and subject to the terms and conditions set forth in this section and any regulations promulgated by the Board of Public Works, and such a connection shall not be considered an increase in design flow based on an expansion or change in use and the property owner shall not be required to pay a Permanent Privilege Fee except as provided below.

In recognition of the fact that the owners of vacant lots paid only forty percent (40%) of the required betterment at the time of the original sewer construction, such property owners shall pay a Capacity Allocation Fee equal to sixty percent (60%) of the required betterment as set forth in the Schedule of Betterment Units

found in the Town's Sewer Use Regulations. The Capacity Allocation Fee shall be calculated as follows:

Capacity Allocation Fee = amount of original betterment had the property been occupied at the time of assessment X .60

Said Capacity Allocation Fee shall be paid at the time application is made.

If the owner of a vacant lot is seeking approval for the connection of a facility with a design flow of greater than 330 gallons per day, the number of gallons per day above 330 shall be considered an expansion of use and the application shall be subject to sections 7-7.5 and 7-7.6 of this Bylaw, including the payment of a Permanent Privilege Fee based on the number of gallons per day above 330. Under such circumstances, if the connection is approved, the property owner shall be required to pay the Capacity Allocation Fee and the Permanent Privilege Fee.

~~7-7.6 ALLOCATION OF RESERVE CAPACITY FOR FAILED SEPTIC SYSTEMS. By majority vote of a Town Meeting and at the discretion of the Board of Public Works, subject to available capacity, failed septic systems for lots in existence on February 1, 2000 may be incorporated into the sewer service area. The sewer service design flows calculated for failed septic systems shall be determined by the sewer design capacity and sewer unit calculation set forth in paragraph 7-7.10 of this by law.~~

~~7-7.7 ALLOCATION OF RESERVE CAPACITY FOR EXPANSION OF EXISTING FACILITIES. After the moratorium period set forth in paragraph 7-7.5, the Town may by a two thirds (2/3) vote at an Annual Town Meeting and at the discretion of the Board of Public Works, subject to available capacity, allow the expansion of existing facilities within the Sewer Service Area that will result in increased sewage flow. The design flow for the expansion of the existing facilities shall be calculated in accordance with the sewer design capacity and sewer unit calculation set forth in paragraph 7-7.10. The reserve capacity shall be reduced by a like amount. The owner of the expanded facility shall reimburse the Town for the expense of maintaining his/her portion of the reserve capacity as set forth in paragraph 7-7.9 of this by law.~~

~~7-7.8 ALLOCATION OF RESERVE CAPACITY FOR CHANGE IN USE OF EXISTING FACILITIES. After the moratorium period set forth in paragraph 7-7.5, the Town may by a two thirds (2/3) vote at an Annual Town Meeting and at the discretion of the Board of Public Works, subject to available capacity, allow the change in use of existing facilities within the Sewer Service Area that will result in increased sewage flow. The design flow for the change in use of the existing facility shall be calculated as follows:~~

~~Additional Design Flow: New Design Flow — Existing Design Flow~~

~~The Existing Design Flow is the average daily water consumption for the facility as recorded by the Essex Water Department in the year 1998 and the New Design Flow is the Sewage Flow calculated in accordance with paragraph 7-7.10 of this by law. The~~

~~reserve capacity shall be reduced by a like amount. The owner of the facility shall reimburse the Town for the expense of maintaining the portion of the reserve capacity that has been allocated to him/her as set forth in paragraph 7 7.9 of this by law. No rebates shall be granted for change of use which reduces water consumption.~~

~~A “change of use” shall be defined as any undertaking on a property, whether involving material changes to structures or not, which results in a difference in classification of the type of establishment(s) on the property from the existing conditions pursuant to Title 5 (310 CMR 15.203).~~

~~7 7.9 COST REIMBURSEMENT FOR RESERVE CAPACITY. The Town owns any and all sewer system capacity not otherwise allocated specifically to an individual, corporation, or other entity. Upon allocation of reserve capacity from the Town to an individual, corporation or other entity, the Town shall be reimbursed for its portion of the reserve capacity in accordance with the Town’s cost allocation procedures as determined by the Board of Public Works. The method of reimbursing the Town shall be in the form of a permanent privilege fee in accordance with General Laws Chapter 83, Section 17.~~

~~7 7.10 SEWER DESIGN CAPACITY AND SEWER UNIT CALCULATION. The required number of sewer units for a failed system, new connection, expansion of an existing facility, or change in use of an existing facility shall be determined by the following formula:~~

~~Number of Sewer Units = Title 5 Design Flow / 330 gallons per day~~

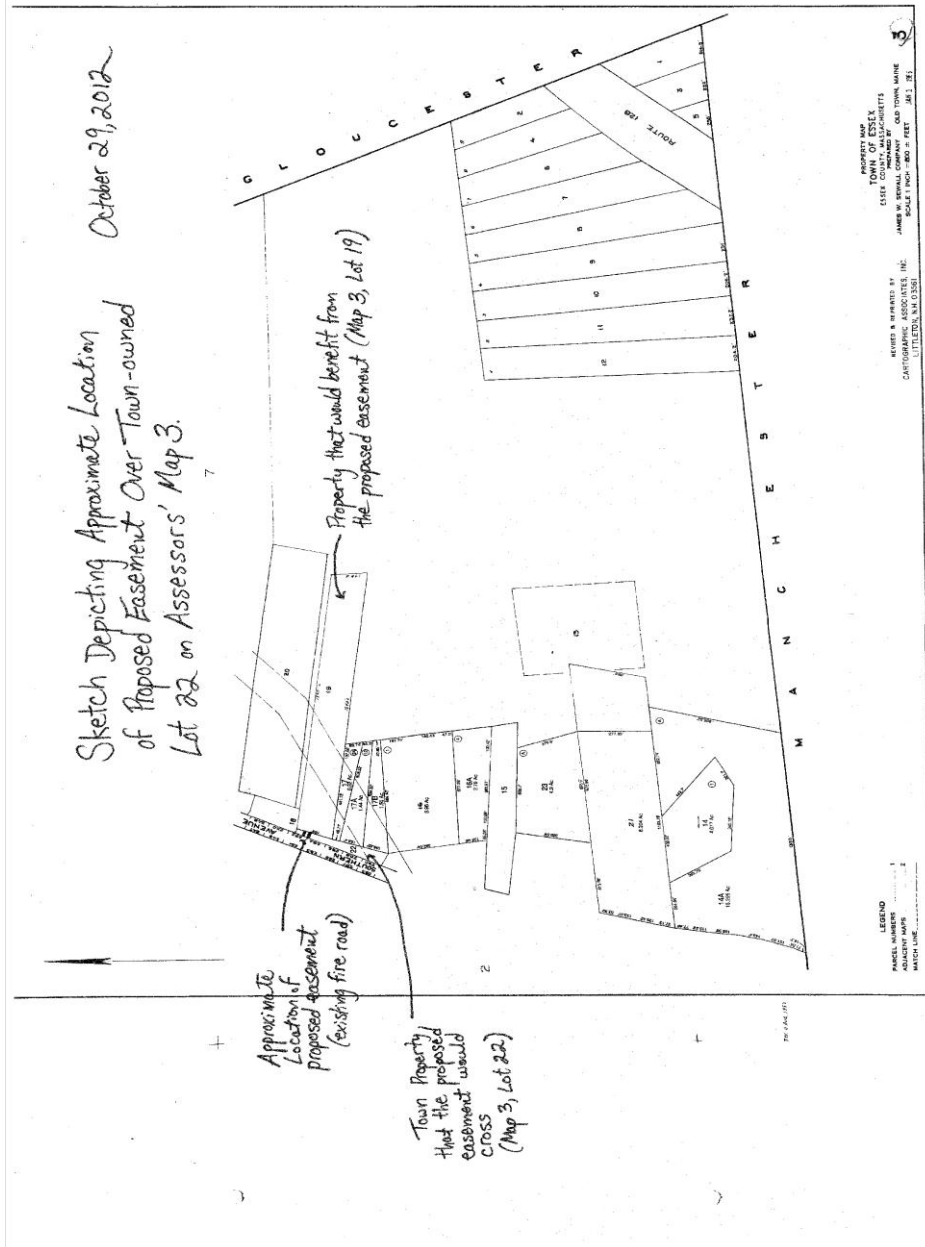
~~The Title 5 Design Flow is equal to the sewage volume calculated per 310CMR 15.203, Title 5. The sewage capacity that must be reserved for the connection shall be determined by the following formula:~~

~~Sewage Flow = Number of Sewer Units x 141 gallons per day~~

~~7 7.11 APPROVAL REQUIRED FOR CHANGE OF PROPERTY USE. Any proposed change of property use (as defined in Section 7 7.8) for a property within the Sewer Service Area shall be reviewed by the Board of Public Works (the Board). Said review shall be initiated via an application completed by the property owner on a form approved by the Board and shall accurately and completely indicate both the existing property use and the proposed property use. An application for a change of property use shall only be approved if it is determined by the Board that the proposed use will not increase the property’s theoretical wastewater design flow as compared with the flow for the existing use. If the proposed use is commercial and the existing use carries a theoretical wastewater flow of 1,000 gallons per day or over, the design flow associated with the proposed use shall be deemed to be 200% of the 1998 actual water use for the property. In all other cases, the design flow associated with the proposed use shall be calculated pursuant to Title 5 (310 CMR 15.203) — see Section 7 7.10. In no case shall any Title 5 design flow: a) for any existing or proposed use on any type of property be deemed to be less than 330 gallons per day, b) for any existing or proposed use on any type of property be deemed to be greater than that calculated via Title 5, and c) for any proposed use on property originally carrying a commercial, theoretical wastewater flow of 1,000 gallons per day or over be deemed to be less than the number~~

~~of betterments assessed to the property multiplied by 330. Any change of property use not first approved by the Board shall result in the modification of the new use by the property owner to the extent necessary to satisfy the Board that no increase has occurred. Said modification shall be accompanied by a proper application as discussed above and the nature of the old use, the improper change of use, and the modification of the improper use shall be described thereupon. Violations of this section shall be punishable in accordance with the provisions of Section 7-6 of the Town By laws;~~

Exhibit B: (Article 5) Reference map depicting easement over Town-owned Lot 22 on Assessors' Map 3



Town of Essex - Election Results

Presidential Preference Primary – March 6, 2012.

Republican

<i>Presidential Preference:</i>	<i>State Committee Man:</i>	<i>State Committee Woman:</i>
Ron Paul - 43	John Lucas Noble - 281	Christina A. Bain – 254
Mitt Romney - 298	Blank - 114	Kimberly Ann Incampo – 74
Rick Perry - 1		Blank – 67
Rick Santorum - 31		
Jon Huntsman - 1		
Michele Bachmann - 0		
Newt Gingrich - 15		
No Preference - 2		
Scattered - 4		
Blank - 0		

Democratic Party

<i>Presidential Preference:</i>	<i>State Committee Man</i>	<i>State Committee Woman</i>
Barak Obama – 54	Daniel J. Lauzon – 49	Kathleen A. Pasquina – 47
No Preference – 7	Blanks – 13	Blanks – 15
Blanks – 1		

Green-Rainbow Party

Presidential Preference:
 Kent Mesplay – 0
 Jill Stein – 3
 Harley Mikkelson – 0
 No Preference – 0

Annual Town Election May 14, 2012

ASSESSOR, For Three Years Richard S. Cairns 371 Blanks 96 Scattered 1	REGIONAL SCHOOL COMMITTEE, One Year Vacancy James M. Haskell 356 Blanks 112 Scattered 0
MODERATOR, For One Year Rolf P. Madsen 74 Blanks 374 Scattered 20	BOARD OF LIBRARY TRUSTEES, For Three Years Jennifer Mayer 350 Blanks 118
SELECTMAN, For Three Years Jeffrey D. Jones 299	PLANNING BOARD, For Five Years Blanks 452

Blanks	160	Scattered	16
Scattered	9		

BOARD OF HEALTH, for Three Years

Marlene Sanders	340
Blanks	128

HOUSING AUTHORITY, For Five Years

Beth Cairns	377
Blanks	19

TWO CONSTABLES, For One Year

Robert P. Bradley	31
Scattered	20
Blanks	885

REGIONAL SCHOOL COMMITTEE, For Three Years

Kathleen Quill	41
Blanks	420
Scattered	7

Question #1:

Shall the Town of Essex be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to acquire real property for the relocation of the Town offices from the present Town Hall at 30 Martin Street and for the design, construction, reconstruction, renovation and improvement of such property for use as town offices, including the furnishing and equipping of such offices, moving expenses, site improvements, and all other costs incidental or related to the project?

Yes:	132
No:	319
Blank:	17

Question #2:

Shall the Town of Essex be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to make renovations to the Town Hall and Library building at 30 Martin Street to improve health, safety, and the working environment?

Yes:	284
No:	175
Blank:	9

Question #3:

Shall the Town of Essex be allowed to assess an additional \$190,000 in real estate and personal property taxes for the purpose of the purchase, refurbishment, and equipping of a used aerial ladder truck for the Fire Department and for any renovations to the Fire Station necessary to accommodate said truck, for the fiscal year beginning July 1, 2012?

Yes:	287
No:	174
Blank:	7

**State Primary
September 6, 2012**

<u>Republican Primary</u>	<u>Votes Cast:</u>	<u>Democratic Primary</u>	<u>Votes Cast:</u>
<i>Senator In Congress:</i>		<i>Senator In Congress:</i>	
Scott P. Brown	119	Elizabeth A. Warren	98
Others	0	Others	0
Blanks	2	Blanks	18
<i>Representative In Congress 6th District:</i>		<i>Representative In Congress 6th District:</i>	
Richard R. Tisei	109	John F. Tierney	89
Bill Hudak	2	Others	0
Others	0	Blanks	27
Blanks	10		
<i>Councilor – Fifth District:</i>		<i>Councilor – Fifth District:</i>	
Maura L.P. Ciardiello	93	Donald Bumiller	10
		Eileen R. Duff	80
		David W. Eppley	12
		George T. O’Brine	1
Others	0	Others	0
Blanks	6	Blanks	13
<i>Senator in General Court 1st Essex & Middlesex:</i>		<i>Senator in General Court 1st Essex & Middlesex:</i>	
Bruce E. Tarr	115	No Nomination	
Others	0	Others	0
Blanks	6	Blanks	0
<i>Representative In General Court 5th Essex:</i>		<i>Representative In General Court 5th Essex:</i>	
No Nomination		Ann-Margaret Ferrante	98
Others	0	Others	0
Blanks	121	Blanks	18
<i>Clerk of Courts – Essex County:</i>		<i>Clerk of Courts – Essex County:</i>	
No Nomination		Thomas H. Driscoll, Jr.	98
Others	3	Others	0
Blanks	118	Blanks	18
<i>Register of Deeds Essex Southern District:</i>		<i>Register of Deeds Essex Southern District:</i>	
No Nomination		John L. O’Brien, Jr.	101
Others	0	Others	0
Blanks	121	Blanks	15
Total Republican Ballots Cast:	121	Total Democratic Ballots Cast:	116

No Green-Rainbow Ballots were cast in the Town of Essex for this State Primary

Presidential Election

November 6, 2012

Electors of President and Vice President		Senator in General Court	
Johnson and Gray	29	Bruce E. Tarr	1840
Obama and Biden	1163		
Romney and Ryan	966		
Stein and Honkala	14		
Paul and Unknown	0		
Senator in Congress		Clerk of Courts	
Scott P. Brown	1208	Thomas H. Driscoll, Jr.	1529
Elizabeth A. Warren	958		
Representative in Congress		Registrar of Deeds	
John F. Tierney	1005	John L. O'Brien, Jr.	1533
Richard R. Tisei	1010		
Daniel Fishman	93		
Councilor		Representative in General Court	
Maura L.P. Ciardiello	685	Ann-Margaret Ferrante	1642
Eileen R. Duff	1188		

Question #1:

Petition L: SMALL BUSINESSES IN REPAIRING MOTOR VEHICLES

Yes 1768 No 268 Blank 144

Question #2:

Petition G: DEATH WITH DIGNITY

Yes 1248 No 876 Blank 56

Question #3:

Petition A: MEDICAL USE OF MARIJUANA

Yes 1418 No 674 Blank 88

Question #4:

US POLITICAL CAMPAIGN FINANCE – 5TH ESSEX

Yes 1202 No 586 Blank 392

Question #5:

21ST AMENDMENT – 1ST ESSEX AND MIDDLESEX – SEN

Yes 1348 No 365 Blank 467

Question #6:

RESOLUTION CONGRESS/PRESIDENT (4) – 5TH ESSEX

Yes 1183 No 521 Blank 476

TREASURER/TAX COLLECTOR

The Treasurer/Collector is responsible for collection and investment of all Town Revenue, and is custodian of all additional funds including stabilization funds, trust funds and tax title accounts. The Treasurer/Collector also arranges for adequate funds to cover current obligations and administers these funds on behalf of the Town of Essex to insure all requirements such as payment on bonds and notes, payroll, bills and other remittances are paid in a timely manner.

Thank you for allowing us the opportunity to serve the residents of the Town of Essex.

Respectfully submitted,
Virginia Boutchie, Treasurer/Tax Collector

BANK BALANCES

GENERAL FUND:

Petty Cash (All Departments)	\$ 695.00
First National Bank/Ipswich Investment	\$ 87,837.31
Vendor	\$ 11,141.09
Payroll	\$ 6,735.09
Eastern Bank	\$ 124,632.48
Mass Municipal Depository Trust	\$ 118,344.80
Unibank Vendor Account	\$ 25.73
TD Banknorth	\$ 214,325.13
Unibank/Money Market	<u>\$2,298,196.04</u>
Sub-total	\$2,861,932.67

OTHER FUNDS:

Unibank/Conservation Fund	\$ 22,038.47
First National Bank/Water Fund	\$ 25,967.22
First National Bank/Sewer Fund	\$ 38,822.71
Unibank/Water Money Market	\$ 122,430.95
Unibank/Sewer Money Market	\$ 876,642.09
Unibank/VanWyck Low Farms	\$ 72,916.47
Unibank-Ambulance Fund	\$ 274,919.25
First National Bank/Clerk of Works/Tara Road	\$ 1,772.38
FNB/Ipswich CPA Fund	\$ 11,820.62
Unibank/Cultural Council	\$ 7,408.61
Unibank/Essex CPA Fund	<u>\$ 210,902.14</u>
Sub-total	\$1,665,640.94

TOTAL GENERAL AND OTHER FUNDS	\$4,527,573.58
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TRUST FUND BALANCES

Cape Ann Savings Bank – Stabilization

Balance 07/01/11	\$ 306,800.38
Earnings	\$ <u>3,213.88</u>
Balance 06/30/12	\$ 310,014.26

Unibank – Stabilization

Balance 07/01/11	\$ 342,328.07
Earnings	\$ <u>985.95</u>
Balance 06/30/12	\$ 343,314.02

Unibank - L.T. Burnham

Balance 07/01/11	\$ 99,213.52
Expenses	(1,270.00)
Earnings	\$ <u>182.71</u>
Balance 06/30/12	\$ 98,126.23

Unibank - Albert E. Cogswell

Balance 07/01/11	\$ -0-
Transfer from Merrill Lynch	\$ 71,827.30
Earnings	\$ <u>130.24</u>
Balance 06/30/12	\$ 71,957.54

Unibank – Jefferson Coolidge

Balance 07/01/11	\$ -0-
Transfer from Merrill Lynch	\$ 35,264.13
Earnings	\$ <u>63.95</u>
Balance 06/30/12	\$ 35,328.08

Unibank – Municipal Building Insurance

Balance 07/01/11	\$ -0-
Transfer from Merrill Lynch	\$ 24,812.43
Earnings	\$ <u>45.08</u>
Balance 06/30/12	\$ 24,857.51

Unibank – Ryder Estate

Balance 07/01/11	\$ 175,481.72
Earnings	\$ <u>504.69</u>
Balance 06/30/12	\$ 175,986.41

Unibank – Selectmen/WWII Memorial

Balance 07/01/11	\$ -0-
Transfer from Merrill Lynch	\$ 2,559.15
Earnings	\$ <u>4.59</u>
Balance 06/30/12	\$ 2,563.74

TOTAL TRUST FUNDS	\$1,062,147.79
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CEMETERY FUNDS

Unibank - Perpetual Care

Balance 07/01/11	\$ 187,827.15
Income	\$ 11,601.00
Expenses	(\$ 300.00)
Earnings	<u>\$ 565.47</u>
Balance 06/30/12	\$ 199,693.62

Unibank - Flower Fund

Balance 07/01/11	\$ 5,791.57
Income	\$ 0.00
Expenses	(\$ 622.85)
Earnings	<u>\$ 10.47</u>
Balance 06/30/12	\$ 5,179.19

Unibank - Lot Care

Balance 07/01/11	\$ 11,360.83
Income	\$ 14,241.50
Cemetery Budget	(\$ 4,559.63)
Earnings	<u>\$ 38.04</u>
Balance 06/30/12	\$ 21,080.74

Unibank - Sale of Lots

Balance 07/01/11	\$ 5,622.31
Income	\$ 10,800.00
Cemetery Budget	(4,400.00)
Earnings	<u>\$ 27.42</u>
Balance 06/30/12	\$ 12,049.73

TOTAL CEMETERY FUNDS	\$ 238,003.28
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GRAND TOTAL – ALL FUNDS	\$5,827,724.65
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TOWN OF ESSEX PAYROLL FY 2012

Ambulance

AKERLEY JR, EDWARD C	228.00
ALBANI, JAMES	38.00
BALL, DANIEL	2,118.50
BARRETT, DAVID W	1,330.00
BOUTCHIE, GLENN C	152.00
BURNHAM, WESTLEY	85.50
CARTER, KEITH C	66.50
CAVENDER, ROBERT B	456.00
CROCKER, SAMUEL	66.50
DOANE, DEXTER ALAN	19.00
DOUCETTE, DAN	1,434.50
DRAGONETTI, ANTHONY J	133.00
FIALHO, DANIEL	541.50
FIGURIDO, BRUCE	19.00
FRENCH, MICHAEL	1,045.00
GALLANT, RONALD	19.00
GOOD, TRAVIS	199.50
GRANT, WARREN J III	76.00
GRANT, WARREN J JR	114.00
HEATH, JASON	95.00
JACKSON, COREY P	1,149.50
JAUSS, BRETT D	114.00
LAFATA, ANTHONY J	85.50
LAFATA, JOSEPH	1,653.00
LANE, TIMOTHY	95.00
LATTANZI, MICHAEL A	551.00
LEEDS, BARRON L	1,125.75
MUISE, IVAN	76.00
NEAL, EDWARD S	1,064.00
NICH, PETER J	855.00
NIEBERLE, ERNEST JR	2,631.50

OSBORN, HEATHER	95.00	
OUELLETTE, NICHOLAS	171.00	
PEREEN, DAVID O	19.00	
PERRIGO, JOAN M	883.50	
PYBURN JR, DENNIS W	171.00	
READER, RAMIE	475.00	
REED, SEAN	218.50	
RICH, SALLY ANN	3,325.00	
SAVORY, SCOTT	38.00	
SILVA, NICHOLAS	47.50	
SOUCY, MICHAEL A	608.00	
STAVROS, GEORGE	1,235.00	
THOMPSON, DAVID	1,615.00	
WOODMAN, EIAN	1,415.50	
Total Ambulance		27,953.75
<u>Animal Control Officer</u>		
REILLY, AMELIA	4,435.00	
Total Animal Control Officer		4,435.00
<u>Animal Health Inspector</u>		
STONE, PAMELA	3,535.00	
Total Animal Health Inspector		3,535.00
<u>Board of Appeals</u>		
PALUMBO, GILLIAN	371.45	
Total Board of Appeals		371.45
<u>Board of Assessors</u>		
CAIRNS, RICHARD	5,863.00	
EWING, BARRY	4,107.00	
HARRELL, BRENDA J	26,899.65	
PALUMBO, GILLIAN	12,539.29	
WILHELM, KURT	4,107.00	
Total Board of Assessors		53,515.94

Board of Health

MC GOUGH, MARION J	1,488.60	
PASKALIS, KIM F	8,256.05	
WHITE, ANN E	37,745.59	
WOZNY, ELAINE M	69,814.55	
Total Board of Health		117,304.79

Board of Registrars

AZADIAN, KATHLEEN S	700.00	
BURNHAM, DAWN A	525.00	
CATALDO, VICKIE H	525.00	
WRIGHT, CHRISTINA J	197.31	
Total Board of Registrars		1,947.31

Board of Selectmen

COVIELLO-GOULD, SUSAN	1,000.00	
CUNNINGHAM, DEBORAH	49.18	
JONES, JEFFREY D	1,000.00	
O'DONNELL, LISA J	1,000.00	
PALUMBO, GILLIAN	7,883.22	
WITHAM, PAMELA J	50,678.24	
Total Board of Selectmen		61,610.64

Building Inspector

FRIEDRICH, BROOKE H	1,711.37	
HOLTON, LUCIUS W	3,751.00	
SANBORN, WILLIAM A	10,717.00	
Total Building Inspector		16,179.37

Cemetery Department

BURNHAM, DENNIS L	220.43	
DAVIS, AMANDA	3,352.23	
EMERSON, MICHAEL B	3,119.63	
FRITHSEN, DAVID W.	197.70	

HARRIGAN, RALPH T	23,811.48	
JOHNSON, ROBERT P	1,320.00	
KOERTH, JASON E	1,248.00	
MERRITHEW, BENJAMIN J	556.56	
SHARON, MATTHEW C	1,968.00	
STANTON, ALFRED K	1,037.70	
WRIGHT, DAVID J	1,618.80	
Total Cemetery Department		38,450.53
 <u>Civil Defense</u>		
BOUTCHIE, GLENN C	150.00	
Total Civil Defense		150.00
 <u>Conomo Point Commissioners</u>		
COVIELLO-GOULD, SUSAN	50.00	
JONES, JEFFREY D	50.00	
O'DONNELL, LISA J	50.00	
WITHAM, PAMELA J	2,351.80	
Total Conomo Point Commissioners		2,501.80
 <u>Conservation Commission</u>		
CUNNINGHAM, DEBORAH	11,905.40	
HANKIN, JAMES	2,586.66	
Total Conservation Commission		14,492.06
 <u>Council on Aging</u>		
CAGNINA, JOHN C	1,040.00	
DORT, DANIELLE	374.88	
KONOPKA, GERALDINE	2,409.55	
Total Council on Aging		3,824.43
 <u>Election Workers</u>		
ADDISON, PHYLLIS	158.55	
BALL, SHEILA	51.43	
BRADFORD, BONNIE	34.28	

BROPHY, ARDRITH	132.84	
BURNHAM, DENNIS	60.00	
CARR, ROSEMARIE	154.27	
DOUCETTE, PRISCILLA	287.11	
FOSSA, WENDY A	119.99	
GINN, SANDRA	47.14	
GREENE, KAREN J	222.83	
GUERIN, GENEVIEVE	209.97	
HARRIGAN, RALPH T	60.00	
INGAHARRO, KATHLEEN A	115.70	
KNOWLTON, CAROLYN	68.56	
LYNCH, SUZANNE A	59.43	
MUISE, BARBARA	30.00	
MUNIZ, NANCY M	338.52	
PATRICAN, DIANE	47.14	
POLLEY, DIANE	192.83	
RICH, SALLY ANN	59.99	
THOMPSON, MARTHA E	137.13	
WRIGHT, KAREN H	12.86	
WRIGHT, LAURA J	229.25	
ZANELIS, KAREN L	192.20	
Total Election Workers		3,022.02
 <u>Electrical Inspector</u>		
READER, RAMIE	5,374.00	
Total Electrical Inspector		5,374.00
 <u>Emergency Center</u>		
BERUBE, THOMAS A	12,516.75	
BREWER, MARK E	5,356.05	
BROWN, GREGORY J	12,347.71	
BRUCE, DANIEL J	199.26	
CENNAMI, MELISSA M	7,268.69	
CURRERI, JOSEPH J JR	10,612.50	
DORT, DANIELLE	35,850.32	

DOUCOT, MATTHEW M	1,162.11	
EDWARDS, ALEXANDER F	33,842.23	
GAGNON, MARC J	6,723.56	
HAMILTON, NICHOLAS A	1,264.74	
JENKINS, SHARON M	14,622.75	
LARRABEE, CLINT M	49,763.83	
TOBIN, DOROTHY M	239.26	
Total Emergency Center		191,769.76

Fire Department

AKERLEY JR, EDWARD C	228.00
ALBANI, JAMES	665.00
BALL, DANIEL	1,814.50
BARRETT, DAVID W	3,904.50
BOUTCHIE, GLENN C	760.00
BURNHAM, WESTLEY	541.50
CARTER, KEITH C	1,776.50
CAVENDER, ROBERT B	703.00
CROCKER, SAMUEL	332.50
DAGLE, MARY ELINOR	9,112.80
DOANE, DEXTER ALAN	617.50
DORT, RICHARD H JR	494.00
DOUCETTE, DAN	4,801.25
DRAGONETTI, ANTHONY J	380.00
FIALHO, DANIEL	1,007.00
FIGURIDO, BRUCE	19.00
FRENCH, MICHAEL	57.00
GALLANT, RONALD	418.00
GOOD, TRAVIS	2,080.50
GRANT, WARREN J III	978.50
GRANT, WARREN J JR	19.00
HEATH, JASON	627.00
JACKSON, COREY P	1,757.50
JAUSS, BRETT D	76.00
LAFATA, ANTHONY J	38.00

LAFATA, JOSEPH	798.00	
LANE, TIMOTHY P	1,975.75	
LATTANZI, MICHAEL A	114.00	
LEEDS, BARRON L	1,900.00	
MUISE, IVAN	456.00	
NEAL, EDWARD S	5,947.00	
NICH, PETER J	7,571.50	
NIEBERLE, ERNEST JR	1,491.50	
OUELLETTE, NICHOLAS	190.00	
PEREEN, DAVID O	1,320.50	
PERRIGO, JOAN M	1,700.50	
PYBURN JR, DENNIS W	133.00	
READER, RAMIE	3,011.25	
REED, SEAN	674.50	
RICH, SALLY ANN	1,292.00	
SAVORY, SCOTT	665.00	
SILVA, NICHOLAS	209.00	
SOUCY, MICHAEL A	997.50	
SOUSA, KEVIN K	817.00	
STAVROS, GEORGE	1,852.50	
THOMPSON, DAVID	6,536.00	
THOMPSON, GORDON	237.50	
WOODMAN, EIAN	1,453.50	
Total Fire Department		74,552.05
 <u>Fire Department Special Detail</u>		
CARTER, KEITH C	172.00	
JACKSON, COREY P	215.00	
LAFATA, JOSEPH	215.00	
OUELLETTE, NICHOLAS	344.00	
STAVROS, GEORGE	215.00	
THOMPSON, DAVID	172.00	
Total Fire Department Special Detail		1,333.00

Harbormaster

BERUBE, THOMAS A	617.77	
BURNHAM, WESTLEY	743.73	
DUMOULIN, BARRY W	4,643.17	
FIALHO, DANIEL	1,674.11	
HEMEON, ROBERT P	3,282.20	
KENT, DAVID S	53.16	
SIMPSON, JAMES	690.89	
Total Harbormaster		11,705.03

Highway Department

BURNHAM, CORY E	401.76	
BURNHAM, DENNIS L	45,287.24	
DAVIS, AMANDA	16,773.31	
EMERSON, MICHAEL B	2,425.75	
GALLI, MICHAEL	35,389.28	
GOODWIN, PAUL	75,050.77	
HARRIGAN, RALPH T	23,934.09	
JOHNSON, ROBERT P	14,052.00	
KOERTH, JASON E	305.50	
MERRITHEW, BENJAMIN J	56,226.70	
ROWE, LEANN M	9,685.50	
SHARON, MATTHEW C	3,425.70	
STANTON, ALFRED K	49,262.83	
Total Highway Department		332,220.43

Licensing Board

WITHAM, PAMELA J	2,351.80	
Total Licensing Board		2,351.80

Personnel Board

ZUBRICKI, BRENDHAN D	11,958.37	
Total Personnel Board		11,958.37

Planning Board

FEENER, MARY ELLEN L	9,764.32	
Total Planning Board		9,764.32

Plumbing Inspector

CORRIERE, RICHARD P	5,374.00	
Total Plumbing Inspector		5,374.00

Police Department

BERUBE, THOMAS A	114.00	
BREWER, MARK E	4,607.50	
BROWN, GREGORY J	29,165.22	
BRUCE, DANIEL J	7,942.00	
DAGLE, MARY ELINOR	34,335.00	
DAVIS, RYAN W	80,087.59	
DOUCOT, MATTHEW M	16,336.20	
EARLE, DAVID	4,749.05	
EDWARDS, ALEXANDER F	13,221.72	
FRANCIS, PAUL	93,461.52	
FRENCH, MICHAEL T	88,146.61	
GAGNON, MARC J	9,831.74	
GILARDI, ROBERT	91,723.47	
HAMILTON, NICHOLAS A	13,151.80	
KENT, DAVID S	4,274.24	
ROMEOS, JAMES C	83,633.79	
SHAMSHAK, THOMAS	93,868.57	
SILVA, PETER	113,978.38	
ZWICKER, JUSTIN M	84,780.17	
Total Police Department		867,408.57

Police Department Special Detail

BREWER, MARK E	1,720.00
BROWN, GREGORY J	10,168.50
BRUCE, DANIEL J	1,839.50
DAVIS, RYAN	16,770.00

DOUCOT, MATTHEW M	4,558.00	
EDWARDS, ALEXANDER F	8,892.50	
FRANCIS, PAUL	6,557.50	
FRENCH, MICHAEL T	14,985.50	
GAGNON, MARC J	2,723.50	
GILARDI, ROBERT	3,784.00	
HAMILTON, NICHOLAS A	8,574.50	
ROMEOS, JAMES C	7,409.00	
SHAMSHAK, THOMAS	13,038.50	
ZWICKER, JUSTIN M	9,073.00	
Total Police Department Special Detail		110,094.00

Recycling Department

BURNHAM, DENNIS L	173.20	
DAVIS, AMANDA	262.96	
JOHNSON, ROBERT P	120.00	
MERRITHEW, BENJAMIN J	223.24	
RUTLEDGE, THERESA F	11,809.00	
Total Recycling Department		12,588.40

Sewer Department

CHURCHILL, ARTHUR F	525.20	
DAVIS, AMANDA	13,755.96	
FIALHO, DANIEL	3,570.48	
FRITHSEN, DAVID W.	39,065.87	
GALLI, MICHAEL	8,462.60	
GOODWIN, PAUL	12,227.59	
HEITZ, ERIC T	2,564.55	
MERRITHEW, BENJAMIN J	81.18	
ONEIL, BRIAN C	30,490.12	
ROWE, LEANN M	3,496.75	
Total Sewer Department		114,240.30

Shellfish Department

HARTLEY, STEPHEN F	3,712.68
KNOVAK, WILLIAM J	38,568.91

PASCUCCI, MICHAEL D	0.00	
WILSON, PETER	3,568.42	
Total Shellfish Department		45,850.01
 <u>Snow Removal</u>		
BURNHAM, DENNIS L	834.49	
FRITHSEN, DAVID W.	692.02	
HARRIGAN, RALPH T	1,353.09	
HEITZ, ERIC T	1,307.78	
MERRITHEW, BENJAMIN J	943.28	
ONEIL, BRIAN C	417.01	
STANTON, ALFRED K	933.93	
Total Snow Removal		6,481.60
 <u>T.O.H.P. Burnham Library</u>		
CAIRNS, BETH	3,741.20	
FRENCH, DEBORAH	44,346.68	
LIBERTI, JUSTIN J	937.50	
WANNER, APRIL L	16,897.00	
Total T.O.H.P. Burnham Library		65,922.38
 <u>Town Accounting Department</u>		
FRIEDRICH, BROOKE H	3,993.15	
TIERI, ROXANNE F	37,542.49	
Total Town Accounting Department		41,535.64
 <u>Town Administrator</u>		
ZUBRICKI, BRENDHAN D	110,397.80	
Total Town Administrator		110,397.80
 <u>Town Clerk</u>		
WRIGHT, CHRISTINA J	52,287.80	
Total Town Clerk		52,287.80
 <u>Town Moderator</u>		
MADSEN, ROLF	100.00	
Total Town Moderator		100.00

<u>Town Property</u>		
MUISE, GERALD	17,899.84	
ONEIL, BRIAN C	155.16	
Total Town Property		18,055.00
 <u>Treasurer/Tax Collector</u>		
BOUTCHIE, VIRGINIA F	67,932.76	
ELWELL, DOROTHY M	41,008.48	
Total Treasurer/Tax Collector		108,941.24
 <u>Water Department</u>		
CHURCHILL, ARTHUR F	58,989.54	
DAVIS, AMANDA	13,146.00	
EMERSON, MICHAEL B	490.00	
FIALHO, DANIEL	2,442.96	
FRITHSEN, DAVID W.	43,037.34	
GALLI, MICHAEL	43,198.34	
GOODWIN, PAUL	12,437.97	
HEITZ, ERIC T	58,554.41	
KOERTH, JASON E	4,472.00	
ONEIL, BRIAN C	20,388.71	
ROWE, LEANN M	4,715.50	
Total Water Department		261,872.77
 GRAND TOTAL - ALL DEPTS.:		 <u><u>2,811,472.36</u></u>

EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS' SERVICES

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year two Essex veterans were on this program. Also under state law the department assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$390,000 to eligible recipients in Essex, of which the current staff is responsible for approximately \$160,000 dollars paid to or saved by those assisted in Essex.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 14 of the town's 211 *identified* veterans and 2 of the 61 *identified* veterans' widows during 2012. We also provide support and information assistance for National Guard and Reserves called up for service in Iraq or Afghanistan and their families.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance. With the support and concurrence of the Board of Directors, the Department expanded its office space in late 2011 and began accepting volunteers to assist with various projects in support of the office, veterans, and deployed service personnel. We will soon be providing space for counseling of veterans by trained VA personnel.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Ms. Susan Gould-Coviello is the Essex member of the Board of Directors.

Respectfully submitted,
Terrance P. Hart, District Director

YOUTH COMMISSION

The Board of Selectmen continues to serve as the Youth Commission. In May of 2011, the Town Meeting voted to balance and close out the Youth Enterprise Fund for the Youth Commission. The Summer Program continues as a summer camp known as Camp Dory, which is run by the Ipswich YMCA. Camp Dory is fully-funded by its users and all payments go directly to the YMCA. The Town of Essex no longer has any youth-related budget line items. Non-summer activities continue to be sponsored and run by other organizations and volunteers.

Holiday Festival events continue to bring joy to the community and are being continued as non-EYC events by others. We would like to thank the Essex Division of the Cape Ann Chamber of Commerce for their continued sponsorship of the Memory Tree and the Essex Shipbuilding Museum for its continued sponsorship of Santa's arrival. We extend special thanks to Heidi Jackson-Dean, Mary Hickey, Susan Lufkin, and Tia Schlaikjer (including the use of the Essex Historical Museum facilities) for helping to make these events a success once again. Further, we would like to thank the Essex Elementary School parents for organizing and offering the annual Breakfast with Santa program, another aspect of the Holiday Festival. We would like to thank the Manchester Essex Rotary Club for its offering of the Annual Easter Egg Hunt in the spring and volunteer parents, including Diane Corrao, for the Halloween party at Centennial Grove in the fall. We are looking forward to repeating the various holiday events in partnership with familiar and new organizations as we look toward the future. It is possible that the YMCA will work with the Manchester Essex Regional School District to expand its existing school-year program offerings.

Summer Camp Dory 2012 featured the second year of the YMCA's operation and maintenance of the Centennial Grove during camp hours. The YMCA's maintenance division constructed a new changing facility for Camp Dory that was ready for the camp's opening. Camp Dory is for children who are entering Kindergarten through eighth grade and is open to residents and non-residents alike. The camp offers a variety of activities, special events, field trips and much more. We encourage you to visit the YMCA's website for details.

Respectfully submitted,
Jeffrey D. Jones
Lisa J. O'Donnell
Susan Gould-Coviello

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