

Essex Finance Committee
Monday April 22, 2019
2nd Floor Conference Room 7:00 P.M.
Meeting Minutes

Members Present: David Gabor (Acting Chair)
Richard Ross
Rob Fitzgibbon
Guy Bradford
Michael Flynn

1. 7:00 p.m. join Board of Selectmen meeting to review May 6, 2019 Town Meeting and Warrant Articles. Upon conclusion Finance Committee continued meeting in Brendhan Zubricki's office.
2. Items that could not be reasonable anticipated by the open meeting law posting deadline:
 - a. Review and approve meeting minutes April 9, 2018. Motion made, seconded and unanimously approved.
 - b. Review and approve three Line Item Transfer requests. Motion made, seconded and unanimously approved.
 - c. Discussion concerning CLA type of audit performed and cost benefit. Verbal quotes were obtained and compared with other municipalities. Finance Committee supports continuing with CLA at this time.
3. Public Comment - None
4. Adjourn. Motion made, seconded and unanimously approved.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 1100.2.291.5580.00

Title: EMD Expenses

1. Amount Requested \$81.78

2. To be transferred to account # 1100.2.291.5730.00

Title: EMD Dues

3. Purpose the amount requested will be used for: Pay Pike Fish Invoice

4. This expenditure is extraordinary and/or unforeseen for the following reasons: Pike Fish was mistakenly taken out of expenses instead of dues.

Date: 4 / 10 / 2019

Signed:

Department:



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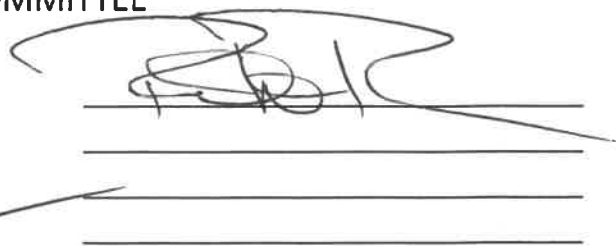
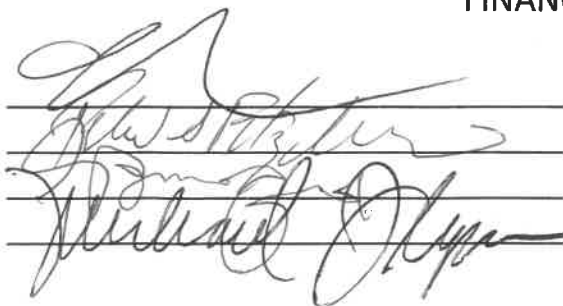
Date of meeting 4/22/19

Vote: X Yes No

Transfer voted in the sum of \$ 81.78

Transfer disapproved

FINANCE COMMITTEE



REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: Finance Committee – Town of Essex

Request for a Line Item Transfer from Account: #1100.2.193.5740.00
Title: Blanket Insurance

1. Amount Requested: **\$1,700.00**
2. To be transferred to Account: #1100.2.122.5323.00
Title: Town Meeting Audio/Visual
3. The specific purpose the amount requested will be used for:
To pay for sound and video equipment at the Annual Town Meeting.
4. This expenditure is extraordinary and/or unforeseen for the following reasons:
There were two additional Town Meetings held this year.

Date: April 10, 2019

Signed: _____



Brendhan Zubricki

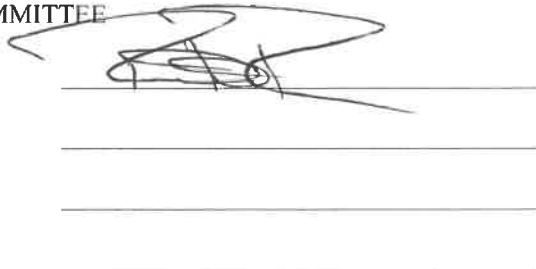
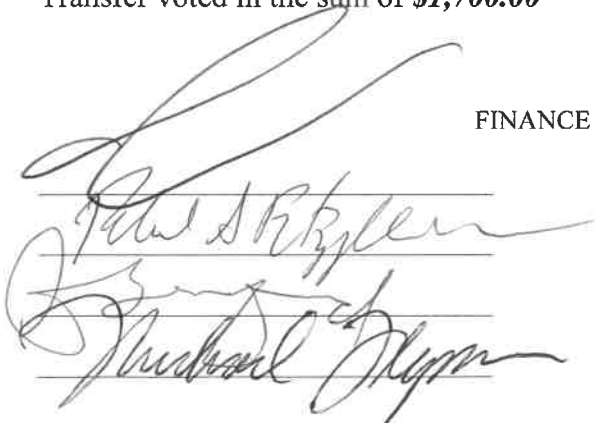
Date of meeting 4/22/19

Vote: X Yes _____ No

Transfer voted in the sum of **\$1,700.00**

Transfer disapproved _____

FINANCE COMMITTEE



REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.


To: Finance Committee – Town of Essex

Request for a Line Item Transfer from Account: #1100.2.193.5740.00
Title: Blanket Insurance

1. Amount Requested: **\$1,500.00**
2. To be transferred to Account: #1100.2.122.5323.00
Title: Town Meeting Audio/Visual
3. The specific purpose the amount requested will be used for:
To pay for video equipment at the Annual Town Meeting.
4. This expenditure is extraordinary and/or unforeseen for the following reasons:
There were two additional Town Meetings held this year. When we prepared the first request for a Line Item Transfer, we were unaware that the videographer had not yet submitted his bill for the February Special Town Meeting.

Date: April 17, 2019

Signed: _____



Brendhan Zubricki

Date of meeting 4/22/19

Vote: X Yes _____ No

Transfer voted in the sum of **\$1,500.00**

Transfer disapproved _____

FINANCE COMMITTEE

