

Essex Finance Committee

March 23, 2017

7:00pm

Essex Senior Center

Members Present: Ben Buttrick, Michelle Dyer, Rob Fitzgibbon, Dave Gabor, Ken Riehl, Richard Ross

1. New Business
 - a. Reviewed monetary articles related to Warrant for Annual Town Meeting
 - i. Voted yes on Youth Department. Would like to see job description and plan to work with library on programming.
 - ii. Voted yes on COA budget
 - iii. Discussed various finance options for Public Safety Building - Article 10
 - iv. \$10k for artist rendering
 - v. Voted to purchase \$130k Forestry Vehicle – Article 32
 - vi. Discussed the EPD Budget Confirm with Mark - \$10k reduction
 - b. Discussed the large financial expenditures facing town.
 - i. Town infrastructure
 - ii. Sewer Infrastructure approximately 10 years out according to Paul Goodwin
 - iii. Cost is approximately \$40m. \$1m per mile
2. Old Business
3. Transfer Request
 - a. Voted to approve three (3) line item transfers
 - b. See attached documents for additional detail.
4. Public Comment
 - a. N/A
5. Reviewed and Approved Minutes of March 8th and March 13th
6. Adjourn

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT # 1100.2.512.5580.00

Title Other Expenses

1. Amount Requested \$ 250 -

2. To be transferred to account # 1100.2.512.5341.00

Title Telephone

3. Purpose the amount requested will be used for:

To pay the last 3 months phone bills

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

phone bill is higher than expected after switching to smart tv

Date 3/21/17

Signed [Signature]

Department BoH

Date of meeting 3/23/17

vote: Yes No

Transfer voted in the sum of \$ 250.00

Transfer disapproved _____

FINANCE COMMITTEE

[Signature]

[Signature]

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT # 1100.2.135.5302.00

Title Town Accountant - Software Support

1. Amount Requested \$ 110.00

2. To be transferred to account # 1100.2.135.5341.00

Title Town Accountant - Telephone

3. Purpose the amount requested will be used for:

Monthly Telephone underbudgeted due to mid year
change from Verizon to ShoreTel (cloud based phone)

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Change in phone system was not known at budget time,

Date 3/21/17

Signed Roxanne Tiersi

Department Town Accountant

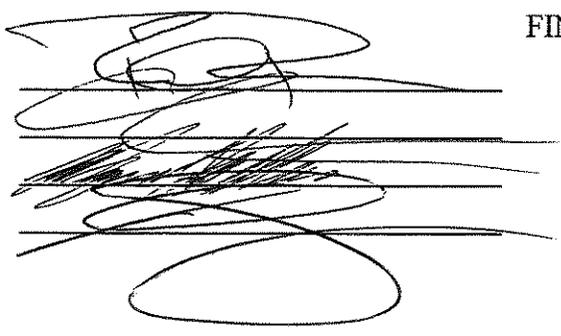
Date of meeting 3/28/17

vote: Yes No

Transfer voted in the sum of \$ 110.00

Transfer disapproved _____

FINANCE COMMITTEE



REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT # 1100.2.141.5302.00

Title Assessment Aids

1. Amount Requested \$ 250.⁰⁰

2. To be transferred to account # 1100.141.5341.00

Title Telephone Expense

3. Purpose the amount requested will be used for:

Monthly Telephone Expenses increased when
service was changed from Verizon to Sprint Tel.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

In sufficient funds in Telephone Expense account
to cover increase.

Date 3/15/2017

Signed Klaus A. Wilhel

Department Assessors

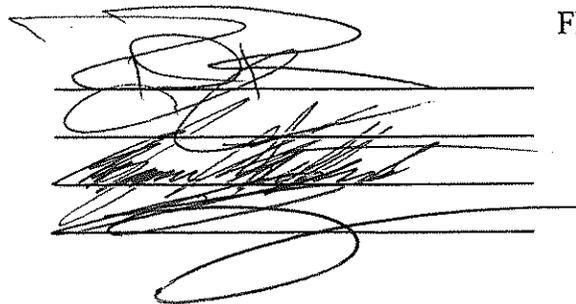
Date of meeting 3/23/17

vote: Yes No

Transfer voted in the sum of \$ 250.⁰⁰

Transfer disapproved _____

FINANCE COMMITTEE



Rhod Fitzgibbon