ADDENDUM A GENERAL INFORMATION

Assessors Field Cards - See Assessing Department Records

List of Year Round Waivers

List of Properties that Passed and Failed Title 5

Zoning Bylaws

Detailed Flood Zone Identification for Conomo Point South

Sample Lease

Year Round North

Сопон	10 Point Address	Мар	Lot
142	Conomo Point Road	24	36
136	Conomo Point Road	24	38
7	Beach Circle	19	99
138	Conomo Point Road	24	37
172	Conomo Point Road	24	24
105	Conomo Point Road	19	97
144	Conomo Point Road	24	35
110	Conomo Point Road	19	88
101	Conomo Point Road	19	102
114	Conomo Point Road	19	86
175	Conomo Point Road	24	7.
40	Robbins Island Road	19	70
154	Conomo Point Road	24	18
42	Robbins Island Road	19	71
29	Robbins Island Road	19	77
46	Robbins Island Road	19	73
8	Conomo Lane	19	84
4	Conomo Lane	19	83
5	Beach Circle	19	100
187	Conomo Point Road	19	85

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Year Round South

Conon	10 Point Address	Map	Lot
82	Conomo Point Road	19	26
5	Cogswell Road	19	49
85	Conomo Point Road	19	118
9	Cogswell Road	19	51
7	Sumae Drive	19	20
13	Town Farm Road	19	41
2	Sumac Drive	19	15
6	Sumac Drive	19 .	16
96	Conomo Point Road	19	48
34	Cogswell Road	19	11
7	Cogswell Road	19	50
10	Town Farm Road	19	38
86	Conomo Point Road	19	33
4	Town Farm Road	19	35
8	Sumac Drive	19	17
12	Town Farm Road	19	40

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19 012 19 013 19 013 19 015 19 015 19 015 19 027 19 028 19 027 19 028 19 028 19 038 19 038 19 047 19 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050 10 050	## (Street	Мар	Lot	Pass==1, Fail==0	Failure Reason	Type of System	Soil Test Results
19 075 19 026 19 026 19 027 19 028 19 033 19 045 19 045 19 047 19 061 19 062 19 065 19 068 19 068 19 068 19 068 19 068 19 068 19 068 19 068 19 068 19 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10		Cogswell Road	5 5	912	₩.		cesspool w/ Ich. trench	
19 075 19 026 19 027 19 028 19 033 19 033 19 037 19 045 19 045 19 065 19 066 19 066 19 067 19 068 19 068 19 068 19 068 19 068 19 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10 070 10		Cogswell Road	<u> </u>	0.13 0.13			tank/leach trench	
19 026 19 028 19 038 19 038 19 045 19 045 19 050 19 050 19 065 19 065 19 065 19 065 19 068 19 068 19 068 19 068 19 069 19 077 19 077 10 077 11 077 11 088 11 088 12 098 13 096 14 098 15 098 16 098 17 098 18 098 19 098 19 098 19 098 19 098 19 098 19 098 10 098 11 098 11 098		Sumac Drive	<u> </u>	010 010			tank/dbox/SAS	
19 027 19 028 19 036 19 036 19 048 19 048 19 050 19 051 19 065 19 065 19 068 19 068 19 069 19 077 19 072 19 072 19 072 19 072 19 072 19 073 19 074 19 075 19 075 19 075 19 077 19 077 19 077 19 077 19 078 19 077 19 078 19 077 19 078 19 079 19 079			<u> </u>	070	 .		tank/dbax/SAS	
19 028 19 033 19 035 19 045 19 045 19 050 19 050 19 062 19 068 19 068 19 070 19 070		Cogswell Road	<u>.</u>	027	•		tank/dbox/SAS & laundry c.p.	
19 033 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		Cogswell Road	1 0	028	-		tank/dbcx/SAS	
19 036 1 19 037 1 19 038 1 19 045 1 19 048 1 19 050 1 19 056 1 19 068 1 19 068 1 19 068 1 19 070 1 19		Conomo Point Road	ე	033			tank/leach trench	
19 037 1 19 038 1 19 045 1 19 046 1 19 050 1 19 050 1 19 062 1 19 063 1 19 068 1 19 068 1 19 070 1 19 070 1 19 089 1 19 085 1 19 086 1 19 087 1 19 086 1 19 087 1 19 086 1 19 087 1 19 086 1 19 087 1 19 096 1 19 097 1 19 098 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1		Town Farm Road	С	036	-		tank/dbox/SAS	
19 038 1 19 045 1 19 046 1 19 060 1 19 050 1 19 060 1 19 063 1 19 068 1 19 069 1 19 070 1 19 089 1 19 089 1 19 089 1 19 089 1 19 089 1 19 089 1 19 096 1 19 096 1		Town Farm Road	9	037	-		tank/dbox/SAS	
19 045 1 19 047 1 19 048 1 19 050 1 19 050 1 19 052 1 19 068 1 19 068 1 19 069 1 19 070 1 19		Town Farm Road	0	038	~		tank/dbox/SAS	
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19 048 1 19 050 1 19 052 1 19 052 1 19 056 1 19 068 1 19 068 1 19 069 1 19 077 1 ttdes causing gw intrusion 1 19 086 1 19 086 1 19 070 1 19 070 1 19 086 1 19 086 1 19 086 1 19 087 1 19 088 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 096 1 19 097 1 19 098 1 19 098 1 19 098 1 19 098 1		Conomo Point Road	19	047	-		single cessoools	
19 050 19 051 19 052 19 052 19 056 19 056 19 067 19 068 19 069 19 070 19 070 19 070 19 070 19 070 19 070 19 070 19 070 19 089 19 089 19 089 19 089 19 096 19 089 19 089 19 096 19		Conomo Point Road	6	048	₹-		tank/leaching trenches	
19 051 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		Cogswell Road	1 9	020	-		tank/dbox/SAS	
19 062 1 19 056 1 19 056 1 19 062 1 19 063 1 19 068 1 19 068 1 19 070 1 19 085 1 19 085 1 19 086 1 19 087 1 19 086 1 19 097 1 19 098 1 19 098 1 19 098 1 19 099 1		Cogswell Road	0	051	-		tank/leach pit/s)	
19 056 1 19 058 1 19 067 1 19 063 1 19 068 1 19 068 1 19 068 1 19 070 1 19 070 1 19 070 1 19 070 1 19 070 1 19 081 1 19 085 1 19 086 1 19 096 1 19 096 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1 19 098 1		Cogswell Road	9	052			single cessoool	
19 058 1 19 061 1 19 062 1 19 063 1 19 068 1 19 068 1 19 070 1 19 077 1 19 083 1 19 085 1 19 096 1 19 096 1 19 109 1 19 101 1 10 116 116		Conomo Point Road	0	056	~		tank/leach trench	
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19 062 1 19 063 1 19 065 1 19 068 1 19 068 1 19 070 1 19 070 1 19 070 1 19 070 1 19 085 1 19 086 1 19 096 1 19 096 1 19 097 1 19 096 1 19 097 1 19 101 1 19 116 1		Robbins Island Road	<u>ئ</u> ق	061	-		tank w/ leach trench	
19 063 1 19 065 1 19 068 1 19 069 1 19 070 1 19 077 1 19 083 1 19 086 1 19 096 1 19 096 1 19 098 1 19 101 1		Robbins Island Road	9	062	τ-		tank w/ o.f. leach trench	
19 065 1 19 068 1 19 068 1 19 068 1 19 070 1 19 072 1 19 075 1 19 085 1 19 086 1 19 096 1 19 097 1 19 098 1 19 101 1 19 116 1		Robbins Island Road	1 0	063	τ-		tank w/ leach trench	
19 068 1 19 068A 1 19 068A 1 19 069 1 19 070 1 19 075 1 19 083 1 19 085 1 19 096 1 19 098 1 19 098 1 19 101 1 19 116 1			<u>5</u>	065	•		tank w/ leaching trench	
19 068A 1 19 069 1 19 070 1 19 072 1 19 075 1 19 083 1 19 085 1 19 096 1 19 098 1 19 098 1 19 101 1 19 116 1			0	990	•		tank w/ leaching trench	
1 19 069 1 1 19 070 1 1 19 072 1 1 19 077 1 tldes causing gw intrusion 1 19 085 1 1 19 086 1 1 19 097 1 1 19 098 1 1 19 101 1			5	068A	-		tank/SAS	
1 19 070 1 1 19 072 1 1 19 075 1 tides causing gw intrusion 1 19 083 1 19 085 1 19 096 1 19 097 1 19 101 1			0	690			tank/SAS	
19 072 1 19 076 1 19 077 1 19 083 1 19 085 1 19 096 1 19 097 1 19 098 1 19 104 1 19 116 1		Robbins Island Road	19	070	-		tank/dbox/SAS	
19 076 1 tldes causing gw infrusion 19 077 1 tldes causing gw infrusion 19 083 1 19 085 1 19 096 1 19 097 1 19 098 1 19 101 1 19 116 1		Robbins Island Road	1 0	072	•		tank/SAS	
19 077 1 tides causing gw intrusion 19 083 1 19 085 1 19 096 1 19 097 1 19 1098 1 19 101 1 19 116 1		Robbins Island Road	0	9/0	•		tank/SAS	
19 079 1 19 083 1 19 085 1 19 096 1 19 098 1 19 101 1			0	077	-	tides causing gw intrusion	tank/dbox/SAS	
19 083 1 19 085 1 19 096 1 19 097 1 19 101 1			1 0	079	-		· tank/dbox/SAS	
19 085 1 19 088 1 19 097 1 19 098 1 19 101 1		Conomo Lane	0	083	-		cesspool & overflow c.p.	
19 088 1 19 096 1 19 098 1 19 101 1		Conomo Point Road	19	085	₹~		cesspool w/ o.f. leach trench	
19 096 1 19 098 1 19 101 1		Conomo Point Road	1 9	088	fee		tank w/ leaching trench	
19 097 1 19 098 1 19 101 1		Beach Circle	0	960	~		tank/SAS	
19 098 1 19 101 1 19 116 1		Conomo Point Road	0	097			cesspool/tight tank	
19 101 1 19 116 1		Conomo Point Road	1 9	098	~		tank w/ overflow trenches	
19 116 1		Beach Circle	0	101	-		two tight tanks	
		Conomo Point Road	19	116	-		cesspool	

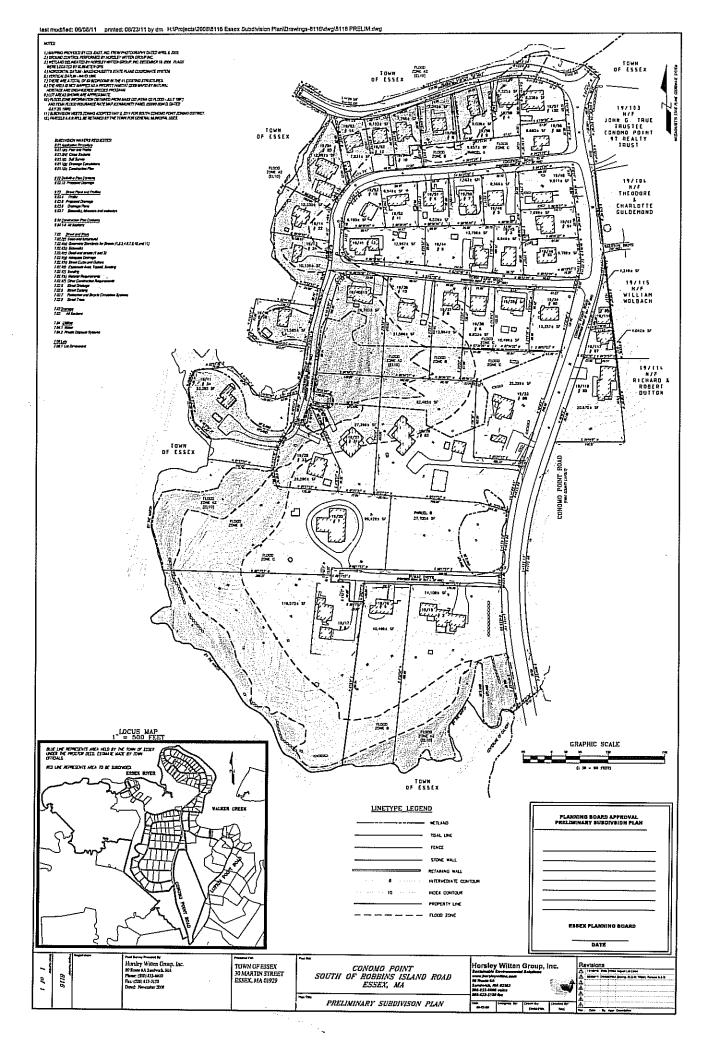
Soil Test Results															-5-	5					
Type of System	cesspool w/ o.f. leach trench	tank/SAS	cesspool w/ leaching trench	single cesspool	tank w/ leach trench	tight tank	tank/leach nit/s)	single cessoon	tank/SAS & of o b	tank/SAS & of on	tank w/ leaching chambers	tank w/ overflow c n	compost toilets/areawater	tank w/ overflow c n	tank w/ o flow c.n. & leach trench	tank w/ leach trench	single desenvol	tank/leach nit/s)	tank w/ o flow o n	cessmon w/ overflow cessmon	cesspool w/ overflow c.p.
Failure Reason																					
Pass==1, Fail==0	-	_	τ-	•	-	•	-	~	~		~	•	•	-	_	-	_	-	•	•	₩.
Lot	117	024	03	40	60	9	<u>%</u>	28	29	30	31	33	34	35	38	39	42	43	44	45	īΩ
Мар	19	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24
Street	Conomo Point Road	Conomo Point Road	Middle Road	Middle Road	Conomo Point Road	Conomo Point Road	Conomo Point Road	Middle Road	Middle Road	Middle Road	Middle Road	Middle Road	Middle Road	Conomo Point Road	Conomo Point Road	Conomo Point Road	Conomo Point Road	Conomo Point Road	Conomo Point Road	Conomo Point Road	Conomo Point Road
#	087	172	31	29	171	169	154	23	24	6	17	#	60	144	136	134	126	124	122	120	179

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Soil Test Results	[E3]	ш ш	j	<u></u>	i Y	Pass	Unk	<u>п</u>	Faii	Fall	Fail		i e	Fair	E L	Dass	С	П.		<u></u>	D SS		. LI	- L		. O	Fair S	. iL	Pass		Fail	Fall	Fail		<u></u>		- TO	Fail
Type of System	tank w/ leach trench	tank/leach pit(s)	tank/dbox/SAS	tank/dbox/SAS	tank/dbox/SAS	tank/leach pit(s)	tank/dbcx/SAS	tank/dbox/SAS	tank/leach pit(s)	cesspool w/ overflow cesspool	tank/leach pit(s)	tank/leach pit(s)	single cesspool	cesspool w/ overflow c.p.	single cesspool	tank w/ leach trench	tank/dbox/SAS	single cesspool	cesspool w/ overflow cesspool	tank/dbox/SAS	single cesspool		Single cession	tank/leach nif/s)	tank/leach pif(s)	multiple cessoools	single cessoool	cesspool w/ overflow ich trench	cesspool w/ overflow cesspool	single cesspool	single cesspool	single cesspool	single cesspool		tank/dbox/SAS		tank/leach pit(s)	single cesspool
Failure Reason	backup/in g.w.	ln g.w.	no well test	backup/lqd lvl dbox/50' from well	backup/lqd. lvl. dbox/in g.w.	backup/in g.w.	backup/lqd. lvl. dbox	backup/lqd lvl dbox/in g.w.	in g.w.	in g.w.	backup	breakout	lqd. lvl. cesspool/in g.w.	backup/in g.w.	backup/lqd dpth cesspool	backup/breakout/in g.w.	in groundwater	lqd dpth cesspool	backup/lqd dpth cesspool/in g.w.	backup/lqd lvl dbox/in g.w.	backup/lqd lvl cesspool/in g.w.	agreement letter	backup/lad doth cesspool	backup	backup	backup/lad. lv.l cesspool/in a.w.	BOH vote; w/in 50' of marsh	backup/in g.w.	backup/in g.w.	lqd depth cesspool	lqd dpth cesspool/in g.w.	BOH vote based on breakout/sampling	backup/lqd lvl cesspool/in g.w.	agreement letter	backup/dbox lqd. lvl.	see 175 C.P. Road	in g.w.	in g.w.
Pass==1, Fall==0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	О	0	0	0	0	0	0	0	0	0	0	0
Lot	011	014	016	017	020	034	035	040	041	044	046	049	053	054	057	059	090	990	190	071	073	078	082	084	980	091	092	093	960	660	100	102	118	5	07	08	-	17
Map	19	19	9	19	19	1 0	19	ე	ე	<u>ი</u>	9	1 0	19	19	19		τ−	19		1 0	19	19	19	19	19	1 9	19	19	19	19	19	1	13	24	24	24	24	24
Street	Cogswell Road	Cogswell Road	Sumac Drive	Sumac Drive	Sumac Drive	Conomo Point Road	Town Farm Road	Town Farm Road	Town Farm Road	Town Farm Road	Conomo Point Road	Cogswell Road	Cogswell Road	Cogswell Road	Conomo Point Road	sland	Robbins Island Road		Robbins Island Road	Robbins Island Road	Robbins Island Road	Robbins Island Road	Conomo Lane	Conomo Lane	Conomo Point Road	Conomo Point Road	Conomo Point Road	Conomo Point Road	Beach Circle	Beach Circle	Beach Circle	Conomo Point Road	Conomo Point Road	Conomo Lane	Conomo Point Road	Conomo Point Road	Conomo Point Road	Conomo Point Road
#	34	22	9	ω	7	060	9	<u>2</u>	<u>, ,</u>	60	280	92	ნ	2	9	9	89	94 4	34A	42	46	22	05	08	114	115	-	109		07	09	101	082		175	173	167	153

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Soil Test Results	Pass Fail Fail
Type of System	tank/leach pit(s) tank/leach pit(s) tank w/ overflow cesspool tank/SAS
Fallure Reason	backup due to clogging in g.w. backup/in g.w. backup/breakout
Pass==1, Fail==0	0000
Lot	19 21 27 37
Мар	24 24 24 24
Street	Middle Road Conomo Point Road Middle Road Conomo Point Road
#	1/3 166 25 138
	ļ



Appendix D: Southern Zoning District

6-11 Southern Conomo Point Zoning District.

- 6-11.1. Purpose: The purpose of the Southern Conomo Point Zoning District ("SCPZD") is to facilitate the subdivision of the previously developed area south of Robbins Island Road while minimizing disruption to the existing historical building configuration.
- 6-11.2. Establishment: The SCPZD is a zoning district shown on the Town's Zoning Map (see Exhibit 1) and is subject to all provisions of Chapter VI of the Essex bylaws except as specifically defined below. Based on the existing land use patterns within the SCPZD, the SCPZD consists of two subdistricts as follows (see Table of Dimensional Regulations following at Section 6-11.6(E)):
 - A. Single Family Sub-District
 - B. Seasonal Cottage Sub-District
- **6-11.3. Definitions**: In addition to the definitions set forth in Section 6-2.2 of the Zoning By-Law, the following definitions shall apply only in the SCPZD:

Seasonal Cottage – A detached residential dwelling unit, other than a mobile home, of 1½ stories or fewer and 1,800 square feet or under, to be used for seasonal occupancy only between April 15 and October 15 of any given year.

Floor Area, Gross – The area of all floors located within the principal structure enclosed within exterior walls, including the thickness of the walls. Unfinished or finished storage areas, attics, or basements more than 50% above the ground, shall be included as floor area.

Floor Area Ratio (FAR) – The ratio of the Gross Floor Area of all principal structures on a lot divided by the lot area. (Example: 3,000 SF Gross Floor Area / 30,000 SF lot area = FAR .1)

Lot Building Coverage – The percentage of the lot area covered by the area of all principal and accessory buildings or structures with roofs. (Example: 2,000 SF roof area / 30,000 SF lot area = 6.67% Lot Building Coverage)

Impervious Surface Coverage – The percentage of the lot area covered by impervious surface. (Example: 1,200 SF impervious surface / 6,000 SF lot area = 20% Impervious Surface Coverage)

6-11.4. Permitted Principal Uses:

- A. Single Family Sub-District Single Family Dwellings are permitted as of right and may be used year-round.
- B. Seasonal Cottage Sub-District Seasonal Cottages are permitted as of right, but use and occupancy shall be limited to seasonal use only between April 15 and October 15 of any given year.

6-11.5. Permitted Accessory Structures and Uses:

- A. Accessory Buildings or Structures Accessory Buildings or Structures are permitted as of right in both sub-districts, subject to the following limitations:
 - a maximum of two Accessory Buildings and/or Structures per lot;

- total gross floor area of all Accessory Buildings and/or Structures on each lot shall not be greater than 576 SF;
- Maximum permitted height of 15 feet.
- Minimum side or rear yard setback of 5 feet.
- B. Home Occupations Home Occupations are permitted as of right in both sub-districts, subject to the following additional limitations:
 - No more than one employee who does not reside in the building or structure;
 - No more than one commercial vehicle shall be parked on the property;
 - No external display or sale of goods or services shall be permitted.

6-11.6. Dimensional and Density Regulations:

- A. General Requirement: Except as provided under Section 6-11.5.A., all lots, new construction and reconstruction of or additions, alterations or extensions to any principal or accessory buildings or structures shall comply with the dimensional regulations listed in Table 1 at Section 6-11.6(E).
- B. Exceptions: This Section contemplates that new lots will be created through a subdivision to accommodate the principal and accessory buildings or structures in the SCPZD existing at the time of adoption of this Section. The following exceptions to the dimensional regulations in Table 1 at Section 6-11.6(E) shall apply within the SCPZD:
 - 1. East of Conomo Point Road New lots approximating the currently shown lease areas may be created on the eastern side of Conomo Point Road within the SCPZD (currently identified as Assessor's Map 19, Lots 116, 117 and 118) to accommodate the existing buildings and structures, provided that (a) such lots shall have a minimum lot area of 3,500 square feet and a minimum frontage of 80 feet, and (b) the existing buildings and structures on such lots shall have minimum front yard and side yard setbacks of 5 feet, and a minimum rear yard setback of 1 foot.
 - West of Conomo Point Road New lots complying with the lot area and frontage requirements in Table 1 at Section 6-11.6(E) may be created within the areas of the SCPZD west of Conomo Point Road to accommodate the existing buildings and structures, even if the new lot lines render the existing buildings or structures nonconforming.
- C. Regulation of Nonconforming Lots and Structures: All newly-created nonconforming lots created pursuant to this Section and all existing buildings and structures rendered nonconforming as a result of the newly-created lots created pursuant to this Section are hereby deemed to be lawful nonconforming lots and lawfully existing nonconforming buildings or structures. Future reconstruction, alterations, extensions and/or additions to such nonconforming lots and buildings/structures are subject to the following:
 - As-of-Right Changes: Any reconstruction, alteration, extension or addition to any
 existing nonconforming building or structure that conforms to the dimensional
 requirements listed in Table 1 at Section 6-11.6(E) and does not increase any existing
 nonconformity shall be permitted as-of-right, except as provided in subsection 2(b)
 below concerning nonconforming lots created on the eastern side of Conomo Point
 Road.
 - Variance Changes:
 - (a) Any reconstruction, alteration, extension or addition to an existing nonconforming building or structure that does not conform to the dimensional requirements listed in Table 1 at Section 6-11.6(E) or increases any nonconformity shall require a variance from the Board of Appeals.

Town of Essex

- (b) Any reconstruction, alteration, extension or addition to a building or structure on a nonconforming lot created on the eastern side of Conomo Point Road pursuant to 6-11.6(B)(1) shall require a variance from the Board of Appeals.
- D. Merger: Within the SCPZD, adjoining lots that are held in common ownership shall retain their status as separate lots, and shall not be deemed to have merged into a single lot for purposes of zoning solely on the basis of such common ownership.

E. Table of Dimensional Regulations:

Table 1 - Dimensional Regulations - Permitted As-of-Right:

	Sub-District	A	В
	Dimensional Controls	Single Family Sub- District	Seasonal Cottage Sub-District
1	Minimum Lot Size in square feet	30,000	6,000
2	Minimum Frontage in feet	100	60
3	Minimum Front Yard Setback in feet	25	15
4	Minimum Side Yard Setback in feet	25	10
5	Minimum Rear Yard Setback in feet	25	25
6	Maximum Height in feet	20	15
7	Maximum Floor Area Ratio	.1	.2
8	Maximum Lot Building Coverage (%)	5%	15%
9	Maximum Impervious Surface Coverage (%)	10%	20%
10	Maximum Number of Stories	2	1.5

Appendix E: Current Zoning in the Northern Area (Note – Town will seek amend zoning similar to South)

6-3.1 General.

Residential, business, motel and hotel, and industrial land uses shall be permitted provided that they conform to the requirements for the use contemplated as hereafter specified for each use.

6-3.2 Dimensional Requirements
6-3.2.1 Table of Dimensional Requirements

6-3.2.2 Notes for Table of Dimensional Requirements

- a. Lot area for land on street in existence on June 7, 1972, minimum 30,000 square feet.
- b. 40,000 square foot minimum per dwelling unit in the Water Resource Protection District.
- c. Any non-residential project compromised of buildings which in the aggregate occupy any area greater than 10,000 square feet shall meet the following: Front yard 50 feet, Side Yard 30 feet.
- d. Minimum land area per bedroom, 5,000 square feet. Maximum 8 bedrooms per building.
- e. Reasonable capability for adequate access to principal building is required over frontage.
- f. Maximum lot coverage for buildings and paved surfaces.

6-3.3 Additional Use Requirements

6-3.3.1 Residential Land Uses, Single Family.

- a. Accessory Building. Accessory buildings may be used for any purpose other than human habitation.
- b. Location of Parking. All parking for the above use shall be a minimum of 30 feet from the street.

Appendix G: Sample Bridge Lease

DRAFT - Subject to Change

This is a tentative draft bridge lease for illustrative purposes only, not to be construed as an offer of final terms to any group, party, or individual, and subject to revision by the Board of Selectmen.

BRIDGE LEASE

This BRIDGE LEASE is entered into this _____ day of ______, 2011, by and between the Town of Essex, a municipal corporation within the County of Essex, Commonwealth of Massachusetts, acting by and through its Conomo Point Commissioners, hereinafter call the Lessor or Town, and [First Name Last Name] of [Primary Address], hereinafter called the Lessee or Tenant.

RECITALS

WHEREAS, the Town of Essex is the owner of real property commonly known as "Conomo Point", which the Town has informally divided into lots for lease to private individuals for residential dwelling purposes.

WHEREAS, the Town may desire to sell or enter into a future long-term lease for the portion of said property subject to this Bridge Lease, but such sale or new long-term lease is contingent upon the happening of a number of events beyond the control of the Town or the Lessee.

WHEREAS, the Lessee is willing to purchase or enter into a new long-term lease for the portion of the property subject to this Bridge Lease if offered the opportunity to do so.

WHEREAS, the parties recognize that the process leading to sale or new long-term lease can be lengthy and the parties further recognize that, given the Lessee's intent to purchase or enter into a new long-term lease for the property, it will be beneficial to the Lessor, the Lessee and the general public if the parties execute a short-term "Bridge Lease" to allow occupancy of the Premises until a final disposition can be achieved.

NOW THEREFORE, the parties enter into this short-term lease, which shall be referred-to as the "Bridge Lease" to establish the terms of the Lessee's use and occupancy of the property until such time as it is sold or long-term leased or a final decision is made not to sell or long-term lease the property.

TERMS

ARTICLE 1: PARTIES

- 1. The Town of Essex, acting by and through the Conomo Point Commissioners, with a business address of 30 Martin Street, Essex, MA, is the LESSOR.
- 2. [NAMES], with a residential address of [ADDRESS], is the LESSEE.

ARTICLE II: DESCRIPTION OF THE PREMISES

1. The PREMISES shall consist of a certain lot of land situated in the Town of Essex at Conomo Point (including Robbins Island) so-called, said lot being numbered – on the following plan of land: map number – accepted by the

Town and filed in the Town Hall of the Town of Essex as said plans have been or may be modified by the Board of Selectmen acting in its capacity as the Conomo Point Commissioners.

- 2. For purposes of this Bridge Lease only, the term "Premises" shall include all buildings, structures and improvements located on the land described above that are in existence on the date of execution of this Bridge Lease and that may thereafter be added in accordance with the terms hereof. The parties acknowledge that there is a disagreement as to who should own such buildings, structures and improvements pursuant to the prior lease between the parties, and by entering into this Bridge Lease, neither Lessor nor Lessee acknowledges the other's claim of ownership of such buildings, structures and improvements, and both parties expressly reserve whatever rights they may have to claim ownership of such buildings, structures and improvements upon termination or expiration of this Bridge Lease. Note this provision will only be in if leased to a current tenant.
- 3. The Lessee is familiar with the condition of the Premises, and acknowledges that it has inspected the Premises and is fully satisfied with the physical condition thereof and agrees to accept possession of the Premises under this Bridge Lease in its "as is" condition.

ARTICLE III: TERM

- 1. The TERM of this Bridge Lease is for one year, unless terminated sooner as provided herein, commencing on January 1, 2012 and ending on December 31, 2012.
- 2. This Bridge Lease may be extended, at the Town's sole option, by a majority vote of the Conomo Point Commissioners, for such additional period as is necessary to carry-out the purposes of this Bridge Lease, as long as the total length of the Bridge Lease, including any extensions, is five years or less.

ARTICLE IV: RENT AND TAXES

- 1. Lessee shall pay to the Lessor rent in the amount of [amount] for the initial one year term of this Bridge Lease.
- 2. The amount of rent of any extensions hereof shall be adjusted to reflect changes in the Consumer Price Index ("CPI") for the City of Boston, published each February by the Bureau of labor Statistics of the United States Department of Labor or by two percent (2%), whichever is higher. At the end of the Bridge Lease term, the amount of rent for any following extension term shall be increased by the percentage change in the published CPI index from January of the preceding year to January of the current year or by two percent (2%), whichever is higher. Each time an adjustment is made, the earlier base figure will be replaced by the adjusted base figure for the purpose of calculating subsequent rent figures.
- 3. Lessor shall issue a rent bill to Lessee on or before the first day of March in each term year. Lessee promises to pay said rent bill on or before the first day or April in each term year to the Treasurer of the Town of Essex. In the event Lessor issues the rent bill after March 1 of the term year, Lessee agrees to pay said bill within thirty days of issuance. If Lessee fails to make its rent payment when due, Lessee agrees to pay interest at a rate of two percent per month assessed against the amount of the rent.
- 4. Lessor and Lessee acknowledge and agree that this is an absolute triple net lease, and Lessee shall have the sole responsibility with regard to maintaining the Premises. All payments of Rent shall be absolutely net to Lessor so that this Lease shall yield to Lessor the Rent herein specified during the term of this Lease free of any taxes, assessments, charges, impositions or deductions of any kind charged, assessed or imposed on or against the Premises. Lessor shall not be expected or required to pay any such charge, assessment or imposition, or furnish any services to the Premises or be under any obligation or liability hereunder except as herein expressly set forth. All costs, expenses and obligations of any kind relating to the maintenance of the Premises, including without limitation, all alterations, repairs, restoration, reconstruction and replacements as hereinafter provided, which may arise or become due during the term hereof, shall be paid by Lessee at Lessee's sole cost and expense.

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5. Lessee agrees to pay all taxes assessed upon the Premises during the term of this Bridge Lease at 100% of the assessed value of the Premises.

ARTICLE V: OPTION TO PURCHASE OR LONG-TERM LEASE

- 1. During the term of the Bridge Lease, or any extensions hereof, the Lessee may be offered an option to purchase or long-term lease. The ability of the Conomo Point Commissioners to offer this option are contingent upon the happening of a number of events beyond the control of the parties, including but not limited-to the Essex Town Meeting authorization of a sale or long-term lease of the Premises, passage of an amendment to Chapter 17 of the Acts of 2011 or a new special act of the Legislature authorizing the Town to sell or long-term lease the Premises without having to comply with Chapter 30B of the Massachusetts General Laws, as well as the adoption of a Bylaw by the Essex Town Meeting establishing a procurement procedure for such sale or long-term lease. This Article shall be null and void should any of these contingencies fail.
- 2. If the contingencies set forth in paragraph 1 above are realized, at some point during the term of this Bridge Lease or any extensions hereof, the Conomo Point Commissioners, in their judgment and discretion and acting in the best interests of the Town may, but need not, provide the Lessee with a written option to purchase or long-term lease the Premises, prior to said Premises being offered for sale or long-term lease to the general public. Said option, if any, shall be upon such terms and conditions as the Conomo Point Commissioners deem in the best interests of the Town, including the term of the said "long-term" lease. It is expressly acknowledged by the Lessee that this Article conveys no rights upon the Lessee and that the decision as to whether or not to offer an option to purchase or long-term lease is solely within the judgment and discretion of the Commissioners, who can decide, without any cause, not to offer the Premises for sale or long-term lease and/or not to offer the Lessee the option described herein.
- 3. Within sixty days of receipt of a written option to purchase or long-term lease, if any, Lessee may accept the Town's offer, in writing and said acceptance shall be accompanied by a certified, bank or cashiers check in the amount of \$5,000. Said sum shall be a deposit towards the purchase price or rent of the Premises upon termination or expiration of this Bridge Lease and is non-refundable. If said written acceptance and deposit are not received by the Board of Selectmen within the time frame set forth herein, the option shall be deemed rejected and the Lessor can terminate this Bridge Lease in accordance with Article XIII hereof.
- 4. The provisions of this Article shall not survive expiration or termination of this Bridge Lease.

ARTICLE VI: USE OF THE PREMISES

1. Lessee acknowledges and covenants that the Premises shall be used exclusively for residential purposes, except that Home Occupations shall be permitted subject to the following conditions: (a) no more than one employee who does not reside in the building or structure; (b) no more than one commercial vehicle shall be parked on or in front of the property; and (c) no external display or sale of goods shall be permitted.

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2. The Premises shall be occupied only during the period of time that public water supply is available to the Premises, which the parties acknowledge is generally April 15 through October 15 of any calendar year in which this Bridge Lease is in effect. The parties further acknowledge that the Premises may be occupied for a shorter period of time that the Town of Essex D.P.W. determines that water will be provided to the Premises, as set forth in section 2 of Article VII of this Bridge Lease.

This provision will be modified for certain lots authorized for year round use, but that are not within the single-family zoning sub-district. It is my understanding that the Town intends to phase out year-round use for these properties. Therefore, the following alternative language will be used:

- 2. The Premises may be occupied on a year-round basis, provided that the Lessee shall ensure that the Premises are supplied with a potable source of water during the portion of the year that the Town does not provide public water supply and provided further that the Lessee has or obtains a written certification from the Town of Essex Board of Health that the Premises comply with the laws, regulations and standards governing dwellings for human habitation in the Town of Essex. The authority to use the Premises on a year-round basis is granted to the undersigned Lessee(s) only and such year-round privilege is non-transferable under any circumstance, including the death of the undersigned Lessee(s). Such year-round privilege shall be extinguished if this Bridge Lease is assigned to any third-party, including but not limited-to family members. Such year-round privilege shall not be extinguished in the event that the Lessee sublets the Premises in accordance with Article VIII hereof, provided, however, that the subletting shall only be permitted during the period of April 1 to November 1 of each lease term year.
- 2a. If the year-round privilege is extinguished for any reason, the Premises shall be occupied only during the period of time that public water supply is available to the Premises, which the parties acknowledge is generally April 15 through October 15 of any calendar year in which this Bridge Lease, including any extensions thereof, is in effect. The parties further acknowledge that the Premises may be occupied for any such longer or shorter period of time that the Town of Essex D.P.W. determines that water will be provided to the Premises, as set forth in section 2 of Article VII of this Bridge Lease, provided, however, that the Premises shall not be occupied at any time prior to April 1 or after November 1 of any calendar year in which this Bridge Lease, including any extensions thereof, is in effect.

This provision will be further modified for properties within the single family the single-family zoning subdistrict, where year-round use will not be phased out, even if the property is eventually sold or transferred to a third-party. Therefore, the following alternative language will be used:

- 2. The Premises may be occupied on a year-round basis, provided that the Lessee shall ensure that the Premises are supplied with a potable source of water during the portion of the year that the Town does not provide public water supply and provided further that the Lessee has or obtains a written certification from the Town of Essex Board of Health that the Premises comply with the laws, regulations and standards governing dwellings for human habitation in the Town of Essex.
- 3. Neither the Lessee nor his family, friends, relatives, invitees, visitors, agents or servants shall make or suffer any unlawful, noisy or otherwise offensive use of the Premises, nor commit or permit any nuisance to exist thereon, nor create any substantial interference with the rights, comfort, safety or enjoyment of other occupants of Conomo Point and vicinity.
- 4. Lessee agrees to comply with such relocation and adjustment of lot lines as may be determined by the Conomo Point Commissioners and/or the Essex Town Meeting, and with such reasonable regulations as may from time to time be made by the Conomo Point Commissioners concerning the planting of trees and shrubs and the maintenance of gardens on the Premises.
- 5. In the event that there is any fence or other structure or any septic system or drainage arrangement or any other condition upon the Premises that the Conomo Point Commissioners, after a hearing, deem to interfere with the enjoyment and use of an adjoining lot, the Lessee agrees to forthwith remove the same upon written order of the DRAFT-Subject to Change

Conomo Point Commissioners or to make such changes or alterations as may be ordered by the Conomo Point Commissioners.

- 6. Lessee shall keep the Premises in a clean condition. Lessee shall not permit the Premises to be overloaded, damaged, stripped or defaced, nor suffer any waste of the Premises.
- 7. Lessee shall be solely responsible, throughout the term of this Bridge Lease and so long thereafter as Lessee is in occupancy of the Premises, for maintaining the Premises in good order and condition, at its sole cost and expense. If Lessee shall fail to keep the Premises in the condition required herein, or if repairs are required to be made by Lessee pursuant to the terms hereof, within thirty (30) days after notice by Lessor (or without notice in any emergency, immediately threatening life or property), Lessor shall have the right (but shall not be obligated) to make such repairs or perform maintenance work or any other work required of Lessee pursuant to this Bridge Lease and charge the reasonable cost thereof to Lessee as additional rent.
- 8. The Lessee agrees to permit the Lessor to enter upon and to view the Premises at such reasonable times upon 24 hours notice or in case of emergency.

ARTICLE VII: UTILITIES

- 1. Lessor shall not be responsible for providing utilities for the Premises or for the general maintenance of the Premises. Lessee shall contract directly with applicable providers for all utility services, and pay the bills therefor promptly upon receipt of the same. Lessee shall, if requested by Lessor, provide Lessor with evidence of payment of utilities. If Lessee fails to pay the same when due, Lessee shall have the right, but not the obligation, to pay the same, and to charge Lessee the costs thereof, which shall be paid promptly by Lessee upon demand. Lessor shall have the same remedies as to nonpayment of utility charges as it has for nonpayment of Rent.
- 2. It is understood by the parties that public water supply is available to Conomo Point and vicinity between April 15 and October 15 of each calendar year. The parties acknowledge that all decisions relating to the furnishing of water shall be subject to the jurisdiction of the Department of Public Works of the Town of Essex ("D.P.W.). Nothing in this Bridge Lease shall be construed to prohibit the D.P.W. in its discretion from determining that water is to be provided to Conomo Point for a shorter period of time than stated in this Bridge Lease. Lessee promises to pay charges for water in accordance with the requirements of the D.P.W.
- 4. Between July 15, 2012 and September 1, 2012, Lessee, at his/her sole cost and expense, shall have the septic system serving the Premises inspected by a licensed septic system inspector, and shall provide the Board of Health with an inspection report by September 15, 2012. In lieu of inspection, Lessee may provide the Board of Health with an agreement to upgrade on a form provided by said Board. If the septic system serving the Premises was previously determined to be in failure or if an Agreement to Upgrade is already on file with the Board of Health, Lessee shall be exempt from this requirement.
- 6. Lessee shall comply with all orders of the Board of Health relative to use and occupancy of the Premises and in particular, the septic system serving the Premises.

ARTICLE VIII: ASSIGNMENT AND SUBLETTING

- 1. Lessee may assign this Lease, including the balance of the remaining term to any third-party upon written notification and approval of the Conomo Point Commissioners, which approval shall not be unreasonably withheld or delayed. No such assignment shall be permitted after the Lessee has accepted the Town's written option to purchase or long-term lease as set forth in Article V hereof, unless the assignee agrees in writing to be bound by the Lessee's acceptance of the Town's option.
- 2. The Premises may be sublet upon written notification and approval of the Conomo Point Commissioners which DRAFT - Subject to Change

approval shall not be unreasonably withheld or delayed. Lessee agrees that the Lessor shall not be considered a party to any such subletting arrangement and the Lessee shall be responsible for ensuring compliance with all provisions of this Bridge Lease. Anyone occupying the premises as a subtenant of the Lessee shall obtain no rights under Article V of this Bridge Lease.

ARTICLE IX: IMPROVEMENTS

- 1. Lessee shall not construct any permanent or temporary subsurface or surface structures or other improvements on the Premises unless Lessee has obtained prior written permission of the Conomo Point Commissioners, which may be withheld in the Commissioners sole and absolute discretion. All such allowed or required alterations or additions shall be at Lessee's expense, and the granting of permission shall not be construed as a statement by the Town that the Lessee is the owner of the building or improvements upon the Premises.
- 2. All structural improvements and additions made by Lessee shall be the exclusive property of the Lessor, and all nonstructural alterations and additions shall be the exclusive property of Lessee. Lessee may at any time, at its sole option, remove any such nonstructural alteration or addition and restore the Premises to the same conditions as prior to such alteration or addition, reasonable wear and tear and damage by fire or other casualty only excepted.
- 3. Lessee shall procure all necessary permits before undertaking any work on the Premises, and shall cause all such work to be performed in a good and first-class workmanlike manner and in accordance with the requirements of insurers, employing new materials of prime quality and shall defend, hold harmless, exonerate and indemnify Lessor from all injury, loss or damage to any person or property occasioned by such work. Lessee shall at all times comply with, to the extent the same are applicable, plans and specifications (which shall be prepared by and at the expense of Lessee and approved by Lessor prior to beginning any work). Lessee agrees to employ responsible contractors for such work and shall cause such contractors to carry workers' compensation insurance in accordance with statutory requirements and comprehensive public liability insurance and automobile liability insurance covering such contractors on or about the Premises in amounts reasonably acceptable to Lessor and agrees to submit certificates evidencing such coverage to Lessor prior to the commencement of and during the continuance of such work.

ARTICLE X: INDEMNFICATION; RELEASE

- 1. Lessee shall, during the term of the Lease, assume and maintain exclusive control of the Premises and, to the maximum extent this Lease may be made effective according to law, Lessee agrees to defend, indemnify and save harmless Lessor from and against all claims, expenses or liability of whatever nature arising from any act, omission or negligence of Lessee, Lessee's contractors, licensees, agents, servants, employees, customers, and invitees, or anyone claiming by, through or under Lessee, or arising, directly or indirectly, from any accident, injury or damage whatsoever, however caused, to any person, or to the property of any person, occurring after the date that Lessee occupies the Premises and for so long as Lessee or any occupant claiming under Lessee is in occupancy of any part of the Premises, in or about the Premises, or arising from any accident occurring outside the Premises but within the general area of the Premises, where such accident, injury or damage results or is claimed to have resulted from any act, omission or negligence on the part of Lessee or Lessee's contractors, licensees, agents, servants, employees, customers, or invitees, or anyone claiming by, through or under Lessee.
- 2. The foregoing indemnity and hold harmless agreement shall include indemnity against all costs, expenses and liabilities incurred in or in connection with any such claim or proceeding brought thereon, including attorneys' fees, and the defense thereof with counsel acceptable to Lessor or counsel selected by an insurance company which has accepted liability for any such claim.
- 3. To the maximum extent this Lease may be made effective according to law, Lessee agrees to use and occupy the Premises at Lessee's own risk, and Lessor shall have no responsibility or liability for any injury, loss or damage to Lessee or any other person claiming by, through or under Lessee, or to the fixtures or other personal property of

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Lessee or any person claiming by, through or under Lessee.

4. The provisions of this Article X shall survive the expiration or termination of the Lease.

ARTICLE XI: TERMINATION FOR DEFAULT BY LESSEE

- 1. If Lessee shall fail to comply with any lawful Term, condition, covenant, obligation, or agreement expressed herein or implied hereunder, including but not limited-to Lessee's failure to pay rent or taxes as required herein, or if a petition in bankruptcy has been filed by or against Lessee or if Lessee shall be adjudicated bankrupt or insolvent according to law or if any assignment of Lessee's property shall be made for the benefit of creditor, or if the Premises appear to be abandoned, then, and in any of the said cases and notwithstanding any license or waiver of any prior brief of any of the said terms, conditions, covenants, obligations, or agreements, the Lessor without necessity or requirement of making any entry may (subject to the Lessee's rights under applicable law) terminate this Lease by:
 - a. a seven (7) day written notice to Lessee to vacate the Premises in case of any breach except only for non-payment of rent, or
 - b. a fourteen (14) day written notice to Lessee to vacate the Premises upon the neglect or refusal of Lessee to pay the rent as herein provided.

Any termination under this section shall be without prejudice to any remedies which might otherwise be used for arrears of rent or preceding breach of any of the said terms, conditions, covenants, obligations or agreements,

- 2. Lessee covenants that in case of any termination of this Lease, by reason of the default of Lessee, then:
- a. Lessee will forthwith pay to Lessor as damages hereunder a sum equal to the amount by which the rent and other payments called for hereunder for the remainder of the Term or any extension or renewal thereof exceed the fair rental value of said Premises for the remainder of the Term or any extension or renewal thereof; and
- c. Lessee covenants that he will furthermore indemnify Lessor from and against any loss and damage sustained by reason of any termination caused by the default of, or the breach by, Lessee. Lessor's damages hereunder shall include, but shall not be limited to, any loss of rents, accrued but unpaid prior to termination; reasonable broker's commission for the re-letting of the Premises; advertising costs; the reasonable cost incurred in cleaning and repainting the Premises in order to re-let the same and moving and storage charges incurred by Lessor in moving Lessee's belongings pursuant to eviction proceedings.
- d. At the option of Lessor, however, Lessor's cause of action under this Section shall accrue when a new tenancy or lease Term first commences subsequent to a termination under this Lease, in which event Lessor's damages shall be limited to any and all damages sustained by him prior to said new tenancy or lease date.
- 3. In the event of default by Lessee, Lessor shall also be entitled to any and all other remedies provided by law. All rights and remedies are to be cumulative and not exclusive.

ARTICLE XII: TERMINATION FOR CONVENIENCE

- 1. The parties acknowledge that the Lessor may terminate this Bridge Lease upon the happening of any event or events that affect the long-term disposition of the Premises, including but not limited-to the success or failure of the Conomo Point Commissioners to obtain the approvals necessary to effectuate the sale or long-term lease of the Premises.
- 2. The Lessor shall give Lessee a sixty (60) day written notice to vacate the Premises in case of any termination

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pursuant to this Article.

ARTICLE XIII: SURRENDER

- 1. Upon the termination (as set forth in Articles XII and XIII above) or expiration of the term of this Bridge Lease, Lessee shall remove all personal property from the Premises and shall deliver up the Premises in as good order and condition as the same were in at the commencement of the term, reasonable and ordinary wear and tear, damages by fire and other unavoidable casualty only excepted.
- 2. Lessee will vacate the Premises at the end of the Term, and neither the Lessee nor anyone claiming under him shall remain in possession of the Premises or any part thereof after expiration of the term hereof. Lessee agrees that any person remaining in possession of the Premises or any part thereof after the expiration of the term hereof shall be deemed a tenant at sufferance, and if legal proceedings are required to remove such person from the Premises, Lessee hereby agrees to pay any and all attorneys' fees, costs and expenses incurred by Lessor in connection with such removal.

ARTICLE XIV: MISCELLANEOUS

- 1. Any notice relating to the Premises or to the occupancy thereof shall be in writing and shall be deemed duly served when mailed by registered or certified mail, postage prepaid, addressed to the other party at the addresses listed in the first paragraph of this Bridge Lease, or at such other addresses as the parties may from time to time designate by written notice to the other party.
- 2. This Bridge Lease terminates and supersedes all prior understandings or agreements on the subject matter hereof, and the parties acknowledge that the prior lease entered into between the Lessor and Lessee expired by its terms and that any and all rights arising thereunder have been extinguished.
- 3. If any provision of this Bridge Lease is declared to be illegal, unenforceable, or void, then both parties shall be relieved of all obligations under that provision provided, however, that the remainder of the Bridge Lease shall be enforced to the fullest extent permitted by law.
- 4. This Bridge Lease shall be governed by the laws of the Commonwealth of Massachusetts. The provisions of those laws shall not be deemed waived by any provision of this Bridge Lease.
- 5. No mention in this Bridge Lease of any specific right or remedy shall preclude Lessor or Lessee from exercising any other right, or from having any other remedy, or from maintaining any action to which it may otherwise be entitled either in law or in equity.
- 6. No official, employee or consultant of the Town of Essex shall be personally liable to Lessee or any partner thereof, or any successor in interest or person claiming through or under Lessee or any such partner, in the event of any default or breach, or for or on account of any amount which may be or become due, or on any claim, cause or obligation whatsoever under the terms of this Bridge Lease or any amendment or extension entered into pursuant hereto.
- 7. This Bridge Lease may be modified only by a further writing that is duly executed by both parties.

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