

**Essex Finance Committee
Monday, March 25, 2019
2nd Floor State Area 7:30 P.M.
Minutes**

1. Join Board of Selectmen meeting in progress to continue discussion on
2. FY20 Budgets and Capital Item requests. Motion made, seconded and unanimously approved.
3. Items that could not be reasonably anticipated by the open meeting law posting deadline.
3. Adjourn.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6250.2.000.5317.00

Title Gloucester

1. Amount Requested \$ 274.22

2. To be transferred to account # 6250.2.000.5740.00

Title Liability insurance

3. Purpose the amount requested will be used for: To cover the deficit

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____

Under estimated

Date: / /

Signed: 

Department: Wastewater

=====


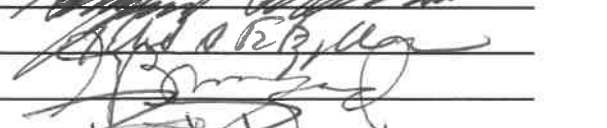

Date of meeting 4/9/19


Vote: X Yes No

Transfer voted in the sum of \$ 274.22

Transfer disapproved

FINANCE COMMITTEE



REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6150.2.000.5533.00

Title Chemicals

1. Amount Requested \$ 1,297.28

2. To be transferred to account # 6150.2.000.5171.00

Title Workers Comp

3. Purpose the amount requested will be used for: _____
To cover workers comp deficit

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____
Under estimated

Date: / /

Signed: _____

Department: Water

=====

Date of meeting 4/9/19

Vote: X Yes No

Transfer voted in the sum of \$ 1,297.28

Transfer disapproved _____

FINANCE COMMITTEE

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6150.2.000.5210.00

Title Electricity

1. Amount Requested \$ 53.29

2. To be transferred to account # 6150.2.000.5296.00

Title Sludge removal

3. Purpose the amount requested will be used for: _____

To cover the deficit in sludge

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____

Had more sludge to remove than anticipated

Date: / /

Signed: 

Department: Water

=====


Date of meeting 4/9/19

Vote: X Yes No

Transfer voted in the sum of \$ 53.29

Transfer disapproved

FINANCE COMMITTEE



_____

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6250.2.000.5317.00

Title Gloucester

1. Amount Requested \$ 1,370.41

2. To be transferred to account # 6250.2.000.5171.00

Title Workers Comp

3. Purpose the amount requested will be used for: To cover the deficit

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____

Under estimated

Date: / /

Signed: 

Department: Wastewater

=====

Date of meeting 4/9/19


Vote: X Yes No

Transfer voted in the sum of \$ 1,370.41

Transfer disapproved

FINANCE COMMITTEE





REQUEST FOR A RESERVE FUND TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred. Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A TRANSFER FROM ACCOUNT #

1100.2.131.5785.00

Title Finance Committee Reserve Fund

1. Amount Requested \$ 20,000.00

2. To be transferred to account # 6250.2.000.5535.00

Title Other Maintenance

3. Purpose the amount requested will be used for:

To fund the maintenance line item for the remainder of the fiscal year.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Unexpected pump replacements, and sewer main break study mandated by the DEP.

Line item has been underfunded for years.

Date 4/2 /2019

Signed

Department Wastewater

Date of meeting 4/9/19

vote: ☒ Yes ☐ No

Transfer voted in the sum of \$ 20,000.00

Transfer disapproved

FINANCE COMMITTEE

REQUEST FOR A TRANSFER FROM THE RESERVE FUND

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Request for a Transfer from the **RESERVE FUND**

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, § 6 of M.G.L.

1. Amount Requested: **\$5,000.00**
2. To be transferred to Account: *1100.2.122.5704.19*
Title: *District Local Technical Assistance Grant-Town Match*
3. The specific purpose the amount requested will be used for:

The Town has been awarded a grant to fund the creation an economic development plan for the Town which requires a match of \$5,000. The total value of the project is \$32,080 and the grant maker, MAPC, imposed the local match requirement AFTER applications were due (because interest in the grant program was so high).

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

This is a one-time grant and the required match was not mentioned or required by any of the application information, so it came as a complete surprise.

Date: *April 8, 2019*

Signed: _____

Lisa J. O'Donnell

Chairman, Board of Selectmen

Date of meeting: *4 / 9 / 19*

Vote: *X* Yes _____ No

Transfer voted in the sum of **\$5,000.00**

Transfer disapproved _____

[Handwritten signatures of Finance Committee members]

FINANCE COMMITTEE

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