

Essex Finance Committee
Monday, March 23, 2020
2nd Floor State Area 7:00 P.M.
Minutes

The public was be able to join this meeting by telephone. The call-in number will be: 717-275-8940. The access code was: 8378315.

Members Present: Chairman Ben Buttrick, Rob Fitzgibbon, Allison Williard, Guy Bradford, Michael Flynn, and Michael Antell.

Also present: Jeff Soulard, Treasurer/Collector.

Chairman Buttrick called the meeting to order at 7:04 p.m., motion made, seconded and unanimously approved.

Chairman Buttrick discussed a couple of ideas to postpone funding parts of the overall general fund budget given the current market environment conditions of the town. The Library Department agreed to hold funding for the new part time position of 19 hours in the amount of \$20,441., and the Youth Department agreed to withdraw funding for the Youth Department, in the amount of \$39,605., pending the Fall Town Meeting.

Treasurer Soulard discussed market conditions and the inability to fund the Public Safety Building Bond because of rapidly declining conditions. Treasurer Soulard discussed the unsettled short term market and what our run rate will be on the Public Safety Building costs to 6/30/2020. Treasurer and Financial Advisor feel that short term financing will stabilize and we will know more by the Fall Town Meeting.

Town Administrator Zubricki discussed the date change to Annual Town Meeting of 6/15/2020. Finance Committee, Board of Selectmen, along with Town Administrator Zubricki discussed the Annual Town Meeting Warrant.

Chairman Buttrick made a motion to approved amended FY21 Budget, motion made, seconded and unanimously approved.

A motion was made, seconded and unanimously voted to approve a line item transfer for \$1,000.00 to cover costs of Harbormaster Salary.

A motion was made, seconded and unanimously voted to adjourn at 8:09 pm.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT # 1100.1.295.5192.00

1. Amount Requested: \$1000 Title: "Training"

2. To be transferred to account

1100.1.295.5110.00
Title: "Harbormaster Salary"

3. Purpose the amount requested will be used for:

Cover costs of "Harbormaster Salary" for
remainder of fiscal year within existing budget

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

"Harbormaster Salary" for current fiscal year
needed money to cover costs

Date: 3/17/20

Signed: De Fialle

Department: Harbormaster

Date of meeting 03/23/2020

Vote: X Yes No

Transfer voted in the sum of \$ 1000.00

Transfer disapproved

FINANCE COMMITTEE

Benjamin Buttrick

Rob Fitzgibbon

Michael Flynn

Allison Williard

Guy Bradford

Michael Antell