Essex Finance Committee Tuesday December 11, 2018 1st Conference Room 7:00 P.M. Meeting Minutes

Members present: Ben Buttrick, Chair, Michael Flynn, Vice Chair, Richard Ross, Rob Fitzgibbon.

- 1. Review and approve November 13, 2018 minutes. Motion made, seconded and unanimously approved.
- 2. Review and approve Line Item Transfer requests. Motion made, seconded and unanimously approved.
- 3. Review and approve Reserve Fund Transfer requests. None
- 4. Discussion concerning FY20 Budgets. Finance Committee requested all FY20 Budgets "flat," level funded. Email sent to departments, as requested. Email sent to Suzanne Slater, Youth Director to attend Finance Committee meeting on January 8, 2019.
- 5. Items that could not be reasonably anticipated by the open meeting law posting deadline. Water/Sewer Commissioners, Mike Galli and Amanda Davis discussed Sewer budgetary shortage due to mechanical failures in lift station pumps and questions on funding shortages. After discussion it was decided to meet with the Board of Selectmen on 12/17/18 to discuss topic further.
- 6. Public Comment Guy Bradford and Allison Williard expressed interest in being appointed to the Finance Committee. Motion made, seconded and unanimously approved.
- 7. Motion made to adjourn. Motion made, seconded and unanimously approved.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred. Please submit only one copy.

Finance Committee - Town of Es	ssex			
		#1100.2.299.524 Boat Repairs	12.00	
Amount Requested: \$1,500.00				
To be transferred to Account: Title:	#1100 Fuel E	2.2.299.5490.00 Expense		
The specific purpose the amount r	requested	will be used for:	7	
To pay for fuel for the shellfish tru	uck and bo	oat.	many.	
This expenditure is extraordinary	and/or uni	foreseen for the fol	llowing reason	ns:
s being used much more consistently at 4-wheel drive. The new truck has being used more consistently with as are translating to additional fuel to be with the same translating to additional fuel to be with the same translating to additional fuel to be with the same translating to additional fuel to be with the same translating to additional fuel to be with the same translating to additional fuel to be with the same translating to additional fuel to be with the same translation and the same t	ly than the a larger e the replaceuse.	e old one which wangine as well. Furnement of the moto	as an older mother, the shell r. These new d of Selectme	odel fish use n ****
		Vote: _1/	_Yes	No
FINANCE AND A STATE OF STATE O	COMMIT		proved	
	Amount Requested: \$1,500.00 To be transferred to Account:	To be transferred to Account: Title: The specific purpose the amount requested of the specific purpose the specific purpose the amount requested of the specific purpose the specific purpo	Title: Boat Repairs Amount Requested: \$1,500.00 To be transferred to Account: #1100.2.299.5490.00 Title: Fuel Expense The specific purpose the amount requested will be used for: To pay for fuel for the shellfish truck and boat. This expenditure is extraordinary and/or unforeseen for the fold. The Town recently obtained a State surplus truck to replace the sbeing used much more consistently than the old one which want 4-wheel drive. The new truck has a larger engine as well. Furn being used more consistently with the replacement of the motors are translating to additional fuel use. November 7, 2018 Signed: Lisa J. O'Donnell, Chair, Boar ************************************	Title: Boat Repairs Amount Requested: \$1,500.00 To be transferred to Account: #1100.2.299.5490.00 Title: Fuel Expense The specific purpose the amount requested will be used for: To pay for fuel for the shellfish truck and boat. This expenditure is extraordinary and/or unforeseen for the following reason. The Town recently obtained a State surplus truck to replace the old one and seeing used much more consistently than the old one which was an older most 4-wheel drive. The new truck has a larger engine as well. Further, the shells being used more consistently with the replacement of the motor. These new is are translating to additional fuel use. November 7, 2018 Signed: Lisa J O'Donnell, Chair, Board of Selectmes are translating to additional fuel use. Transfer disapproved Transfer disapproved Transfer disapproved Transfer disapproved

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To:	Finance Committee - Town of Esse	ex							
Reque	est for a Line Item Transfer from Acc Title		#1100.2.19 Blanket Ins						
1.	Amount Requested: \$3,550.00								
2.	To be transferred to Account: Title:		#1100.2.193.5317.00 TH Elevator Inspections/Maintenance						
3.	The specific purpose the amount red	e specific purpose the amount requested will be used for:							
	To pay for State re-inspection charge	ges.							
4.	This expenditure is extraordinary ar	nd/or unfo	oreseen for t	he follo	owing rea	isons:			
to mak	The State was unable to make the in see at the beginning of this fiscal year. ser to the original May date, resulting	Howeve	r, the next in	spectio	on will me	ost likely			
	November 7, 2018 Signed: Lisa	J. (7) J. (7) Don	nell, Chair,	Board	of Selectu	 men ******			
Date of	f meeting /2/11/18		Vote:	V	Yes	No			
Transfe	er voted in the sum of \$3,550.00		Transfer	disapp	roved	en remograf vor vikolität hall konnet längdogen konstenden.			
Ka	January U.S. Right	COMMITT	ÎEE		AND THE RESERVE OF THE PARTY OF	30 Av.			