

**Administrator's Report**  
**Board of Health Meeting of April 25, 2013**  
*Report covers from 4-11-13 to 4-24-13*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 16 Rocky Hill Rd., Monroe, Map 5, Lot 12\*

I reviewed the Title 5 inspection report for this property and am in agreement with the determination of the inspector that this system passed the April 10, 2013 inspection.

*Recommendation: I recommend that the Board send a letter to the owner stating that you are in agreement with the determination of the inspector, James Gallant, that the system **passed the April 10, 2013 inspection.***

(2) 3 Evans Way, Migliaccio, Map 36, Lot 7B \*

This system needed a replacement distribution box. It has been replaced and a revised, "passed" report submitted.

*I recommend a letter be sent to the property owner stating that the Board is in agreement with the inspector, Paul Ricker that this system **passed the 4-17-13 Title 5 inspection.***

(3) 11 Patriot's Lane, Isabell, Map 8, Lot 32B\*

I reviewed the re-submitted Title 5 inspection report for this property. The original was submitted on an outdated form and had to be resubmitted. I am in agreement with the determination of the inspector that the system passed the inspection performed 4-8-13. The report notes the existence of a garbage grinder, which the system is not designed to handle and is also missing the water meter readings.

*Recommendation: I recommend the Board send a letter to the homeowner stating that you are in agreement with the determination of the inspector, Dean Luscomb, that the system **passed the April 8, 2013 inspection**, however the inspection noted the existence of a garbage disposal, which must be removed because the system was not designed for its use. I recommend the release of this letter be held until we receive the needed water meter flows.*

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**B. Soil Evaluations / Waiver Explorations**

(1) 12 Robbins Island Rd, Liberti, Map 19, Lot 62

I performed a ground water determination for the location of the replaced septic tank for this property to determine if ballast was required. G.W. elevation was at 26", the tank didn't require ballast.

*Recommendation: None. Informational only.*

**C. Septic System Design Plan Reviews**

None

**D. Septic System Installations**

(1) 6 Shea's Ct.

I performed a final field inspection on this property.

*Recommendation: None. Informational only.*

(2) 3 Evan's Way

I performed an inspection on the replaced d-box for this system.

*Recommendation: None. Informational only.*

(3) 14 Robbin Island Rd.

I performed a final inspection and ground water determination to determine buoyancy for the septic tank replacement on this property.

*Recommendation: None. Informational only.*

**E. Building Permit Applications & Occupancy Permits**

None

**F. Well Water Supply Certificates**

None

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**G. Meetings Attended (for information only)**

Ed/Care Delivery Meeting

I attended the monthly meeting of this group. We discussed Mosquito Control on Cape Ann, H7N9 Bird Flu, Surveillance, Future Educational Sessions, AGH, and flu season planning.

AGH Emergency Services Meeting

I was asked to join the AGH Emergency Services committee. It is a group created to work on how the hospital can best serve the needs of Cape Ann. Meetings will initially be monthly for approx. 2 hours.

NS/CAEPT

I attended the monthly NS/CAEPT meeting. The upcoming budget was discussed, as well as NERAC services and DEP deliverables.

**H. Complaints**

(1) Richdale's, Main St.

We received a complaint today that Richdale's cooler had broken down and they were still selling dairy products from it. I performed an inspection and found that, as well as other violations listed in the inspection report. I discussed the violations with the woman in charge. She posted a sign on the refrigeration unit when I was there, noting that items in the cooler were not for sale & will relay the other violations to the owner. I told her the store would be re-inspected within 24 hours. Ann notifies Bobbie, who will follow up.

*Recommendation: None. Informational only.*

**I. Hazards Abated Via Enforcement Orders**

(1) 153 Conomo Point Rd.

A new metal manhole cover was placed over the existing opening.

*Recommendation: None. Informational only.*

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**J. Other Issues**

(1) MAVEN Registration

MAVEN is the DPH electronic reportable disease notification system. Kim was our contact. I have now registered for it and have to have some training. When we hire our new nurse, she will be the primary contact & I will be the backup.

*Recommendation: None. Informational only*

(2) PH Nurse Position \*

We have received 2 resumes and letters of interest, with a potential for more. I posted the job with an application date of May 1.

*Recommendation: Discussion. Do you want me to pre-interview, as usual, prior to the Boards interviews and selection? If we have more than 3 applicants, I usually recommend my top 3 choices to you for your decision.*

(3) Drug Take Back Day

Drug take back day is scheduled for this Sat., April 27 from 10 – 1 at the Police/Fire Station.

*Recommendation: None. Informational only.*

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

(1) DownRiver Ice Cream

DownRiver Ice Cream had a high bacteria count in their vanilla ice cream. The owner discarded all the ice cream. She sent the mix back to the manufacturer to be retested and had another sample taken. We are waiting for the results.

*Recommendation: None. Informational only.*