

# TOWN OFFICERS' ANNUAL REPORT ESSEX, MASSACHUSETTS 2014

Incorporated February 15, 1819  
Area: 14.18 Square Miles  
Town Population: 3,504 (2010 Federal Census)

**Essex Town Hall**  
**30 Martin Street**  
**Essex, MA 01929-1235**

**Town Hall Hours:**  
Monday through Thursday from 7:30am - 3:30pm  
Town Hall is closed to the public on Friday.

Sixth Congressional District  
Fifth Councilor District  
First Essex and Middlesex Senatorial District  
Fifth Essex Representative District

**Statewide Officials of the Commonwealth:**  
Governor Charlie D. Baker: 888-870-7770  
Lieutenant Governor Karen E. Polito: 888-870-7770  
Secretary William Francis Galvin: 800-392-6090  
Auditor Suzanne M. Bump: 617-727-2075  
Treasurer Deborah B. Goldberg: 617-367-6900  
Attorney General Maura Healy: 617-727-2200  
United States Senator Elizabeth A. Warren: 617-565-3170  
United States Senator Edward J. Markey: 617-565-8519

**Local District Elected Officials:**  
Congressman Seth W. Moulton of Salem: 202-225-8020  
Senator Bruce E. Tarr of Gloucester: 617-722-1600  
Representative Ann-Margaret Ferrante of Gloucester: 617-722-2370  
Governor's Council Member Eileen Duff, Fifth District: 617-725-4015 x5  
District Attorney Jonathan W. Blodgett, Eastern District: 978-745-6610



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# IN MEMORIAM

*Of those who have served the Town*

Terrance P. Hart

George Lufkin

Edwin C. Perkins

Janet Reed

George Stavros





# TOWN OF ESSEX

## ELECTED TOWN OFFICERS 2014-2015

### BOARD OF ASSESSORS

Richard S. Cairns, Chairman	Term Expires 2015
Kurt Wilhelm	Term Expires 2016
Barry Ewing	Term Expires 2017

### BOARD OF HEALTH

Alison Roderick Papps (Interim)	Appointment Expires 2015
Martha Mazzarino	Term Expires 2016
David Driscoll, Chair	Term Expires 2017

### BOARD OF LIBRARY TRUSTEES

Jennifer Mayer	Term Expires 2015
Beth Cairns	Term Expires 2016
Diane Kotch	Term Expires 2017

### BOARD OF SELECTMEN

Jeffrey D. Jones, Chairman	Term Expires 2015
Lisa J. O'Donnell	Term Expires 2016
Susan Gould-Coviello	Term Expires 2017

### CONOMO POINT COMMISSIONERS

Jeffrey D. Jones, Chairman	Term Expires 2015
Lisa J. O'Donnell	Term Expires 2016
Susan Gould-Coviello	Term Expires 2017

### CONSTABLE

Robert Bradley	Term Expires 2015
Vacancy	Term Expires 2015

### ESSEX HOUSING AUTHORITY

Clifford Ageloff (State Appointee)	Term Expires 2015
Margot Hammon (Interim)	Appointment Expires 2015
Diane R. Polley	Term Expires 2016
Beth Cairns	Term Expires 2017
Harold Addison	Term Expires 2018
Irene Frontierro, Interim Superintendent	

### PLANNING BOARD

Dexter A. Doane	Term Expires 2015
William French	Term Expires 2016
Jason Heath	Term Expires 2017
Corey Jackson	Term Expires 2018
Samuel Sturgis Crocker V	Term Expires 2018
Westley Burnham	Term Expires 2019
Kimberly A. Drake, Chair	Term Expires 2019

	SCHOOL COMMITTEE	
Annie Cameron		Term Expires 2015
Jim Haskell		Term Expires 2016
Alva Ingaharro		Term Expires 2017

	TOWN MODERATOR	
Rolf Madsen		Term Expires 2015

## TOWN OF ESSEX APPOINTED TOWN OFFICERS BOARDS & COMMITTEES 2014-2015

	ACTION, INC. REPRESENTATIVE	
Courtney Lane		June 30, 2017

	ADA COORDINATOR	
William Sanborn		June 30, 2015

	ANIMAL HEALTH INSPECTOR	
Pamela Stone		February 28, 2015

	ANIMAL/DOG CONTROL OFFICER	
Amelia Reilly		June 30, 2015

	APPEALS BOARD	
Edwin Perkins		February 1, 2015
Michael Davis		February 1, 2016
Richard Carter		February 1, 2017
Rolf Madsen – Alternate		February 1, 2015
Margaret M. Nelson - Alternate		February 1, 2016
Keith Carter – Alternate		February 1, 2016

	BICENTENNIAL COMMITTEE	
Emily Bourgette		Sue Lufkin
Dawn Burnham		Meg Nelson
Robert Coviello		Diane Polley
Laura Doyle		Lee Spence
Laurel Eisenhower		Keith Symmes
David Gabor		Kurt Wilhelm
Julie LaFontaine		

BOARD OF ASSESSORS'S CLERK – Brenda Harrell

BOARD OF HEALTH CLERK – Ann White



BOARD OF PUBLIC WORKS		
Paul Rullo, Chair		May, 2017
Trescott DeWitt		May, 2015
Brian Feener		May, 2016
BOARD OF REGISTRARS		
Suzanne Lynch		June 30, 2015
Vacancy		June 30, 2016
Vickie Cataldo		June 30, 2017
BUILDING INSPECTORS		
William Sanborn, Inspector		June 30, 2015
L. William Holton, Assistant Inspector		June 30, 2015
BURIAL AGENT		
Blake Story		June 30, 2015
CATC REPRESENTATIVE		
Robert J. Cameron		June 30, 2015
CABLE TV REGIONAL REPRESENTATIVE		
Barry O'Brien		June 30, 2017
CATV REPRESENTATIVE		
Barry O'Brien		June 30, 2015
CENSUS LIAISON - Christina Wright		
COMMUNITY PRESERVATION COMMITTEE		
Peter Madsen		June 30, 2016
Conservation Commission Representative		June 30, 2017
Essex Housing Authority Representative		June 30, 2017
Michael Galli (Water Department)		June 30, 2017
Kim Drake, Chairperson (Planning Board)		June 30, 2017
Richard Ross (Finance Committee)		June 30, 2017
Richard Stevens (Essex Historical Commission)		June 30, 2017
CONOMO POINT COMMISSIONERS' CLERK – Pamela J. Witham		
CONOMO POINT PLANNING COMMITTEE (Appointed at 5/1/2006 ATM)		
John Bediz	Gordon Martin	
Susan Coviello	Wally Mears	
Kimberly Drake	Paul Pennoyer	
Gilbert Guerin	A. Raymond Randall	
Mark W. Lynch, Chair	Kurt Wilhelm	
George Marsh	James Witham	
CONSERVATION AGENT – Samantha Stevens		
CONSERVATION COMMISSION		
Robert Brophy		June 30, 2015
Ted Marshall		June 30, 2015

Angus Bruce	June 30, 2016
James Richardson	June 30, 2016
Wallace Bruce, Chair	June 30, 2017
Michael Burke	June 30, 2017
Elisabeth Frye	June 30, 2017

#### COUNCIL ON AGING

Arlene Pizzo	June 30, 2015
Kay Joseph	June 30, 2015
Harold Addison	June 30, 2016
Robert Cameron	June 30, 2016
Rosemarie Carr	June 30, 2016
Priscilla Doucette	June 30, 2016
Amelia Hamlen	June 30, 2016
Effie Andrews	June 30, 2017
Keith Symmes, Chairperson	June 30, 2017
Thayne Symmes, Treasurer	June 30, 2017

#### EIGHT TOWNS & THE GREAT MARSH COALITION

Matthew Coogan	June 30, 2016
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#### ELECTRICAL INSPECTORS

Ramie Reader, Inspector	June 30, 2015
John Shields, Assistant Inspector	June 30, 2015

#### ESSEX CULTURAL COUNCIL

Jenny Harkness	June 30, 2016
Erica Funkhouser	June 30, 2017
Jack Gale	June 30, 2017
Betsy Vicksell	June 30, 2017
Jean Grobe	June 30, 2018
Georgianne Richards	June 30, 2019
Peggy Duff, Chair	June 30, 2019

#### FENCE VIEWERS

Board of Selectmen	June 30, 2015
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#### FIELD DRIVERS

All Patrolmen	June 30, 2015
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#### FINANCE COMMITTEE

David Gabor	May, 2017
Mark McKenna	May, 2017
Richard Ross	May, 2017
Jeffrey Soulard, Chair	May, 2015
Kenneth Riehl	May, 2015
Justin Bourgette	May, 2016

FIRE CHIEF - Daniel Doucette (Appointed by Fire Engineers)

#### FIRE DEPARTMENT BOARD OF ENGINEERS

Daniel Doucette, Chief	June 30, 2015
Keith Carter, Deputy Chief	June 30, 2015
Ramie Reader, Deputy Chief	June 30, 2015

#### FIREFIGHTERS

Edward Akerley	June 30, 2015
James Albani	June 30, 2015
Daniel Ball	June 30, 2015
David Barrett	June 30, 2015
Westley Burnham	June 30, 2015
Robert Cavender	June 30, 2015
Samuel Crocker	June 30, 2015
Dexter Doane	June 30, 2015
Richard Dort, Jr.	June 30, 2015
Daniel Fialho	June 30, 2015
Michael French, Arson Investigator	June 30, 2015
Ronald Gallant	June 30, 2015
Travis Good, Lieutenant	June 30, 2015
Warren Grant, III	June 30, 2015
Jason Heath	June 30, 2015
Peter Hoare	June 30, 2015
Cory Jackson, Lieutenant	June 30, 2015
Joseph Lafata, Lieutenant	June 30, 2015
Barry Leeds	June 30, 2015
James McNeilly	June 30, 2015
Ivan Muise	June 30, 2015
Edward S. Neal	June 30, 2015
Ernest Nieberle, Jr., Captain	June 30, 2015
Jonathan O'Bryan	June 30, 2015
Nicholas Ouellette	June 30, 2015
Kent Parsons, Probationary	June 30, 2015
David Perea, Lieutenant	June 30, 2015
Joan Perrigo	June 30, 2015
Anthony Pizzo	June 30, 2015
Amy Price, Probationary	June 30, 2015
Andrew Ray, Probationary	June 30, 2015
Ryan Reed	June 30, 2015
Sean Reed	June 30, 2015
Sally Rich	June 30, 2015
Scott Savory	June 30, 2015
Nicholas Silva	June 30, 2015
Michael Soucy	June 30, 2015
George Stavros	June 30, 2015
David Thompson, Lieutenant	June 30, 2015
Eian Woodman	June 30, 2014

#### FOREST FIRE WARDEN

Daniel Doucette	June 30, 2015
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HARBORMASTER - Peter G. Silva

	HARBORMASTER DEPUTY	
Daniel Fialho		June 30, 2015
	HARBORMASTER ASSISTANTS	
David Kent		June 30, 2015
Thomas Shute		June 30, 2016
John Thatcher		June 30, 2016
Troy Perry		June 30, 2017
	HAZARDOUS WASTE ADVISOR	
Edward Akerley		June 30, 2015
	HEALTH AGENT - Elaine Wozny	
	HISTORICAL COMMISSION	
Joseph Bourneuf		June 30, 2015
Richard Stevens, Chairperson		June 30, 2015
Keith Symmes		June 30, 2016
Robert Coveillo		June 30, 2017
Nathaniel Crosby		June 30, 2017
	LICENSING CLERK – Pamela J. Witham	
	LOCAL EMERGENCY PLANNING COMMITTEE	
Daniel Doucette, Fire Department		June 30, 2015
Jeffrey Jones, Selectmen's Liaison		June 30, 2015
Peter G. Silva, Police Department		June 30, 2015
Elaine Wozny, Board of Health		June 30, 2015
Paul Goodwin, Board of Public Works		June 30, 2015
	LONG TERM PLANNING COMMITTEE	
Joe Bourneuf		June 30, 2016
Leslie Burns		June 30, 2016
Robert Coviello		June 30, 2016
Michael Dyer		June 30, 2016
Michael French		June 30, 2016
Edwin Howard		June 30, 2016
Peter Kellerman		June 30, 2016
Susan Lufkin		June 30, 2016
Lisa O'Donnell		June 30, 2016
Andrew St. John, Chair		June 30, 2016
Wallace Bruce (Conservation Commission Liaison)		June 30, 2016
Vacancy (Finance Committee Liaison)		June 30, 2016
Samuel Sturgis Crocker V (Planning Board Liaison)		June 30, 2016
Peter Silva (Police Department Liaison)		June 30, 2016
	MASSACHUSETTS AREA PLANNING COUNCIL REPRESENTATIVE	
Peter Phippen		June 30, 2016
	OPEN SPACE COMMITTEE	
Leslie Burns		June 30, 2015
Tamson Gardner		June 30, 2015

Lysa Leland	June 30, 2015
Julie Scofield, Chairperson	June 30, 2015
Vacancy	June 30, 2015

PERSONNEL BOARD  
Board of Selectmen

PLUMBING & GAS INSPECTORS

Richard Corriere, Inspector	June 30, 2015
David Preen, Assistant Inspector	June 30, 2015

POLICE OFFICERS (FULL-TIME)

Ryan Davis	June 30, 2016
Alexander F. Edwards	June 30, 2016
Paul Francis, Sergeant	June 30, 2016
Michael French, Inspector	June 30, 2016
Robert Gilardi	June 30, 2016
James Romeos	June 30, 2016
Thomas P. Shamshak	June 30, 2016
Peter G. Silva, Chief	June 30, 2016
Justin Zwicker	June 30, 2016

POLICE OFFICERS (PART-TIME)

Mark Brewer	June 30, 2015
Daniel Bruce	June 30, 2015
Melissa Cennami	June 30, 2015
Katrina C. Ewing	June 30, 2015
David Kent	June 30, 2015
Chad Lipinski	June 30, 2015
Paul C. Peoples	June 30, 2015
David J. Vangelist	June 30, 2015

POLICE OFFICERS (SPECIAL)

Michael C. Juliano	June 30, 2015
David Landry	June 30, 2015
Robert Wheway	June 30, 2015
Greg Williams	June 30, 2015

PUBLIC SAFETY STUDY COMMITTEE

Amelia Crimmins	Mike Dyer
Robert Jerin, Chair	James Lewiecki
Stuart Pratt	Kenneth Riehl

Donna Roy

SELECTMEN'S ASSISTANT – Pamela J. Witham

SHELLFISH ADVISORY COMMISSION

William Knovak	June 30, 2015
Kelly Corrao	June 30, 2016
Michael Pascucci	June 30, 2016
Jim Haskell	June 30, 2017

SHELLFISH CONSTABLES	
David Sargent, Deputy Constable	June 30, 2015
William Knovak, Constable	June 30, 2016
Stephen Hartley, Deputy Constable	June 30, 2016
Peter Wilson, Deputy Constable	June 30, 2017

SURVEYORS OF LUMBER, WOOD & BARK	
Vacancy	June 30, 2015

TOWN ACCOUNTANT – Roxanne Tieri

TOWN ADMINISTRATOR – Brendhan Zubricki

TOWN BUILDING COMMITTEE	
Westley Burnham (Planning Board)	Beth Cairns (Board of Library Trustees)
Robert Coviello	Vacancy (Finance Committee)
Dan Doucette (Fire Department)	Deborah French (Librarian)
Peter Levasseur	Hilary Mattison
Lisa O'Donnell, Chair	Stuart Pratt
Peter Silva (Police Department)	

TOWN CLERK - Christina Wright

TOWN COUNSEL	
Kopelman and Paige, P.C.	June 30, 2015

TOWN PLANNER - Matthew Coogan

TREASURER/TAX COLLECTOR	
Virginia Boutchie	June 30, 2016

TREASURER/TAX COLLECTOR'S ASSISTANT	
Dorothy Elwell	June 30, 2017

YOUTH COMMISSION  
Board of Selectmen

## BOARD OF SELECTMEN CONOMO POINT COMMISSIONERS

It's another snowy winter in Essex, and as I write, our Department of Public Works is cleaning up after another blizzard-like storm on Cape Ann. Kudos to Paul Goodwin and his staff for keeping our roads safe in the winter as well as passable throughout the year. It's one example of the good work performed by our Town employees all year long. From the Town Hall and Library to the Police and Fire Departments, our Town employees exemplify what is best about living in a small town. Thanks to all of you!

This has been another busy year for the Town. Conomo Point, Town Hall, our school district, Essex's bicentennial, and more dominate this year's report. Below, you will find short reports on these as well as other issues which have occurred this year. In order to learn about these issues in real time, please sign up to receive the Town Administrator's report online (through the town's website [www.essexma.org](http://www.essexma.org)). That, along with the posted Selectmen's minutes, will keep you up to date.

**Conomo Point:** We are still awaiting the result of the appeals to the Conomo Point home ownership and rent cases, which are expected to be heard by the Appeals Court during the month of March.

Four properties on Beach Circle have been sold and funding is in place to develop a subdivision plan for Robbins Island. The timing on this process is dependent on the resolution of a property line dispute with a private property owner abutting the Town's property on Robbins Island.

The Town has hired Copley-Wolff to develop a final plan for the northern section of Conomo Point. It is possible that discussion of this plan could occur at the 2015 Annual Town Meeting, with a potential vote on the matter in 2016. This planning is taking place against a backdrop that will not force the Town to require leased lots to be vacated, thanks to a recent interpretation of Title 5 offered by the Department of Environmental Protection.

The Town demolished the structure at 138 Conomo Point Road after obtaining full possession of the property. The structure had been in severe disrepair and represented a blight on the neighborhood and its immediate coastal environs. The Town also demolished the structure at 103 Conomo Point Road, which also abuts Beach Circle. The Selectmen would like to see both of these properties used for some public purpose in the future, along with the property at 1 Robbins Island Road, the structure on which will be demolished this spring.

Finally, under the careful eye of Treasurer/Collector Ginny Boutchie, the additional monies brought in to the Town's coffers through increased rental fees and sale of property at Conomo Point are invested wisely and represent financial stability for the Town.

**Innovations and Creativity:** The Legislature has authorized \$1.5M for the downtown boardwalk project, which includes the completion of the design and permitting process and actual construction. Actual release of this funding is subject to the Governor's discretion sometime during 2015.

The Town is gearing up for the celebration of our 200<sup>th</sup> anniversary which will be in 2019. At the fall Town meeting, there were monies appropriated to begin to build funding for the events which will be planned by the 200<sup>th</sup> Anniversary Committee chaired by Dawn Burnham.

**Facilities and Infrastructure:** The Town Hall and Library health, safety, and working environment project is now complete, with the exception of a structural problem discovered during construction, which will be remedied in the near future. The Town conducted an energy efficiency lighting retrofit in the building (along with four other Town buildings) and a new backup generator made possible by a Federal grant is now operational (joining all other major Town buildings).

This year's Annual Town Meeting and subsequent election will consider funding for a project that will renovate the exterior of Town Hall and will likely require the addition of an elevator and a fire suppression system, along with some other items.

To answer the many questions and concerns regarding the future of our deteriorating public safety building, the Board of Selectmen appointed a Public Safety Study Committee whose charge it is to conduct an audit of our public safety services and to make recommendations back to the Board. Those recommendations may then be merged with the recommendations of the Town Building Committee to hone Building Committee's recommendations in light of future expectations for public safety operations. The building itself continues to challenge the operation of both the police and fire personnel due to antiquated features and inadequate space and tolerances. The Town will have to take action sooner rather than later to begin deciding next steps. We look forward to their report.

We continue to make progress in transitioning our computer infrastructure from an in-house server-client system to a system remotely hosted by the City of Melrose. Now that the new generator is on line, users are steadily being migrated from their PC's to a new platform offering virtual desktops to complement the remote file storage that was already in place. Most major proprietary software packages used by the Town have been transitioned to vendor-hosted platforms and additional web-based transition will occur as soon as feasible.

The Town's consultant has completed an analysis of the encroachments in the Essex River Federal Channel and, after presenting options for encroachment elimination, the Selectmen chose the realignment of the existing channel, maintaining a 60-foot width. Our consultant is in the process of developing a formal Encroachment Elimination Plan that will be submitted to the Army Corps of Engineers in order to advance the Town's desire to be eligible for Federal funding.

Once again, please know that the Board of Selectmen respects, values and encourages your input. Please continue to stay informed about the issues which affect your town. Volunteer, participate, discuss. We can't do it without you.

Respectfully submitted,  
Susan Gould Coviello, on behalf of  
Chairman Jeffrey D. Jones and Selectman  
Lisa O'Donnell.



## ANIMAL CONTROL OFFICER

In the year 2014, the Town of Essex reported one confirmed case of Rabies. There were many cases of sick skunks with odd behavior, but these were not confirmed rabid because there was no contact with a human or other domesticated animal.

There were 3 warnings issued for nuisance behavior in dogs, and 3 warnings given for vicious behavior in dogs. There were two non-compliance warnings given out for previously issued restraint orders on dangerous dogs. Multiple horses were rounded up and returned. Various other animals- (goats, pigs, dogs, and cats) were removed from the roadways and returned to their rightful owners with the exception of one dog that was dumped in Essex in November 2013 and was caught in January 2014.

The year 2014 reported two dog fatalities vs. car. Multiple cats were hit and killed by cars. 2 stray cats were euthanized, one was attacked by a wild animal, the other, hit by a car. There were multiple cases of sick foxes, both dead and near death. There have been no more suspect rabid animals since September.

Respectfully submitted,  
Amelia Reilly

## BOARD OF ASSESSORS

Assessments are based on property value as of January 1<sup>st</sup>. The tax rate is approved by the State Department of Revenue (DOR) in December. Basically, it is calculated by dividing the amount appropriated at town meetings, which is not covered by other revenue sources, by the assessed property value as determined the previous January. In December 2014, a tax rate of \$15.42 per \$1,000 of value was set on real and personal property in order to raise \$11.5 million from \$747.6 million in valuation. Almost 90% of the value, and therefore the tax levy, is in residential property, which is valued at \$667 million and has a levy of \$10 million. Commercial and Industrial property account for 10%, or \$68 million in value and a levy of \$1 million. Personal property, which includes commercial and industrial equipment, contributes just over 1% of the value (\$12 million) and levy (\$190 thousand).

As of January 1st 2014, there were 1,586 residential parcels, 52 commercial parcels, and 22 industrial parcels. Other property types include Chapter 61 (recreational, agricultural or woodland) and personal property accounts for a total account/parcel count of 1,853. The count and value of residential, commercial, and industrial property did not change significantly from the previous year. The total valuation (\$747.6 million) is \$2.9 million more than it was in January 2013. Non-taxable land, such as that owned by conservation groups is not reported to the Massachusetts DOR as a part of the tax rate calculation.

In the fall of 2014, Cartographic Associates (CAI-Tech) held a public meeting to show and explain the new town maps they produced. Not only are the new maps more accurate, but considerable effort has been expended in correcting errors and locating deeded property. There will be a final debriefing with the Assessors in January and the maps and new parcel numbers will take effect on July 1, 2015.

We commend clerks Brenda Harrell and Gillian Palumbo for their professionalism and diligence in representing the Assessor's Office in their work with the taxpayers, other Town and State officials, and with contractors. Regular office hours are Monday through Thursday from 8 a.m. to 3 p.m. Board of Assessor meetings are held on the first and third Mondays of the months from 7 to 9 p.m. If Monday is a holiday, the Assessors' meeting is held on Tuesday. All meetings are open to the public.

Respectfully submitted,  
Richard Cairns, Principal Assessor  
Barry Ewing  
Kurt Wilhelm

## BOARD OF HEALTH

In 2014, the Board of Health regretfully accepted the resignation of Marlene Sanders as a Board member. Ms. Sanders served as Board Member since May of 2007. Her knowledge, objectivity and personality will be missed. Marlene's vacancy was filled by Allison Roderick Papps, an enthusiastic and qualified addition to the Board. Dr. David Driscoll remained as BOH Chair and Medical Director and Martha Mazzarino, LPN, RE., remained as Board Clerk. Christine Lee, RN, our Public Health Nurse, also resigned this year. We welcome Lianne Cook, our qualified, knowledgeable and enthusiastic new Public Health Nurse. Elaine Wozny continued as Board Administrator, and Ann White remained Board of Health Administrative Clerk. Roberta Cody remains our contracted food service inspector.

In 2014, the Board of Health:

- Issued 17 Disposal Works Construction Permits.
- Held 4 seasonal flu clinics. Approximately 415 people were vaccinated at the Essex clinics.
- Performed seasonal pre-opening and monthly monitoring and water sampling at 1 semi-public and 3 public town swimming areas.
- Investigated 18 complaints.
- Reviewed 32 Title 5 Inspection Reports.
- Reviewed 33 building permit applications.
- Reviewed 66 septic system design plans.
- Witnessed soil testing on 15 existing & proposed lots.
- Performed 92 inspections of food service establishments.
- Licensed 29 Septic System Installers.
- Issued 47 Food Service Permits (Retail, Establishment, Non-profit, & Catering).
- Issued 51 Temporary Food Service Permits.
- Issued 12 Milk & Cream permits.
- Issued 1 permit for the manufacture of ice cream.
- Issued 9 Septic Haulers Licenses.
- Issued 24 Keeping of Animals Permits.
- Issued 4 Retail Tobacco Sales Permits.
- Issued 3 Bed & Breakfast/Hotel/Motel Permits.
- Inspected and permitted 3 Recreational Day Camps for Children

- Issued 1 Hot Tub Permit
- Provided investigation and followed up as required by MA Department of Public Health for the reportable diseases

The following reportable diseases were reported to the BOH

- 2 Campylobacteriosis
- 4 Hepatitis C
- 1 Group A Streptococcus
- 3 Influenza
- 7 Lyme Disease
- 1 Salmonella
- 2 Latent Tuberculosis

Traditional BOH activities of septic system oversight, restaurant and housing inspections, etc. remain a fundamental part of our responsibilities. Public outreach, education and emergency planning continue as high priorities. The Board feels these issues are crucial for the health and welfare of our citizens. Our Public Health Nurse and the BOH Administrator represent our community and are active in emergency planning on Cape Ann and in the region. They attend meetings and/or are on committees of the Cape Ann Emergency Planning Team, North Shore/Cape Ann Emergency Planning Team, Education Group, Care Delivery Group, Sheltering Committee, and attend local TRIAD meetings (TRIAD is a local workgroup made up of representation from the Senior Center, Sherriff's Department, Police Department, and BOH to address safety of our senior citizens).

This year, we offered free shingles (Zostervax) vaccinations to any Essex resident age 60 or older. We held free flu vaccination clinics and monthly Senior center Blood Pressure clinics, two successful "Medication Take Back Days" in partnership with our Police Department to allow people a safe way to dispose of unneeded medications to keep them out of the environment and eliminate potential misuse, and sponsored an informative presentation on "Emerging Infectious Diseases", presented by Dr. Alfred DeMaria of MA Department of Public Health and Dr. Greg Carroll of Salem State University. We continue to work closely with MA DEP and our Town Selectman's Office in the compliance of Conomo Point with the MA DEP's Final Judgment requirements.

We continued our recycling program of mercury thermometers and our sharps (syringes, lancets, etc.) collection program. Please call our office for information on either of these programs or for suggestions as to a program you would like to see implemented.

We continue to provide professional and prompt services and disseminate information to the public. We worked closely with the Town's Animal Inspector, Pam Stone on animal bites/scratches that require follow up to prevent the spread of rabies. This year, we had a confirmed human contact by a rabid skunk occur in town. We work to assure the safety of Essex residents & those who visit our community by permitting and inspecting our permanent and temporary food service establishments. We seasonally sampled and monitored our public & semi-public bathing beaches in town and close them to swimming when the bacterial limits are exceeded. We strive to fulfill the public health motto to "Prevent, Promote, Protect".

We are proud of the efforts of our staff to continue traditional and innovative work toward the continued health and safety of our community, often donating their personal time to do so. Our Nurse and Administrator attended seminars and meetings to remain current in many of the vast and expanding Board of Health responsibilities.

We do much to serve the people of our community, but can always use help. If you, or someone you know, would like to volunteer your time or skills to help in any of a variety of situations, ranging from helping at a shelter, flu clinic or another way, please contact our office at 978 768-7614 or [boh@essexma.org](mailto:boh@essexma.org). In addition to helping your neighbors, you will have a good time and meet some great people. You don't have to have a medical background or be a specialist; just the desire to help your community.

BOH meetings are scheduled for the second and fourth Thursday evening of the month. The public is welcome to attend these meetings. If you would like to discuss an issue, please call our office in advance to be placed on the agenda.

Respectfully Submitted,  
Dr. David Driscoll, Chairman

## BOARD OF PUBLIC WORKS

In 2014, the Department of Public Works continued its dedicated service to the residents of Essex. Much of what we do is unseen, and at times, taken for granted. That makes our jobs no less important. As the Town has continued to move forward, our routine tasks remain, while new challenges are also met. The entire staff continues to multi task and meets these new obstacles head on with the same staffing and little to no budget increases.

Our goal is to do the best we can with what we have and prioritize and do whatever it takes without excuses. This will not always be possible with increased workload and expectations, unfunded regulations on all our departments, and many other variables. The DPW consists basically of six departments, seven including administrative. Below, we will list these seven departments and some of their routine tasks and pertinent information for 2014.

Administrative: Oversight/preparation and management of six Public Works Budgets (two Enterprise Funds) totaling around 3.5 million dollars, quarterly water/sewer billing, annual reports, regulatory reports/compliance (many), procurement, personnel, public relations, and permitting (many), Transfer Station sticker sales, and so on. Town Hall staffing assists with this work for which we are grateful.

Snow: 2014 was yet another year that brought more than average cold temps and snowfall. Our small amount of man power and equipment was tested yet again and again and stepped up when needed. The almost two feet of snow just after New Year's was difficult for all, but perseverance and hard work prevailed.

Cemetery: There were twenty-six internments at the Spring Street Cemetery in 2014. The grounds at both cemeteries were maintained well throughout the year. Both cemetery sheds were painted by a local painter. Our staff has begun preparation for future expansion by locating and mapping

lots and roadway preparation. This is needed, as available space is limited almost entirely to the open field adjacent to Hobbs Court and John Wise Ave. We also assisted with the installation of a new section of fence in front of the Spring Street Cemetery. A Special thanks goes to Richard Stevens of the Historical Commission for doing the majority of the leg work on this project.

Highway: Highway Department personnel are primarily responsible for the maintenance of all public roadways and grounds. Annual duties include: mowing, trimming, tree work, asphalt patching, drainage, basin repair, snow/ice removal, brush cutting, street sweeping and line painting. All these and many others were either done by or assisted by Public Works Staff. Highway staff also repaired four deteriorating catch basins, and removed and replaced 420 feet of sidewalk on Martin Street from Landing Road to Western Avenue. All residents are aware of the work at the Town Hall and Conomo Point. DPW personnel assisted with some of the Town Hall improvements. We also now maintain up to eight lawns at Conomo Point due to vacancies and used many man hours on this and demolition of two properties. Town forces assisted a local contractor to construct a new retaining wall to support the roadway on Prospect Street.

Due to the harsh winter in 2014, the State allotted a percent of Chapter 90 Funds to each community to assist with maintenance of roads. Essex received \$19,930, which was used to infrared patch cross trenches on Pond Street, Western Avenue and Martin Street. These funds were also combined with Highway Department Funds for repairs to a 200 foot portion of Pond Street and a 275 foot portion of Conomo Point Road. These areas were in deplorable condition from the winter and were excavated and replaced with an improved road base and asphalt.

Staff assisted outside contractors with significant roadway improvements. \$78,612.21 of Chapter 90 Funds was used to overlay the roadway with asphalt and grade shoulders of 3,700 feet of outer Southern Avenue. \$67,654.18 of Chapter 90 Funds was used to provide a leveling course of 5,200 feet of Apple Street from Apple Street Farm to Southern Avenue. Also, \$19,075.65 of Chapter 90 Funds was used to purchase a new roller and trailer. It replaced the 1978 model that was sold at auction.

\$25,000 of Chapter 90 Funds was used in conjunction with Town Funds for paving of some of the roads at Conomo Point. Roads paved were: Conomo Point Road from before Sumac to Clammers' Beach, Town Farm Road, Cogswell Road and extension, half of Robbins Island Road, and Beach Circle. Our plan is to pave the remainder of Conomo Point in the near future.

Transfer Station: In 2014, residents of Essex disposed of 1,167 tons of refuse and recycled 358 tons of various recyclables. Highway Department personnel assisted throughout the year with Transfer Station operations. Some of these were recycled compost, winter sand, tree sapling day, two brush drop-off days, and household hazardous waste day, all provided to residents at no cost.

Sewer: 31,796,856 gallons of wastewater went to Gloucester from Essex in 2014. As a department, we are constantly dealing with the many operating and maintenance issues that come from a 27 million dollar project with many "moving parts". Our biggest issues right now are pump maintenance, both in homeowner grinder pump and lift station pumps. Staff responded to as many as 90 emergencies for pumps, 80 from homeowners. Most of the issues with these are either electrical or improper homeowner disposal. We urge all residents again to avoid flushing anything

except what is consumed and toilet paper. It costs all!!! We have begun to investigate and evaluate other methods and suggestions to limit our lift station pump breakdowns, primarily at Station #1. Bi-annual cleaning and the grinder at Station #4 has helped, and we will continue to pursue proper preventative strategies.

The other major sewer issue is funds/rates. We are at the mercy of what Gloucester charges for sewer rates. This has increased over 25% the past few years. We have annually used Sewer Enterprise Free Cash and rate increases to offset this. Our options are limited and we have other O&M costs of our own that are funded by rate payers in an Enterprise Fund. All residents can help save some money by ensuring there are no illicit discharges, such as sump pumps, to the public sewer collection system. This water is metered and Essex has to pay for this.

Together with what is listed above, personnel also assisted with six connections, clogged 2" pressure line repair on Scott's Way, frozen pressure line at Gullwing, and daily data collection and documentation of flow.

Water: In 2014, the Water Department staff performed all treatment and distribution duties to provide residents of Essex with 79,946,300 gallons of safe drinking water. Some water treatment duties include: sampling, lab analysis, EPA/DEP regulatory compliance, chemical addition, data entry, water plant cleaning, maintenance, and so on.

Water Department employees also performed various distribution system duties throughout the year. These include: hydrant flushing and maintenance, grounds maintenance, repair of four water service breaks, gate valve operation/maintenance, meter installation/readings, seasonal water duties, and so on.

Our water treatment plant and distribution system are showing signs of wear and will need replacement at some point in the future. We continually try to repair/replace as needed if modern technology allows us to mix in with 1982 appurtenances.

In closing, we would like to thank all residents, boards, employees, committees, and contractors who continually assist us throughout the year.

Respectfully submitted,  
Essex DPW Commissioners  
Paul Rullo, Chairman  
Scott Dewitt  
Brian Feener

## BUILDING INSPECTOR

A total of 139 permits were issued in 2014. The following is a breakdown of the number and description of permits issued:

10	-Addition	4	-Pool
2	-Add Bathroom	3	-Porch
2	-Awning/Trellis	13	-Remodel/Renovation

1	-Connect two Houses	38	-Repair/Replacement
5	-Deck	20	-Roof
4	-Demolition	2	-Shed
1	-Excavation	5	-Sheet Metal
1	-Extend Cell Tower	9	-Siding
1	-Finish Basement	1	-Sign
2	-Garage/Barn	3	-Solar Panels
3	-Insulation/Weatherization	6	-Wood Stove/Fireplace Insert
3	-New Dwelling		

The hours for the Building Inspector are from 5:00 p.m. to 7:00 p.m., Wednesday evenings. Hours for the Assistant Building Inspector are from 7:30 a.m. to 8:30 a.m., Monday mornings. Building Permit Applications and Wood Stove Applications are available on the Town Website or can be picked up during regular business hours at the Town Hall, Monday through Thursday. Guidelines for permit procedures are available at the Building Inspector's office in the Town Hall, as well as on the Website.

Please note that should anyone have issues with accessibility to the Town Hall, they need only give me a call at 978-768-2514 (or 978-768-6531) so that I can make special arrangements to meet with them.

Respectfully submitted,  
William Sanborn, Building Inspector

## COMMUNITY PRESERVATION COMMITTEE

Essex approved the Community Preservation Act at the Annual Town Meeting on May 14, 2007 and at the Town Election of May 14, 2007. The .05% surcharge on local Real Estate Taxes represents the Town's contribution to the local CPA fund. The second source of funding is from the State Matching Fund collected from a \$20.00 fee on Real Estate transactions statewide. An attempt to increase the surcharge to 1% passed at Annual Town Meeting in 2014, but was subsequently not approved at the ballot box.

A minimum of 10% of the annual fund must be allocated to each of the following areas: open space, historical preservation, and affordable housing. Up to 5% of the annual funds can be spent on administrative and operating expenses of the CPC. The remaining 65% of the annual funds can be spent in any of the previously defined areas, and in addition, for public recreation. The final acceptance of any recommendation by the CPC for allocations and spending in each of the four areas must be approved by the citizens of Essex at a Town Meeting. Specific guidelines established by the CPA ascertain which type of projects can be funded in each of the four categories.

The Community Preservation Committee is a member of the Community Preservation Coalition, which is an organization made up of most of the CPA communities in the Commonwealth. The organization provides training, advice, and advocacy for Community Preservation Communities.

Projects approved at Annual Town Meeting 2014 included restoration of the Spring Street Cemetery Fence, Archiving Records in the Town Hall Vault, Digitizing Civil War Historic Records and Preserving Civil War documents.

Projects approved at Special Town Meeting 2014 included assistance with restoration of Town Hall, additional funding for the restoration of the Spring Street Cemetery Fence, a survey of historic homes, and the Memorial Park Survey and Master plan.

During the course of the year Samantha Stevens, the Conservation Commission representative, and Martha Thompson, the Essex Housing Authority representative have retired. These seats are currently vacant.

Respectfully Submitted,  
Kimberly Drake, Planning Board (Chair)  
Mike Galli, Department of Public Works  
Peter Madsen, Ad Hoc Member  
Richard Ross, Finance Committee  
Richard Stevens, Historic Preservation  
(Vacant), Conservation Commission  
(Vacant), Essex Housing Authority

## CONSERVATION COMMISSION

The following summarizes the Commission's hearings and business for FY2014:

- The Commission held hearings on nine Notices of Intent filed for various projects including, but not limited to, additions, upgraded septic systems, and new construction.
- The Commission held hearings on two requests to amend an Order of Conditions.
- The Commission held hearings on ten Requests for Determinations of Applicability for various projects including, but not limited to, additions, construction of sheds, installation of new septic systems, and landscaping.
- The Commission issued a number of Certificates of Compliance to close out completed work. In addition, the Commission's staff continued to contact applicants with outstanding Orders of Condition to facilitate the issuance of Certificates of Compliance to clear titles.
- The Commission issued several Enforcement Orders and followed up on various complaints.
- Numerous building applications were reviewed by the Commission's Agent.
- The Commission hired William Decie as Agent.
- The Commission's staff continues to work on organizing the files for easier access by both town personnel and the public. In addition, many files have been archived and staff worked with the Town to organize the Commission archives in the renovated basement.
- The Commission continues to monitor routine yearly maintenance issues on past projects.



The Commission members and staff continue to work diligently improving our understanding of, interpreting, and applying the Wetland and Rivers Act for the protection of the valuable resources within the Town of Essex.

Respectfully submitted,  
ESSEX CONSERVATION COMMISSION

Wallace Bruce, Chairman  
Commissioners: Robert Brophy, Angus Bruce, Michael  
Burke, Elisabeth Frye, Ted Marshall, James Richardson.  
Staff: Samantha Stevens, Agent;  
Deborah Cunningham, Administrative Clerk.

## COUNCIL ON AGING

The really big change resulting from the November Special Town Meeting was approval of a part-time Director. We quickly mobilized and advertised in December and interviewed nearly two dozen extremely qualified applicants over the holidays and made our selection in early January. We are very pleased and proud to introduce **Kristin S. Crockett** as our very first Director. We invite you to drop in and meet her nearly any weekday morning as well as at many other activities for the seniors. She started off immediately developing grants and numerous activities to expand our current efforts. We will support her with continued efforts by many very dedicated volunteers putting in numerous hours and part-time paid van drivers. Bob Brophy stepped down from the Board, having given much over the last year. Marlene Sanders stepped down from the Board after many, many years of dedicated service. Amelia (Mille) Hamlen, the new president of the Club, has stepped up as a new Board Member with others to follow.

Several Board members traveled to the Ipswich COA with others from Hamilton and Wenham COA's to gain from Executive Office of Elder Affairs (EOEA) presentations for Board Member Training. Senator Tarr's staff continues to make regular visits to the Senior Center in Essex to answer questions. There were also numerous volunteers for the Blood Pressure Clinics, Health Clinics, Vaccine & Voting – Flu shot initiative and other offerings. The services of the Hairdresser has grown in response to demand. The Center provides a convenient location to provide these services. The Friends of the Council On Aging were also successful with fund raising as they repeated their Boutique in early November.

Operationally we continue to progress on our disaster planning and preparedness; one special real time focus was Hurricane Storm Prep. Working closely as a member of the Cape Ann Emergency Planning Team, and its Operations and Planning Subcommittee, we are focused on Sheltering for short and longer term events. Several of our Board Members attended special training from the American Red Cross on Shelter Set Up, Operations, and Management in Lynn and Gloucester. In addition to work on the emergency generator, we are seeking Grant and Capital funds for a small enhancement to provide emergency shower and eye wash capability. The Reverse 911 assisted in several events as a notification tool during summer heat waves and winter cold spells. The Essex County Sheriff's Department supports us through the TRIAD organization. Reporting and regulatory activities include the building and vehicle meeting all fire department, insurance underwriter, and elevator inspection requirements with only minor improvements requested.

Senior Care is a support agency for us and several other nearby communities. We are additionally represented by Laurel Eisenhauer as well as Karen Gertsch, who is on their Advisory Council. We also benefited from a Memorial Gift in the name of Cynthia Cameron, a long-time volunteer with that agency and the Essex Seniors. There were also several recognition events such as the Valentine's Breakfast and the Volunteer Recognition Luncheon at the Danversport Yacht Club. The Manchester Essex Regional School System invited seniors over for dinners and shows. Our membership with the Massachusetts Council On Aging helped us cut our movie license fee in half.

We continued required training and certification of the van drivers, and inspection of the vehicle and its equipment. Also, through Senior Care is our monthly reporting and Annual Vehicle Certification program and lift training. The van utilization has expanded with market runs and numerous fun trips, concerts, and mystery rides, as well as several Out of State Trips to CT, VT, ME, etc. The small bus we operate includes transportation to doctor and clinical appointments, grocery shopping, and many cultural trips to museums and points of interest. This is often a very pleasurable opportunity to listen with interest to the tales shared by many of our neighbors of the history of our town and the many interesting stories over the last century. The writing program has continued with seniors. Plans are being made by us and numerous other departments and groups in anticipation of 2019 and the Town of Essex 200<sup>th</sup> anniversary which is also the 385<sup>th</sup> anniversary as the village of Chebacco and the 125<sup>th</sup> anniversary of the dedication and presentation of the TOHP Burnham Library and Town Hall.

Other activities at the Senior Center at 17 Pickering Street are the Luncheon's twice a month for just \$2 (which we hope to expand on), the Essex Senior Citizens Club, Gent's Breakfast, and the Past Times historical discussions. There are gatherings like the "Sew and Sew" and the Knitters. Many local businesses have generously supported us so the Clam Fest, annual trip "Down River" or the "Volunteer Recognition Luncheon" allow us to gather together. Rotary – We also work with many of the local church, civic, and other town departments to support the seniors in town and share many important emergency contacts through our portion of the Town web site. Grant funding supports many of our activities and through "The Club" and "The Friends" many exercise programs (yoga, line dancing, exercise, fit futures, etc.) are being provided.

It is acknowledged that the Town of Essex enjoys the many benefits of volunteers who care for and support their friends and neighbors and offer programs on par with many neighboring communities to our over 1000 potential members with little tax payer funded support in contrast to these same communities. With our new part-time Director position filled by Kristin, we'll continue to focus on those who are "over 60" making up more than a third of the Essex population. We hope you have the opportunity to utilize many of our ever expanding programs in the future.

Respectfully submitted,  
Keith Symmes, Chairman

## ELECTRICAL INSPECTOR

In 2014, a total of 92 electrical permits were issued:

Additions.....	4	New Homes .....	4
Cell Tower.....	1	New Services or Repairs.....	19
Commercial.....	3	Remodeling and wiring updates.....	34
Fire/Security Alarms.....	6	Septic Systems.....	2
Garages/Barns.....	5	Solar Panels.....	7
Generators.....	5	Swimming Pools/Hot Tubs.....	2

Electrical permits must be obtained before any electrical work begins and no work shall be covered until an inspection is made. All electrical work must meet the requirements of the Massachusetts Electrical Code. The Electrical Inspector has 24 hours for exterior excavations and 72 hours for interior installations after proper notice to the Inspector. This excludes Saturdays, Sundays, and holidays per the Massachusetts Electrical Code.

Certificates of insurance liability must accompany permit applications and, as required by the Department of Industrial Accidents, signed affidavits and/or a Certificate of Workers' Comp Insurance as per M.G.L. Chapter 152, § 25 must also be provided by the contractor prior to the issuance of a permit.

Permit applications are available in the Town Hall during regular business hours Monday through Thursday.

Inspections are done on Tuesday and Thursday of each week. Please call 978-768-2514 to request an inspection or to leave a message for the Electrical Inspector.

Respectfully submitted,  
Ramie Reader, Electrical Inspector

## ESSEX CULTURAL COUNCIL

During 2014, the Essex Cultural Council received and disbursed \$4,250.00 from the Massachusetts Cultural Council. The Massachusetts Cultural Council is a State agency that promotes excellence, access, education and diversity in the arts, humanities and interpretive sciences to improve the quality of life for all Massachusetts residents and contribute to the economic vitality of our communities. In keeping with MCC guidelines 11 grants were funded.

Individuals and organizations who would like to bring enriching programs to our community for FY2016 can submit grants to the Council by Oct 15, 2015.

*Essex PTO*  
*Essex PTO*  
*Essex PTO*  
*Northeast MA Youth Orchestra*  
*Essex Elementary/Dennis Cormier*

"One Hen" Community Read Books  
Tide Pools Alive  
Lexington Symphony  
Youth Orchestra Chamber Ensembles Concert  
Hands on History

*Essex Shipbuilding Museum*  
*TOHP Burnham Library*  
*TOHP Burnham Library*  
*Gloucester Stage Company*  
*Music at Eden's Edge*  
*MA Educational Theater Guild*

Essex Residents Art and Craftsmanship Show  
The Minstrels Revels  
The Reluctant Dragon  
Pay What You Can Ticket Program  
Summer Series Concerts in Essex  
MA High School Drama Festival

We encourage and welcome new members. For information, contact Chairperson Peggy Duff, 978-768-6706.

Respectfully submitted,  
Peggy Duff, Chair  
Members: Jack Gale, Jenney Harkness,  
Georgeann Richards, Betsy Vicksell

## FIRE DEPARTMENT

The Essex Fire Department has 43 on-call firefighters who responded to both fire calls and ambulance calls during 2014. Of these 43 firefighters, we are fortunate to have 28 members who are EMTs who respond to medical and fire emergencies. The Department responded to 208 fire calls and 234 medical calls for a total of 442 calls during 2014. This year we had 3 structure fires and a chimney fire in Essex. As usual, we continue to work with our neighboring towns to provide mutual aid and assistance when needed. In addition to performing quarterly inspections of both commercial and town buildings, the Department completed 44 residential fire inspections as well. Gordon Thompson retired from the Department this year after serving the Essex Fire Department and the Town of Essex for 43 years. We wish Gordon well in retirement and sincerely thank him for his years of dedicated service. Kent Parsons EMT and Andrew Ray EMT were appointed as probationary Firefighters.

Two thousand fourteen saw the beginning of a station coverage policy which has worked out very well. During the week, there is a firefighter on daytime at the station. This person is available to answer questions, complete vehicle maintenance, issue burning permits and respond to fire and medical emergencies.

The Essex Fire Department realizes the importance of ongoing training in order to keep current in both fire and safety procedures as well as the laws governing firefighting. To that end, members attended several training classes and meetings this year. Chief Doucette continues to participate in Fire Prevention, Cape Ann Emergency Preparedness, Regional Communication Center, School Safety and Essex County Fire Chiefs' meetings. In order to help ensure the safety of our children, fire drills and demonstrations were conducted at the Essex Elementary School and at Lil' Sprouts of Essex. Some of the two thousand fourteen training topics included:

- |                        |                           |
|------------------------|---------------------------|
| • CPR and EMT Con. Ed. | Vehicle Training          |
| • Pump Training        | Ice Rescue                |
| • Drafting Training    | CMR Training              |
| • Kayaker Rescue       | Ladder Training           |
| • Fire Codes Classes   | Arson Inspection Training |

Once again, the Board of Engineers wishes to thank all members for their dedication and hard work this year. We also want to thank the Regional Dispatcher Center and the Essex Police Department for their professional manner in handling emergency calls and Lyons Ambulance Service for providing us with Advanced Life Support (ALS).

Respectfully Submitted,  
Fire Chief Daniel Doucette  
Deputy Fire Chief Ramie Reader  
Deputy Fire Chief Keith Carter  
Board of Engineers

## HARBORMASTER

During the past year, the Essex Harbormaster Department provided quality service for the limited time that was spent on the Essex River and on Chebacco Lake. We responded to a host of calls for service throughout the season and we focused on moorings, wake violators, as well as education for the public. In the spring, we hosted a safe boating class that was offered to the public, and was very well attended. It was fantastic to see all ages attend the class, and to have the public engaged with our agency to ensure that they all keep safety in mind while they are boating on the water. The Coast Guard Auxiliary was also instrumental in teaching the material to the class. I hope that we can continue the training classes in the future because there is a real need for education on the water.

The transient moorings that we provide to the public for a small per-day fee were a huge success this past season. I am seeing that there is a strong interest in boaters to rent our transient moorings. We currently have two moorings just off of Conomo Point, and two that are between the popular location of Hog Island and the back side of Crane's Beach. Presently, the per-day cost is \$25.00 and the reservations are booked through the Harbormaster at 978-768-6628 ext. 12.

The mid 1980's 22-foot Whaler that we have had for some time was taken out of service near the end of the season due to its declining condition. That vessel was sold at an auction which I held at the Police Department. We were very fortunate to replace it with a year 2000, 23-foot Parker center console, which was a used boat from the Environmental Police. This was acquired at a fraction of the cost of a new boat, and we repowered the boat with funds that were acquired at town meeting. That boat was put into service just prior to the end of last season. This vessel has a much better set up than the Whaler to utilize for providing service on the water. Our focus in the coming season is to focus on getting a side safety door installed. During an emergency, a rescue door would be invaluable in the event that we need to provide medical services to a victim in the water and get them on to our rescue boat.

The issue regarding dredging has gotten worse. Multiple times during the season, the Harbormaster's boat could not go out on patrol because there was not enough water in the area of the marinas and boats would go aground. We were unable to get out beyond this part of the river. This town continues to explore options of dredging the river. This issue is very complicated, but very necessary for the safety and service to the community.

I would like to express my sincere thanks to the Essex Board of Selectmen and to Town Administrator Brendhan Zubricki, for their support and guidance through the year. In addition, I would like to thank Mary Elinor Dagle who continues to provide excellent service preparing all paperwork and documentation for all mooring holders. I would also like to recognize all of my staff for their commitment and service to the community for the work that they do all throughout the year. I greatly appreciate it.

Respectfully submitted,  
Chief Peter G. Silva

## HISTORICAL COMMISSION

The mission of the Essex Historical Commission [EHC] is to identify, document, and protect Essex's historic resources, as well as increase public awareness of Essex's heritage and the value of historic preservation to the community. These efforts are conducted with the support and guidance of the Massachusetts Historical Commission [MHC], and in coordination with a number of Essex Boards, Committees, and administrators. In addition, the EHC maintains inventories of culturally significant structures. The EHC also investigates potential violations of the Demolition Delay By-Law and, when necessary, posts related notices in the local press.

*The Historic Properties Survey Plan*, which offers an overview of Essex buildings and sites of all periods and types, was completed, with Community Preservation Funds. The full document is posted for review on the EHC page on the Town website. In the coming year, 30 first-period houses will be the focus of a more detailed review in accordance with MHC guidelines.

Also, with the financial backing of Community Preservation Funds, five sections of the Spring Street Cemetery cast iron fence have been refurbished, recast and installed under the supervision of the EHC. The Commission believes these successfully replicate the original 1852 fence. The remaining nine sections are scheduled for completion by the end of 2016.

The EHC is also committed to the maintenance of the historical integrity of the Town Hall and is involved with the MHC, the architects and Essex authorities toward that end. Updates on these and related projects, as well as scheduled meetings, are available via the Town website.

Respectfully submitted,  
Richard Stevens, Chair  
Members: Joe Bourneuf, Robert Coviello, Nathaniel Crosby, Keith Symmes

## T.O.H.P. BURNHAM PUBLIC LIBRARY

The past year was another busy one for the library. People sometimes ask why do we need the Library now that there are e-books and the internet? Well, ask our patrons who create the circulation figures. This year there were over 30,000 items circulated from our library. Our patrons borrowed over 7,000 items from other libraries and we loaned over 4,000 items to other libraries via the states delivery system. Our membership in the Merrimack Valley Library Consortium is

very valuable. Our membership allows for management of the library catalog, workshops for staff, statewide delivery and technological assistance to name a few.

The physical library is where people gather for books, reference, programs, meetings, story times, the internet and to connect as a gathering place. This year we held 48 programs for children, 18 programs for young adults, and 29 adult programs. They range from weekly story times, monthly book groups, crafts, movies, speakers, game nights and outside performers. This is impressive considering our one full time and three part time employees.

Digital collections continue to grow and library staff instruct patrons on how to use the catalog, obtain free e-books, audiobooks & stream movies for all ages. Databases for the student or recreational learner are available for free with your library card. Our only paid subscription database, Newsbank, allows library card holders the opportunity to read the Gloucester Daily Times through the [www.essexma.org/library](http://www.essexma.org/library) site for free.

Patrons and staff continue to admire the interior renovation of the library funded by Friends of the Library. The Town funded improvements of a new automatic opening door, interior doors, a dry storage basement, and of course the new HP restroom are all additional enhancements.

The Friends of the Library have established their 501c3 public charity tax exempt status. The Friends are an integral part of the Library, whom I would like to thank, as well as, the trustees and my award winning staff for going beyond a job description, and continuing to bring our specialty of information sharing to our patrons.

Respectfully submitted;  
Deborah French, Director

## THE LONG TERM PLANNING COMMITTEE

The Long-Term Planning Committee is completing a report to the Board of Selectmen which will summarize all the planning work and studies completed over the last decade. The report will provide recommendations for actions based on the input from a wide variety of inputs from the Town.

The Selectmen are in the process of reorganizing the Committee. The result is expected to include more direct input from other Town departments, as well as the participation of the Town's recently hired planning consultant.

Respectfully submitted,  
Andrew St John, Chairman

## METROPOLITAN AREA PLANNING COUNCIL: NORTH SHORE TASK FORCE

*Beverly, Danvers, Essex, Hamilton, Gloucester, Ipswich, Manchester by the Sea, Marblehead, Middleton, Nahant, Peabody, Rockport, Salem, Swampscott, Topsfield and Wenham*

*In 2014, the North Shore Task Force was happy to welcome planning staff for the first time in the towns of Essex, Manchester-by-the-Sea, and Middleton.*

During 2014, the North Shore Task Force took part in a variety of activities, including:

- Developing a 2014 Work Plan for potential meeting topics such as:
  - North Shore bike and pedestrian routes connection and conductivity;
  - Continuing our focus on North Shore poverty issues as a follow up to our 2013 workshop;
  - Downtown revitalization and community design issues;
  - Massachusetts zoning reform legislation;
  - Low Impact Development case studies from around New England; sea level rise and climate change preparedness/resiliency; implementation of new FEMA flood FIRM maps;
  - Planning for wildlife in community development;
  - Finishing the Priority Development/Priority Preservation community input and mapping projects for the ten remaining North Shore communities not covered in 2011;
  - Conducting an update on Chapter 91 regulations and case studies for filled and flowed tideland development occurring on the North Shore;
  - Review of new Cultural Districts and opportunities to explore and advance other cultural and historic areas on the North Shore;
  - Creating/maintaining affordable workforce housing in all North communities;
  - Identifying Unified Planning and Work Project (UPWP) study areas and Transportation Improvement Program priority projects.
- Holding a regional forum with the North Suburban Planning Council on the progress made in planning for and building affordable housing in both the North Suburban and North Shore Task Force sub-regions; presentation of information and technical assistance available to towns and cities interested in moving forward with affordable housing zoning and projects.
- Reviewing and offering input into a variety of regional transportation programs, including the Transportation Improvement Program, the Unified Planning and Work Program and the Regional Transportation Plan, as well as opportunities to participate in Transportation Demand Management and Suburban Mobility programs.
- Hosting an information workshop on MAPC's Complete Streets policy adoption and implementation case studies by local communities.



- Working with the Great Marsh Coalition to produce the Coalition's third annual Climate Adaptation and Mitigation Conference, focusing on North Shore coastal communities initial coastal resiliency planning efforts.
- Collaborating with the Massachusetts Bay Program to present a comprehensive workshop on Low Impact Development and Green Infrastructure techniques, regulation and local case studies.
- Hosting an informational meeting on how North Shore Task Force communities can take advantage of District Local Technical Assistance Funding and new MAPC Technical Assistance funding opportunities.

## OPEN SPACE COMMITTEE

The Essex Open Space Committee's mission is to preserve our varied landscapes, especially those with significant ecological, scenic and/or historic value, for passive public use, recreational enjoyment, and for undisturbed wildlife habitat.

The Committee's trail guide, *Essex Outdoors*, did a brisk business over the spring and summer, disappearing from distribution points around Town and hopefully, helping people discover previously unfamiliar corners of our landscape. A re-designed reprint has been completed and will be in circulation starting in the spring of 2015.

As previously reported, the *Open Space and Recreation Plan* 'expired' in 2014 after an active seven-year life. Because our small committee is lacking in the necessary expertise to complete an update, we requested funds from the Town at the Annual Town Meeting in May and our article was successful. An update is now underway by virtue of the services of Stephen Winslow of 'Mass in Motion – Cape Ann' in Gloucester. Once completed, Essex will benefit in two ways: first we will have a thorough assessment of the Town's physical assets to allow for informed planning and decision-making, and second the town will be eligible to apply for grants where a current Open Space Plan is often a pre-requisite.

The Open Space Committee is working to ensure that the Town of Essex is well positioned to advocate effectively on behalf of open space, natural land, and conservation, for the benefit of all. We welcome new members and associates, and encourage anyone interested in finding out more, to contact Julie Scofield (978-768-7852); [jmscofield@gmail.com](mailto:jmscofield@gmail.com).

Respectfully submitted,  
Julie Scofield Chair  
Leslie Burns  
Tamson Gardner  
Lysa Leland

## PERSONNEL BOARD

The Personnel Board continues to be comprised of the Selectmen (since early fiscal year 2010). Highlights of the major Personnel Board actions taken over the past fiscal year include the following:

- The setting of the Wage & Salary scale prior to last year's Annual Town Meeting.
- Various approvals of individual requests from Town employees under the Personnel Rules & Regulations and union contracts.
- Approval of a new position description for part-time Assistant Town Clerk.
- Approval of a new position description for a part-time Council on Aging Director.

We look forward to serving the Town in the coming year.

Respectfully submitted,  
Jeffrey D. Jones, Chairman  
Lisa J. O'Donnell  
Susan Gould-Coviello

## PLANNING BOARD

The Planning Board had a busy year in 2014 which included holding public hearings to adopt changes to the Flood Plain Bylaw and Maps as presented by the Commonwealth, an application to propose a medical marijuana growing facility, Annual Town Meeting and two Special Town Meetings, review of the subdivision plan for Central Conomo Point, Public Hearings and more.

### Central Conomo Point

- On May 21, 2014, the Board approved a Definitive Subdivision Plan and on August 20, 2014 the Board formally approved and released the Subdivision to the Town of Essex. The signing of the Release of Covenant gave the Town of Essex the authority to transfer ownership of individual lots within the Central Conomo Point Subdivision.

### Floodplain Overlay District

- The Board held a Public Hearing and presented a Warrant Article at the Annual 2014 Town Meeting to amend Town of Essex Bylaw 6-10.2 Floodplain Overlay District to include the revised FEMA flood maps. The citizens of Essex voted in favor to amend Bylaw 6- 10.2. The Attorney General has approved this bylaw amendment. The updated maps are available to view at Town Hall.

### Medical Marijuana

- Spring 2014 included a medical marijuana cultivation special permit application as well as a petition to modify the requirements of the Town's special permit requirements for medical marijuana facilities. The timing of these two activities coincided with each other and provided significant administrative challenges to the Board.
- In April a Citizen's Petition was submitted to the Town with the intent to see if the Town would vote to amend Bylaw 6-3.4.2. Uses Requiring Special Permit, Medical Marijuana Treatment Center/Registered Marijuana Dispensary. On April 28, 2014, the Board of Selectmen voted to transmit to the Planning Board the proposed Warrant Article created by the Citizen's Petition. The Planning Board is required by Massachusetts General Law to hold the Public Hearing(s) for any proposed Warrant Article which may modify

zoning bylaws. On May 21, 2014, a Public Hearing was held to present the Warrant Article created by the Citizen's Petition. The citizens of Essex voted in favor of amending the Bylaw 6-3.4.2 at the Special Town Meeting June 3, 2014. This Special Town Meeting was held solely for the purpose of this one Warrant Article. On November 10, 2014, the Attorney General approved the changes to the bylaw.

- In May the Planning Board Office received a Special Permit Application and a Site Plan Review Application from Garden Remedies, Inc. for a medical marijuana cultivation facility at 197 Western Avenue. The Public Hearing for the Special Permit Application was scheduled for June 4, 2014. On June 4, 2014, Garden Remedies, Inc. withdrew the applications they had submitted and the Board accepted their request to withdraw without prejudice.

#### Building Permits

- The Building Inspector met with the Planning Board eleven times in 2014. Five applications were for the siting and construction of new dwellings, four applications were to construct an accessory building (garage, barn, etc.) and two applications were to construct an accessory building with living area (garages with apartments either above or attached).

#### Site Plan Review

- The Board received five Site Plan Review Applications. Two of the Site Plan Review Applications were to build new single family dwellings which would have a footprint which would exceed 2,500 square feet, one was to build a storage unit with a footprint which would exceed 2,500 square feet, one was for a Change of Use to convert a single family home to an office building and one was for a Change of Use to convert a residence to a restaurant. There were two applications to Amend a Site Plan Review and both were to construct accessory buildings which would have a footprint that exceeded 2,500 square feet.

#### Approval Not Required (ANR)

- The Board endorsed four ANR Applications & Plans. The ANR process allows the by right subdivision of land on an established roadway as prescribed by the Commonwealth. Two applications were submitted to move lot lines and two applications were to create new lots. Endorsement addresses the subdivision of land only and does not address building permits or the ability to build upon a lot.

#### Scenic Roads

- There was one Public Hearing for proposed work on a designated Scenic Road to move a driveway opening. The designated Scenic Roads in Essex are Apple, Belcher, Choate and Story.

#### Informal Discussions

- The board welcomes members of the public who have specific zoning or subdivision related questions to participate in informal discussions prior to submitting any formal application. These may include preliminary discussions regarding application procedures or applicability of the bylaws to a potential project. The Board participated in four Informal Discussions in 2014. Citizens are also encouraged to attend the Planning Board Meetings to learn more about the Planning Board, the Zoning and Subdivision bylaws, and any modifications to bylaws under discussion by the Board.

#### Town Planner

- The Board of Selectmen have hired a Planner to work on a part-time basis for the Town. The Planner has attended a meeting of the Planning Board and Members have had subsequent opportunities to talk with him during meetings held by the Board of Selectmen.

#### Zoning/Overlay Districts

- Currently Zoning Districts in Essex include, Southern Conomo Point, Central Conomo Point, and the remainder of the Town of Essex. There are three Overlay Districts in Essex: Flood Plain Overlay District, Wetlands Overlay District, and Water Resource Protection District.

#### Planning Board Seats

- In May 2014 there were three open seats on the Planning Board. Both Westley Burnham and Kim Drake were re-elected; they each have served on the Planning Board for multiple terms. Sturgis Crocker was elected to complete a partial term that was available. He had been appointed to fill a vacant seat on the Board in 2013.
- Members of the Planning Board were internally voted to the following positions on the Board following the Town Elections in May. Kim Drake -Chair, Westley Burnham – Vice Chair, Corey Jackson – Clerk, and Bill French - Vice-Clerk.

#### Planning Board Representatives to Other Committees

- The Planning Board Members are required to do more than volunteer their time to attend two meetings a month. The Chair and the Vice-Chair share the responsibilities of supervising the office, communicating with the other Town Departments and Commissions and when there is a legal question which needs to be answered they contact Town Counsel. Board Members are asked to serve on other Boards and Commissions within Town. Kim serves as the Chair of the Community Preservation Committee and as a member of the Conomo Point Planning Committee. Westley is a member of the Town Building Committee. Jason Heath represented the recently disbanded Centennial Grove Committee and Sturgis Crocker is a member of the Long Term Planning Committee.

#### Additional Board Activities

- Board Members occasionally attend site visits to properties that have applications submitted to the Board. Board Members are required to complete an annual Ethics Training and keep informed on the current State Laws about Zoning, constantly review the Town Bylaws and the Open Meeting Laws, and participate in other trainings and seminars.

#### Town Web Site: [essexma.org](http://essexma.org).

- On the Town Web Site you will find the Town Bylaws which include zoning and subdivision information, contact information, hours of operations and forms you may need. You will also find the [Guide to Obtaining Permits in Essex](#).

The Planning Board is grateful to the T.O.H.P. Burnham Library Director and Board of Trustees for allowing the Planning Board to use the library for most of our meetings and the staff of the Essex Elementary School with assisting us so we may use the school for meetings that may have a larger group of people in attendance.

The Chair would also like to thank Westley Burnham, Sturgis Crocker, Dexter Doane, William French, Jason Heath and Corey Jackson for volunteering their valuable time to serve on the Planning Board.

Respectfully submitted,  
Kimberly Drake, Chair

## PLUMBING & GAS INSPECTOR

One hundred and thirty-five plumbing & gas permits were issued in 2014:

- Sixty-one plumbing permits and
- Seventy-four gas permits.

Please contact the Board of Health office at 978-768-7614 to schedule inspections.

Respectfully submitted,  
Richard Corriere

## POLICE DEPARTMENT

The Essex Police Department continued to be very busy through the year. Sergeant Paul Francis, who I assigned as the Certification Manager, has been working tirelessly on preparing all of the standards for our department so that we can meet all of the requirements of having the department formally reach Certification. This process is long and arduous, but there are countless benefits to the department and to the Town. Certification is symbolic of an agency's commitment to professional excellence in the workplace. It means that the agency has agreed to adopt the Commission's standards as a way of doing business and the Commission's standards are considered best business practices for police departments, administratively and operationally. This has been one of the biggest goals for the department since I became Police Chief in 2005. Although this process has been completely time consuming, I am pleased to report that I fully expect that sometime prior to the spring, we will have successfully, and formally reached Certification after our assessment.

During the spring, I developed a program which I designed from my first name, the "P.E.T.E. Program". The acronym stands for **P**olice **E**ducational **T**rading card **E**xperience. This was an innovative way for the police to interact with the school aged children and provided a means for the children and their parents to get familiar with each officer in our department, as well as our Secretary, Mary Elinor Dagle. Every officer was provided trading cards (like baseball cards) with their picture on the front, and some biographical info on the back about the officer. Children could come to the police station, or approach an officer on the street and ask for their trading card. Kids and parents flocked to the station to get the cards and met all of the officers. I provided a special book which had sleeves with the names of every office in the department. The children collected the cards, put them in the "P.E.T.E. Program" book, and when they collected all of the cards, they brought the book to the station where I would sign off on the book and enter their name into a drawing for prizes. Every child who collected all of the cards was guaranteed to win a prize. Kids

would run in to the station in anticipation, knowing officers names whose card that they needed, and they would have to meet the officer to get a card. The police officers met the kids, and the officers met many parents. The grand prizes were a boy's mountain bike and a girl's mountain bike, which were donated by my wife Diane and I. There was a host of other prizes which included sports equipment, fishing rod, outdoor handheld radios, etc. We had an assembly at the school where we conducted the drawing and awarded the prizes. The cost of the trading cards was donated by two very generous people from our community. I am more than grateful for their interest in supporting our department and this program.

During the summer, our department started utilizing the Regional Lockup Facility in Middleton. This is a brand new facility which will assist in holding prisoners while they are awaiting bail or transport to court. We no longer have an agreement with a neighboring community to temporarily house our prisoners. Sheriff Frank Cousins has been a friend and advocate for our community with the many services that he provides at the Sheriff's Department.

The department also entered the world of social media, and we started a Facebook page. This media source is used to provide tips and general information to anyone who friends our page. We are able to provide a host of information to the public in a few short keystrokes, and in a very short period of time. As of recently, the police department has also added Twitter to the tools that we use to send information out to followers. This may be of major importance if we are trying to share information with the public.

We have seen an increase in fraud and identity theft. I encourage everyone to **Never** provide personal information (social security number, banking information, date of birth) over the phone or on the computer if someone calls and represents themselves as an official. Most times it is a scam and it is someone who is trying to get you to pay for something that is not legitimate. Some of the most common are the IRS, Power Company, or a friend or family member who is in trouble and in need of money immediately. Do not fall victim to this, and report this activity immediately to the police.

I would like to recognize Fire Chief Dan Doucette and all of the members of the Essex Fire Department who have worked closely with our department during medical calls, motor vehicle accidents, and fire calls to provide quality public service to the community.

Lastly, we have had many items stolen from unlocked homes and vehicles. Please lock your doors and vehicles and particularly do not leave personal items in vehicles. These things greatly increase your risk of loss. In addition, consider installing a home security system. They can be very reasonable in price, and they can provide a level of comfort when you are home, as well as not at home.

I would like to especially thank my second in command, Sergeant Paul Francis for his dedication and diligence to the department and to our community. Special thanks to Mary Elinor Dagle who continues to keep the perfect balance of excellent service and kindness to the staff and to the public. I would also like to recognize the fine work of Detective Ryan Davis and Detective Thomas Shamshak for handling the many investigations while working cooperatively with our Court Officer Robert Gilardi to see the court cases through completion. Thanks to every one of our

Full-time and Reserve Staff who provide the level of service and safety that they do. In addition, I am thankful to the Essex Board of Selectmen and the Town Administrator Brendhan Zubricki, for their support and guidance through the year.

Respectfully,  
Chief Peter G. Silva

During 2014, the Essex Police Department logged the following incidents. This is a breakdown of the type of incident responded to or reported.

<b><u>Nature of Incident</u></b>	<b><u>Total Incidents</u></b>
(Not defined)	1
911 False/Disconnect/Abandon	51
911 TTY/Test Call	3
Agency Assistance Law	60
Alarm	133
Animal complaint	288
Paperwork: Attempt to Serve	12
BOLO	243
Building Check	22
Breaking and Entering	9
Citizen Assist	435
Disturbance	27
Communication Problem	7
Cruiser Damage	2
Custodial Probation/Family Problem	6
Deer Struck by motor vehicle	6
Detail	32
Directed Patrol	3,528
Disorderly	35
Domestic Dispute	22
Controlled Substance	4
Escort	6
Fire Alarm	81
Fire Investigations	11
Structure Fires	5
Motor Vehicle Fire	1
Fireworks Complaint	9
Fraud	34
Harassment	8
Hazardous Materials Spill	1
Illegal Dumping	1
Police Investigation	45
Lost/Found Property	59
Medical Emergency	206
Traffic/Transportation Incident	4

Animal Bite/Attack	2
Assault	4
Unattended Deaths	3
Overdose/Poisoning	6
Psyche Behavior/Suicide Attempt	40
Stab/Gun/Penetrating Trauma	4
Unconscious Person	15
Mail/Deliver Message	7
Missing Person	6
Motorist Assist	19
Motor Vehicle/Traffic Complaint	122
Disabled Motor Vehicle	14
Motor Vehicle Lockout	2
Motor Vehicle Theft	1
Noise Complaint	35
Parking Complaint/Enforcement	181
Property Damage	25
Selective Enforcement	61
Solicitor Registration/Complaint	6
Served Summons/Court Paperwork	21
Suspicious Activity/Person	186
Theft	35
Threat s	7
Impounded Motor Vehicles	1
Traffic Crash	69
Traffic Hazard	74
Traffic Stop	1,106
Trespassing	5
Unwanted Guest	3
Utility Request	92
Search Warrant	3
Watercraft Incident	71
Well-being Check	46
<b>Total Incidents</b>	<b>7,623</b>
Firearms Licensing	63
Arrests	30
Summonses	63
Protective Custody	3
Civil Citations	80
Written Warnings	71
Criminal Citations	26
Verbal Warnings	545
Marijuana Citations	28
Parking Violations	208



## MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

*The Manchester Essex Regional School District is a high achieving community committed to educating all students, inspiring passion, instilling a love of learning, and developing local and global citizenship.*

Throughout 2014, MERSD made significant progress in fulfilling its goals as outlined in the Strategic and District Improvement Plans. Academic highlights include establishing the District as a leader in innovative and inclusive instructional practices that meet the needs of all learners, developing programs and systems to support the belief system of whole child education, institutionalizing a philosophy of inclusion, tolerance and cultural awareness both locally and globally, and expanding course offerings for middle level learners.

MERSD spent a significant time and effort analyzing and addressing three significant financial challenges: (1) declining school choice revenue, and (2) dependency on reserve funds, and (3) long-term liabilities/OPEB (Other Post-Employment Benefits) funding. Through a collaborative effort with Manchester Essex Teachers Association, the MERSD School Committee successfully renegotiated its health care agreement in a manner that generated annual revenue to support the establishment of an OPEB Trust Fund and put MERSD on a path to full funding.

The MERSD FY16 budget seeks to correct the structural issues of declining school choice revenue and dependency on reserve funds. The Manchester Essex resident student population has grown 24% since 2007. This multi-year shift in resident enrollment has reduced our capacity to accept School Choice students. As a result, funding from the School Choice program has declined by \$475K per year since its high point in 2006. While other State Aid that reimburses regular enrollment ("Chapter 70 Aid") did increase to account for enrollment growth, Chapter 70 typically covers only a small percentage of MERSD's total spending. Similar to other non-urban districts, the large majority of MERSD's funding traditionally comes from local property taxation. However, due to Massachusetts' Proposition 2.5, which limits the rate at which taxation can grow, school revenues have not kept pace with enrollment growth. The result is property tax funding that has grown an average of only 0.6% per year on a per pupil basis in Essex since 2008, and per pupil funding that actually declined 0.1% per year in Manchester in that same time. Simply stated, funding per pupil has not kept pace with inflation.

MERSD continues its process of facility planning. The Manchester Essex Regional School District (MERSD) includes two Pre-Kindergarten through Grade 5 Elementary Schools. Following the completion of a preliminary internal assessment of the existing conditions of the two schools in 2012, the District recognized both buildings would require improvements and commissioned a professional study conducted by Habeeb & Associates Architects in early 2013. The study determined that each of our elementary school buildings has exceeded its useful life and requires a plan of action to address the structural and programmatic needs of the District. Furthermore, the Habeeb Study explored three solutions, which were determined by MERSD to be the most logical possibilities moving forward:

Option A: Renovations and additions (if needed) to each of the two schools while maintaining the current grade configuration and serving the residents of each respective town.

Option B: Combine the students of each town and provide renovations and additions (if needed) to each of the two schools while creating an early education center housing Pre-K, K, 1 and 2 at one of the schools, and grades 3 through 5 at the other.

Option C: Combine the students of each town in a new facility appropriately located on a new site.

The projected cost of the options range from \$40MM to \$47MM, and the Habeeb Report included information about existing educational spaces, required educational spaces, operating capacities, size of additions and projected costs for upgrades, additions, and new structures. Considering the significant investment that will be required by Essex and Manchester taxpayers to improve the District's aging elementary schools, MERSD fielded a Facilities Expansion Survey in both communities and formed an Elementary Configuration Task Force in the of Fall 2013. The goal of these two initiatives was to gauge community awareness of critical facilities issues and to learn stakeholder priorities and preferences. In February of 2014, the Task Force reported its finding to the MERSD School Committee. It concluded the following:

*Based on the learning from our discovery, the task force recommends maintaining the neighborhood school model for the two elementary schools in MERSD. While there is some traction and interest in the unified elementary model, the collective consensus from a variety of community groups clearly points to the neighborhood model.*

In the Fall of 2014, MERSD began preparations on its Statement of Interest for Massachusetts Building Authority. It will be submitted in April 2015. This statement of interest is essentially an application for grant funding to support an elementary building project in either or both Essex and Manchester. Applications will be made on behalf of both schools. However, it has been determined by MSBA standards that the Memorial School would be designated the priority project. MERSD will receive notice of its application status by November 2015.

The MERSD team of administrators and faculty works to educate each child from his/her own readiness level in order to facilitate the intellectual, social, and emotional growth process. We look at the whole child when determining student academic, social, and emotional needs. There are many measures of success, and we are committed to helping each individual child achieve his/her potential. The success of the Manchester Essex Regional School District is a community effort! On behalf of the faculty and staff of MERSD, I extend my sincere appreciation to the residents of the communities of Manchester and Essex for their unwavering support of our students and of our schools.

Pamela Beaudoin  
Superintendent of Schools

## ESSEX ELEMENTARY SCHOOL

Essex Elementary School enrolled 270 students in kindergarten through grade 5. The K-5 classrooms average nearly 21 students per class. EES maintains a wide range of support services including reading, math, guidance, special education, and health services. Beyond the academics, elementary students receive instruction in art, music, physical education, computer applications, and Spanish. EES continues to support and utilize a modern, up-to-date library, and, integrates technology into instruction throughout the building each and every day. The computer lab is used on a daily basis, and there are two wireless mobile computer labs (PCs and iPads) along with classroom based projectors. Every classroom is equipped with interactive white boards. Funding for this technology came from District funds, the Spaulding Foundation, and the Enrichment Fund. The Activboards™ are located in each classroom and are used throughout the entire school day. These Activboards™ are also equipped with an Activote™ system. Students use a remote to give instant feedback to the classroom teacher, and this assessment system provides immediate information for the teacher to adjust the lesson as needed. The Essex Elementary School Council developed and presented a school improvement plan that follows a format consistent with Manchester Memorial Elementary School. The two schools have been working to arrive at a consistent academic and social experience to prepare their students for a common middle school experience. The School Councils and administration have been working toward goals that align with the overall District plan, while reflecting the different personalities and needs of each school community. Some of the recent goals of the Essex Elementary School Improvement Plan focus on using student performance data to make educational decisions, continuing to implement the Response to Intervention model to support students, coordinating opportunities for parent volunteerism, investigating options for meeting the needs of all learners including high-achieving students throughout all academic domains, and identifying necessary changes to improve the effectiveness of home-school communication.

Student safety is a top priority for the District. Essex Elementary School has developed a lockdown procedure to ensure safety for students and staff should a dangerous situation arise during the school day. All staff has been trained in this procedure, and practice drills are held annually. The District has also purchased a security system for the front door. This provides a secure access so that school personnel can monitor who is in the building at all times. Cameras were installed outside the building and throughout the hallways to provide additional security. The Safety Team will continue to review safety protocols and revise our practices as needed. We thank Chief Silva and Chief Doucette for working closely with the school administration on maintaining a safe school.

The 2014 MCAS results show that the percentage of students scoring proficient or above in all subjects/grades was greater than the State average. Student Growth was also higher than the State average in all areas. I am happy to report that our daily interventions through Response to Intervention (RTI) are having a positive effect on MCAS scores. In looking at specific students who participated in small group instruction through RTI, we noticed that their scores on MCAS showed improvement. As a school, we look at MCAS data as one aspect of a larger picture. Students participate in daily classroom assessments, AIMSweb tests (skill-based tests that are compared to State norms), and Fountas and Pinnell Benchmark Assessments (reading comprehension and fluency). These assessments, as well as daily teacher observations help us to better know each child as a learner.

In closing, the sense of community that exists at Essex Elementary School is second to none. The PTO does an outstanding job in raising monies for our school. The Spaulding Education Fund has contributed as well, by providing awards for our Guided Reading Books and a grant for visiting authors. This year, with support from PTO and Spaulding Education Fund, the book *The Dot* was purchased for every family at Manchester Memorial School and Essex Elementary School. The book was read throughout the school and students participated in a variety of activities. *The Dot* has a great message that encourages us to be brave about expressing ourselves. It is also a tribute to great teachers who know how to use humor, diverse approaches, and who have the vision to see the possibilities in every student. This was an excellent collaboration between Memorial School and Essex Elementary that involved families in a shared book experience. The school meetings we hold reinforce the school's core values of caring, respect, responsibility, honesty, and achievement that carry beyond school walls into the community. Each meeting focuses on one core value, with students participating in performances to demonstrate their understanding of the meaning of this attribute. Students are recognized for exhibiting these core values and their names go up on the wall in the cafeteria. These school meetings are excellent community building activities. Special important experiences for our fifth grade students including Project Adventure, ballroom dancing, and a trip to Merrowvista, NH, help to make their final year at EES one to be remembered.

In closing, EES provides an excellent quality of education for our students in a warm, nurturing environment where every staff member is invested in teaching the whole child.

Jennifer M. Roberts, EES Principal

## MEMORIAL ELEMENTARY SCHOOL

Manchester Memorial Elementary School (MMES) has 425 students enrolled in pre-school through grade 5 this school year. The K-5 classrooms average roughly 20 students per class. MMES offers all of its students a wide range of activities and academics in our effort to educate the "whole" child. MMES consistently performs among the top schools in the State on the Massachusetts Comprehensive Assessment System (MCAS). All students participate in weekly classes in wellness (PE/Health), music, art, library/research, technology, and foreign language (grades 2-5). Students in the upper grades are able to take instrumental music lessons, and/or join our school chorus. Our students enjoy a number of enrichment programs that are sponsored by our PTO, including musical/dance performances and academic enrichment presentations.

The 2014-2015 school year is one that has been marked by the expansion of our student support programs. MMES has been implementing a Response to Intervention (RTI) model for the past few years to support students in reading. This year, we expanded our data collection, analysis, and intervention to include mathematics. In this model, data is collected on all students three times a year to gauge their reading growth and progress. The data that is collected is analyzed to identify students who are "at-risk" so that short-term interventions can be implemented. Students who receive interventions are closely monitored to ensure they make accelerated growth to close the gap between their own performance and that of their peers.

Student safety continues to be a top priority for our District. Some years ago, MMES implemented a "Shelter in Place" (lockdown) procedure to ensure safety for students and staff should a situation

arise during the school day where we need to keep all students and staff safely where they are. All staff has been trained in this procedure, and practice drills are held at least twice per year. In addition, the Manchester Police Department has been an active partner in our desire to have the safest school buildings possible as part of our collaborative partnership with MERSD. We are currently researching and piloting ways to enhance the security protocols and practices at the school.

Finally, Memorial Elementary School is very fortunate to have a high level of supportive parent involvement in our school. As a result of PTO support and efforts, we have maintained many Memorial School traditions and have raised money to enrich the educational experience for our students.

John Willis, MMES Principal

## MANCHESTER ESSEX REGIONAL MIDDLE SCHOOL

Manchester-Essex Regional Middle School enrolled 378 students in grades 6-8 during the 2014-2015 school year. A cornerstone of MERMS is a commitment to the middle school model. Middle level educators at MERMS believe that middle school students are unique learners and require unique approaches and supports to be successful. As a result, teachers at MERMS are flexible, rigorous, nurturing and challenging. We believe in educating the whole child and in supporting students in all aspects of their education. As such, teacher teams meet several times per week, focusing on students' progress and planning interdisciplinary experiences for students. There is one team per grade, consisting of teachers of Math, English, Social Studies, Science, Literacy/Information Skills (6th Grade) or Foreign Language (7th and 8th Grades). One characteristic of middle school philosophy is providing opportunities for students to explore their interests and to discover their passions, and as such, we offer exploratory classes to students in all three grades: Foreign Language (6th Grade), Art, Health, PE, Music and Engineering (7th and 8th Grades). New additions to support MERMS as a true middle school include the addition of homeroom for all students, as well as recess during lunch, a new advisory program, school dances and newly articulated core values.

As a community, MERMS affirmed our core values as a school community, taking student and parent/guardian input into account. The five core values are: perseverance, exploration, responsibility, community and kindness. We are working to integrate our core values into our daily work at the middle school. We have started this process by posting our core values throughout our school, instituted a PBIS (positive behavioral intervention system) tied to our core values, instituted an all-school summer read, *The Girl Who Threw Butterflies*, and we tie our advisory system, H Block, to our core values. H Block was instituted after creating an Advisory Task Force, which helped provide direction to our advisory program. This year's advisory program has included activities that include academic reflection, anti-bullying programming, community building, Veterans Day reflections and thank-yous, and "unpacking" our core values. We look forward to continuing to develop our H Block program.

As part of our School Improvement Plan, staff have been engaging in professional development centered on differentiating instruction to support the needs of all learners, as well as utilizing technology in a way that make learning and teaching more efficient and effective. Specifically,

staff have worked hard to make headway in using Google Apps for Education, seeking our professional development both in and outside of the school and school day. Google Apps for Education encourages students and staff to collaborate in "real time" with one another, and utilize technology to help build 21st century skills such as communication, collaboration and critical thinking. As we work to expand our use of technology, ensuring access to technology will continue to be critical to this work.

Transition is a critical component of the middle school experience. We have worked hard to strengthen the elementary-middle school transition. This has occurred through additional fifth grade parent information sessions, instituting a Fly-Up Day for all 5th, 6th and 7th graders, and an Orientation Day for incoming 6th Graders and their parents/guardians in August before the start of their middle school experience. The middle school has worked closely with the high school as well, ensuring that 8th graders are provided with information about the high school experience at MERHS so they are able to make informed decisions about freshman courses in conjunction with their parents/guardians at home.

Each grade at Manchester-Essex Regional Middle School provides a unique experience for students, always under the umbrella of the middle school model and our core values. In 6th Grade, students transition to middle school, focus on learning study skills, and explore learning styles and self-awareness. Students are encouraged to start developing self-advocacy and independence skills in a supportive, nurturing environment. Students are required to begin using their planner to monitor their schedules and homework, which serves as an organizational tool that will be used throughout middle school. The sixth grade focuses on developing a positive culture, encouraging students to become more independent while still being supported and monitored for success. This year, students in sixth grade take Math, Science, Social Studies, English and a half year each of Literacy Lab and Information/Library Skills. The 6th Grade Team offers a structured, warm and nurturing transition to middle school. The 7th grade has developed several grade-wide activities such as Quiz Bowl, a Mock Greek Olympics, a study of *The Ender's Game* as part of their unit on dystopias, and continued use of the student planner. The 7th Grade has actively embraced the use of Google Apps for Education as part of their curriculum, encouraging students to collaborate with one another. The 8th Grade continues the focus on growing independence, self-awareness and self-advocacy. Students are provided with several opportunities to see learning come alive by attending an annual trip to the North Shore Music Theater to view a musical production of Charles Dickens' *A Christmas Carol*, a trip to Boston University to experience Cooking Up Culture, to better understand cultural diversity, and attending the class trip to Washington, DC. On this trip, students experience both social and emotional growth, as well as independence; students experience learning come alive by exploring both the city itself and various museums.

At MERMS, we understand that the social and emotional health of our students is crucial to their academic success. Our Guidance and Counseling Department works closely with classroom teachers and parents/guardians to ensure that students are supported as needed during times of struggle, crisis and stability alike. Our guidance counselor, Kevin O'Maley, works closely with all teams to embed study skills and planner use in all three grades. He works to support students in and out of the classroom, and helps to provide structure and support to all students. Our School Psychologist, Dr. Kate McGravey and our School Adjustment Counselor, Holly Brabson, both

work closely to ensure that students are supported properly in the classroom and that social/emotional needs are met.

We are committed to offering opportunities for students to explore interests and passions, holding the Hour of Code, the National Geography Bee, sending 8th Grade representatives from both Essex and Manchester to a statewide community service and leadership institute, Project 351, and offering opportunities to shine in and out of the classroom: we have collaborated with the YMCA Theatre Company to offer The Wizard of Oz and Legally Blonde, Jr., have a robust band and chorus program, offer Homework Club, STEM Club, Engineering Club, Journalism Club, Student Council and Middle School Green Team. Students are able to participate in middle school sports and some high school sports, providing many opportunities for students to participate in our community outside the school day.

Manchester-Essex Regional Middle School is an outstanding place for middle school students to learn, grow and explore; we are thankful for fantastic teachers and a supportive parent/guardian community. We look forward to an excellent and productive 2015!

Steve Guditus, MERMS Principal

## MANCHESTER ESSEX REGIONAL HIGH SCHOOL

Manchester Essex Regional High School continues to progress in an effort to provide all students with a broad based curricular experience. The curriculum aims to assist students to gain valuable skills focused on creating, evaluating and analyzing that will support later successes.

The students at Manchester Essex Regional High School continue to achieve at high levels. Ninety five percent of the Class of 2014 moved onto to post-secondary academic options. One hundred forty four students took Advanced Placement courses during the 2013-2014 school year. Those students took 307 AP course ending exams with 84% of the students scoring 3 – 5 (levels that are deemed acceptable for college credit). As a result of opening the door to AP courses to more students while maintaining a high level of achievement, MERHS was named to the College Board's AP Honor Roll. Two MERHS students were named as National Merit Scholarship Semi-Finalists as a result of their performance on the PSAT. Eleven more students were named as Commended Students by the National Merit Scholarship Board for their academic promise. MERHS students also did very well on the Commonwealth's competency exam, MCAS. Ninety-nine percent of students achieved proficient or advanced scores on the English Language Arts exam. Ninety-eight two percent of students achieved proficient or advanced in Mathematics. Ninety-two percent achieved advanced or proficient in Science. US News and World Report named MERHS as one of the country's top high schools and was ranked 118 in the Nation in Science, Technology, Engineering and Mathematics.

During the 2014-2015 school year, Manchester Essex Regional High School adopted two school-wide goals. The faculty is continuing to focus on instructional practices that will expand strategies to meet the needs of all learners. Faculty members are collaborating regularly to implement new methods for differentiating instruction within the classroom. The faculty members are also engaging in conversations concerning curriculum review in all disciplines. The results are newly

implemented curricular pathways, new courses and a broader curricular experience for students. New courses such as Anthropology, Facing History, Sociology and STEM design were added to the Program of Studies. Other elective courses such as robotics and CADD were made available to students. MERHS created its own online course in AP Computer Science.

In an effort to provide a trusted, adult contact for every student in the high school, the high school faculty continued its advisory program, Advisory 2.0. The program matches groups of twelve students to one faculty or staff member. These groups meet approximately two times per month to discuss topics not readily part of the high school curriculum such as stress management, communication skills, and drug/alcohol awareness. Workshop Wednesday provided an opportunity for students to pick from one of forty five different three hour seminars. The seminars were led by faculty and community members. Seminars included things such as car maintenance, knitting, cooking, Mandarin Chinese, financial management, wreath making, and more.

Students continue to enroll in rigorous course loads at the high school level. The core curriculum is enhanced by engaging electives. Students in the Global Issues course are working on raising money to support Malaria No More as part of an authentic learning opportunity. As part of the Green Scholars program, students are working on a variety of programs to promote environmental sustainability projects that will benefit not only the high school, but also the entire Cape Ann community. Hydroponics has been a focus on the group. New Hydroponic towers can be found on the third floor of the high school. This program provides real-world learning opportunities for students. MERHS DECA continues to find success in regional, State and international competitions. MERHS scored the highest exam averages of all six competing schools, achieved nine of the top 20 written exam scores, nine of the top 12 role place scores with 3 perfect scores, two at 99%, two at 97%, 95% and 93% and 20 of the top 30 combined total scores, the highest percentage of 1<sup>st</sup> and 2<sup>nd</sup> place finishes of all schools.

The School Council at the high school level is having a productive year. The Council is reviewing the high school's Academic Integrity Policy. The Council administered surveys to faculty and staff, as well as held focus groups to discuss the topic. Currently, the Council is reviewing other school's policies and is in the process of revising the MERHS policy. The focus on the group is on ethical decision making.

Students continue to participate in a large variety of co-curricular, extra-curricular and athletic programs. Last spring, the sailing team won the State championship. During the fall of 2014, both the boys' and girls' cross country team won the State championship. The boys' soccer team won the Division 4 North title.

For the sixth consecutive year, MERHS invited the senior citizens of Essex and Manchester to the high school for a holiday luncheon provided by the students. The residents enjoyed a turkey dinner and listened to holiday music provided by the high school band and chorus. Student Council members served as waiters and waitresses during the afternoon festivities. Approximately 80 people were in attendance.

MERHS/MERMS held their annual toy drive to benefit Pathways for Children in Gloucester. The student body as well as the faculty donated more than \$5000 worth of toys. We were the largest



donor to participate in this year's toy drive. Additionally, the student body/faculty conducted a food drive of nonperishable food to benefit the Open Door Food Pantry, also located in Gloucester. Both drives were extremely successful and meaningful.

Patricia Puglisi, MERHS Principal

## DISTRICT CURRICULUM & TECHNOLOGY OFFICE

The District Curriculum and Technology Office works collaboratively with each individual school and each District office to provide leadership and support in the following major areas: curriculum, technology, professional development, training, licensing, Federal and State mandates, grants, homeschooling, civil rights, re-accreditation, new teacher induction, mentoring, and as the liaison to myriad State and local agencies.

Since the beginning of this school year, a committee of teachers, students, parents and administrators has been working on finalizing a technology plan for our school district. Our vision is for all students to utilize technology to become critical thinkers, effective problem solvers and life-long learners. In a world of rapid innovation and change, technology use can help transform our students from information consumers to knowledge creators. Therefore, an overarching goal of the plan is to utilize technology to develop a set of core student competencies (such as: critical thinking, reasoning, innovation, communication, collaboration). Consequently, technology integration must be an ongoing, seamless and inherent part of everything we do as educators. The plan that has been developed looks forward to the next three years to forecast the necessary steps to reach our goals since the success of our plan will rest on the allocated resources. Funding for the budgetary requirements of the plan will be from the school district's budget, capital expenses, and Federal, local and State grants. The Technology Committee is confident that the plan will result in an enhancement of student learning and the enrichment of programming made available to the students of MERSD.

Staying with the theme of innovation and 21<sup>st</sup> century learning, our school district will soon be reviewing the Next Generation Science Standards that have been developed by a consortium of 26 states (MA was a lead partner) along with the National Science Teachers Association, the American Association for the Advancement of Science, and the National Research Council (NRC). What helps to set these standards apart from previous iterations of science standards is a focus on the practices of science/engineering. According to the NRC, the practices describe behaviors that “scientists engage in as they investigate and build models and that engineers use as they design and build models and systems.” Using effective practices to connect science/engineering skills with the content of science/engineering will support the notion of the core competencies described above and ultimately allow for transfer skills to be developed between and among all subject areas. The programming that we are looking to develop over the next several years is best captured in this quote, “Students’ long-term success is tied to their preparation as lifelong learners, world-class communicators, competitive and creative knowledge workers, and contributing members of a global society” (Shapley, et al., 2011).

Scott Morrison, Director of Curriculum & Technology

# ESSEX NORTH SHORE REGIONAL AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

562 Maple Street, PO Box 346, Hathorne, MA 01937-0346  
www.essextech.net

Daniel R. O'Connell, Superintendent-Director  
Essex North Shore Agricultural & Technical School District

Mr. George R. Harvey, Chairman, Essex Representative  
Essex North Shore Agricultural & Technical School District

**Essex Technical High School** is Massachusetts' newest public regional technical and agricultural high school with 24 career areas serving seventeen (17) North Shore communities and in Agricultural Technology in Essex County: Beverly, Boxford, Danvers, Essex, Gloucester, Hamilton, Lynnfield, Manchester-by-the-Sea, Marblehead, Middleton, Nahant, Peabody, Rockport, Salem, Swampscott, Topsfield and Wenham.

The school opened this fall on-time and on-budget and is the merger of the former Essex Agricultural High School, North Shore Technical High School and three of Peabody's vocational programs. The school was built to accommodate up to 1,440 students and has a four academy model with no more than 360 students in each academy.

## **District**

The Essex North Shore Regional Agricultural & Technical School District Committee, comprised of one member appointed to represent each member community, and three members representing the Department of Agriculture, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school. As required by the District Agreement, the weighted votes of the Committee are adjusted to reflect the student enrollment as of October 1.

## **Enrollment**

Student enrollment as of October 1, 2014 is 1,128. Students cite the interpersonal relationships with teachers, counselors, administrators, athletic programs, the addition of AP and Honors level classes, and the agricultural and vocational/career area programs as the reasons for application.

## **Curriculum**

The academic curriculum follows the Massachusetts Curriculum Frameworks, is aligned with the Common Core, and is consistent with the sending district's programs. All students must pass MCAS tests in three academic areas to graduate. Essex Technical High School will also merge three curricula's over the next couple of years (Essex Aggie, North Shore Tech and Peabody Vocational).

## **School Council**

The School Council is an organization comprised of faculty, parents, students, and business community representatives who meet with the Principal every six weeks during the school year to

review programs, curriculum and activities at Essex Technical High School. At each meeting Essex North Shore Agricultural & Technical staff members inform the Council about specific school activities and programs. The Council updated the three-year School Improvement Plan for the new merged Essex Technical High School. The Council also examines the school budget and student handbook and reviews co-curricular activities. The Council's advice to the Principal assists in the process of program expansion and curriculum improvement. School Council members are actively involved and very supportive of the staff and students at Essex Technical High School.

#### **General and Program Advisory Committees**

The Program Advisory Committees meet twice a year to discuss and recommend suggestions for improving our agricultural and vocational-technical programs. The instructors from each program use their individual meetings to learn about the latest trends, equipment, materials, techniques, and technology being used in their industry. At the meeting this Fall, members were excited to see the space and equipment for each program that they helped design and select throughout the construction process. Improvement in curriculum and delivery of instruction are directly related to their suggestions and industrial standards.

#### **Essex Technical Academies**

Four academies unite career areas with a similar focus and business needs. While the academic program is consistent throughout the academies, each academy has an identity and core faculty to ensure students receive the individual attention that has been the hallmark of Essex Tech's legacy – North Shore Tech and Essex Aggie. The rigorous programs prepare students for proficiency in their chosen fields; all freshmen participate in a Career Discovery program which exposes them to all the technical programs that Essex Technical High School has to offer. Students then choose 8 programs they want to explore before choosing a career area for the ensuing three years. Articulation Agreements and Early College Programs with local colleges enable students to receive college credit and advanced placement in several career areas. The dual enrollment program also allows qualified students to earn college credit while satisfying secondary school curriculum requirements. The Cooperative Work Program provides opportunities for students with strong scholastic averages to work during school hours in their junior and senior years.

The career areas continue to teach the students the necessary technical skills required to ensure that our students are successful members of society. They have, in addition, incorporated higher order thinking skills into their curriculums ensuring our compliance to the MASS Common Core. Our Career Technical Education (CTE) literacy initiative introduces students to the value of reading and writing, utilizing technical articles related to their field. Parents also received a (CTE) report card twice a year showcasing the student's competency tracking in their career areas.

#### **Technology and Services Academy**

Automotive Technology - Automotive Collision Repair & Refinishing - Cosmetology - Culinary Arts - Design & Visual Communications - Graphic Communications - Information Technology Services (ITS) - Machine Tool Technology/Robotics

Students in this academy will develop technical expertise, as well as customer service skills. The careers students experience here require specific technical skills introduced and practiced in state-

of-the-art labs. All disciplines provide hands-on practice and the opportunity to continue training after graduation.

#### **Life and Natural Sciences Academy**

Biotechnology - Dental Assisting - Environmental Technology - Health Assisting - Natural Resources Management

Students in this academy combine interest in biology and natural sciences and apply this to careers that ensure our communities are ecologically sound and medically supported. Students develop skills that extend to medical care, as well as, research in a broad range of sciences. This academy prepares students for bachelor degree college programs and for advanced degrees in key research areas.

#### **Animal and Plant Science Academy**

Arboriculture - Companion Animals Equine Science - Greenhouse Management/Floriculture – Landscape & Turf Management – Veterinary Technology

Working with animals, large and small, and developing deep and broad understanding of trees and plants makes this academy the place to learn how to keep our world green and our culture aware of life outside the human sphere. Students are prepared for college programs in veterinary disciplines, as well as, for professional programs that certify technicians and small business owners.

#### **Construction Technology Academy**

Carpentry – Electricity – Heating Ventilation Air Conditioning/Refrigeration – Masonry & Tile Setting – Plumbing

The career programs in this academy prepare students for the gamut of construction careers. Each discipline has a cooperative education program for upperclassmen, along with projects for customers from sending communities and municipalities. Students graduate with the skills necessary to become apprentices and journeymen, or they can choose a college program that builds on the foundations provided in our programs – architecture, engineering, contract management and business.

#### **Technology**

Essex Technical High School continues to boast 100% participation in Moodle, a Learning Management System and customizable platform for teachers and learners. The Moodle online classroom is used to extend the classroom beyond the four walls and the daily schedule. Students can access course work, supplemental materials, assessments, communications and outcomes anywhere, anytime. Teachers are provided with a home page and a means of setting up and distributing all course information. All teachers are building their curriculum, providing resources, posting assignments and grades in their Moodle classroom and using this as a form of communication with students and their parents. Many teachers are now using more interactive applications in their Moodle classrooms such as online quizzes, journals and paperless lessons. District wide rubrics are shared in Moodle in order to use authentic assessment in many curricular areas.

Google Apps for Education is a part of everyday teaching and learning practices at Essex Technical High School. Google combines email, chat, documents and scheduling for integrated communication in and out of the building. Students and faculty can access their email and calendars from any computer or mobile device. The use of Google Apps, which is a “cloud” application of office software and a component of our Essex Technical High School Gmail has brought student and teacher collaboration to a whole new level. These applications are being utilized in a variety of curricular areas. All students save school work in the cloud which can be accessed from anywhere and is easily transferred into the school network.

Online resources, evaluating and citing sources are introduced to students during the freshman year in the Freshman Literacy Curriculum, as well as in the science classroom. The librarian successfully utilizes Noodle Tools (an online research and citation program) for the integration of technology in all grade levels via the Research Paper initiative.

iPads continue to be the device of choice for a 1:1 initiative. iPads are provided to teachers to further pilot the use of this product. Teachers are nurturing the minds of their students discovering creative ways to incorporate the technology into the daily routine. The iPad has also been an asset to our students who have vision and learning disabilities.

### **Professional Development**

Professional development activities have focused on the areas of the school improvement plan which address teaching and learning, as well as school safety and climate. A combination of early release time and embedded instructional consultation, along with the use of common planning time is used to create a comprehensive approach to all initiatives.

In addition to these in-school initiatives, faculty members attended a variety of on-site and off-site workshops and conferences, and submitted a review of what was learned and the benefits for Essex Technical High School. Teachers and administrators attended conferences related to technology, English instruction, mathematics instruction, school-wide literacy, reading, effective inclusion practices, common assessment, curriculum mapping, diversity, bullying and civil rights trainings.

Membership in the Northeast Consortium for Staff Development and in the Salem State College Collaborative Project for Math, Science, and Interdisciplinary Education continues to allow us to share ideas, concerns and materials, while expanding the opportunities for professional development.

### **Athletic Department**

Extracurricular activities sports programs that are offered to students are:

Football	Track & Field (Spring) (boys & girls)
Soccer (boys & girls)	Basketball (boys & girls)
Volleyball (girls)	Hockey (boys & girls)
Lacrosse (boys & girls)	Softball
Cheerleading (Fall & Winter)	Baseball

Cross Country (boys & girls)  
Indoor Track (Winter)(boys & girls)

Wrestling

All athletic programs are very successful in the Commonwealth Conference and the participation rate continues to be very high. We also offer Junior Varsity and freshman level sports in many programs.

### **Career Exploratory**

The focus of the Career Exploratory Program is to familiarize all ninth grade students with Essex Technical High School's career technical areas. The ninth grade guidance counselors worked with each of our ninth graders to provide a more individualized guidance program. This program includes in depth interest inventories such as Career Cruising, as well as various skills and abilities, and assessments to help freshmen become aware of their strengths and weaknesses. They are encouraged to get in touch with their values, beliefs, and skills to assist in choosing the best possible career path. In addition to this program, they are supplemented through a freshman seminar class that enhances self-advocacy, problem solving, and self-worth.

Currently, ninth graders explore all agricultural & technical programs. The exploratory program is designed so each student spends five days, four periods in their career area and four periods in academics every other week. This schedule allows for smaller six career classes so that our teachers are able to comprehensively evaluate students. Students will complete the exploratory program in the early spring and will then re-explore three career areas before making their final career selection.

### **Career Awareness**

Throughout the year, all students participate in a variety of career planning activities in the Career Center. This designated space is utilized by the Guidance Department in collaboration with the CVTE instructors to deliver activities related to career planning. A new requirement for all students is to obtain a Certificate of Occupational Proficiency which is the development of a Four Year Career Plan.

The following activities were presented in the Career Center:

- Career Match Maker (a component of Career Cruising software)
- Non-Traditional Career Choices
- Four-Year Career Plan Decision Making
- Final Career Choice
- Career Cluster Research
- Academic/Technical Success
- Stress Management
- Career Pathways
- Social Dignity
- Study Skills
- Mock Interviews
- Conflict Resolution
- Bullying and Cyberbullying
- Organization and Time Management Techniques

During the 2014-15 school year, articulations in Auto, ITS, Health, Culinary, Graphics, Electrical and Machine were renewed. Currently, there are articulations with Central Maine Community College, Southern Maine Community College, Bunker Hill Community College, Middlesex Community College, Mass Bay Community College, and Benjamin Franklin Institute of Technology.

The Tech Prep Consortium at North Shore Community College (NSCC) provided our students with the following activities:

- College/Career Expo
- On the Spot Admissions
- Pre-engineering Career Day - (Machine/Electrical students)
- Business Career Day - (Cosmetology students)
- Graphics Career Day - (Graphic/Design-Visual Communications students)
- ITS Career Day - (ITS students)
- Health Career Day - (Health students)
- Pre-Advising Day
- College Fair
- Professions Speaker Day for Grade 10 students

Tech Prep coordinators meet and collaborate with North Shore Community College discussing seamless transitions upon graduation from Essex Technical High School to enrollment at North Shore Community College.

### **Dual Enrollment**

Dual enrollment is a program offered to eligible high school juniors and seniors who want to earn both high school and college credits simultaneously by taking courses at publicly funded higher education institutions.

### **Cooperative Education**

Cooperative Education provides juniors and seniors the opportunity to develop academic, technical and employability skills in a work-based setting. Alternating days between work and classroom, students with good academic/technical standing and discipline record may participate in this program. Students participating in this program are paid for their work in their chosen agricultural and technical field. Students may also participate in internships through this program. The Co-op Coordinators are Ms. Kathleen Holman for the Life & Natural Sciences and Construction Technology academies and Mr. Kevin Bell for the Animal & Plant Science and Technology & Services academies.

### **Adult Education**

Adult Evening Education at Essex Technical High School is a self-supporting program that offers agricultural and technical classes that enhance the professional and personal lives of the adult members of our communities. Popular fields of study include: computers, health, construction, machine technology, culinary, automotive, business and personal finance. A number of courses have State approval for professional and trade license preparation, i.e. Journeyman and Masters

Electrician Licenses, Plumbing Apprenticeship Tiered Training, Manicuring and Auto Damage Appraisal Licenses.

The Adult Education Program initiated the development of online course capabilities; it is our hope to market professional development online options for teachers and other professionals in the near future. Furthermore, our new online registration option continues to be very popular with our adult students, now representing nearly three quarters of our total registrations.

#### **Business Office**

The Fiscal 2016 Budget preparation for Essex North Shore Agricultural & Technical School District is currently in process. Administrators and staff members are working to create a fiscally sound budget to present to our school committee in February.

Superintendent-Director Daniel O'Connell has initiated a level funded budget for fiscal year 2016.

Essex North Shore Agricultural & Technical School Committee:

Beverly	Mr. Daniel R. Blake
Boxford	Ms. Michelle Amato
Danvers	Mr. Russell Fravel
Essex	Mr. George R. Harvey, Chairman
Gloucester	Ms. Melissa J. Teixeira
Hamilton	Mr. David W. Ketcham
Lynnfield	Dr. Paul Anderson
Manchester-by-the-Sea	Mr. Joseph Sabella
Marblehead	Mrs. Marcia Sweeney
Middleton	Mrs. Ellen Weitzler
Nahant	Unfilled
Peabody	Mr. Leonard Bonfanti, Secretary
Rockport	Mr. Bruce Perkins
Salem	Mr. Thomas St. Pierre
Swampscott	Mr. William Jackson
Topsfield	Mr. Craig Robinson
Wenham	Mr. William O. Nichols
Department of Agriculture	Mr. Malcolm Patterson, Ed.D., Vice Chairman
Department of Agriculture	Dr. Leslie Siewko-Story
Department of Agriculture	Unfilled

## HAWC

### HEALING ABUSE WORKING FOR CHANGE

FY 2014 was a period of transition for HAWC, as its long-time Executive Director Candace Waldron retired. Anthony DiPietro was hired as HAWC's new Executive Director in October 2013. Prior to HAWC, Anthony was Chief Operating Officer at West Elmwood Housing Corporation in Rhode Island. Earlier he was Chief Operating Officer at the Institute for the Study



and Practice of Nonviolence in Providence, where he oversaw the institute's nonviolence programs aimed at reducing urban youth and gang violence.

Founded in 1978, the mission of HAWC is to create social change by taking action against personal and societal patterns of violence and oppression. HAWC provides services and support to victims of domestic abuse residing in the 23 cities and towns on the North Shore in order that they may make informed, independent decisions about their futures.

HAWC provides free, comprehensive services to victims of domestic violence and their children including: a 24-hour hotline; emergency shelter; individual advocacy; advocacy in courts, police departments and healthcare settings; trauma recovery counseling for adults and children; support groups; economic stability services; relocation and rental assistance; legal representation for family law and immigration law cases; prevention education in schools and community settings. HAWC has three community-based office locations (Lynn, Salem and Gloucester) in addition to our North Shore Medical Center site and emergency shelter. Now in its 6<sup>th</sup> year, HAWC's Parent Child Trauma Recovery Program, a collaborative, clinical program model, has been shown to reduce severity and length of symptoms of trauma in children who witnessed domestic abuse in the family.

HAWC's staff, Board, volunteers and community-wide partners envision a world where relationships are built upon mutual respect and partnership and where home is a place of nurturing and renewal. Our program designs are trauma-informed and based on an empowerment model. We view domestic violence in the context of other social oppressions (racism, classism, sexism, heterosexism, etc.) with the goal of altering social norms and public policies that support them. HAWC staff members reflect the racial, ethnic, sexual orientation, gender and linguistic backgrounds of the diverse communities we serve. All staff and volunteers have been trained in best practices for serving clients in same sex relationships.

Community-wide training about the tactics of perpetrators prepares everyone to recognize the warning signs of abuse and how to get help. Domestic abuse takes many forms but its goal is always the same: to control one's partner. Tactics of control include emotional, physical, economic, social/cultural, and sexual abuse. Name-calling, belittling, stalking, isolating one from family and friends, intimidation, and threats of harm are all abusive, whether they involve physical violence or not.

In Fiscal Year 2014, HAWC served 2,361 people and provided the following services:

- Hotline Calls: **1007 individuals called 3,017 times for** information, support and referrals
- Individual Advocacy: **549 individuals** received short-term one-on-one counseling; a total of **1,242** services.
- Support Groups: **100** people attended a total of **286** meetings
- Parent/child trauma recovery: **46 children** counseled, **56 services provided**
- Legal Services: **1,334 clients received legal assistance; a total of 2,330 services provided**
- Homicide Prevention teams: **45** cases were reviewed **120** times for on-going safety planning to prevent homicide.

- Emergency Shelter: HAWC's shelter assisted **33 individuals** (parents and children).
- The Crossroads Program at NSMC: **124** clients received **228** services focused on safety planning, legal advocacy, counseling, urgent care and other resources.

#### **Essex residents served by HAWC in Fiscal Year 2014**

- 8 Essex residents received HAWC's services.
- 8 Essex residents called HAWC's 24/7 hour hot-line 26 times.
- 1 Essex resident received Individual Advocacy, which typically consists of weekly support and check-ins for a two-month period.
- 1 Essex resident received services through our Crossroads program at NSMC 2 times.
- 1 Essex resident received legal advocacy at one of the district or probate courts in Essex County.
- 1 Essex resident received homicide prevention services through our High Risk Team program.

*If you or someone you know is living in fear of their partner, please call HAWC's 24-hour, toll-free hotline at 800-547-1649. Contact and understanding from a person outside the abusive relationship is often the one most important lifeline for a person getting free from abuse. The more you know the more you see. You can become part of the solution.*

## **LAHEY HEALTH BEHAVIORAL SERVICES**

Lahey Health Behavioral Services provides a wide range of services to Essex residents, including mental health and substance abuse counseling, and assisting victims of crime and loss.

The following is the number of unduplicated by month mental health and substance abuse clients from Essex who received services from LHBS during your fiscal year 2014, the time period July 2013 through June 2014.

July 2013	45	January 2014	40
August 2013	43	February 2014	30
September 2013	41	March 2014	39
October 2013	47	April 2014	36
November 2013	41	May 2014	39
December 2013	41	June 2014	32

Thank you for your continued support.

Stephen J. Surpitski, Director of Budgets and Contracts

## **SENIORCARE, INC.**

Throughout the past fiscal year, SeniorCare has supported Essex elders and others through a myriad of home and community based services. We anticipate continuing these vital services in FY 2015. With the Council on Aging we will be providing nutritious meals at Pickering Street and we will continue to support the utilization of the van which was obtained through the MassDOT Mobility Assistance Program. Additionally, SeniorCare's Board of Directors presented a

memorial gift for \$1,000 in Cynthia Cameron' name, our former Board member and Treasurer, to the Council on Aging.

In the past fiscal year, SeniorCare's federal funding was cut by over 11% and another 11% has been realized this the third and final year for this reduction. Therefore, in order to assure that projects and services can continue, SeniorCare is seeking supportive local funds so that we may provide quality services to those elders in need and to help address emerging needs. The dollars that Essex contributes to SeniorCare not only enables us to provide a broader array of services, but they also are used as a match for Federal Title III Funds that are utilized to provide services to Essex elders. We are asking that you consider supporting SeniorCare with \$1,800.00 this year.

Your local financial support contributes to the maintenance of quality services to Essex elders, along with the active representation on the Board of Directors and Advisory Council of SeniorCare Inc.

The services that were provided to elders in their home included:

*Homemaker	*Nursing Home Ombudsman Program
*Chore	*Companion Services
*Personal Care	*Outreach
*Care Management	*Group and Home Delivered Meals
*Protective Services	*Transportation
*Caregiver Counseling	*Nutrition Education Services
*Options Counseling	*Care Transitions
*Information & Referral	*Supportive Home Care Aide
*Personal Emergency Response	*Supportive Day Care
*Nursing Home Pre-screening	*Environmental Accessibility

### **SeniorCare, Inc. ESSEX SERVICE REPORT**

**July 1, 2013– June 30, 2014**

Program Planning, Coordination, Administration & Care Management: One of the functions of SeniorCare, Inc., as an Area Agency on Aging and State-designated Aging Services Access Point, is to assure that services to elders are properly funded, coordinated, and monitored, and service gaps are filled whenever possible.

SeniorCare supported services were provided to 85 Essex elder residents last year. Of those served, 13 elders received care management service. This service includes assessments of an individual's needs for other services such as homemaker, chore, meals, personal care, etc., in addition to referrals to other service providers, help with SSI, housing problems, counseling and assistance to families and elders, as well as Protective Services, are provided when needed. The cost of this service for Essex elders during this year was estimated to be \$5,200.00.

Homemaking, Chore, Personal Care, Home Health, Nursing Services, other Home Care Services: Thirteen Essex elders received one or more of the above named services on a monthly basis during the year. Homemaking services include light housekeeping, errands and meal preparation. Personal care service provides a home health aide to assist frail elders with personal hygiene,

ambulation, and transfers. SeniorCare programs also can provide programs with up to 24/7 care for qualified individuals who choose to remain at home. Total cost of these services is approximately \$240,599.00.

Nutrition Program: Thirty-four Essex residents were served 4,263 home delivered meals in FY 2014. Additionally, a bi-monthly congregate meal was served at the Council on Aging, totaling 332 meals for 47 Essex elders. Nutrition Education services were provided as well. The total cost of this Nutrition Service to Essex elders for this year was estimated to be over \$27,570.00.

Other Services: Other services that were provided to Essex elders included information and referral, personal emergency response systems, supportive day care, transportation, nursing home pre-screening, caregiver counseling, Alzheimer's coaching, and the services of the Nursing Home Ombudsman Program, which advocates on behalf of elders in nursing homes and rest homes. The cost of these programs is estimated to be \$5,173.00.

Total costs for services provided to elders of Essex in FY 2014 are estimated to be \$273,342.00 a seventy percent increase over last year's estimated costs of \$109,656.00. A fair amount of the increase can be attributed to the utilization of programs that provide services with up to 24/7 coverage which allow elders who are nursing home eligible to remain in their homes.

Sincerely,  
Scott M. Trenti, Executive Director

## SHELLFISH CONSTABLE

First and foremost, I would like to once again thank my Assistant Constables: Steve Hartley, Dick Sargent, and Peter Wilson. Because of their faithful and dedicated efforts, everything this past year ran so smoothly.

During the year 2014, even more issues have surfaced than the previous years. Once again the green crab dominates the shellfish industry. Because of these predators, we are still seeing a drop in clams harvested, as well as a noticeable absence from all harvesting areas of clam seed. This can be directly credited to the vast amounts of green crabs. The State started a predator control plan, but before the program could reach full scale, the funds were withdrawn by the State. So, it remains to be seen if the State is, or will be of any real help.

On the local level, netting has been proven to be successful. The drawbacks are expenses and distribution fairness. In other municipalities, shellfish propagation has been implemented with great success. The time is now for Essex to try it on a full time basis. This could work by using some to all of the fees collected to purchase netting. Then utilizing the manpower base we already have (the licensed commercial harvesters). Then implementing this local labor force to either volunteer or be mandated to help with these aquaculture projects.

As of this writing, we have nets in place at various locations throughout Essex Bay. These were put in by only 8 people. The results are as expected. Where there are nets, protected seed. No nets,

barren land. Hopefully, we will get this system up and running this year. I point out that there will be no loss of digging time, for this would be implemented during five day rain closures.

Lastly, I would like to say that all Shellfish Department vehicles are up and running at this time.

Respectfully submitted,  
William J. Knovak

## TOWN ACCOUNTANT

The following reports of the accounts of the Town of Essex for the Fiscal Year 2014 are submitted in compliance with Section 61 of Chapter 41 of the General Laws of Massachusetts. Contained herein are statements of: Fund Equity, Debt Schedule, Cash Receipts, Appropriations and Expenditures, and Combined Balance Sheet. A copy of the audited financial statements is available in the Town Accountant's office.

Certified 'Free Cash' amounts at July 1, 2014, which reflect FY14 operations, are:

General Fund	\$1,001,971.
Water Enterprise	\$ 347,772.
Sewer Enterprise	\$1,782,450.

Respectfully submitted,  
Roxanne F. Tieri, Town Accountant

### FUND EQUITY JUNE 30, 2014

General Fund	1,591,595
Water Fund	347,822
Sewer Enterprise Fund	1,925,571
Special Revenue Fund Equity:	
Ambulance Fund	328,958
Ball field Restoration Gift	931
Board of Health Gift	84
Board of Health - Health Revolving	209
" - Public Nurse Revolving	4,655
" - Triathlon Revolving	2,085
Boardwalk - Seaport Grant	24,424
Body Armor Grant	(1,676)
Care of Impounded Dogs	113
Centennial Grove Revolving	467
Chapter 40 S. 53G Consulting Fees	3,082
Civil War on-line Grant	6,550
Community Preservation Fund	324,999
Conomo Point Picnic Tables Gift	100

Council on Aging Gifts	3,976	
Cultural Council Grants	3,625	
DOT Winter Rapid Recovery Grant	(19,929)	
Essex Holiday Festival	3,115	
EYC Department Gift	183	
EYC Park Improvement Gifts	6,006	
Fire Department Gift	26	
Harbormaster Gift	1,134	
I-Net Grant - Comcast	15,441	
Insurance Revolving	2,120	
Library Grant	10,725	
Mass Bays Eelgrass Grant	(4,485)	
Parking Lot Construction	6,140	
Police Gift	4,149	
Sale of Real Estate Fund	6,062,946	
Septic Repair Program	186,269	
Town Hall Renovations	(70,637)	
Town Hall Roof Repairs	24,375	
Town Technology Fund	46,464	
War Memorial Restoration Gift	1,636	
Waterways Improvement	28,348	
Wetlands Protection	<u>35,785</u>	
Total Special Revenue Funds		7,042,393
Trust Funds		
Luther T. Burnham	96,910	
Albert Cogswell	72,309	
Conservation Fund	21,118	
T.J. Coolidge	35,500	
Municipal Building	24,979	
Ryder Estate	176,845	
Selectmen's Trust	2,576	
Cemetery Perpetual Care	204,582	
Cemetery Flowers	4,061	
Cemetery Lot Care	27,680	
Cemetery Lot Sale	4,813	
O.P.E.B. Trust	32,752	
Stabilization - Town Buildings	1,000	
Stabilization - Recreation Capital	1,000	
Stabilization - Vehicles & Equipment	1,000	
Stabilization Fund	<u>660,722</u>	
Total Trust Funds		<u>1,367,847</u>
Total Fund Equity		<u>12,275,228</u>

DEBT SCHEDULE JUNE 30, 2014

Outstanding Maturing Debt:		
DPW Facility	50,000	
Fire Truck	15,000	
Water Treatment Plant	140,000	
Water Storage Tank	110,000	
Septic Title V	294,416	
Sewer Eastern Bank Bond	855,000	
Sewer MWPAT	<u>14,239,937</u>	
Total Bonds Payable		15,704,353
Permanent Notes:		
DPW Facility - State House Note	82,700	
Water Mains	<u>125,000</u>	
Total Permanent Notes		<u>207,700</u>
Total Long Term Debt Payable		<u>15,912,053</u>

CASH RECEIPTS  
JULY 1, 2013 - JUNE 30, 2014

TAXES AND EXCISE

Personal Property	182,322	
Real Estate	10,912,895	
Tax Title	56,387	
Motor Vehicle	663,340	
Boat Excise, Unreserved	4,639	
Room Occupancy	21,878	
Meals Tax	57,520	
Penalties and Interest	<u>38,527</u>	
		11,937,508

CHARGES FOR SERVICES

Municipal Lien Fees	3,225	
Other Departmental	2,062	
Private Detail Administrative Fees	6,642	
RMV Fees	17,123	
Appeals Board	850	
Planning Board	4,350	
Rental of Town Property	615,914	
Transfer Station	<u>158,645</u>	
		808,811

LICENSES AND PERMITS		
Alcoholic	17,400	
Board of Health	25,255	
Building	53,897	
Cable TV	585	
Clam	18,741	
Dog Licenses	7,044	
Electrical	12,831	
Firearms Permits	3,063	
Fire Department Permits	10,174	
Gas/Plumbing	7,730	
Licensing Board	6,745	
Moorings	31,106	
Town Clerk Licenses	<u>560</u>	195,131
OTHER		
Earnings on Investments	7,646	
Earnings on Sale of Real Estate Fund	19,681	
Parking Tickets	8,405	
Fines	5,683	
Sale of Surplus Property	1,533	
Miscellaneous	<u>908</u>	43,856
FEDERAL & STATE REVENUE		
Cultural Council	4,256	
CPA State Match	23,542	
Council on Aging Grants	6,024	
DPW - Chapter 90	78,719	
Election - Polling Hours	2,935	
Library - LIG/MEG	2,595	
FEMA - Storm Damage	26,881	
Civil War Memorial Grant	<u>6,550</u>	151,502
CHERRY SHEET REVENUE		
Cherry Sheet Assessments	(86,805)	
Elderly Exemptions	7,028	
Loss of Taxes, State Land	8,405	
Government Assistance	211,982	
Veterans Benefits	<u>9,184</u>	149,794



#### SPECIAL REVENUE FUNDS

Ambulance	93,088	
Board of Health - Gifts, Revolving	15,232	
Cemetery Lot Sales	3,606	
Centennial Grove Revolving	3,135	
Comcast - Franchise fee	15,490	
Community Preservation Fund	45,028	
Council on Aging - Gifts	2,262	
Council on Aging - Senior Care	623	
Fire Department - Gift	101	
Holiday Festival Gifts	2,542	
Police - Gifts	5,202	
Sale of Real Estate Fund	798,933	
Septic Repair Program - Loans	17,942	
Waterways Fund	4,639	
Wetlands Protection	<u>2,398</u>	
		1,010,221

#### TRUST FUNDS

Burnham Trust	195	
Cemetery Flowers	14	
Cemetery Lot Care	11,832	
Cemetery Perpetual Care	4,007	
Cogswell Trust	145	
Coolidge Trust	71	
Conservation Fund	45	
Municipal Building Trust	50	
O.P.E.B. Trust	2,430	
Ryder Trust	356	
Selectmen's Trust	5	
Stabilization Trust	<u>3,553</u>	
		22,703

#### WATER ENTERPRISE FUND

Water Rates	700,689	
Other Charges	8,646	
Penalties and Interest	6,381	
Investment Income	475	
Water Betterment Principal	13,014	
Water Betterment Interest	<u>3,614</u>	
		732,819

#### SEWER ENTERPRISE FUND

Sewer Rates	630,990
Tax Title	4,938
Connections and Other Charges	34,107

Penalties and Interest	7,117	
Investment Income	921	
Sewer Betterment Principal	817,101	
Sewer Betterment Interest	<u>187,304</u>	<u>1,682,478</u>
<b>TOTAL REVENUE</b>		<b>16,734,823</b>
OTHER NON REVENUE CASH RECEIPTS		
Borrowing - Renewal	125,000	
Collector and Deputy Fees	12,128	
Cancelled Payments	2,465	
Due to Verizon	395	
Due to Commonwealth - Firearms Permits	6,213	
Payroll Deductions Withheld	383,697	
Proceeds of Temporary Borrowing	600,000	
Police & Fire Detail	<u>93,302</u>	<u>1,223,200</u>
<b>TOTAL CASH RECEIPTS</b>		<b>17,958,023</b>

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Moderator Stipend		\$ 100.00	\$ 100.00	\$ -		-
Moderator Expense		20.00	-	20.00		20.00
<b>Moderator Total</b>	-	<b>120.00</b>	<b>100.00</b>	<b>20.00</b>		
		-				
Selectmen Admin Asst Salary		54,251.00	54,043.08	207.92	207.92	(0.00)
Selectmen Stipend		3,000.00	3,000.00	-		-
Selectmen Temporary Salary		1,015.00	-	1,015.00		1,015.00
Sick/Vac Payout - Retiring Employees		5,500.00	-	5,500.00		5,500.00
Selectmen Procurement/Advertising		1,576.91	1,576.91	-		-
Town Meeting Audio/Visual Services		3,500.00	2,023.20	1,476.80		1,476.80
Town Events		100.00	-	100.00		100.00
Selectmen Office Supplies		900.00	885.57	14.43		14.43
Selectmen Dues & Meetings		2,000.00	1,585.79	414.21		414.21
A1/11-15-10FTM Town Bldg Feasibility Study	5,000.00	5,000.00	-	5,000.00	5,000.00	-
A3/11-18-13FTM Federal Channel Study		30,000.00	8,875.40	21,124.60	21,124.60	-
A11/11-14-11FTM Conomo Pt Appraisals	13,850.00	13,850.00	12,000.00	1,850.00	1,850.00	-
A8/11-18-13FTM Public Safety Committee-Consultant		5,000.00	-	5,000.00	5,000.00	-
A5/11-18-13FTM Promote Town Resources		5,000.00	4,900.00	100.00	100.00	-
A27/07ATM Historic Records Preservation	2,055.33	2,055.33	314.01	1,741.32	1,741.32	-
A18/11-14-11FTM Town Costs for Events	3,833.76	3,833.76	2,261.97	1,571.79	1,571.79	0.00
<b>Selectmen Total</b>	<b>24,739.09</b>	<b>136,582.00</b>	<b>91,465.93</b>	<b>45,116.07</b>		
		-				-
Town Admin Salary		118,296.00	117,842.40	453.60	453.60	0.00
Sick Leave Buyback		3,034.00	3,033.23	0.77		0.77
Town Admin Seminar Fees		750.00	665.00	85.00		85.00
Town Admin Expenses		1,000.00	96.24	903.76		903.76
Town Admin Travel		2,000.00	1,993.12	6.88		6.88
Town Admin Dues & Memberships		800.00	463.16	336.84		336.84
<b>Town Administrator Total</b>	-	<b>125,880.00</b>	<b>124,093.15</b>	<b>1,786.85</b>		
		-				-
Fin Comm Expenses		410.00	155.00	255.00		255.00
Fin Comm Reserve Fund		30,417.29	-	30,417.29		30,417.29
<b>Finance Committee Total</b>	-	<b>30,827.29</b>	<b>155.00</b>	<b>30,672.29</b>		

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
		-				-
Town Accountant Salary		39,033.00	38,883.00	150.00	150.00	-
Town Accountant Clerical		5,363.00	4,330.92	1,032.08		1,032.08
Town Acct Seminar Fees		300.00	135.00	165.00		165.00
Audit & GASB: Professional Services		37,100.00	37,100.00	-		-
Software Support Fee		10,800.00	10,463.73	336.27		336.27
Town Acct Telephone		425.00	395.99	29.01		29.01
Town Acct Office Supplies		850.00	788.38	61.62		61.62
Town Acct Travel		300.00	119.21	180.79		180.79
Town Acct Dues & Memberships		100.00	80.00	20.00		20.00
A21/13ATM AFSCME Labor Contract		744.00	-	744.00		744.00
A22/13ATM EPBA Police Labor Contract		383.00	-	383.00		383.00
<b>Town Accountant Total</b>	<b>-</b>	<b>95,398.00</b>	<b>92,296.23</b>	<b>3,101.77</b>		
		-				-
Assessors Clerical		38,952.00	37,962.08	989.92	157.99	831.93
Assessor Stipend		14,574.00	14,573.88	0.12		0.12
Assessor Junior Clerk		10,632.00	3,155.80	7,476.20		7,476.20
Software Support		3,000.00	-	3,000.00		3,000.00
Assessment Aids		3,000.00	-	3,000.00		3,000.00
Mapping		27,000.00	25,750.00	1,250.00		1,250.00
Bookbinding		500.00	-	500.00		500.00
Assessor Consulting Services		30,000.00	24,000.00	6,000.00		6,000.00
Assessor Legal Exp		1,500.00	1,500.00	-		-
Assessor Telephone		525.00	406.95	118.05		118.05
Assessor Office Supplies		2,000.00	1,932.82	67.18		67.18
Assessor Expenses		300.00	63.80	236.20		236.20
Assessor Dues & Memberships		300.00	245.00	55.00		55.00
Enc Office Supplies	85.40	85.40	85.40	-		-
<b>Assessors Total</b>	<b>85.40</b>	<b>132,368.40</b>	<b>109,675.73</b>	<b>22,692.67</b>		
		-				-
Treasurer/Collector Salary		69,592.00	69,325.36	266.64	266.64	(0.00)
Collector Clerical		42,431.60	42,251.04	180.56	180.56	(0.00)
Sick Leave Buyback		992.00	-	992.00		992.00

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Ch 41 Sec108P Treasurer stipend (A12/11-3-08FTM)		1,000.00	1,000.00	-		-
Treas/Coll Copy Machine Exp		250.00	-	250.00		250.00
Treas/Coll Seminar Fees		700.00	570.76	129.24		129.24
Payroll Processing		6,500.00	5,843.25	656.75		656.75
Financial Advisory Services		2,575.00	2,500.00	75.00		75.00
Collector Legal Exp		5,000.00	1,203.89	3,796.11	3,796.11	(0.00)
Tax Title Exp		5,000.00	796.56	4,203.44	4,203.44	0.00
Bank Fee		1,200.00	1,084.25	115.75		115.75
Treas/Coll Telephone		600.00	438.75	161.25		161.25
Treas/Coll Postage		10,050.00	7,992.30	2,057.70		2,057.70
Treas/Coll Office Supplies		5,000.00	4,723.82	276.18		276.18
Treas/Coll Travel		1,000.00	659.59	340.41		340.41
Treas/Coll Dues & Memberships		400.00	240.00	160.00		160.00
Interest due on Property Tax Abatements (ATB)		1,000.00	-	1,000.00		1,000.00
A11/11-18-13STM OPEB Trust		15,000.00	15,000.00	-		-
Prior Year Encumbrance Tax Title Legal Exp	2,767.16	2,767.16	2,767.16	-		-
<b>Treasurer Total</b>	<b>2,767.16</b>	<b>171,057.76</b>	<b>156,396.73</b>	<b>14,661.03</b>		
		-				-
Legal Expense		76,500.00	68,074.94	8,425.06		8,425.06
Legal Expense - Conomo Point		400,000.00	289,977.21	110,022.79		110,022.79
<b>Legal Total</b>	<b>-</b>	<b>476,500.00</b>	<b>358,052.15</b>	<b>118,447.85</b>		
		-				-
Personnel Officer Salary		13,144.00	13,093.60	50.40	50.40	(0.00)
Personnel Bd. Expenses		500.00	294.00	206.00		206.00
<b>Personnel Total</b>	<b>-</b>	<b>13,644.00</b>	<b>13,387.60</b>	<b>256.40</b>		
		-				-
Melrose IT Hosting		6,300.00	4,147.50	2,152.50		2,152.50
Town Website Support/Maintenance		4,500.00	4,320.00	180.00		180.00
Internet Service		3,000.00	1,456.02	1,543.98		1,543.98
Notification System Support		5,000.00	4,510.00	490.00		490.00
Network Equip & Maint		4,000.00	4,000.00	-		-
<b>Computer Network Total</b>	<b>-</b>	<b>22,800.00</b>	<b>18,433.52</b>	<b>4,366.48</b>		
		-				-

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
A6/07FTM Town Website	1,533.10	1,533.10	-	1,533.10	1,533.10	-
<b>Website</b>	<b>1,533.10</b>	<b>1,533.10</b>	-	<b>1,533.10</b>		
		-				-
Town Clerk Salary		55,981.00	55,766.36	214.64	214.28	0.36
Town Clerk - Temporary Help		153.00	-	153.00		153.00
Training Expense		841.56	578.01	263.55		263.55
Town Clerk Copy Machine		729.29	665.70	63.59		63.59
Town Clerk Office Supplies		795.71	795.71	-		-
Parking Tickets		1,500.00	1,195.00	305.00		305.00
Dog Licenses		508.44	508.44	-		-
Town Clerk Dues & Memberships		205.00	130.00	75.00		75.00
<b>Town Clerk Total</b>	<b>-</b>	<b>60,714.00</b>	<b>59,639.22</b>	<b>1,074.78</b>		
		-				-
Election Salaries		4,141.00	(1,948.07)	6,089.07		6,089.07
Ballots		700.00	329.00	371.00		371.00
Voting Lists		100.00	-	100.00		100.00
Town Meeting Expenses		274.00	35.00	239.00		239.00
Election Expenses		4,500.00	2,059.13	2,440.87		2,440.87
<b>Election Total</b>	<b>-</b>	<b>9,715.00</b>	<b>475.06</b>	<b>9,239.94</b>		
		-				-
Registrars Salaries		1,350.00	931.50	418.50		418.50
Registrars Printing		500.00	210.00	290.00		290.00
Registrars Supplies		1,800.00	1,756.42	43.58		43.58
<b>Registrars Total</b>	<b>-</b>	<b>3,650.00</b>	<b>2,897.92</b>	<b>752.08</b>		
		-				-
Licensing Board Clerical Salary		2,517.00	2,506.92	10.08	10.08	(0.00)
Licensing Bd. Expenses		175.00	175.00	-		-
<b>Licensing Board Total</b>	<b>-</b>	<b>2,692.00</b>	<b>2,681.92</b>	<b>10.08</b>		
		-				-
Conservation Agent Salary		7,202.00	4,068.75	3,133.25	293.75	2,839.50
Conservation Commission Clerical Salary		15,946.00	7,879.32	8,066.68	595.53	7,471.15
Software Maintenance		898.00	-	898.00		898.00
Telephone		500.00	412.62	87.38		87.38

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Conservation Comm. Expenses		1,118.00	887.64	230.36		230.36
Conservation Comm. Dues & Memberships		252.00	252.00	-		-
Enc. Conservation Comm Clerical	351.05	351.05	351.05	-		-
<b>Conservation Commiss Total</b>	<b>351.05</b>	<b>26,267.05</b>	<b>13,851.38</b>	<b>12,415.67</b>		
		-				-
Planning Board Clerical Salary		12,219.00	11,177.64	1,041.36	20.36	1,021.00
Planning Bd Telephone		403.21	403.21	-		-
Notices		1,500.00	938.97	561.03		561.03
Technology		321.79	-	321.79		321.79
Planning Bd Expenses		550.00	359.09	190.91		190.91
Encumbered Planning Bd Clerical	140.42	140.42	140.42	-		-
<b>Planning Board Total</b>	<b>140.42</b>	<b>15,134.42</b>	<b>13,019.33</b>	<b>2,115.09</b>		
		-				-
Appeals Board Clerical Salary		1,298.00	997.64	300.36		300.36
Appeals Bd Expenses		1,000.00	982.01	17.99		17.99
Enc. Expenses	217.50	217.50	217.50	-		-
<b>Appeal Board Total</b>	<b>217.50</b>	<b>2,515.50</b>	<b>2,197.15</b>	<b>318.35</b>		
		-				-
Conomo Point Clerical Salary		2,517.00	2,506.92	10.08	10.08	(0.00)
Conomo Point Stipend		150.00	150.00	-		-
A5/12ATM Management of Conomo Pt Real E:	18,915.00	18,915.00	13,624.44	5,290.56	5,290.56	(0.00)
A11/13ATM Management of Conomo Pt. Real Estate		50,000.00	-	50,000.00	50,000.00	-
A10/11-14-11FTM Develop N. Conomo Pt Sub	7,057.51	7,057.51	7,057.51	-		-
A4/12ATM Improvements to Southern Conom	2,037.41	2,037.41	620.00	1,417.41	1,417.41	-
<b>Conomo Point Total</b>	<b>28,009.92</b>	<b>80,676.92</b>	<b>23,958.87</b>	<b>56,718.05</b>		
		-				-
Open Space Expenses		400.00	-	400.00	200.00	200.00
A26/14ATM Open Space Plan, Consultant		7,000.00	-	7,000.00	7,000.00	-
Prior Year Encumbrance Open Space Exp	475.00	475.00	-	475.00	475.00	-
<b>Open Space Total</b>	<b>475.00</b>	<b>7,875.00</b>	<b>-</b>	<b>7,875.00</b>		
		-				-
Town Property Custodian		18,606.00	18,534.88	71.12	71.12	(0.00)
Town Property Custodian - Snow Removal		1,740.00	617.39	1,122.61		1,122.61

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Town Property Custodian - Conomo Point		550.00	540.46	9.54		9.54
Town Hall Electricity		7,760.00	5,833.54	1,926.46		1,926.46
Town Hall Heating Fuel		18,000.00	16,544.41	1,455.59		1,455.59
Town Hall Water Usage		850.00	570.72	279.28		279.28
Town Hall Sewer Usage		1,700.00	881.69	818.31		818.31
Town Hall Office Machines		11,500.00	10,305.25	1,194.75		1,194.75
G.I.S. - Mapping Services		1,000.00	-	1,000.00		1,000.00
Senior Center Systems Inspection/Maintenance		5,000.00	4,013.58	986.42		986.42
Selectmen Telephone		2,000.00	1,727.20	272.80		272.80
Town Hall Office Supplies		3,500.00	3,477.48	22.52		22.52
Town Property Expenses		12,000.00	11,460.39	539.61		539.61
Blanket Liability Insurance		85,507.75	78,638.93	6,868.82		6,868.82
<b>Town Property Total</b>	<b>-</b>	<b>169,713.75</b>	<b>153,145.92</b>	<b>16,567.83</b>		
		-				-
Town Report		4,000.00	3,422.26	577.74		577.74
<b>Town Report Total</b>	<b>-</b>	<b>4,000.00</b>	<b>3,422.26</b>	<b>577.74</b>		
		-				-
Police Chief Salary		95,480.00	95,114.24	365.76	365.76	(0.00)
Police Officer Salaries		380,558.00	372,365.61	8,192.39	1,401.44	6,790.95
Police Clerk Salary		35,491.00	35,335.56	155.44	130.91	24.53
Part-Time Police Salaries		174,432.76	172,308.36	2,124.40	2,124.40	0.00
Police Matron Salary		447.16	-	447.16		447.16
OT Extra Investigation		11,896.24	8,407.88	3,488.36		3,488.36
Shift Coverage OT		29,828.00	29,206.40	621.60	459.36	162.24
Incidental OT		25,847.00	25,590.95	256.05		256.05
Prisoner Callout OT		6,496.00	4,495.49	2,000.51		2,000.51
Night Differential		24,460.00	20,956.24	3,503.76	78.88	3,424.88
Holiday OT		19,551.00	18,147.28	1,403.72		1,403.72
Court Detail OT		10,978.00	8,396.88	2,581.12		2,581.12
Sick Leave Buyback		8,511.00	-	8,511.00	7,588.08	922.92
Educational Stipend		83,503.00	76,633.48	6,869.52	292.42	6,577.10
Inservice Training		23,808.00	23,432.75	375.25		375.25
Police ambulance training		1,222.84	1,222.84	-		-



Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Firearms Training Expenses		17,132.00	16,746.04	385.96		385.96
Ambulance Training Expenses		750.00	595.00	155.00		155.00
Inservice Training Expenses		2,000.00	1,660.36	339.64		339.64
Police Seminar Fees		683.00	527.99	155.01		155.01
National Crime Information		1,480.00	1,130.00	350.00		350.00
Drug & Alcohol Testing		4,000.00	3,156.00	844.00		844.00
Police Telephone		5,400.00	4,621.61	778.39		778.39
Police Beeper/Radio Repairs		20,675.00	20,049.25	625.75		625.75
Bapern		1,009.08	1,000.00	9.08		9.08
Prisoner Lockup		7,048.00	7,047.22	0.78		0.78
Police Office Supplies		3,896.92	3,826.83	70.09		70.09
Police Vehicle Fuel & Maint		38,663.93	32,010.61	6,653.32		6,653.32
Police Supplies		7,657.07	7,626.74	30.33		30.33
Police Uniform Allowance		20,152.00	19,942.34	209.66		209.66
Police Travel Exp		1,623.00	888.07	734.93		734.93
Police Dues & Memberships		3,000.00	2,662.20	337.80		337.80
A34/13ATM Fire/Police Station - Safe Vestibule		20,000.00	4,583.00	15,417.00	15,417.00	-
A15/11-14-11FTM Modular Unit Setup	133.66	133.66	48.80	84.86		84.86
A7/11-19-12STM Replace Cruiser w/Sale or tra	37,000.00	37,000.00	36,984.00	16.00		16.00
A9/11-18-13FTM Police - Electronic Control Devices		8,400.00	-	8,400.00	8,400.00	-
A8/11-19-12STM Police Body Armor	15,500.00	15,500.00	15,500.00	-		-
A17/11-14-11FTM Repeater and Radios	266.00	266.00	-	266.00		266.00
Encumbered Police Part time labor	465.12	465.12	465.12	-		-
Enc. Police Sick Leave Buyback	7,579.36	7,579.36	7,562.16	17.20		17.20
Enc. Police Inservice Training	5,925.00	5,925.00	5,892.00	33.00		33.00
<b>Police Total</b>	<b>66,869.14</b>	<b>1,162,949.14</b>	<b>1,086,139.30</b>	<b>76,809.84</b>		-
		-				-
ECO Salaries		3,200.00	-	3,200.00		3,200.00
ECO Retirement Bd Assessment		28,787.00	28,221.90	565.10		565.10
ECO Office Expenses		1,800.00	1,637.00	163.00		163.00
<b>ECO Total</b>	<b>-</b>	<b>33,787.00</b>	<b>29,858.90</b>	<b>3,928.10</b>		-
		-				-
Fire Clerical Salary		9,431.00	9,389.12	41.88		41.88

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Fire Fighter Salaries		107,609.00	96,963.43	10,645.57		10,645.57
Fire Engineers Salaries		13,539.00	5,914.00	7,625.00		7,625.00
Fire Inspection Salaries		6,492.00	1,239.21	5,252.79		5,252.79
Forest Fighter Salaries		1,967.00	-	1,967.00		1,967.00
Fire Training Salaries		17,212.00	11,713.49	5,498.51		5,498.51
Fire Training Expense		904.70	827.35	77.35		77.35
Fire Dept Electricity		17,761.87	17,113.97	647.90		647.90
Fire Dept - Heating Oil		7,489.78	7,489.69	0.09		0.09
Fire Dept Water Usage		950.00	446.74	503.26		503.26
Fire Dept Sewer Usage		1,000.00	579.30	420.70		420.70
Fire Station Repair & Maint		8,653.40	8,650.96	2.44		2.44
Ladder Testing		1,200.00	692.00	508.00		508.00
Fire Equip Repair & Maint		7,090.21	6,953.58	136.63		136.63
Forest Fire Equip		1,529.00	534.50	994.50		994.50
Equipment Lease - Ferrara Intruder II Pump Truck		38,652.00	38,652.00	-		-
Fire Dept Telephone		3,288.65	3,288.65	-		-
Fire Dept Pagers		4,960.00	4,958.30	1.70		1.70
Fire Dept Gas		500.00	379.97	120.03		120.03
Fire Dept Office Supplies		1,300.00	1,246.90	53.10		53.10
Fire Dept Vehicle Fuel		7,759.79	7,759.79	-		-
Fire Dept Other Expenses		8,780.00	8,755.85	24.15		24.15
Fire Prevention		1,072.65	1,050.10	22.55		22.55
Fire Dept Uniforms		15,571.00	15,570.01	0.99		0.99
Fire Dept Dues & Memberships		2,138.95	2,138.95	-		-
A10/11-19-12STM Fire Station Roof Repairs	2,000.00	2,000.00	-	2,000.00	2,000.00	-
A7/11-18-13FTM Remove Fire Alarm Wires		3,000.00	221.68	2,778.32	2,778.32	-
A23/12ATM Aerial Ladder Truck	1,550.04	1,550.04	1,550.04	-		-
Enc. Fire Expense - Building Maintenance	3,035.40	3,035.40	3,035.40	-		-
<b>Fire Total</b>	<b>6,585.44</b>	<b>296,437.44</b>	<b>257,114.98</b>	<b>39,322.46</b>		-
		-				-
Ambulance Salaries		29,506.00	18,775.34	10,730.66		10,730.66
Ambulance Training Salaries		17,687.00	8,694.14	8,992.86		8,992.86
Ambulance Training		6,042.42	5,463.42	579.00		579.00

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Ambulance Repair & Maint		681.28	-	681.28		681.28
Third Party Ambulance Billing Services		8,670.00	7,968.05	701.95		701.95
Ambulance Supplies		9,706.30	9,706.30	-		-
Affiliation and License Fees		4,800.00	3,885.00	915.00		915.00
Enc Ambulance Training Salaries	1,022.84	1,022.84	1,022.84	-		-
Enc. Ambulance Training Expense	150.00	150.00	150.00	-		-
<b>Ambulance Total</b>	<b>1,172.84</b>	<b>78,265.84</b>	<b>55,665.09</b>	<b>22,600.75</b>		
		-				-
Bldg Inspector Salary		12,667.00	12,667.00	-		-
Asst Bldg Inspector Salary		4,434.00	4,434.00	-		-
Bldg Inspector Clerical Salary		2,750.00	1,771.32	978.68		978.68
Bldg Inspector Training		500.00	492.93	7.07		7.07
Bldg Inspector Telephone		400.29	400.29	-		-
Bldg Inspector Expenses		799.71	558.40	241.31		241.31
<b>Building Inspector Total</b>	<b>-</b>	<b>21,551.00</b>	<b>20,323.94</b>	<b>1,227.06</b>		
		-				-
Plumb Inspector Salary		5,563.00	5,563.00	-		-
Plumb Inspector Expenses		200.00	200.00	-		-
<b>Plumbing Inspector Total</b>	<b>-</b>	<b>5,763.00</b>	<b>5,763.00</b>	<b>-</b>		<b>-</b>
		-				-
Elect Inspector Salary		5,563.00	5,563.00	-		-
Elect Inspector Expenses		150.00	150.00	-		-
<b>Electrical Inspector Total</b>	<b>-</b>	<b>5,713.00</b>	<b>5,713.00</b>	<b>-</b>		<b>-</b>
		-				-
Emergency Management Stipend		300.00	300.00	-		-
Emergency Management Expenses		1,300.00	1,192.04	107.96		107.96
Emergency Management Dues & Memberships		150.00	-	150.00		150.00
Enc. Emergency Mgmt Director	300.00	300.00	300.00	-		-
<b>Emergency Management Total</b>	<b>300.00</b>	<b>2,050.00</b>	<b>1,792.04</b>	<b>257.96</b>		
		-				-
Animal Inspector Salary		3,660.00	3,660.00	-		-
Encumbered Animal Inspector Stipend	1,803.00	1,803.00	1,803.00	-		-
<b>Animal Inspector Total</b>	<b>1,803.00</b>	<b>5,463.00</b>	<b>5,463.00</b>	<b>-</b>		<b>-</b>

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
		-				-
Dog Officer/Animal Control Officer		3,660.00	3,660.00	-		-
Animal Control Expenses		2,300.00	943.22	1,356.78		1,356.78
<b>Animal Control Total</b>	-	<b>5,960.00</b>	<b>4,603.22</b>	<b>1,356.78</b>		
		-				-
Harbormaster Deputy Salary		2,727.20	2,451.29	275.91		275.91
Harbormaster Asst Salary		13,926.80	13,828.80	98.00		98.00
Harbormaster Boat Repairs		3,500.00	3,486.84	13.16		13.16
Pier & Float Maint		1,650.00	1,619.04	30.96		30.96
Drug & Alcohol Testing		2,980.19	2,011.00	969.19		969.19
Mooring Permit Exp		2,569.38	2,313.67	255.71		255.71
Harbormaster Fuel & Oil		4,400.00	4,252.89	147.11		147.11
Buoys		2,300.00	2,257.38	42.62		42.62
Harbormaster Uniform Allowance		1,460.00	1,436.96	23.04		23.04
Incidental Fees and Expenses		1,240.43	1,240.43	(0.00)		(0.00)
A27/14ATM Outfit/Equip Harbormaster Boat		21,000.00	-	21,000.00	21,000.00	-
Reserve Fund Transfer - Harbor Boat Purchase		2,000.00	1,955.00	45.00		45.00
<b>Harbormaster Total</b>	-	<b>59,754.00</b>	<b>36,853.30</b>	<b>22,900.70</b>		
		-				-
Shellfish Constable Salary		40,089.00	39,934.96	154.04	154.04	0.00
Shellfish Deputy Salary		7,225.00	6,302.08	922.92	275.20	647.72
Shellfish Boat Repairs		2,000.00	426.19	1,573.81		1,573.81
Shellfish Telephone		450.00	360.17	89.83		89.83
Shellfish Truck & Fuel Expense		3,500.00	1,570.11	1,929.89		1,929.89
Shellfish Expenses		425.00	76.98	348.02		348.02
Shellfish Uniform Allowance		125.00	-	125.00		125.00
Shellfish Dues & Memberships		200.00	-	200.00		200.00
Encumbered Shellfish Deputy	216.96	216.96	216.96	-		-
<b>Shellfish Total</b>	<b>216.96</b>	<b>54,230.96</b>	<b>48,887.45</b>	<b>5,343.51</b>		
		-				-
MERSD Assessment		6,481,083.00	6,481,083.00	-		-
<b>MERSD Total</b>	-	<b>6,481,083.00</b>	<b>6,481,083.00</b>	-		-
		-				-

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Essex North Shore Agricultural & Technical School		106,275.00	103,985.00	2,290.00		2,290.00
<b>Voke Tech Total</b>	-	<b>106,275.00</b>	<b>103,985.00</b>	<b>2,290.00</b>		
		-				-
Hwy Superintendent Salary		76,552.00	76,258.00	294.00	294.00	-
Hwy Asst Superintendent Salary		35,384.00	35,248.20	135.80	135.80	0.00
Hwy Clerical Salaries		26,755.00	25,036.76	1,718.24	158.28	1,559.96
Hwy Foreman Salary		58,122.00	57,865.60	256.40	222.56	33.84
Hwy Operator Salary		123,792.00	120,728.96	3,063.04	560.56	2,502.48
Stormwater Compliance		1,515.00	259.70	1,255.30		1,255.30
Ground Maintenance		18,827.00	18,091.80	735.20	200.00	535.20
Hwy OT		6,666.00	3,850.62	2,815.38	335.11	2,480.27
Sick Leave Buyback		2,696.00	2,520.50	175.50		175.50
Hwy Electricity		3,800.00	3,097.17	702.83		702.83
Hwy Water Usage		1,393.92	1,393.92	-		-
Hwy Small Equipment Repair		2,300.00	1,849.79	450.21		450.21
Bridge Repair		650.00	-	650.00		650.00
Highway Equipment Lease		26,698.00	26,697.91	0.09		0.09
Hwy Seminar Fees		500.00	305.00	195.00		195.00
Monitoring Wells		5,500.00	3,900.00	1,600.00		1,600.00
Stormwater Compliance Expenses		4,500.00	4,497.85	2.15		2.15
Hwy Drug & Alcohol Testing		900.00	350.00	550.00		550.00
Tree Removal		6,000.00	5,550.72	449.28		449.28
Hwy Telephone		2,200.00	1,967.50	232.50		232.50
Hwy Fuel		7,350.00	7,320.85	29.15		29.15
Hwy Office Supplies		2,500.00	2,103.42	396.58		396.58
Gounds Maintenance		10,500.00	9,699.22	800.78		800.78
Playground Maintenance		9,300.00	8,943.07	356.93		356.93
Hwy Truck Exp		32,500.00	31,801.12	698.88		698.88
Highway Maintenance		88,122.08	86,403.48	1,718.60		1,718.60
Hwy Tools & Supplies		3,100.00	3,025.12	74.88		74.88
Hwy Other Maintenance		7,100.00	7,001.12	98.88		98.88
Hwy Clothing Allowance		1,760.00	1,760.00	-		-
Hwy Dues & Memberships		700.00	384.00	316.00		316.00

Town of Essex  
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Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
A22/14ATM Dump Truck Lease - 1st payment		22,998.00	-	22,998.00	22,998.00	-
Enc. Highway - Stormwtr Compl	5,700.00	5,700.00	4,672.16	1,027.84		1,027.84
<b>Highway Total</b>	<b>5,700.00</b>	<b>596,381.00</b>	<b>552,583.56</b>	<b>43,797.44</b>		
		-				-
Snow Removal OT		23,913.28	23,913.28	-		-
Snow Removal Contractors		15,931.25	15,931.25	-		-
Snow Removal Other Expenses		88,216.56	88,216.56	-		-
<b>Snow Removal Total</b>	<b>-</b>	<b>128,061.09</b>	<b>128,061.09</b>	<b>-</b>		<b>-</b>
		-				-
Street Lighting		13,727.34	13,727.34	-		-
<b>Street Lighting Total</b>	<b>-</b>	<b>13,727.34</b>	<b>13,727.34</b>	<b>-</b>		<b>-</b>
		-				-
Recycling Coordinator Salary		12,225.00	11,935.69	289.31		289.31
Recycling Center Electricity		1,914.35	1,914.35	-		-
Trash Contract		166,573.65	156,833.26	9,740.39		9,740.39
Recycling Contract		16,000.00	14,958.42	1,041.58		1,041.58
Hazardous Waste Disposal		5,100.00	4,263.32	836.68		836.68
Inspection Services		600.00	500.00	100.00		100.00
Recycling Telephone		418.00	408.80	9.20		9.20
Recycling Sticker Printing		700.00	567.00	133.00		133.00
Recycling Maintenance		1,800.00	1,799.10	0.90		0.90
Encumbered Transfer Station Part time labor	124.00	124.00	124.00	-		-
<b>Recycling Total</b>	<b>124.00</b>	<b>205,455.00</b>	<b>193,303.94</b>	<b>12,151.06</b>		
		-				-
WW Legal Exp		-	-	-		-
<b>Wastewater Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
		-				-
Cemetery Salaries		24,758.00	24,077.49	680.51		680.51
Cemetery Clerical Salaries		3,535.00	3,453.21	81.79	67.71	14.08
Cemetery Part-Time Salaries		14,978.00	13,426.71	1,551.29	224.00	1,327.29
Cemetery OT		2,727.00	1,581.03	1,145.97		1,145.97
Cemetery Electricity		240.52	149.16	91.36		91.36
Cemetery Repair & Maintenance		2,559.48	2,559.48	-		-

Town of Essex  
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Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Cemetery Materials		3,310.00	3,246.27	63.73		63.73
Cemetery Small Equipment		2,000.00	2,000.00	-		-
Enc. Cemetery Overtime	299.00	299.00	299.00	-		-
Enc Cemetery Maintenance	3,516.00	3,516.00	2,575.00	941.00		941.00
<b>Cemetery Total</b>	<b>3,815.00</b>	<b>57,923.00</b>	<b>53,367.35</b>	<b>4,555.65</b>		
		-				-
Sanitarian Admin Salary		72,568.00	72,289.88	278.12	278.12	(0.00)
BOH Clerical Salaries		44,026.00	42,193.67	1,832.33	214.42	1,617.91
Board of Health Nurse Wages		9,389.00	8,227.84	1,161.16	30.53	1,130.63
BOH Seminar Fees		945.00	945.00	-		-
BOH Advertising		550.00	130.50	419.50		419.50
BOH Contracted Services		4,000.00	3,076.54	923.46		923.46
Water Testing		921.00	656.00	265.00		265.00
BOH Telephone		900.00	828.89	71.11		71.11
BOH Postage		550.00	533.32	16.68		16.68
BOH Office Supplies		2,000.00	1,712.95	287.05		287.05
BOH Expenses		1,155.00	779.51	375.49		375.49
BOH Travel		1,149.00	972.19	176.81		176.81
BOH Dues & Memberships		500.00	466.50	33.50		33.50
<b>Board of Health Total</b>	<b>-</b>	<b>138,653.00</b>	<b>132,812.79</b>	<b>5,840.21</b>		
		-				-
Social Service Agencies		2,502.00	1,768.00	734.00		734.00
<b>Social Services Total</b>	<b>-</b>	<b>2,502.00</b>	<b>1,768.00</b>	<b>734.00</b>		
		-				-
COA Clerical Salaries		1,926.00	109.16	1,816.84		1,816.84
Van Driver Wages		8,459.00	5,225.19	3,233.81	413.90	2,819.91
Physicals for Van Drivers		25.00	-	25.00		25.00
Vehicle Gas and Maintenance		2,750.00	2,252.37	497.63		497.63
COA Expenses		7,500.00	5,440.92	2,059.08	341.00	1,718.08
Encumbered CofA clerical part time	227.00	227.00	227.00	-		-
Enc Vehicle Gas and Maintenance	4,079.42	4,079.42	4,079.42	-		-
<b>Council on Aging Total</b>	<b>4,306.42</b>	<b>24,966.42</b>	<b>17,334.06</b>	<b>7,632.36</b>		
		-				-

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Veterans Assessment		14,500.00	12,804.05	1,695.95		1,695.95
Veterans Ordinary Benefits		20,000.00	11,051.93	8,948.07	335.70	8,612.37
<b>Veterans Total</b>	-	<b>34,500.00</b>	<b>23,855.98</b>	<b>10,644.02</b>		-
		-				-
Centennial Grove Sanitation Facilities		3,500.00	2,360.00	1,140.00		1,140.00
Grove Maintenance		1,000.00	877.94	122.06		122.06
<b>Grove Total</b>	-	<b>4,500.00</b>	<b>3,237.94</b>	<b>1,262.06</b>		-
		-				-
Library Director Salary		46,095.21	45,918.60	176.61	176.61	0.00
Library Salaries		26,317.79	24,184.30	2,133.49	186.50	1,946.99
Library Copier		416.86	395.00	21.86		21.86
Library Telephone		838.14	838.14	-		-
Library Office Supplies		1,200.00	1,196.31	3.69		3.69
Library Materials		22,000.00	21,586.46	413.54		413.54
Library Travel		132.00	130.50	1.50		1.50
MVLC Membership		13,413.00	13,413.00	-		-
<b>Library Total</b>	-	<b>110,413.00</b>	<b>107,662.31</b>	<b>2,750.69</b>		-
		-				-
Printing		1,000.00	-	1,000.00		1,000.00
Historical Commission Administrative Expenses		500.00	-	500.00		500.00
<b>Historical Commissio Total</b>	-	<b>1,500.00</b>	<b>-</b>	<b>1,500.00</b>		-
		-				-
Memorial Day Expenses		900.00	900.00	-		-
<b>Memorial Day Total</b>	-	<b>900.00</b>	<b>900.00</b>	<b>-</b>		-
		-				-
Bond Principal		105,000.00	105,000.00	-		-
MERSD Debt Assessment - Principal		289,694.86	289,694.67	0.19		0.19
Essex No Sh Ag & Tech H.S. Debt Assessment		10,396.00	6,185.00	4,211.00		4,211.00
A5/13ATM Septic Betterment Debt		26,291.00	26,291.00	-		-
<b>Bond Principal Total</b>	-	<b>431,381.86</b>	<b>427,170.67</b>	<b>4,211.19</b>		-
		-				-
Bond Interest		7,562.00	7,561.20	0.80		0.80
MERSD Debt Assessment - Interest		521,663.14	521,663.14	-		-



Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Interest Short Term Note		15,000.00	-	15,000.00		15,000.00
<b>Bond Interest Total</b>	-	<b>544,225.14</b>	<b>529,224.34</b>	<b>15,000.80</b>		
		-				-
Retirement Bd Assessment		320,767.00	314,472.60	6,294.40		6,294.40
<b>Retirement Board Total</b>	-	<b>320,767.00</b>	<b>314,472.60</b>	<b>6,294.40</b>		
		-				-
Workers Comp		19,337.00	4,992.16	14,344.84		14,344.84
Unemployment Claims		20,000.00	3.17	19,996.83		19,996.83
<b>Workers Comp Total</b>	-	<b>39,337.00</b>	<b>4,995.33</b>	<b>34,341.67</b>		
		-				-
Health Insurance		534,890.00	426,865.34	108,024.66		108,024.66
<b>Health Insurance Total</b>	-	<b>534,890.00</b>	<b>426,865.34</b>	<b>108,024.66</b>		
		-				-
FICA		62,371.02	62,371.02	-		-
<b>F.I.C.A. Tax, Town S Total</b>	-	<b>62,371.02</b>	<b>62,371.02</b>	-		-
		-				-
<b>Sub total General Fund</b>	<b>\$ 149,211.44</b>	<b>\$ 13,161,400.44</b>	<b>\$ 12,376,303.95</b>	<b>\$ 785,096.49</b>	<b>\$ 202,624.25</b>	<b>\$ 582,472.24</b>
<b>CAPITAL PROJECTS</b>						
Chapter 90	\$ (78,719.21)	\$ (78,719.21)	\$ (78,719.21)	-		\$ -
Parking Lot	6,140.00	6,140.00		6,140.00	6,140.00	-
Boardwalk - Seaport Grant	35,071.64	35,071.64	10,647.71	24,423.93	24,423.93	-
Town Hall - Roof Repair	24,375.06	24,375.06		24,375.06	24,375.06	-
Town Hall - Renovations	74,273.96	74,273.96	(455,089.24)	529,363.20	529,363.20	-
Senior Center	407.68	407.68	407.68	-		-
Sewer - Capital Projects	3,120.87	3,120.87	-	3,120.87	3,120.87	-
<b>Sub total Capital Projects Fund</b>	<b>\$ 64,670.00</b>	<b>\$ 64,670.00</b>	<b>\$ (522,753.06)</b>	<b>\$ 587,423.06</b>	<b>\$ 587,423.06</b>	<b>\$ -</b>
<b>COMMUNITY PRESERVATION FUND</b>						
A2/3-9-09STM Hearse House Preservation	\$ 440.96	\$ 440.96	\$ -	\$ 440.96	\$ 440.96	\$ -
A8/11-14-11FTM Headstone Restoration	3,500.00	3,500.00	1,400.00	2,100.00	2,100.00	-
A35/13ATM Spring Street Cemetery Fence Repair		24,500.00	-	24,500.00	24,500.00	-
A29/12ATM Historic House Survey	12,000.00	12,000.00	11,990.00	10.00	-	10.00

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
A35/13ATM Archiving Records -Town Hall Vault		8,000.00	5,756.58	2,243.42	2,243.42	-
A35/13ATM Digitization of Civil War Records		5,000.00	-	5,000.00	5,000.00	-
A29/12ATM Walking Tour	7,220.00	7,220.00	3,783.95	3,436.05	3,436.05	-
A35/13ATM CPA Administration		2,272.00	250.00	2,022.00	-	2,022.00
A35/13ATM Benches on Historic Walking Trail		16,500.00	-	16,500.00	16,500.00	-
<b>Sub total Community Preservation</b>	<b>\$ 23,160.96</b>	<b>\$ 79,432.96</b>	<b>\$ 23,180.53</b>	<b>\$ 56,252.43</b>	<b>\$ 54,220.43</b>	<b>\$ 2,032.00</b>

**WATER ENTERPRISE**

Water Superintendent Salary	\$	12,759.00	\$	12,710.36	\$	48.64	\$	48.64	\$	(0.00)
Water Asst. Superintendent Salary		44,230.00		44,060.64		169.36		169.36		0.00
Water Clerical Salaries		18,910.00		18,859.04		50.96		22.57		28.39
Water Part-time Salaries		8,485.00		6,785.25		1,699.75		102.00		1,597.75
Water Operator/Tech Salaries		35,443.80		35,036.40		407.40		407.40		0.00
Water Operator Salaries		134,908.00		134,319.20		588.80		543.12		45.68
Water Overtime		18,176.20		13,988.55		4,187.65		212.20		3,975.45
Water Sick Leave Buyback		4,448.00		4,257.28		190.72		-		190.72
Water Health Insurance		40,000.00		37,449.06		2,550.94		-		2,550.94
Water Workers" Comp		5,294.60		5,294.60		-		-		-
Water Retirement Bd Assessment		41,124.00		40,317.00		807.00		-		807.00
Water FICA		4,138.00		3,450.25		687.75		-		687.75
Water Electricity		42,000.00		40,449.56		1,550.44		-		1,550.44
Water Truck Lease		4,265.00		4,264.75		0.25		-		0.25
Sludge Removal		11,000.00		8,870.12		2,129.88		-		2,129.88
Water Seminar Fees		1,200.00		922.00		278.00		-		278.00
Water Drug & Alcohol Testing		500.00		365.00		135.00		-		135.00
Water Well Cleaning		13,000.00		8,847.00		4,153.00		-		4,153.00
EPA & State Mand. Testing		4,500.00		4,094.15		405.85		-		405.85
Water Contracted Services		7,000.00		6,980.12		19.88		-		19.88
Water Backflow Testing		2,100.00		1,350.00		750.00		-		750.00
Water Telephone		2,871.24		2,871.24		-		-		-
Water Fuel		7,500.00		7,245.01		254.99		-		254.99
Water Office Supplies		6,000.00		5,549.50		450.50		-		450.50
Water Vehicle Expense		10,000.00		9,850.28		149.72		-		149.72

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Water Tools & Supplies		4,000.00	3,783.41	216.59	-	216.59
Chemicals		88,428.76	75,136.63	13,292.13	-	13,292.13
Lab Supplies		3,500.00	3,229.22	270.78	-	270.78
Water Other Maintenance		25,930.00	21,124.60	4,805.40	3,067.21	1,738.19
Water Materials		3,500.00	2,940.90	559.10	-	559.10
Meter Reading Units		1,500.00	1,067.50	432.50	-	432.50
Pipe Fittings & Meters		10,000.00	9,887.13	112.87	-	112.87
Water Uniform Allowance		1,320.00	1,320.00	-	-	-
Water Dues & Memberships		2,600.00	2,231.00	369.00	-	369.00
Water Liability Insurance		11,711.40	11,399.12	312.28	-	312.28
Water Bond Principal		30,000.00	30,000.00	-	-	-
Water Bond Interest		11,175.00	11,175.00	-	-	-
Water - Principal and Interest on Short Term Note		12,752.00	12,751.41	0.59	-	0.59
A20/14ATM Electrical Efficiency Upgrades		29,451.00	5,000.00	24,451.00	24,451.00	-
A21/14ATM Pickup Truck with Plow		34,690.00	-	34,690.00	34,690.00	-
Enc Water Operator Tech	268.88	268.88	268.88	268.88	-	268.88
Enc Water Overtime	184.86	184.86	184.86	184.86	-	184.86
<b>Sub Total Water Enterprise</b>	<b>\$ 453.74</b>	<b>\$ 750,864.74</b>	<b>\$ 649,686.02</b>	<b>\$ 101,632.46</b>	<b>\$ 63,713.50</b>	<b>\$ 37,918.96</b>
<b>SEWER ENTERPRISE</b>						
Sewer Superintendent Salary	\$ -	\$ 12,759.00	\$ 12,710.36	\$ 48.64	\$ 48.64	\$ (0.00)
Sewer Asst. Superintendent Salary	-	8,847.00	8,812.44	34.56	34.56	(0.00)
Sewer Clerical Salary		17,995.00	17,460.68	534.32	-	534.32
Plant System II/WW Tech		35,443.80	35,036.40	407.40	407.40	0.00
Sewer Operator/Tech Salary		35,160.60	34,580.00	580.60	106.40	474.20
Sewer Overtime		15,619.20	12,249.97	3,369.23	321.12	3,048.11
Sewer Sick Leave Buyback		1,200.00	1,200.00	-	-	-
Sewer Health Insurance		28,000.00	27,559.41	440.59	-	440.59
Sewer Workers Comp		165.00	-	165.00	-	165.00
Sewer Retirement Bd Assessment		20,562.00	20,158.50	403.50	-	403.50
Sewer FICA		2,369.00	1,852.58	516.42	-	516.42
Sewer Electricity		24,700.00	24,519.07	180.93	-	180.93
Sewer Seminar Fees		-	-	-	-	-

Town of Essex  
FY2014 Appropriations Report

Account Description	Forward from FY13	Final Budget	Transactions	Ending Balance	Encumbrances	Closed to Unreserved
Sewer Drug & Alcohol Testing		240.00	60.00	180.00	-	180.00
City of Gloucester Usage Charge		357,143.00	357,142.50	0.50	-	0.50
Sewer Backflow Testing		700.00	315.00	385.00	-	385.00
Sewer Telephone		2,000.00	1,696.35	303.65	-	303.65
Sewer Fuel		3,000.00	2,712.96	287.04	-	287.04
Sewer Office Supplies		8,200.00	6,756.20	1,443.80	-	1,443.80
Sewer Vehicle Expense		5,500.00	5,265.37	234.63	-	234.63
Sewer Tools & Supplies		6,900.00	6,545.38	354.62	-	354.62
Sewer Chemicals		6,200.00	6,018.72	181.28	-	181.28
Sewer Other Maintenance		32,147.00	31,725.36	421.64	-	421.64
Sewer Materials		1,500.00	1,199.75	300.25	-	300.25
Sewer Uniform Allowance		440.00	440.00	-	-	-
Sewer Dues & Memberships		400.00	300.00	100.00	-	100.00
Sewer Liability Insurance		4,200.00	3,277.04	922.96	-	922.96
MWPAT Debt Adm & Orig Fees		22,242.00	22,238.58	3.42	-	3.42
Sewer Bond Principal		1,126,399.00	1,126,398.04	0.96	-	0.96
Sewer Bond Interest		132,110.00	132,107.61	2.39	-	2.39
A26/13ATM Sewer Lift Station Grinding Device	6,245.67	6,245.67	541.07	5,704.60	-	5,704.60
Enc Operator Tech	268.88	268.88	268.88	-	-	-
<b>Sub Total Sewer Enterprise</b>	<b>\$ 6,514.55</b>	<b>\$ 1,918,656.15</b>	<b>\$ 1,901,148.22</b>	<b>\$ 17,507.93</b>	<b>\$ 918.12</b>	<b>\$ 16,589.81</b>
 <b>GRAND TOTAL ALL FUNDS</b>	 <b>244,010.69</b>	 <b>15,975,024.29</b>	 <b>14,427,565.66</b>	 <b>1,547,912.37</b>	 <b>908,899.36</b>	 <b>639,013.01</b>

Town of Essex  
Combined Balance Sheet  
June 30, 2014

	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long-Term Obligations	Total
<b>Assets</b>							
Cash and Investments	\$ 13,243,378						\$ 13,243,378
Cash - Due to/Due from Other Funds	(11,394,434)	7,080,327	581,283	2,298,308	1,434,516		0
Receivables		-			-		-
Personal Property Taxes	2,712	-					2,712
Real Estate Taxes	172,300	639					172,939
Allowance for Abatements & Exemp.	(64,872)						(64,872)
Tax Liens Receivable	521,086	224		16,684			537,994
Deferred Taxes/Betterments				12,698			12,698
Taxes In Litigation Receivable	181,659	948		44,001			226,608
Betterment Assessments, Apportnd				5,369			5,369
Betterment Assessments Unappor	79,200	171,685		9,874,449			10,125,334
Excises	47,374	-					47,374
Departmental		44,337		471,289			515,626
Intergovernmental			-		-		-
Other Assets - Tax Possessed	400,288						400,288
Amount to be Provided		-				15,912,053	15,912,053
<b>Total Assets</b>	<b>\$ 3,188,691</b>	<b>\$ 7,298,160</b>	<b>\$ 581,283</b>	<b>\$ 12,722,799</b>	<b>\$ 1,434,516</b>	<b>\$ 15,912,053</b>	<b>\$ 41,137,502</b>
<b>Liabilities and Fund Equity</b>							
<b>Liabilities</b>							
Warrants Payable	\$ 232,610	\$ 11,274	\$ -	\$ 28,036	\$ -		\$ 271,921
Accounts Payable					75,529		75,529
Details Payable					(6,798)		(6,798)
Deferred Revenue - Property Taxes	110,140						110,140
Deferred Revenue - Other	1,229,607	217,833		10,424,491			11,871,931
Bond Anticipation Notes Payable			600,000	-			600,000
Accrued Payroll Withholdings	18,599						18,599
Due To Other Funds				-			-
Other Liabilities	6,140				2,750		8,890
Bonds Payable						15,912,053	15,912,053
<b>Total Liabilities</b>	<b>\$ 1,597,096</b>	<b>\$ 229,108</b>	<b>\$ 600,000</b>	<b>\$ 10,452,527</b>	<b>\$ 71,481</b>	<b>\$ 15,912,053</b>	<b>\$ 28,862,265</b>
<b>Fund Equity</b>							
Retained Earnings				\$ 2,130,222			\$ 2,130,222
Reserved for Encumbrances	202,624			-			202,624
Reserved for Expenditures	291,322	97,291		140,000	11,110		539,723
Reserved for Special Purposes	695	6,870,529	(18,717)	50	1,351,925		8,204,483
Unreserved	1,096,954	101,232					1,198,186
Bonds Authorized						-	-
Bonds Authorized and Unissued						-	-
<b>Total Fund Equity</b>	<b>\$ 1,591,595</b>	<b>\$ 7,069,052</b>	<b>\$ (18,717)</b>	<b>\$ 2,270,272</b>	<b>\$ 1,363,035</b>	<b>\$ -</b>	<b>\$ 12,275,238</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 3,188,691</b>	<b>\$ 7,298,160</b>	<b>\$ 581,283</b>	<b>\$ 12,722,799</b>	<b>\$ 1,434,516</b>	<b>\$ 15,912,053</b>	<b>\$ 41,137,502</b>

## TOWN CLERK & BOARD OF REGISTRARS

During the calendar year 2014, the Office of the Town Clerk, along with the Board of Registrars, assisted with the Annual Town Meeting (May 5, 2014), one Special Town Meeting called by Citizen Petition (June 3, 2014) and a Special Town Meeting (November 17, 2014). The Town also hosted as well, three elections (a Local Annual Election on May 12, 2014, a State Primary on September 9, 2014, and a State Election on November 4, 2014).

The Town Clerk and Board of Registrars would like to thank the Essex poll workers, volunteers and our staff in a number of departments for all of the hard work and dedication to make each Town Meeting and/or Election seamless. The opportunity to vote is one of our most prized civil rights in the United States.

The Town Clerk continues diligent efforts to catalogue and preserve all of the Town's historical documents and artifacts. This year the Office applied for and received a 50% matching grant from the Massachusetts Sesquicentennial Commission of the Civil War in the amount of \$6,550.50 to preserve and digitize the Town's Civil War records to create an online memorial. Look for the Town of Essex Civil War online memorial to come live soon! The Town Clerk thanks the Board of Selectmen, the Essex Community Preservation Commission for their matching funding, the Essex Shipbuilding Museum, Essex historian Kurt Wilhelm, and archivist Anna Siedzik for their ongoing support to preserve Essex' precious and intriguing history.

With the Town Hall renovation project, the basement vault which houses the Town's records received some much needed modifications to get closer to the Commonwealth's high standards. All perforations were removed and combustion proof lighting was added. A few inches of cement were added to the floor to keep the vault higher than the rest of the basement. Thanks to the support of the Community Preservation Commission, new modular, mobile shelving was added to increase the storage potential of the vault. We welcome you to come by the Town Clerk's Office for any of your Essex historical research needs!

Unfortunately the Town Clerk's office will no longer be selling Massachusetts Hunting and Fishing Licenses due to changes within the Division of Fisheries and Wildlife. For more information please call 1-866-703-1925.

As an additional public service, this office also performs Notary Public services during business hours.

Business Certificates (d/b/a registration):      42 Certificates issued.

Dog Licensing:

460 Dog Licenses issued.  
3 Kennel Licenses issued.  
3 Dogs were determined to be 'vicious' under the Essex' Animal Control Bylaw and were licensed as such with a distinguishing red tag. These dog owners have an order that their dogs be restrained and limited to their property.

Shellfish Licensing:

81 Resident recreational shellfish permits issued.  
40 Non-resident recreational shellfish permits issued.  
67 Commercial Shellfish permits issued, of those:  
13 Senior permits issued.  
11 Student permits issued.  
5 Sea Worm and Eel permits issued.

Vital Records:

32 Children were born to Essex residents, including one set of twins;  
24 Essex residents passed in 2014;  
15 Couples filed their marriage intentions in the Town of Essex in 2014;  
14 Marriages were recorded in 2014.

*Please remember to register to vote. Many local government decisions are made during Town Meeting and as more people participate, the status of our local affairs will truly represent the will of our residents.*

Respectfully submitted,  
Christina Wright

# 2014 ESSEX TOWN MEETING MINUTES

## **195<sup>th</sup> ANNUAL TOWN MEETING May 5th 2014**

The 195th Annual Town Meeting of the Town of Essex was called to order at 7:37 p.m. by Moderator Rolf P. Madsen. A quorum of over 160 voters was present at the time.

The following people were appointed as tellers: Wendy Fossa, Vickie Cataldo, Sue Lufkin, Dawn Burnham, Suzanne Lynch, Rebecca Jones, Anne Landry, and Chris Williams.

*There were no objections to the tellers appointed.*

Following the salute to our National Flag, a moment of silence was observed in memory of Warland R. Hersey, Nancy M. Muniz, Francis A. ("Pat") Dunn, Janet Reed, Edwin C. Perkins, Terrance P. Hart, and George Lufkin.

The Moderator spoke of a large fire in Essex last week in which one of our Firefighters, George Stavros, was injured. The Moderator praised the Essex Fire Department for their hard work and dedication which was followed by a round of applause from the meeting.

Motion made and duly seconded to waive the reading of the warrant.

*There were no objections to waiving the reading of the warrant.*

In the name of the Commonwealth of Massachusetts you are hereby directed and warned as the inhabitants of the Town of Essex, qualified to vote as the laws direct, of the Annual Town Election to bring to ballot for the following officers:

Assessor for three years.  
Moderator for one year.  
Selectman for three years.  
Board of Health member for three years.  
Two Constables for one year.  
School Committee member for three years.  
School Committee member to fill a vacancy for one year.  
Board of Library Trustee for three years.  
Two Planning Board members for five years.  
One Planning Board member to fill a vacancy for four years.  
Housing Authority member for five years.



AND, to do this by vote on one ballot. The polls will be open on Monday, May 12, 2014 at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M. at the Memorial Fire Station, 24 Martin Street, Essex.

**ARTICLE 1: ELECTION OF TOWN OFFICERS**

Motion made by Jeffrey D. Jones, duly seconded, that the Town authorize the Board of Selectmen to appoint a Surveyor of Bark and Lumber.

*Voted Unanimously.*

**ARTICLE 2: REPORT OF TOWN OFFICIALS**

Motion made by Lisa J. O'Donnell, duly seconded, that the Town receive the Reports of the Town Officials, Boards, and Committees contained in the Annual Town Report.

*Voted by the Majority.*

**ARTICLE 3: FISCAL YEAR 2015 WAGE AND SALARY SCALE**

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to approve the Wage and Salary scale for fiscal year 2015 in accordance with the recommendations of the Personnel Board Report.

*Voted Unanimously.*

**ARTICLE 4: COMPENSATION OF ELECTED OFFICIALS**

Motion made by Jeffrey D. Jones, duly seconded, that the Town fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for fiscal year 2015 in accordance with the recommendations of the Personnel Board Report.

*Voted Unanimously.*

Motion made by Jeffrey Soulard, duly seconded, that Articles 31, 32 and 34 be visited before Article 5.

*Voted Unanimously.*

**ARTICLE 31: DEFRAY OPERATIONAL EXPENSES – FISCAL YEAR 2014**

Motion made by Kenneth Riehl, duly seconded, that Article 31 be indefinitely postponed.

*Voted Unanimously.*

**ARTICLE 32: REPLENISH FINANCE COMMITTEE'S RESERVE FUND FOR FY 2014**

Motion made by Richard Ross, duly seconded, that Article 32 be indefinitely postponed.

*Voted Unanimously.*

**ARTICLE 34: UNPAID BILLS FROM PREVIOUS FISCAL YEARS**

Motion made by Richard Ross, duly seconded, that Article 34 be indefinitely postponed.

*Voted Unanimously.*

ARTICLE 5: PAYMENTS TO MASSACHUSETTS WATER POLLUTION ABATEMENT TRUST

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to transfer from the Town Septic Betterment Fund the sum of \$26,291 for the purpose of making necessary payments to the Massachusetts Water Pollution Abatement Trust during fiscal year 2015 in accordance with the terms of repayment for Community Septic Management Program loan funds.

*Voted Unanimously.*

ARTICLE 6: REVOLVING FUND FOR ANIMAL CONTROL OFFICER

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote pursuant to Massachusetts General Laws Chapter 44, Section 53E ½ to reauthorize a revolving fund for the Animal Control Officer for the purpose of compensating the Animal Control Officer for the care of impounded dogs and for reimbursing the Animal Control Officer for all associated expenses. Payments from dog owners seeking to claim impounded dogs shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Selectmen up to a maximum of \$10,000.

*Voted Unanimously.*

ARTICLE 7: REVOLVING FUND FOR BOARD OF HEALTH–YOUTH TRIATHLON/EXERCISE PROGRAM

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws Chapter 44, Section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health for the purpose of the planning and execution of an annual youth triathlon or other exercise program. Donations, grants, and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$12,000.

*Voted Unanimously.*

ARTICLE 8: REVOLVING FUND FOR BOARD OF HEALTH – PURCHASE OF SUPPLIES AND SERVICES

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws Chapter 44, Section 53E ½ to reauthorize a revolving fund for the Board of Health for the purpose of purchase of supplies and services as deemed necessary by the Board of Health Department for the purpose of health, safety, and/or emergency planning, preparation and education. Donations, grants and fees collected for said purpose shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$10,000.

*Voted Unanimously.*

ARTICLE 9: REVOLVING FUND FOR BOARD OF HEALTH – PUBLIC HEALTH NURSE

Motion made by David Driscoll, duly seconded, that the Town vote pursuant to Massachusetts General Laws Chapter 44, Section 53E ½ to reauthorize a revolving fund for the Board of Health

for the purpose of purchasing supplies, contracted labor, and pharmaceuticals as needed by the Public Health Nurse and for the payment of Public Health Nurse wages. Medicare and other reimbursements relating to said programs and donations for the purpose of purchasing supplies and pharmaceuticals and for Public Health Nurse labor shall be credited to the fund and expenditures from the fund shall be authorized by the Board of Health up to a maximum of \$12,000.

*Voted Unanimously.*

Motion made by Ann Cameron, duly seconded, that Article 23 be visited prior to Article 10.

*Voted Unanimously.*

**ARTICLE 23: MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT BUDGET**

Motion made by James Haskell, duly seconded, that the Town vote to raise and appropriate the sum of \$6,665,060 to fund the Town's assessment from the Manchester Essex Regional School District – said sum to be calculated solely in accordance with the "Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District", as most recently amended, by invoking and approving the provision found in paragraph four of Massachusetts General Laws Chapter 71, Section 16B allowing District members "to reallocate the sum of their required local contributions to the District in accordance with the regional agreement", for the fiscal year beginning July first, two thousand fourteen.

*Voted Unanimously.*

**ARTICLE 10: NOMINATIONS TO THE CONOMO POINT PLANNING COMMITTEE**

Motion made by James Witham, duly seconded, that the floor be opened for nominations to fill one vacant seat on the Conomo Point Planning Committee and that the meeting vote to elect the new member from the nominated candidates.

The Moderator opened up the floor for nominations.

A Point of Order is brought forth by Bruce Fortier that the Meeting must vote on the motion prior to opening for nominations.

Motion made by the Moderator, duly seconded, to vote on the original motion.

*Original Motion Voted by the Majority.*

A Point of Order was brought forth by Bruce Fortier that the Moderator did not open the floor for discussion after the original motion was seconded.

Motion made by the Moderator, duly seconded, rescind the last vote on the original motion.

*Voted by the majority.*

Discussion ensued.

*Original motion voted Unanimously.*

Paul Pennoyer of 57 Grove Street and Charlotte Guldmond of 3 Ralston Lane were nominated.

The Moderator calls for a Paper Ballot Vote. The Meeting continued and the results were tallied and announced prior to Article 13.

**ARTICLE 11: TRANSFER BEACH CIRCLE LOTS FOR LEASE OR CONVEYANCE**

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to transfer the lots identified as Lots 19/97, 19/99, 19/101 and 19/102, on the approved Definitive Subdivision Plan entitled "Central Conomo Point, Beach Circle, Conomo Point Road, Essex, MA" which is on file with the Essex Town Clerk, from the Conomo Point Commissioners for purposes of lease to the Board of Selectmen, acting as Conomo Point Commissioners, for the purpose of conveyance, and further, to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to convey said lots after said plan has been duly recorded with the Registry of Deeds, for at least the land-only value for each lot contained within the appraisal report by Tyburski Appraisal Corporation dated April 28, 2014 and to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to enter into all agreements and to execute any and all instruments as may be necessary or convenient on behalf of the Town to affect said conveyance, subject to terms and conditions as the Board of Selectmen, acting as Conomo Point Commissioners, deem appropriate.

Standing counted vote:

Yes: 106

No: 41

*Motion Carries.*

**ARTICLE 12: BY-LAW AMENDMENT – CHAPTER 2-13 CONOMO POINT COMMISSIONERS**

Motion made by Lisa J. O'Donnell, duly seconded, that the Town vote to amend Chapter 2-13.13 of the Town of Essex Bylaws, Procedure for Sale or Lease of Property at Conomo Point, by deleting the words "Long-term Lease – a lease for a period of more than five years" from Section 1 and by deleting Section 3, entitled Long-Term leases, in its entirety, and replacing it with the text shown in Article 12 of the Annual Town Meeting Warrant.

*Motion Carries.*

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**TEXT SHOWN IN ARTICLE 12 OF THE TOWN MEETING WARRANT:**

Section 3: Leases

- a. If duly authorized by a vote of Town Meeting, the Commissioners may enter into one or more leases for occupancy of any or all of its property at Conomo Point.
- b. Any Town Meeting vote authorizing leases pursuant to this section shall also specify the maximum period of time for such leases.
- c. Prior to entering into any lease(s), the Commissioners shall establish the essential terms and conditions for such leases. Such terms and conditions shall include a requirement that the lessee will pay at least the fair market rental value as determined in accordance with this Bylaw and all taxes assessed upon the property.
- d. After essential lease terms and conditions have been established by the Commissioners, the Commissioners shall retain the services of a Massachusetts Certified General Appraiser with an MAI designation from the Appraisal Institute to determine the fair market rental value for each segregable portion of the property the Commissioners intend to lease.
- e. Upon receipt of appraisals, the Commissioners may offer current leaseholders a reasonable opportunity to accept the terms and conditions established by the Commissioners and enter into leases.
- f. The Commissioners may offer leases to the general public in accordance with an open, fair and competitive disposition process, using sound business practices and principles of fair dealing.

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The Moderator announces the results of the Paper Ballot vote under Article 10 to appoint nominees to the Conomo Point Planning Committee.

Paper Ballot Vote Results:  
Paul Pennoyer: 82  
Charlotte Guldemon: 80

*Paul Pennoyer has been elected to the Conomo Point Planning Committee.*

**ARTICLE 13: FUNDS FOR THE MANAGEMENT OF PROPERTY AT CONOMO POINT**

Motion made by Susan Gould-Coviello, duly seconded, that the Town vote to raise and appropriate the sum of \$50,000 for the management of property at Conomo Point including but not limited to renovation, demolition, and contents management of structures and maintenance of all outdoor areas.

*Motion Carries.*

**ARTICLE 14: FUNDS FOR ROADWAY IMPROVEMENTS**

Motion made by Lisa J. O'Donnell, duly seconded, that the Town vote to raise and appropriate the sum of \$50,000 and to transfer from free cash the sum of \$25,000 to make roadway improvements, including but not limited to resurfacing roads and improving road shoulders at Conomo Point, including the cost of any necessary design, permitting, preparatory work, paving, construction, and any items incidental thereto.

*Voted by the Majority.*

**ARTICLE 15: ADDING FUNDS TO THE CONOMO POINT LEGAL BUDGET**

Motion made by Susan Gould-Coviello, duly seconded, that Article 15 be indefinitely postponed.

*Voted by the Majority.*

**ARTICLE 16: COMMUNITY PRESERVATION SURCHARGE MODIFICATION**

Motion made by Kimberly Drake, duly seconded, that the Town vote to amend its acceptance of the Community Preservation Act, Massachusetts General Laws, Chapter 44B, sections 3-7, as approved by the voters at the May 14, 2007 Annual Town Election, by increasing the surcharge from 0.5% to 1%, and to authorize the appropriation of other municipal revenue to the Community Preservation Fund pursuant to Massachusetts General Laws, Chapter 44B, Section 3 (b ½), to be implemented beginning in Fiscal Year 2016; provided, however, that before such surcharge increase and appropriation authorization may take effect, the change must be approved by the voters at the Biennial State Election on November 4, 2014 to be held in the Town of Essex.

*Voted by the Majority.*

**ARTICLE 17: FINANCE COMMITTEE REPORT**

Motion made by Jeffrey Soulard, duly seconded, that the Town vote to appropriate the sum of \$6,102,512 as follows: a) raise by taxation the sum of \$937,848 for debt repayment, principal and interest; b) transfer from the Cemetery Sale of Lots Fund the sum of \$2,400 to the Cemetery Budget; c) transfer from the Cemetery Lot Care Fund the sum of \$8,710 to the Cemetery Budget; d) transfer from the Cemetery Perpetual Care Fund the sum of \$2,400 to the Cemetery Budget; e) transfer from the Wetlands Protection Fund the sum of \$3,500 to the Conservation Commission Budget; f) transfer from Free Cash the sum of \$266,322 to the Health Insurance Budget, g) transfer from the Ambulance Fund the sum of \$50,000 to the Ambulance Budget; and h) to raise and appropriate by taxation the sum of \$4,831,332 to be allocated between the salaries and expenses of the Town according to the remaining budget items as indicated in the Finance Committee Report.

*Voted by the Majority.*

**ARTICLE 18: SEWER ENTERPRISE FUND BUDGET**

Motion made by Scott DeWitt, duly seconded, that the Town vote to appropriate the sum of \$1,960,987 for the Sewer Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$849,722 from Sewer Betterments, the sum of \$100,000 from Sewer Enterprise Free Cash, and the sum of \$328,911 to be raised by taxation; and b) funds to be

allocated between the salaries and expenses of the Sewer Department – \$642,354 from departmental receipts and the sum of \$40,000 from Sewer Enterprise Free Cash; all as indicated in the Finance Committee Report.

*Voted Unanimously.*

**ARTICLE 19: WATER ENTERPRISE FUND BUDGET**

Motion made by Scott DeWitt, duly seconded, that the Town vote to appropriate the sum of \$704,202 for the Water Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$12,798 from Water Betterments and the sum of \$40,013 from departmental receipts; and b) funds to be allocated between the salaries and expenses of the Water Department – \$651,391 from departmental receipts; all as indicated in the Finance Committee Report.

*Voted Unanimously.*

**ARTICLE 20: FUNDING ELECTRICAL IMPROVEMENTS AT THE WATER FILTRATION PLANT**

Motion made by Scott DeWitt, duly seconded, that the Town vote to transfer from Water Enterprise Free Cash the sum of \$29,451 for the purpose of making electrical efficiency upgrades to equipment at the Water Filtration Plant, Town of Essex public wells, and any elements incidental thereto.

*Voted Unanimously.*

**ARTICLE 21: NEW PICKUP TRUCK WITH SNOWPLOW FOR WATER DEPARTMENT**

Motion made by Scott DeWitt, duly seconded, that the Town vote to transfer from Water Enterprise Free Cash the sum of \$34,690 for the purchase and equipping of a new pickup truck, with snowplow, for use by the Water Department; and to authorize the Board of Public Works or the Board of Selectmen to take other action as necessary to effectuate the purposes of this vote.

*Voted Unanimously.*

**ARTICLE 22: NEW DUMP TRUCK WITH SNOW PLOW FOR DEPT. OF PUBLIC WORKS**

Motion made by Scott DeWitt, duly seconded, that the Town vote to authorize the Board of Public Works or the Board of Selectmen to enter into an agreement to lease purchase and to fully equip a dump truck with snow plow for use by the Department of Public Works, for a period of three years, on such terms and conditions as the Board deems in the best interest of the Town in order to replace one of the existing dump trucks; and to authorize the Board of Public Works or the Board of Selectmen to dispose of the vehicle replaced by the new dump truck by sale or trade and to take other action as necessary to effectuate the purposes of this vote, and to transfer from free cash the sum of \$22,998 for the first year's payment on said lease.

*Voted by the Majority.*

*Note to reader: Article 23 was visited prior to Article 10.*

ARTICLE 24: ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL  
BUDGET

Motion made by Susan Gould-Coviello, duly seconded, that the Town vote to raise and appropriate the sum of \$119,433 to pay the Town's share of the operating and capital costs of the Essex North Shore Agricultural and Technical School District for the fiscal year commencing July 1, 2014.

*Voted Unanimously.*

ARTICLE 25: COMMUNITY PRESERVATION FUND

Motion made by Kimberly Drake, duly seconded, that the Town appropriate or reserve from Fiscal Year 2015 Community Preservation Fund estimated annual revenues, or other available funds, all as specified on the Community Preservation Act Town Meeting Handout, the amounts recommended by the Community Preservation Committee for Open Space Reserve, Historic Resources Reserve, Community Housing Reserve, Budgeted Reserve, administrative expenses, and specific projects.

*Voted Unanimously.*

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**TEXT SHOWN IN ARTICLE 25 OF THE TOWN MEETING WARRANT:**

COMMUNITY PRESERVATION ACT TOWN MEETING HANDOUT

RESERVES:

To transfer from Community Preservation Fund FY2015 Estimated Annual Revenues and reserve the following sums:

Open Space – FY2015	\$ 6,793
Historic Resources – FY2015	\$ 6,793
Community Housing – FY2015	\$ 6,793
Budgeted Reserve – FY2015	\$23,777
Total FY2015	\$44,156

APPROPRIATIONS:

To appropriate from Community Preservation Fund FY2015 Estimated Annual Revenues as follows:

Administrative Expenses – FY2015	\$ 3,397
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### Specific Projects

And further, to appropriate \$55,501 from the Community Preservation Fund, undesignated fund balance to be expended for preservation of historic resources, under the supervision of the department(s) or organization (s) listed, as follows:

Department/Organization	Purpose	Amount
Historical Commission	Reconstruction of Spring Street Cemetery Fence	\$24,900
Town Clerk	Cataloging Historical Records in Town Hall Vaults	\$15,000
Town Clerk	Preservation of Historical Maps and Plans	\$ 7,500
Town Clerk	Preservation of Civil War Documents	\$ 8,101

provided further, that the Historical Commission and Town Clerk shall make quarterly progress reports to the Board of Selectmen and Community Preservation Committee regarding the status of the projects.

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### ARTICLE 26: FUNDING A CONSULTANT FOR THE TOWN'S OPEN SPACE PLAN UPDATE

Motion made by Julie Scofield, duly seconded, that the Town vote to transfer from Free Cash the sum of \$7,000 to retain the services of a consultant to update the Town's Open Space Plan.

*Voted Unanimously.*

### ARTICLE 27: FUNDING THE EQUIPPING & MODIFYING A BOAT FOR THE HARBORMASTER

Motion made by Jeffrey D. Jones, duly seconded, that the Town vote to authorize the Board of Selectmen to transfer from the Waterways Fund the sum of \$21,000 for modifying, outfitting, and equipping a boat for use by the Harbormaster, and to authorize the Board of Selectmen to take any other action as necessary to effectuate the purposes of this vote, including the sale or trade of any boat or equipment that is to be replaced with said boat.

*Voted by the Majority.*

### ARTICLE 28: ESTABLISHMENT OF SPECIAL PURPOSE STABILIZATION FUNDS

Motion made by Lisa J. O'Donnell, move that the Town vote to establish the following three separate, special-purpose stabilization funds: (1) the Town Building Capital Improvements Fund; (2) the Recreational Capital Improvements Fund; and (3) the purchase of vehicles and major equipment that qualify as Capital Purchases Fund; and further, to transfer from Free Cash the sum of \$1,000 for each of said funds, for a total appropriation of \$3,000.

*Declared 2/3rds vote.*

ARTICLE 29: BY-LAW AMENDMENT

Motion made by Susan Gould-Coviello, duly seconded, that the Town vote to amend the Town of Essex Bylaws as shown in Article 29 of the Annual Town Meeting Warrant.

*Voted unanimously.*

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**TEXT SHOWN IN ARTICLE 29 OF THE TOWN MEETING WARRANT:**

CHAPTER I:

Under 1-1:

Currently reads:

1-1 SHORT TITLE.

This book shall be known and may be cited as The Revised General Bylaws of the Town of Essex, 1992, and is herein referred to as the revision.

Replace with:

1-1 SHORT TITLE.

This book shall be known and may be cited as the “General Bylaws of the Town of Essex”. The most recently revised version shall be the prevailing authority.

Under 1-2:

Currently reads:

“Clerk” or “town clerk” shall mean the municipal clerk duly elected pursuant to law.

Replace with:

“Clerk” or “town clerk” shall mean the municipal clerk duly appointed pursuant to law.

Currently reads:

“Town” shall mean the Town of Essex in the State of Massachusetts.

Replace with:

“Town” shall mean the Town of Essex in the Commonwealth of Massachusetts.

Currently reads:

“Licensed” shall mean licensed in accordance with the appropriate section or chapter of this revision.

Replace with:

“Licensed” shall mean licensed in accordance with the appropriate section or chapter of the General Bylaws of the Town of Essex or any other applicable law.

Under 1-3:

Currently reads (in the 7th paragraph):

Whenever a specific time is used in this revision, it shall mean the prevailing and established time in effect in the State of Massachusetts any day in any year.

Replace with:

Whenever a specific time is used in this Bylaw, it shall mean the prevailing and established time in effect in the Commonwealth of Massachusetts any day in any year.

CHAPTER II:

Under 2-1.5:

Currently reads:

2-1.5 USE OF TOWN MEETING TIME. The conduct of a town meeting not prescribed by law or by the foregoing subsections shall be determined by the rules of practice contained in TOWN MEETING TIME so far as they are adapted to town meetings.

Replace with:

2-1.5 USE OF TOWN MEETING TIME. The conduct of a town meeting not prescribed by law, the majority of the voters present at a duly noticed town meeting, or this chapter shall be determined by the rules of practice contained in TOWN MEETING TIME, most recently revised, so far as they are adapted to town meetings.

Under 2-12:

Currently reads:

2-12 JOINT HEALTH DISTRICT. - see 8-9, Page 805

Replace with:

2-12 JOINT HEALTH DISTRICT. [Reserved for future use].

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ARTICLE 30: ZONING BY-LAW CHANGE – FLOODPLAIN OVERLAY DISTRICT

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to amend the Town of Essex Bylaws, Chapter VI, "Zoning", Section 10.2, "Floodplain Overlay District" by deleting present the District boundary description as shown in Article 30 of the Annual Town Meeting Warrant, in its entirety, and by replacing it with the text shown in the same article; and further, by adding the following immediately after said District boundary description: "All changes to FEMA panel designations pursuant to Article 30 of the Annual Town Meeting of May 5, 2014 shall not take effect until July 16, 2014."

*Voted unanimously.*

*Note to reader: Articles 31 & 32 were visited prior to Article 5.*

ARTICLE 33: ASSESSOR'S OVERLAY SURPLUS ACCOUNT

Motion made by Kurt Wilhelm, duly seconded, that the Town vote to transfer the sum of \$30,525 from the Assessors Overlay Surplus Account, and the sum of \$50,680 from Free Cash all to the fiscal year 2013 Assessors' Overlay Account to fund an anticipated deficit.

*Voted unanimously.*

*Note to reader: Article 34 was visited prior to Article 5.*

A motion was made and duly seconded to dissolve the meeting at 10:59 p.m.

*Voted unanimously.*

A true copy.

Attest: \_\_\_\_\_  
Christina J. Wright, Town Clerk

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June 3, 2014

101

A true copy.

Attest: \_\_\_\_\_  
Christina J. Wright, Town Clerk

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Minutes of the  
Special Town Meeting  
of the Town of Essex

*November 17, 2014*

The November 17, 2014 Special Town Meeting of The Town of Essex held at the Essex Elementary School Cafetorium was called to order at 7:36 p.m. by Moderator Rolf P. Madsen. A quorum of 152 voters was present at the time.

Moderator Rolf P. Madsen, duly seconded, moved that the reading of the Warrant be omitted as copies were available to the attendance upon check in.

*Voted unanimously.*

The Moderator called for the Pledge of Allegiance and a moment of silence for George Stavros, a town official who had passed since the last meeting.

The following people were appointed as tellers: Vickie Cataldo, Suzanne Lynch, Annie Cameron and Dawn Burnham.

*There were no objections to the tellers appointed.*

ARTICLE 1      TRANSFER OF CONOMO POINT PROPERTIES FROM LEASE TO  
GENERAL

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to transfer the following, Town-owned properties from the Board of Selectmen, acting as Conomo Point Commissioners, which properties are currently held for purposes of lease, to the Board of Selectmen, acting as Conomo Point Commissioners, for general municipal purposes:

9 Beach Circle, Map 19, Lot 96  
8 Conomo Lane, Map 19, Lot 84  
103 Conomo Point Road, Map 19, Lot 98  
138 Conomo Point Road, Map 24, Lot 37  
153 Conomo Point Road, Map 24, Lot 17  
1 Robbins Island Road, Map 19, Lot 79

138 Conomo Point Road, Map 24, Lot 37  
153 Conomo Point Road, Map 24, Lot 17  
8 Conomo Lane, Map 19, Lot 84

Standing counted vote on the original motion:

	Yes – 58
	No – 64
	<i>Motion fails.</i>

[illegible]

*Motion carries.*

*Motion carries.*

ARTICLE 5      FUNDING DESIGN AND PLANNING STUDY FOR FUTURE USE OF  
CONOMO POINT NORTH OF CLAMMERS' BEACH

Motion made by Mark Lynch, duly seconded, that the Town vote to transfer from free cash the sum of \$25,000 to conduct a detailed design and planning study with respect to the future use of Conomo Point properties north of Clammers' Beach, and to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to retain the services of a landscape architect, planning firm, and/or such other professionals as it deems necessary to complete said study. The scope of work for said study may include, but shall not be limited to making recommendations as to which properties should continue to be leased, which properties should be sold (if any), and which properties should be vacated to revert to public use, based upon factors such as: a) the synthesis of past studies, b) which properties are still under Bridge Leases as of January 1, 2015, and c) the DEP requirement to reduce Town-owned leased property wastewater flow; among other factors.

*Motion carries.*

ARTICLE 6      FUNDING OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST  
FUND

Motion made by Jeffrey Soulard, duly seconded, that the Town vote to raise and appropriate the sum of \$52,500 to fund the Town's Other Post-Employment Benefits (OPEB) Trust Fund.

*Motion carries.*

ARTICLE 7      USE OF COMMUNITY PRESERVATION FUNDS TO STABILIZE EAST  
WALL OF TOWN HALL

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to appropriate from the Community Preservation Fund, undesignated fund balance, the sum of \$100,000 to preserve and rehabilitate the east end of the Town Hall, in order to eliminate a structural instability problem, and to conduct any work incidental or related thereto, as recommended by the Community Preservation Committee.

*Motion carries.*

ARTICLE 8      FUNDING OF A PROJECT MANAGER FOR CONTINUING TOWN HALL  
RENOVATION

Motion made by Lisa O'Donnell, duly seconded, that the Town vote to transfer from Free Cash the sum of \$57,500 to retain the services of a Project Manager to oversee the next phase of Town Hall renovation.

*Voted unanimously.*

ARTICLE 9      FUNDING OF AN ARCHITECT FOR CONTINUING TOWN HALL  
RENOVATION

Motion made by Lisa O'Donnell, duly seconded, that Article 9 be indefinitely postponed.

*Voted unanimously.*



**ARTICLE 10 COMMUNITY PRESERVATION FUND PROJECTS**

Motion made by Kimberly Drake, duly seconded, that the Town appropriate from available Community Preservation Funds, all as specified on the Community Preservation Act Town Meeting Handout, the amounts recommended by the Community Preservation Committee for specific projects.

*Voted unanimously.*

**ARTICLE 11 TRANSFER FUNDS FROM WATER ENTERPRISE FREE CASH**

Motion made by Paul Rullo, duly seconded, that the Town vote to appropriate from Water Enterprise Free Cash the sum of \$18,000 to be added to the Water Enterprise Fund Maintenance line item for fiscal year 2015.

*Voted unanimously.*

**ARTICLE 12 TRANSFER FUNDS FROM SEWER ENTERPRISE FREE CASH**

Motion made by Paul Rullo, duly seconded, that the Town vote to appropriate from Sewer Enterprise Free Cash the sum of \$22,000 to be added to the Sewer Enterprise Fund Maintenance line item for fiscal year 2015.

*Voted unanimously.*

**ARTICLE 13 HIRE ENGINEERING FIRM TO APPEAL FEMA FLOOD MAPS**

Motion made by John Guerin, duly seconded, that the Town vote to transfer from Free Cash the sum of \$25,000 to retain the services of an engineering firm to appeal on behalf of the Town the most-recently-effective Federal Emergency Management Agency flood maps and associated methods and studies.

*Voted unanimously.*

**ARTICLE 14 AUTHORIZATION FOR ESSEX MARINA TO PURCHASE ADDITIONAL SEWER CAPACITY**

Motion made by Curt Bergeron, duly seconded, that the Town vote to authorize the Essex Marina at 35 Dodge Street to purchase 2,500 additional gallons of sewer capacity in accordance with Section 7-7.5 of the Town of Essex Bylaws.

*Voted unanimously.*

**ARTICLE 15 ESTABLISHMENT OF THE "ESSEX BICENTENNIAL CELEBRATION FUND"**

Motion made by Susan Coviello, duly seconded, that the Town vote pursuant to Massachusetts General Laws, Chapter 44, Section 53I to establish a special fund to be known as the "Essex Bicentennial Celebration Fund" in which shall be deposited such sums as may be appropriated or received for the purpose of funding bicentennial events and activities during the year 2019, and which may be expended with the approval of the Board of Selectmen in the year of the celebration and in the preceding or succeeding year, with any surplus remaining after such celebration is

concluded to be returned to the General Fund; and to transfer from Free Cash the sum of \$5,000 to be added to said special fund upon its creation.

*Voted unanimously.*

**ARTICLE 16     ADDING AMOUNTS TO CAPITAL IMPROVEMENT FUNDS**

Motion made by Lisa O'Donnell, duly seconded, that the Town raise and appropriate the sum of \$5,000 to be added to each of the following funds: Building Capital Improvements Fund, Recreational Capital Improvements Fund, and purchase of vehicles and major equipment that qualify as Capital Purchases Fund, for a total appropriation of \$15,000.

*Voted unanimously.*

**ARTICLE 17     AMENDING FY15 WAGE & SALARY SCALE FOR COA DIRECTOR**

Motion made by Keith Symmes, duly seconded, that the Town vote to amend the fiscal year 2015 Wage & Salary Scale to add an hourly wage range for a part-time Council on Aging Director starting at \$22.50 and ending at a maximum of \$29.50.

*Voted unanimously.*

**ARTICLE 18     AMENDING FY15 GENERAL BUDGET FOR COA DIRECTOR LINE ITEM**

Motion made by Keith Symmes, duly seconded, that the Town vote to amend the fiscal year 2015 General Budget by adding a line item for a part-time Council on Aging Director into the Council on Aging Budget and by funding said line item by transferring from the Council on Aging Clerical/Telephone Duty line item the sum of \$7,665 and by transferring from free cash the sum of \$7,050, for a total part-time Director line item for the remainder of fiscal year 2015 of \$14,715.

*Voted unanimously.*

**ARTICLE 19     PURCHASING AND EQUIPPING A POLICE CRUISER**

Motion made by Jeffrey Jones, duly seconded, that the Town vote to transfer from Free Cash the sum of \$37,200 to purchase and to fully equip a police cruiser, and to authorize the Board of Selectmen to enter into a purchase agreement on such terms and conditions as the Board deems in the best interest of the Town in order to replace one of the existing police cruisers; and further, to authorize the Board of Selectmen to dispose of the vehicle replaced by the new cruiser by sale or trade and to take other action as necessary to effectuate the purposes of this vote.

*Motion carries.*

**ARTICLE 20     AMEND TYPOGRAPHICAL ERRORS IN FY15 GENERAL BUDGET**

Motion made by Jeffrey Souldard, duly seconded, that the Town vote to amend the fiscal year 2015 General Budget to correct typographical errors by increasing the Animal Control Officer Stipend line item from \$3,733 to \$8,000 and by increasing the Animal Inspector Stipend line item from \$3,733 to \$5,500, all in accordance with the originally-voted fiscal year 2015 Wage & Salary

Scale; and further, to transfer from Free Cash the total sum of \$6,034 to be added to said line items to fund those adjustments.

*Voted unanimously.*

ARTICLE 21 REPLENISH FINANCE COMMITTEE RESERVE FUND

Motion made by Richard Ross, duly seconded, that the Town vote to raise and appropriate the sum of \$30,000 to replenish the Finance Committee's Reserve Fund for fiscal year 2015.

*Voted unanimously.*

ARTICLE 22 UNPAID BILLS FROM PAST FISCAL YEARS

Motion made by Mark McKenna, duly seconded, that the Town vote to transfer from Free Cash the sum of \$999.46 to pay an unpaid bill from the Zoll company and the sum of \$92.13 to pay an unpaid bill from the Air Comm company from prior fiscal years.

*Voted unanimously.*

A motion was made and duly seconded to adjourn the meeting at 9:25 p.m.

*Voted Unanimously.*

A true copy.

Attest: \_\_\_\_\_  
Christina J. Wright, Town Clerk

# TOWN OF ESSEX - ELECTION RESULTS

*Annual Town Election – May 12, 2014*

**Assessor, for three years:**

Barry E. Ewing	153
Blank	24

**Moderator, for one year:**

Rolf P. Madsen	126
Scattered	1
Blank	50

**Selectman, for three years:**

Susan Gould-Coviello	108
Scattered	17
Blank	52

**Two Constables, for one year:**

Robert P. Bradley	142
Ivan Muise	1
Blank	211

**Regional School Committee, for one year:**

Ann O. Cameron	139
Blank	38

**Housing Authority, for five years:**

Martha E. Thompson	91
Margot C. Hammon	74
Blank	12

**2 Planning Board Members for five years:**

Westley Choate Burnham	132
Kimberly R. Drake	128
Scattered	3
Blank	91

**Planning Board, for four years:**

Samuel Sturgis Crocker V	146
Scattered	1
Blank	30

**Board of Health, for three years:**

David Marks Driscoll	147
Blank	30

**Regional School Committee, for 3 years:**

Alva A. Ingaharro	131
Blank	46

**Board of Library Trustees, for 3 years:**

Diane E. Kotch	142
Blank	35

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*STATE PRIMARY – September 9, 2014*

Republican Primary

*Senator in Congress:*

BRIAN J. HERR	149
SCATTERED	0
BLANKS	60

*Governor:*

CHARLES D. BAKER	170
MARK R. FISHER	35
SCATTERED	0
BLANKS	4

*Lieutenant Governor:*

KARYN E. POLITO	154
SCATTERED	0
BLANKS	55

*Attorney General:*

JOHN B. MILLER	156
SCATTERED	0
BLANKS	53

*Secretary of State:*

DAVID D'ARCANGELO	152
SCATTERED	0
BLANKS	57

*Auditor:*

PATRICIA S. SAINT AUBIN	154
SCATTERED	0
BLANKS	55

*Councillor:*

MAURA L. RYAN-CIARDIELLO	144
SCATTERED	0
BLANKS	65

Democratic Primary

*Senator in Congress:*

EDWARD J. MARKEY	281
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*Senator in General Court:*

BRUCE E. TARR	180
SCATTERED	0
BLANKS	29

*Representative in General Court:*

MICHAEL B. BOUCHER	118
ROBERT V. WHYNOTT	83
SCATTERED	0
BLANKS	8

*District Attorney:*

SCATTERED	4
BLANKS	205

*Register of Probate:*

MICHAEL E. MORALES	150
SCATTERED	0
BLANKS	59

*Treasurer:*

MICHAEL JAMES HEFFERNAN	155
SCATTERED	0
BLANKS	54

*Representative in Congress:*

RICHARD R. TISEI	182
SCATTERED	0
BLANKS	27

*Representative in Congress:*

JOHN F. TIERNEY	167
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SCATTERED	0
BLANKS	131

MARISA A. DeFRANCO	22
JOHN PATRICK DEVINE	1
JOHN J. GUTTA	3
SETH W. MOULTON	216
SCATTERED	0
BLANKS	3

*Governor:*

DONALD M. BERWICK	97
MARTHA COAKLEY	159
STEVEN GROSSMAN	153
SCATTERED	0
BLANKS	3

*Councillor:*

EILEEN R. DUFF	273
SCATTERED	0
BLANKS	139

*Lieutenant Governor:*

LELAND CHEUNG	108
STEPHEN J. KERRIGAN	157
MICHAEL E. LAKE	59
SCATTERED	0
BLANKS	88

*Senator in General Court:*

SCATTERED	3
BLANKS	409

*Attorney General:*

MAURA HEALEY	289
WARREN E. TOLMAN	107
SCATTERED	0
BLANKS	16

*Representative in General Court:*

ANN-MARGARET FERRANTE	281
SCATTERED	0
BLANKS	131

*Secretary of State:*

WILLIAM FRANCIS GALVIN	307
SCATTERED	0
BLANKS	105

*District Attorney:*

JONATHAN W. BLODGETT	276
SCATTERED	0
BLANKS	136

*Treasurer:*

THOMAS P. CONROY	104
BARRY R. FINEGOLD	120
DEBORAH B. GOLDBERG	129
SCATTERED	0
BLANKS	59

*Register of Probate:*

PAMELA CASEY O'BRIEN	274
SCATTERED	0
BLANKS	138

*Auditor:*

SUZANNE M. BUMP	264
SCATTERED	0
BLANKS	148

*State Election – November 4, 2014*

*Senator in Congress:*

EDWARD J. MARKEY	853
BRIAN J. HERR	741
SCATTERED	0
BLANKS	54

*Governor & Lt. Governor:*

BAKER / POLITO	932
COAKLEY / KERRIGAN	633
FALCHUK / JENNINGS	44
LIVELY / SANDERS	8
McCORMICK / POST	11
SCATTERED	0
BLANKS	20

*Attorney General:*

MAURA HEALEY	880
JOHN B. MILLER	706
SCATTERED	0
BLANKS	62

*Secretary of State:*

WILLIAM FRANCIS GALVIN	973
DAVID D'ARCANGELO	563
DANIEL L. FACTOR	50
SCATTERED	0
BLANKS	62

*Treasurer:*

DEBORAH B. GOLDBERG	722
MICHAEL JAMES HEFFERNAN	767
IAN T. JACKSON	55
SCATTERED	0
BLANKS	104

*Auditor:*

SUZANNE M. BUMP	736
PATRICIA S. SAINT AUBIN	714
MK MERELICE	59
SCATTERED	1
BLANKS	138

*Councillor:*

EILEEN R. DUFF	851
MAURA L. RYAN-CIARDIELLO	642
SCATTERED	0
BLANKS	155

*Senator in General Court:*

BRUCE E. TARR	1,390
SCATTERED	4
BLANKS	254

*Representative in General Court:*

ANN-MARGARET FERRANTE	813
MICHAEL B. BOUCHER	768
SCATTERED	0
BLANKS	67

*District Attorney:*

JONATHAN W. BLODGETT	1,137
SCATTERED	3
BLANKS	508

*Register of Probate:*

PAMELA CASEY O'BRIEN	794
MICHAEL E. MORALES	692
SCATTERED	0
BLANKS	162

*Representative in Congress:*

SETH W. MOULTON	863
RICHARD R. TISEI	686
CHRISTOPHER J. STOCKWELL	69
SCATTERED	1
BLANKS	29

*Question 1: Repeal 2013 Gas Tax Indexing*

Yes	844
No	745
Blanks	59

*Question 2: Updating Bottle Bill::*

Yes	473
No	1,133
Blanks	42

*Question 3: Prohibit Casino Gambling:*

Yes	764
No	842
Blanks	42

*Question 4: Earned Sick Time:*

Yes	775
No	750
Blanks	123

*Question 5: Essex CPA:*

Yes	499
No	767
Blanks	382

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Respectfully submitted,  
Christina J. Wright, Appointed Town Clerk;  
Chair, Board of Registrars; Notary Public

## TREASURER/TAX COLLECTOR

The Treasurer/Collector is responsible for collection and investment of all Town Revenue, and is custodian of all additional funds including stabilization funds, trust funds and tax title accounts. The Treasurer/Collector also arranges for adequate funds to cover current obligations and administers these funds on behalf of the Town of Essex to insure all requirements such as payment on bonds and notes, payroll, bills and other remittances are paid in a timely manner.

Attractive interest rates and successful bidding enabled the Town to refund the 2004 General Obligation Bond, and to roll in the Town Hall Repairs. The savings to the Town of Essex is \$77,938.14 over the remaining life of the loan. The budgetary savings are: \$65,868.47 Sewer Budget; \$5,006.89 Water Treatment Facility; and \$7,062.78 Water Mains.

Thank you for allowing us the opportunity to serve the residents of the Town of Essex.

Respectfully submitted,  
Virginia Antell, CMMT, CMMC



BANK BALANCES

GENERAL FUND:

Petty Cash (All Departments)	\$ 695.00
First Ipswich Bank Investment	\$ 190,628.87
Vendor	\$ 11,141.09
Payroll	\$ 6,735.09
Eastern Bank	\$ 261,302.53
Mass Municipal Depository Trust	\$ 118,827.37
Unibank Vendor Account	\$ 12.40
Unibank On-Line Payment Account	\$ 185,864.86
TD Banknorth	\$ 412,794.50
Unibank/Money Market	<u>\$ 2,863,786.80</u>
Sub-total	\$ 4,051,788.51

OTHER FUNDS:

Unibank/Conservation Fund	\$ 22,145.95
First Ipswich Bank/Water Fund	\$ 48,928.99
First Ipswich Bank/Sewer Fund	\$ 59,845.67
Bartholomew-Southern Conomo Point	\$ 6,053,084.87
First Ipswich Bank – Conomo Point Deposits	\$ 10,000.00
Unibank/Water Money Market	\$ 202,184.49
Unibank/Sewer Money Market	\$ 740,436.63
Unibank/VanWyck Low Farms	\$ 73,272.29
Unibank-Ambulance Fund	\$ 321,933.58
First Ipswich Bank/Clerk of Works/Tara Road	\$ 1,774.37
FIB/Ipswich CPA Fund	\$ 22,813.65
Unibank/Cultural Council	\$ 3,634.62
Cape Ann Savings Bank – Stabilization	\$ 315,712.30
Unibank – Stabilization	\$ 345,009.77
Unibank – Stabilization Town Building Capital Improvement.Fund	\$ 1,000.15
Unibank – Stabilization Recreational Capital Improvement Fund	\$ 1,000.15
Unibank – Stabilization Vehicle & Major Equip Capital Improvement Fund	\$ 1,000.15
Unibank/Essex CPA Fund	<u>\$ 288,092.20</u>
Sub-total	\$ 8,511,869.83

TOTAL GENERAL AND OTHER FUNDS	\$12,563,658.34
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TRUST FUND BALANCES

Bartholomew – OPEB Trust	
Balance 07/01/13	\$ 15,320.95
TOE Ck #33386 A/11-11/18/13 STM	\$ 15,000.00
Earnings	<u>\$ 2,430.56</u>
Balance 06/30/14	<b>\$ 32,751.51</b>
Unibank - L.T. Burnham	
Balance 07/01/13	\$ 96,715.40
Expenses	( -0- )
Earnings	<u>\$ 194.91</u>
Balance 06/30/14	<b>\$ 96,910.31</b>
Unibank - Albert E. Cogswell	
Balance 07/01/13	\$ 72,163.24
Earnings	<u>\$ 145.43</u>
Balance 06/30/14	<b>\$ 72,308.67</b>
Unibank – Jefferson Coolidge	
Balance 07/01/13	\$ 35,429.07
Earnings	<u>\$ 71.40</u>
Balance 06/30/14	<b>\$ 35,500.47</b>
Unibank – Municipal Building Insurance	
Balance 07/01/13	\$ 24,928.56
Earnings	<u>\$ 50.24</u>
Balance 06/30/14	<b>\$ 24,978.80</b>
Unibank – Ryder Estate	
Balance 07/01/13	\$ 176,489.53
Earnings	<u>\$ 355.68</u>
Balance 06/30/14	<b>\$ 176,845.21</b>
Unibank – Selectmen/WWII Memorial	
Balance 07/01/13	\$ 2,571.06
Earnings	<u>\$ 5.19</u>
Balance 06/30/14	<b>\$ 2,576.25</b>
TOTAL TRUST FUNDS	\$ 441,871.22

CEMETERY FUNDS

Unibank - Perpetual Care	
Balance 07/01/13	\$ 201,208.60
Income	\$ 3,600.00
Expenses	(\$ 700.00)
Earnings	<u>\$ 407.84</u>
Balance 06/30/14	\$ 204,516.44
 Unibank - Flower Fund	
Balance 07/01/13	\$ 4,698.47
Income	\$ 0.00
Expenses	(\$ 554.17)
Earnings	<u>\$ 14.38</u>
Balance 06/30/14	\$ 4,158.68
 Unibank - Lot Care	
Balance 07/01/13	\$ 17,412.57
Income	\$ 11,796.11
Cemetery Budget (FY14 \$13,600 less FY13 Unspent \$8,719.59 returned)	(\$ 4,880.41)
Earnings	<u>\$ 35.98</u>
Balance 06/30/14	\$ 24,364.25
 Unibank - Sale of Lots	
Balance 07/01/13	\$ 2,152.52
Income	\$ 3,600.00
Cemetery Budget	(\$ 950.00)
Earnings	<u>\$ 6.14</u>
Balance 06/30/14	\$ 4,808.66
 TOTAL CEMETERY FUNDS	 \$ 237,848.03
 <b>GRAND TOTAL – ALL FUNDS</b>	 <b>\$13,243,377.59</b>

## TOWN OF ESSEX PAYROLL FY2014

### AMBULANCE:

Akerley Jr., Edward C.	\$19.67	
Albani, James	\$19.38	
Ball, Daniel	\$1,422.89	
Barrett, David W.	\$849.56	
Burnham, Westley	\$19.67	
Carter, Keith C.	\$49.18	
Cavender, Robert B.	\$312.11	
Crocker, Samuel	\$136.82	
Dort, Richard H. Jr.	\$19.67	
Doucette, Dan	\$1,832.08	
Fialho, Daniel	\$39.05	
French, Michael	\$1,042.22	
Gallant, Ronald	\$19.67	
Good, Travis	\$108.19	
Grant, Warren J. III	\$19.67	
Heath, Jason	\$58.72	
Hoare, Henry Peter	\$1,465.42	
Jackson, Corey P.	\$1,343.35	
Lafata, Joseph	\$1,307.48	
Leeds, Barron L.	\$1,401.79	
McNeilly, James T.	\$157.36	
Morse, Spencer P.	\$19.67	
Muise, Ivan	\$19.38	
Neal, Edward S.	\$3,301.08	
Nich, Peter J.	\$195.25	
Nieberle, Ernest Jr.	\$2,820.04	
O'Bryan, Jonathan W.	\$3,653.60	
Ouellette, Nicholas	\$216.08	
Pereen, David O.	\$234.59	
Perrigo, Joan M.	\$186.29	
Pizzo, Anthony M.	\$226.21	
Pyburn Jr., Dennis W.	\$19.38	
Reader, Ramie	\$343.36	
Reed, Sean	\$214.92	
Rich, Sally Ann	\$2,608.01	
Savory, Scott	\$19.67	
Silva, Nicholas	\$19.38	
Soucy, Michael A.	\$195.83	
Stavros, George	\$2,099.20	
Thompson, David	\$1,568.10	
Woodman, Eian	\$1,453.55	
<b>Total Ambulance</b>		<b>\$31,057.54</b>

ANIMAL CONTROL OFFICER:		
Reilly, Amelia	\$4,560.00	
<b>Total Animal Control Officer</b>		<b>\$4,560.00</b>
ANIMAL HEALTH INSPECTOR:		
Stone, Pamela	\$5,463.00	
<b>Total Animal Health Inspector</b>		<b>\$5,463.00</b>
BOARD OF APPEALS:		
Palumbo, Gillian	\$863.65	
<b>Total Board of Appeals</b>		<b>\$863.65</b>
BOARD OF ASSESSORS:		
Cairns, Richard	\$6,069.96	
Ewing, Barry	\$4,251.96	
Harrell, Brenda J.	\$37,934.88	
Palumbo, Gillian	\$3,164.78	
Wilhelm, Kurt	\$4,251.96	
<b>Total Board of Assessors</b>		<b>\$55,673.54</b>
BOARD OF HEALTH:		
Lee, Christine M.	\$8,375.99	
Mc Gough, Marion J.	\$1,193.85	
White, Ann E.	\$41,092.38	
Wozny, Elaine M.	\$72,274.77	
<b>Total Board of Health</b>		<b>\$122,936.99</b>
BOARD OF REGISTRARS:		
Cataldo, Vickie H.	\$200.00	
Lynch, Suzanne A.	\$200.00	
Wright, Christina J.	\$65.75	
<b>Total Board of Registrars</b>		<b>\$465.75</b>
BOARD OF SELECTMEN:		
Coviello-Gould, Susan	\$1,000.00	
Jones, Jeffrey D.	\$1,000.00	
O'Donnell, Lisa J.	\$1,000.00	
Witham, Pamela J.	\$54,031.58	
<b>Total Board of Selectmen</b>		<b>\$57,031.58</b>
BUILDING INSPECTOR:		
Friedrich, Brooke H.	\$1,851.56	
Holton, Lucius W.	\$4,434.00	
Sanborn, William A.	\$12,667.00	
<b>Total Building Inspector</b>		<b>\$18,952.56</b>

CEMETERY DEPARTMENT:

Burnham, Cory E.	\$204.00	
Burnham, Dennis L.	\$136.16	
Davis, Amanda	\$3,452.55	
Desmond, Sean D.	\$5,046.63	
Fialho, Daniel	\$9,143.04	
Harrigan, Ralph T.	\$15,995.57	
Johnson, Robert P.	\$4,836.00	
Kneeland, Travis J.	\$2,190.08	
Merrithew, Benjamin J.	\$396.44	
O'Neil, Brian C.	\$158.12	
Rowe, Leann M.	\$219.36	
Stanton, Alfred K.	\$620.67	
Wright, Christopher E.	\$500.00	
<b>Total Cemetery Department</b>		<b>\$42,898.62</b>

CIVIL DEFENSE:

Doucette, Dan	\$600.00	
<b>Total Civil Defense</b>		<b>\$600.00</b>

CONOMO POINT COMMISSIONERS:

Burnham, Dennis L.	\$68.08	
Coviello-Gould, Susan	\$50.00	
Harrigan, Ralph T.	\$71.08	
Jones, Jeffrey D.	\$50.00	
Kneeland, Travis J.	\$73.52	
O'Donnell, Lisa J.	\$50.00	
Stanton, Alfred K.	\$71.08	
Witham, Pamela J.	\$2,506.52	
Wright, Christopher E.	\$37.50	
<b>Total Conomo Point Commissioners</b>		<b>\$2,977.78</b>

CONSERVATION COMMISSION:

Cunningham, Deborah	\$8,230.37	
Decie, William C.	\$4,068.75	
<b>Total Conservation Commission</b>		<b>\$12,299.12</b>

COUNCIL ON AGING:

Chisholm, Lamont H.	\$564.65	
Dort, Danielle	\$336.16	
Konopka, Geraldine	\$5,091.49	
<b>Total Council on Aging</b>		<b>\$5,992.30</b>

ELECTION WORKERS:

Addison, Phyllis	\$118.90	
Ball, Sheila	\$17.48	

Brophy, Ardrieth	\$96.86	
Burnham, Dawn A.	\$146.36	
Burnham, Dennis	\$60.00	
Carr, Rosemarie	\$189.80	
Cataldo, Vickie H.	\$200.00	
Doucette, Priscilla	\$154.25	
Fitzgibbon, Robert S.	\$17.48	
Fossa, Wendy A.	\$35.22	
Ginn, Sandra	\$88.70	
Greene, Karen J.	\$17.48	
Guerin, Genevieve	\$136.64	
Hull, Ellen M.	\$35.22	
Knowlton, Carolyn	\$123.40	
Lynch, Suzanne A.	\$200.00	
Merrithew, Benjamin J.	\$30.00	
Messersmith, Edith L.	\$61.18	
Patrican, Diane	\$17.74	
Polley, Diane	\$79.83	
Rich, Sally Ann	\$56.81	
Stanton, Alfred K.	\$30.00	
Thompson, Martha E.	\$78.92	
Weaver, Norma	\$61.18	
Wright, Christina	\$65.75	
Wright, Karen H.	\$26.22	
Wright, Laura J.	\$118.90	
Zanellis, Karen L.	\$17.48	
<b>Total Election Workers</b>		<b>\$2,281.80</b>
ELECTRICAL INSPECTOR:		
Reader, Ramie	\$5,563.00	
<b>Total Electrical Inspector</b>		<b>\$5,563.00</b>
EMERGENCY CENTER:		
Dort, Danielle	\$158.64	
Edwards, Alexander F.	\$572.68	
Guzofski, Melissa M.	\$139.44	
Larrabee, Clint M.	\$319.44	
Lipinski, Chad	\$299.46	
Smith, Robert N.	\$139.44	
<b>Total Emergency Center</b>		<b>\$1,629.10</b>
FIRE DEPARTMENT:		
Akerley Jr., Edward C.	\$39.34	
Albani, James	\$628.86	
Ball, Daniel	\$1,058.70	
Barrett, David W.	\$1,313.83	

Burnham, Westley	\$1,136.22	
Carter, Keith C.	\$3,111.06	
Cavender, Robert B.	\$1,248.76	
Crocker, Samuel	\$962.38	
Dagle, Mary Elinor	\$9,387.36	
Doane, Dexter Alan	\$156.49	
Dort, Richard H. Jr.	\$825.27	
Doucette, Dan	\$12,878.88	
Fialho, Daniel	\$657.79	
French, Michael	\$39.34	
Gallant, Ronald	\$411.33	
Good, Travis	\$3,076.30	
Grant, Warren J. III	\$2,802.98	
Grant, Warren J. Jr.	\$314.72	
Heath, Jason	\$451.54	
Hoare, Henry Peter	\$1,284.91	
Jackson, Corey P.	\$5,244.33	
Lafata, Joseph	\$1,765.95	
Leeds, Barron L.	\$5,110.41	
McNeilly, James T.	\$1,603.11	
Morse, Spencer P.	\$39.34	
Muise, Ivan	\$176.45	
Neal, Edward S.	\$3,447.74	
Nich, Peter J.	\$743.69	
Nieberle, Ernest Jr.	\$3,273.87	
O'Bryan, Jonathan W.	\$9,517.10	
Osborn, Heather	\$39.34	
Ouellette, Nicholas	\$4,464.22	
Parsons, Kent	\$157.36	
Pereen, David O.	\$2,116.82	
Perrigo, Joan M.	\$1,778.40	
Pizzo, Anthony M.	\$1,896.13	
Price, Amy E.	\$196.70	
Pyburn Jr., Dennis W.	\$39.05	
Reader, Ramie	\$3,593.26	
Reed, Ryan M.	\$742.82	
Reed, Sean	\$1,929.38	
Rich, Sally Ann	\$3,793.68	
Savory, Scott	\$354.06	
Silva, Nicholas	\$98.35	
Soucy, Michael A.	\$5,261.44	
Stavros, George	\$4,900.71	
Thompson, David	\$13,608.13	
Thompson, Gordon	\$391.37	
Woodman, Eian	\$2,375.15	
<b>Total Fire Department</b>		<b>\$120,444.42</b>



FIRE DEPARTMENT - PRIVATE DUTY:

Barrett, David W.	\$240.00	
Hoare, Henry Peter	\$0.00	
Lafata, Joseph	\$384.00	
Leeds, Barron L.	\$0.00	
Nich, Peter J.	\$240.00	
Ouellette, Nicholas	\$288.00	
Pizzo, Anthony M.	\$264.00	
Stavros, George	\$1,188.00	
Thompson, David	\$432.00	
<b>Total Fire Department - Private Duty</b>		<b>\$3,036.00</b>

HARBORMASTER:

Davekos, Peter R.	\$5,405.68	
Fialho, Daniel	\$2,251.77	
Hemeon, Robert P.	\$2,084.64	
Kent, David S.	\$96.32	
Shute, Thomas R.	\$770.56	
Smith, Robert N.	\$150.76	
Thatcher, John G.	\$5,939.12	
<b>Total Harbormaster</b>		<b>\$16,698.85</b>

HIGHWAY DEPARTMENT

Burnham, Cory E.	\$1,963.50	
Burnham, Dennis L.	\$48,171.44	
Churchill, Arthur F.	\$41.51	
Davis, Amanda	\$17,112.51	
Galli, Michael	\$35,408.53	
Goodwin, Paul	\$78,273.31	
Harrigan, Ralph T.	\$24,319.60	
Johnson, Robert P.	\$8,432.00	
Kneeland, Travis J.	\$2,082.50	
Merrithew, Benjamin J.	\$58,670.77	
Nangle, Gayle M.	\$8,687.00	
Rowe, Leann M.	\$329.04	
Stanton, Alfred K.	\$50,417.60	
Wright, Christopher E.	\$5,665.00	
Wright, Laura	\$1,188.00	
<b>Total Highway Department</b>		<b>\$340,762.31</b>

LIBRARY:

Cairns, Beth	\$3,920.00	
French, Deborah	\$45,905.65	
Theriault, Rachael V.	\$2,480.50	
Wanner, April L.	\$18,833.26	
<b>Total Library</b>		<b>\$71,139.41</b>

LICENSING BOARD:		
Witham, Pamela J.	\$2,506.52	
<b>Total Licensing Board</b>		<b>\$2,506.52</b>
PERSONNEL BOARD:		
Zubricki, Brendhan D.	\$13,080.34	
<b>Total Personnel Board</b>		<b>\$13,080.34</b>
PLANNING BOARD:		
Feener, Mary Ellen L.	\$10,951.58	
<b>Total Planning Board</b>		<b>\$10,951.58</b>
PLUMBING INSPECTOR:		
Corriere, Richard P.	\$5,563.00	
<b>Total Plumbing Inspector</b>		<b>\$5,563.00</b>
POLICE DEPARTMENT:		
Berube, Thomas A.	\$5,071.38	
Brewer, Mark E.	\$8,453.50	
Bruce, Daniel J.	\$39,634.10	
Dagle, Mary Elinor	\$35,329.14	
Davis, Ryan W.	\$86,450.46	
Edwards, Alexander F.	\$45,771.15	
Francis, Paul	\$91,440.90	
French, Michael T.	\$89,761.22	
Gilardi, Robert	\$95,055.46	
Guzofski, Melissa M.	\$7,283.11	
Hamilton, Nicholas A.	\$13,835.48	
Hemeon, Robert P.	\$6,663.53	
Kent, David S.	\$5,625.62	
Lipinski, Chad	\$17,668.91	
Peoples, Paul C.	\$23,275.31	
Romeos, James C.	\$93,428.06	
Shamshak, Thomas	\$105,635.00	
Silva, Peter	\$121,508.98	
Smith, Robert N.	\$1,643.62	
Zwicker, Justin M.	\$11,703.03	
<b>Total Police Department</b>		<b>\$905,237.96</b>
POLICE DEPARTMENT - PRIVATE DUTY:		
Brewer, Mark E.	\$2,304.00	
Bruce, Daniel J.	\$8,712.00	
Davis, Ryan	\$7,020.00	
Edwards, Alexander F.	\$4,656.00	
Francis, Paul	\$384.00	

French, Michael T.	\$13,693.20	
Gilardi, Robert	\$3,345.90	
Guzofski, Melissa M.	\$960.00	
Hamilton, Nicholas A.	\$5,356.36	
Lipinski, Chad	\$1,792.00	
Peoples, Paul C.	\$8,472.00	
Romeos, James C.	\$4,642.88	
Shamshak, Thomas	\$6,108.88	
Smith, Robert N.	\$2,223.84	
Zwicker, Justin M.	\$192.00	
<b>Total Police Department - Private Duty</b>		<b>\$69,863.06</b>
RECYCLING DEPARTMENT:		
Burnham, Dennis L.	\$544.64	
Desmond, Sean D.	\$164.40	
Johnson, Robert P.	\$372.00	
Merrithew, Benjamin J.	\$250.38	
Rutledge, Theresa F.	\$5,095.37	
Stanton, Alfred K.	\$995.12	
Wile, Christopher	\$4,877.20	
Wright, Christopher E.	\$219.20	
<b>Total Recycling Department</b>		<b>\$12,518.31</b>
SEWER DEPARTMENT:		
Churchill, Arthur F.	\$83.02	
Davis, Amanda	\$14,326.89	
Frithsen, David W.	\$43,311.71	
Galli, Michael	\$8,978.46	
Goodwin, Paul	\$12,804.40	
Heitz, Eric T.	\$2,926.07	
Nangle, Gayle M.	\$2,805.00	
O'Neil, Brian C.	\$36,866.52	
Rowe, Leann M.	\$73.12	
Wright, Laura J.	\$504.00	
<b>Total Sewer Department</b>		<b>\$122,679.19</b>
SHELLFISH:		
Hartley, Stephen F.	\$4,162.08	
Knovak, William J.	\$39,926.93	
Wilson, Peter	\$2,408.00	
<b>Total Shellfish</b>		<b>\$46,497.01</b>
SNOW REMOVAL:		
Burnham, Dennis L.	\$3,625.26	
Churchill, Arthur F.	\$62.27	
Frithsen, David W.	\$1,871.68	

Harrigan, Ralph T.	\$4,033.80	
Heitz, Eric T.	\$1,794.84	
Merrithew, Benjamin J.	\$4,559.01	
O'Neil, Brian C.	\$2,733.15	
Stanton, Alfred K.	\$5,233.27	
<b>Total Snow Removal</b>		<b>\$23,913.28</b>
TOWN ACCOUNTANT:		
Friedrich, Brooke H.	\$4,341.48	
Tieri, Roxanne F.	\$38,867.42	
<b>Total Town Accountant</b>		<b>\$43,208.90</b>
TOWN ADMINISTRATOR:		
Zubricki, Brendhan D.	\$120,755.78	
<b>Total Town Administrator</b>		<b>\$120,755.78</b>
TOWN CLERK:		
Wright, Christina J.	\$55,754.43	
<b>Total Town Clerk</b>		<b>\$55,754.43</b>
TOWN CUSTODIAN:		
Desmond, Sean	\$218.82	
Muise, Gerald	\$18,529.56	
Wright, Christopher	\$398.57	
<b>Total Town Custodian</b>		<b>\$19,146.95</b>
TOWN MODERATOR:		
Madsen, Rolf	\$100.00	
<b>Total Town Moderator</b>		<b>\$100.00</b>
TREASURER/TAX COLLECTOR:		
Antell, Virginia F.	\$70,310.84	
Elwell, Dorothy M.	\$42,243.12	
<b>Total Treasurer/Tax Collector</b>		<b>\$112,553.96</b>
WATER DEPARTMENT:		
Burnham, Cory E.	\$2,538.00	
Churchill, Arthur F.	\$59,941.32	
Davis, Amanda	\$14,259.39	
Desmond, Sean D.	\$2,435.25	
Fialho, Daniel	\$1,584.00	
Frithsen, David W.	\$41,093.56	
Galli, Michael	\$45,727.32	
Goodwin, Paul	\$12,901.10	
Heitz, Eric T.	\$58,947.45	
Nangle, Gayle M.	\$3,918.50	

O'Neil, Brian C.	\$26,016.69	
Rowe, Leann M.	\$91.40	
Wright, Laura J.	\$630.00	
<b>Total Water Department</b>		<b>\$270,083.98</b>
<b>GRAND TOTAL - All Departments</b>		<b>\$2,757,741.17</b>

## EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS' SERVICES

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under State law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the Department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year, seven Essex veterans benefited from this program. Also under State law, the Department assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. The VA sent approximately \$390,000 to eligible recipients in Essex in 2011 (the most current statistics provided by the VA).

Additionally, the Department interacts within the Federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. We also provide support and information assistance for National Guard and Reserves called up for service both domestically and abroad.

The Director, and the Assistant to the Director, advocate for veterans on issues at the local, State and Federal level, interact with elected and appointed officials on issues, and assist local organizations in serving the community. The Department also provided information, assistance and guidance for citizens in determining their needs for medical insurance.

On May 1, 2014, Terrance Hart, the Director of Veterans' Services for the last 15 years, passed away unexpectedly, but peacefully. Ryan Lennon, the former Director of Veterans' Services for Lexington-Bedford was hired in October of 2014.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Newbury, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Ms. Susan Gould-Coviello is the Essex member of the Board of Directors.

Respectfully submitted,  
Ryan P. Lennon, District Director

## YOUTH COMMISSION

The Board of Selectmen continues to serve as the Youth Commission. In May of 2011, the Town Meeting voted to balance and close out the Youth Enterprise Fund for the Youth Commission. The Summer Program continues as a summer camp known as Camp Dory, which is run by the Ipswich YMCA. Camp Dory is fully-funded by its users and all payments go directly to the YMCA. The Town of Essex no longer has any youth-related budget line items. Non-summer activities continue to be sponsored and run by other organizations and volunteers.

Holiday Festival events continue to bring joy to the community and are being continued as non-EYC events by others. We would like to thank the Essex Division of the Cape Ann Chamber of Commerce for their continued sponsorship of the Memory Tree and the Essex Shipbuilding Museum for its continued sponsorship of Santa's arrival. We extend special thanks to Heidi Jackson-Dean, Mary Hickey, Susan Lufkin, Ted Marshall, Katrina Haskell, and Nancy Dudley (including the use of the Essex Historical Museum facilities) for helping to make these events a success once again. Further, we would like to thank the Essex Elementary School parents for organizing and offering the annual Breakfast with Santa program and the many other volunteers, sponsors, clergy, and organizations who all give so much to make the Holiday Festival so special for the Town. We would like to thank volunteer parents, including Shannon Crompton for organizing the Easter Egg Hunt at Memorial Park in the spring. We anticipate repeating various holiday events in partnership with familiar and new organizations as we look toward the future. It is possible that the YMCA will work with the Manchester Essex Regional School District to expand its existing school-year program offerings.

Summer Camp Dory 2014 featured the fourth year of the YMCA's operation and maintenance of the Centennial Grove during camp hours. This fourth year represented the first year of a new, ten-year contract with the YMCA, the extended timeframe for which was approved by the Town Meeting. Camp Dory is for children who are entering Kindergarten through eighth grade and is open to residents and non-residents alike. The camp offers a variety of activities, special events, field trips and much more. We encourage you to visit the YMCA's website for details.

Respectfully submitted,  
*Essex Youth Commission*

Jeffrey D. Jones  
Lisa J. O'Donnell  
Susan Gould-Coviello

