

TOWN OF ESSEX

FAMILY AND MEDICAL LEAVE ACT (FMLA) POLICY

The Town of Essex is committed to meeting its obligations to employees under the federal Family and Medical Leave Act, as amended. A notice of employees' rights under this law is posted on the bulletin board in the Town Hall, the Police and Fire Headquarters, the Water Filtration Plant, and the DPW Barn. Individuals seeking to avail themselves of leave under the FMLA should contact:

Brendhan Zubricki
Personnel Officer
Town Hall – 30 Martin Street
Essex, MA 01929
(978) 768-6531
bzubricki@essexma.org

Please note that the 12-month period utilized by the Town for FMLA purposes is the 12-month period measured forward from the date the employee first takes FMLA leave. Please note as well that the Town requires the use of applicable accrued paid leave concurrently with FMLA leave.