**Essex Finance Committee**

**Tuesday October 8, 2019**

**Town Hall - 1st Floor Conference Room 7:00 P.M.**

**Minutes**

Members present: Ben Buttrick, Allison Williard, Richard Ross, Rob Fitzgibbon, Michael Flynn

Public observers: Donna Roy

1. Call to order and review of agenda.
2. Review and approve – September 23, 2019 minutes. Motion made, seconded and unanimously approved.
3. Review and approve Line Item Transfer requests. No line item transfer requests received.
4. Review and approve Reserve Fund Transfer requests. No line item transfer requests received.
5. Review Fall Town Meeting requests, EYC expenses and Ship Building rent for GAR building. Finance Committee discussed EYC expenses and voted to continue discussion with EYC at November 12, 2019 meeting. Finance Committee discussed Ship Building rent for GAR building, possible scenarios to increase or sell the building and discussion to continue at a later meeting.
6. Items that could not be reasonably anticipated by the open meeting law posting deadline. Donna Roy and Finance Committee discussed Advertise Town Resources and agreed to support $23,500 be funded from Free Cash at Fall Town Meeting. Motion made, seconded and unanimously approved.
7. Public Comment - None
8. Adjourn. Motion made, seconded and unanimously approved.