

**Administrator's Report**  
**Board of Health Meeting of January 11, 2024**

*Report covers from 12/13/23 – 01/08/2024*

*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

None

**B. Septic Plans**

None

**C. Septic Inspections and Other Field Work**

(1) 1 Laurel Lane, 1 Laurel Lane LLC, Map 209, Lot 29

I inspected the bottom of the SAS for the new septic system being installed at this property.

(2) 4 Belcher Street, Guide, Map 129, Lot 18-0-1-4

I inspected the installation of the new septic system at this property.

(3) 48 Rocky Hill Road, Costello, Map 148, Lot 10

I witnessed soil testing at this property as the first step in building a second dwelling. Soils were too wet to perc, so this testing will be finished in the spring.

(4) 100 Belcher Street, Bos, Map 115, Lot 14

I witnessed soil testing at this property as the first step in building a second dwelling. Soils were too wet to perc, so this testing will be finished in the spring.

(5) 83 Wood Drive, Fransioli, Map 157, Lot 10

I signed the Certificate of Compliance for the new septic system installed at this location.

**D. Complaints and Other Updates**

(1) 18 John Wise Avenue, Mulvey, Map 120, Lot 2

We are continuing to look for progress on addressing the failed septic system at this property. After our December meeting, the property owners were ordered to pump the septic tank and leaching chambers by January 18, 2024. The septic tank will need to be pumped as necessary until the dwelling is connected to municipal sewer, to prevent any further public health or environmental issues. In the order letter, the owner was also encouraged to seek additional funding sources to help finance this repair.

(2) Opioid Settlement Funding updates

We were approved as a community partner of MA DPH's Community Naloxone Program (CNP), without restriction. Additional NaloxBoxes were ordered and will be installed in various municipal locations as well as in a few of the restaurants in town who expressed interest.

(3) 21 Main Street Apt 2, Savory, Map 128, Lot 65

Reinspection of this apartment was conducted on 12/20, and primary violations were corrected; the only outstanding issue is the emergency egress installation; the owner has obtained a building permit and now is waiting for his contractor to start the work.

On 12/29 I did another inspection at the request of the occupant who reported seeing mice in her kitchen. Evidence of mice (droppings) was confirmed and the property owner was ordered to contact with a pest control company to address this issue. A pest control inspection was completed on 1/3 and I am waiting for the owner to provide the written summary of corrective action that will be taken.

(4) 92 Southern Avenue, Deus, Map 140, Lot 54-1-2

Housing court is scheduled for Friday, 1/16, and we will be requesting the judge begin the receivership process. However, this will likely be continued due to the notice we're required to provide to the lienholders as stated in my email to the BoH on 12/6.

(5) FY25 Budget\*

The FY25 budget request includes a 2% cost of living adjustment for the BoH Administrator and Food Inspector; an increase to the PHN nurse rate from \$45/hour to \$50/hour, as approved back in February 2022; and an increase to Step 2 as well as a COLA for BoH Administrative Clerk. Software implementation was cut completely, as it's not needed; and office supplies, expenses, and dues/memberships were all reduced. The overall budget request is a 1.51% increase from last year.

*Recommendation: Discussion, vote to approve proposed budget and submit for approval at Town Meeting.*

(6) Covid Wastewater Data

Essex County data is below, with the solid line showing the concentration (copies/mL) for Essex County and the dotted line showing the national concentration (copies/mL). This has not been updated since the previous meeting.



