

**Essex Finance Committee
Tuesday September 15, 2020
7:00 P.M.
Meeting Minutes**

The public was able to join this meeting by telephone. The call-in number will be: 717-275-8940. The access code was: 9898439

Members Present: Chairman Ben Buttrick, Michael Antell, Michael Flynn, Mark Renzi, Alison Williard and Rob Fitzgibbons.

Also Present: Selectwoman Ruth Pereen, Treasurer Jeff Soulard

Chairman Buttrick called the meeting to order at 7:02 p.m., motion made, seconded and unanimously approved.

Any updates on municipal finance policy and status of potential impact to Essex – discussion ensued regarding collection of revenues.

Review of Fiscal 2020 closeout and initial indications for 2021 – discussion ensued regarding Fall Town Meeting Monetary Summary. Chairman Buttrick discussed increasing OPEB funding to \$500,000, committee members were invited to discuss their thoughts. Chairman Buttrick made a motion to fund OPEB with \$400,000 from Free Cash motion made, seconded, five members voted in favor, one no vote. Motion passed.

Priorities for Fiscal 2021 – Discussion ensued regarding areas where finance committee could potentially assist the town to decrease taxes by increasing revenue and decreasing budgets.

Designation of liaison assignments – Chairman Buttrick will work with MERSD and would like Nina Mckinnon and Mark Renzi to join him. Allie Williard will work with the DPW. Michael Antell and Rob Fitzgibbon will work with the Town Offices, Fire and Police. Michael Flynn will work with the Council on Aging and continue with Veterans.

Chairman Buttrick made a motion to approve minutes from 7/14/2020 and 9/10/2020. Motion made, seconded and unanimously approved.

Finance Committee approved line item transfer as per attached. Chairman Buttrick said that he, Chairman Buttrick voted aye in favor; followed by Rob Fitzgibbon, said that he, Rob Fitzgibbon voted aye in favor; Allison Williard said that she, Allison Williard voted aye in favor; followed by Michael Flynn, said that he, Michael Flynn voted aye in favor; followed by Michael Antell, said that he, Michael Antell voted aye in favor, Mark Renzi said that he, Mark Renzi voted aye in favor.

Items that could not be reasonably anticipated by the open meeting law posting deadline – discussion ensued about quantifying advertise town resources and comparing what other towns have set up in this regard.

Public Comment – None

Adjourn - A motion was made, seconded and unanimously voted to adjourn at 9.07 pm.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

Title: *Ambulance Supplies*
1100.2.231.5500.000

1. Amount Requested: \$1650.

2. To be transferred to Account:

Title: *Ambulance Repair & Maintenance*
1100.2.231.5248.00

3. This will be used to pay invoice.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:
An unexpected and significant repair had to be made on the ambulance.

Date: 9/3/20 Signed: 

Date of meeting 9 / 15 / 2020

Vote: ☒ Yes ☐ No

Transfer voted in the sum of \$ 1,650.00

Transfer disapproved _____

FINANCE COMMITTEE

Chairman Ben Buttrick

Michael Antell

Michael Flynn

Rob Fitzgibbon

Mark Renzi

Allison Williard