

Essex Finance Committee
Tuesday July 14, 2020
7:00 P.M.
Meeting Minutes

The public was able to join this meeting by telephone. The call-in number will be: 717-275-8940. The access code was: 9898439

Members Present: Chairman Ben Buttrick, Rob Fitzgibbon, Michael Antell, Michael Flynn and Allison Williard

Also Present: Ruth Pereen, Mark Renzi and Nina McKinnon

Chairman Buttrick called the meeting to order at 7:04 p.m., motion made, seconded and unanimously approved.

Chairman Buttrick made a motion to approve minutes from 6/30/2020. Motion made, seconded and unanimously approved.

Finance Committee approved line item transfers, as per attached transfers.

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

Any updates on municipal finance policy and status of potential impact to Essex – discussion ensued regarding meals tax revenue, property tax receipts, and letter to Town Departments from BOS and Finance Committee.

Discussion regarding process for engaging with School Committee/ Long-term costs and selecting two committee members. Chairman Buttrick made a motion to defer the discussion, motion made, seconded and unanimously approved.

Finance Committee met with new prospective FC members Mark Renzi and Nina McKinnon. Chairman Buttrick made a motion to approve Mark Renzi and Nina McKinnon as FC members based on BOS approval. Motion made, seconded and unanimously approved.

Items that could not be reasonably anticipated by the open meeting law posting deadline – discussion regarding solar options for the Town of Essex. Michael Flynn will continue to gather more information for a future meeting.

Public Comment - None

Adjourn - A motion was made, seconded and unanimously voted to adjourn at 8.34 pm.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Request for a Line Item Transfer from Account: #1100.2.543.5770.00
Title: Ordinary Benefits

1. Amount Requested: **\$500.00**
2. To be transferred to Account: #1100.2.543.5690.00
Title: Regional Assessment
3. The specific purpose the amount requested will be used for:
To pay the Regional Assessment to the Veterans' District..
4. This expenditure is extraordinary and/or unforeseen for the following reasons:
One of the District members left to join another district, thereby increasing the annual assessment to the remaining member towns. This was unforeseen at the time the FY2021 budget was set.

Date: July 13, 2020

Signed: _____


Ruth R. Preen

Date of meeting 7/14/2020

Vote: X Yes _____ No

Transfer voted in the sum of **\$500.00**

Transfer disapproved _____

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

FY21

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Title: ***Fire Station Repair and Maintenance***
1100.2.220.5245.00

1. Amount Requested: \$5.00

2. To be transferred to Account:

Title: ***Fire Department Electricity***
1100.2.220.5210.00

3. This will be used to pay invoice.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Line was slightly underfunded

Date: 7/8/20

Signed: 

Date of meeting 7/14/2020

Vote: X Yes _____ No

Transfer voted in the sum of \$ 5.00

Transfer disapproved _____

FINANCE COMMITTEE

- Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Title: ***Fire Station Repair and Maintenance***
1100.2.220.5245.00

1. Amount Requested: \$100.00
2. To be transferred to Account:

Title: ***Fire Department Telephone***
1100.2.220.5341.00

3. This will be used to pay invoice.
4. This expenditure is extraordinary and/or unforeseen for the following reasons:
Expenses exceeded budgeted amount.

Date: 7/8/20

Signed: 

Date of meeting 7/14/2020

Vote: X Yes _____ No

Transfer voted in the sum of \$ 100~

Transfer disapproved _____

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Title: *Fire Station Repair and Maintenance*
1100.2.220.5245.00

1. Amount Requested: \$100.00

2. To be transferred to Account: Title: *Ladder Testing*
1100.2.220.5246.00

3. This will be used to pay invoice.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:
Expenses exceeded budgeted amount.

Date: 7/8/20

Signed: 

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 100 -

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee -- Town of Essex

Title: *Fire Department Water*
1100.2.220.5230.00

1. Amount Requested: \$101.17
2. To be transferred to Account:

Title: *Fire Department Sewer*
1100.2.220.5231.00

3. This will be used to pay invoice.
4. This expenditure is extraordinary and/or unforeseen for the following reasons:
Cost of sewer exceeded the budgeted amount.

Date: 7/7/2020

Signed: 

Date of meeting 7/14/2020

Vote: X Yes _____ No

Transfer voted in the sum of \$ 101.17

Transfer disapproved _____

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: Finance Committee – Town of Essex

Title: *Fire Station Repair and Maintenance*
1100.2.220.5245.00

1. Amount Requested: \$1500.00

2. To be transferred to Account:

Title: *Fire Department Equipment Repair*
1100.1.220.5250.00

3. This will be used to pay invoices.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Expenses exceeded budgeted amount.

Date: 7/8/20

Signed: 

Date of meeting 7/14/2020

Vote: X Yes _____ No

Transfer voted in the sum of \$ 1500

Transfer disapproved _____

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Title: *Ambulance Supplies*

1100.2.231.5500.00

1. Amount Requested: ~~\$2350.00~~

2,500.00

2. To be transferred to Account:

Title: *Ambulance Training Expenses*

1100.2.231.5192.000

3. This will be used to pay EMT recertifications

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

More training and recertifications occurred this year than usual.

Date: July 8, 2020

Signed: 

Date of meeting *7/14/2020*

Vote: *X* Yes _____ No

Transfer voted in the sum of \$ *2500.-*

Transfer disapproved _____

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT

1. Amount Requested: \$200 Title: # 1100,2.295,5242.00 Harbormaster Boat Repair

2. To be transferred to account

Title: # 1100.2.295,5255.00 Pier / Float

3. Purpose the amount requested will be used for:

Bring pier/float out of "red" and into ~~gas~~
"black" with money within our budget in a different
line item

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Upper ramp needed unexpected repair due
to unsafe conditions

Date: 6/27/20

Signed: 

Department: Harbormaster

Date of meeting 7/14/2020

Vote:

☒ Yes ☐ No

Transfer voted in the sum of \$ 200.-

Transfer disapproved

FINANCE COMMITTEE

- Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT

1. Amount Requested: \$ 50

1100.1.295.5110.00
Title: Harbormaster Salary

2. To be transferred to account

1100.1.295.5120.00
Title: Harbormaster Assistant

3. Purpose the amount requested will be used for:

To bring budget line item to zero out
for FY 2020

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Additional Coverage provided above and beyond
what was budgeted for

Date: 7/7/20

Signed: _____

Department: Harbormaster

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 50.

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT

1. Amount Requested: \$ 460.50 Title: # 1100.2.295.5242.00
Boat Repair

2. To be transferred to account

1100.2.295.5255.00

3. Purpose the amount requested will be used for:

Title: Pier and Float Maint.

Within budget transfer to "zero out" line item
for fiscal year 2020

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Additional float needed replacement for
safety reasons

Date: 7/7/20

Signed: [Signature]

Department: Harbormaster

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 460.50

Transfer disapproved

FINANCE COMMITTEE

- Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob
- Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison
- Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in
- favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 1100.1.420.5110.00

Title Supt Salary

1. Amount Requested \$ 181.72

2. To be transferred to account # 1100.1.420.5114.00

Title Laborer

3. Purpose the amount requested will be used for: To zero out the line item

4. This expenditure is extraordinary and/or unforeseen for the following reasons: More than expected license pay.

Date: 7/8/2020

Signed: 

Department: Highway

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 181.72

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

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To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 1100.1.420.5110.00

Title Supt. Salary

1. Amount Requested \$ 163.68

2. To be transferred to account # 1100.1.420.5115.00

Title Foreman Wages

3. Purpose the amount requested will be used for: To zero out the line item.

4. This expenditure is extraordinary and/or unforeseen for the following reasons: Line item was underfunded.

Date: 7 / 8 / 2020

Signed: 

Department: Highway

=====

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 163.68

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6150.1.000.5115.00

Title Operators

1. Amount Requested \$ 5,000.00

2. To be transferred to account # 6150.1.000.5130.00

Title Over time

3. Purpose the amount requested will be used for: To fund line item for the
remainder of this fiscal year.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:
Numerous water breaks and a very dry spring.

Date: 7/1/2020

Signed: [Signature]
Michael Galli, Superintendent
Department: Water

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 5,000.-

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6250.2.000.5317.00

Title Gloucester Contract

1. Amount Requested \$ 8,000.00

2. To be transferred to account # 6250.2.000.5535.00

Title Other Maintenance

3. Purpose the amount requested will be used for: to fund line item for
remainder of fiscal year.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Had to purchase old style grinder pump parts
before they were discontinued.

Date: 7/1/2020

Signed: [Signature]
Michael Flynn, Superintendent
Department: Sewer

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 8,000.-

Transfer disapproved

FINANCE COMMITTEE

- Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob
- Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison
- Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in
- favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6250.2.000.5420.00

Title Office Supplies

1. Amount Requested \$ 50.00

2. To be transferred to account # 6250.2.000.5318.00


Title Backflow testing

3. Purpose the amount requested will be used for: Zero out the line item

4. This expenditure is extraordinary and/or unforeseen for the following reasons: A few more sprinkler lines were added, which

need to be tested.

Date: 7 / 1 / 2020

Signed: 
Michael Galli, Superintendent
Department: Sewer

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 50. -

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6150.2.000.5210.00

Title Electricity

1. Amount Requested \$ 163.70

2. To be transferred to account # 6150.2.000.5173.00

Title FICA

3. Purpose the amount requested will be used for: To zero out the line item

4. This expenditure is extraordinary and/or unforeseen for the following reasons: under budgeted this fiscal year.

Date: 7/13/2020

Signed: 

Department: Water

=====

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 163.70

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob -
Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison -
Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in -
favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor. -

REQUEST FOR A LINE ITEM TRANSFER

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Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6150.2.000.5210.00

Title Electricity

1. Amount Requested \$ 2,215.51

2. To be transferred to account # 6150.2.000.5535.00

Title Maintenance

3. Purpose the amount requested will be used for: to zero out the line item.

4. This expenditure is extraordinary and/or unforeseen for the following reasons: Numerous water leaks and added leak detection.

Date: 7/10/2020

Signed: 

Department: Water

=====

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 2,215.51

Transfer disapproved

FINANCE COMMITTEE

- Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6250.1.000.5111.00

Title Asst. Supt

1. Amount Requested \$ 428.80

2. To be transferred to account # 6250.1.000.5130.00

Title Overtime

3. Purpose the amount requested will be used for: To zero out the line item.

4. This expenditure is extraordinary and/or unforeseen for the following reasons: More than anticipated grinder pump call outs.

Date: 7/10/2020

Signed: 

Department: Wastewater

=====

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 428.80

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6250.1.000.5113.00

Title System tech II

1. Amount Requested \$352.29

2. To be transferred to account # 6250.1.000.5114.00

Title Operator tech I

3. Purpose the amount requested will be used for: _____
To zero out the line item

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____
License pay was not budgeted for.

Date: 7/13/2020

Signed: _____

Department: Wastewater

=====

Date of meeting 7/14/2020

Vote: X Yes No

Transfer voted in the sum of \$ 152.29

Transfer disapproved

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Request for a Line Item Transfer from Account: #1100.2.193.5740.00
Title: Blanket Insurance

1. Amount Requested: **\$20.00**
2. To be transferred to Account: #1100.2.193.5342.00
Title: VOIP Telephones
3. The specific purpose the amount requested will be used for:
To fund telephone expenses.
4. This expenditure is extraordinary and/or unforeseen for the following reasons:
The projected annual expenditure for this budget item was underestimated.

Date: July 13, 2020

Signed:


Ruth R. Perea

Date of meeting 7/14/2020

Vote: ☒ Yes ☐ No

Transfer voted in the sum of **\$20.00**

Transfer disapproved _____

FINANCE COMMITTEE

Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor.

FY 20