

**Administrator's Report**  
**Board of Health Meeting of April 9, 2015**  
*Report covers from March 26 to April 8, 2015*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 79 Wood Dr., Miller, Map 4, Lot 120\*

I reviewed the submitted Title 5 inspection report for this property and am in agreement with the determination of the inspector that this system failed the 3-25-15 inspection.

*Recommendation: I recommend that the Board send a letter to the owner stating that you are in agreement with the determination of the inspector, John Duncan, that **this system failed the 3-15-15 inspection** and that the existing system must be replaced no later than March 25, 2017, unless ordered to do so sooner by the Board of Health.*

(2) 80R Eastern Ave., August R. Meyer Trust, Map 14, Lot 4 \*

I reviewed the submitted Title 5 inspection report for this property and am in agreement with the determination of the inspector that this system passed the 3-24-15 inspection.

*Recommendation: I recommend that the Board send a letter to the owner stating that you are in agreement with the determination of the inspector, Josh Roberts, that **this system passed the 3-24-15 inspection**.*

**B. Soil Evaluations / Waiver Explorations**

None

**C. Septic System Design Plan Reviews**

As built only

**D. Septic System Installations**

(1) 90 Conomo Point Rd

I attempted an inspection of the tight tank on this property, but was unable to do so, due to the extreme muddy condition.

*Recommendation: Informational only.*

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**E. Building Permit Applications & Occupancy Permits**

(1) 79 Wood Dr., Miller, Map 4, Lot 120\*

We received a building permit application for this property for “New doors and windows, insulation, electrical, plumbing, heating, sheetrock and interior walls and doors, carpeting, siding, kitchen cabinetry”. There will be no change in the footprint of the property or the design flow. This property has a failed Title 5 inspection report. The new owner intends to update the existing 1 bedroom property now & later test and design for a new 3 bedroom design flow to be able to add on to the existing one.

*Recommendation: I recommend endorsement of this application, dated 4-6-15.*

(2) 86 Conomo Point Rd., Oosterman, Map 19, Lot 33\*

We received a building permit application for this property to “rebuild back deck & porch. Install 10 windows – remove and replace siding. Reframe inside walls”.

*Recommendation: This is all interior work, with no additional bedrooms being added, so I recommend endorsement of this application, **dated 4-6-15.***

(3) 86 Conomo Point Rd., Oosterman, Map 19, Lot 33\*

We received a second building permit application for this property for the construction of a garage with a loft above (not accessible from the main house) and a breezeway/laundry room connecting it to the main house. This garage location does not affect the existing septic system components.

*Recommendation: I recommend endorsement of this application, **dated 4-6-15.***

(4) 152 Main St., Gallant, Map 38, Lot 8\*

I reviewed this request to “build 8’ X 17’ deck on existing building”. In speaking to the owner; this will be built above a section of the building that already exists – there will be no change in the footprint of the building.

*Recommendation: I recommend endorsement of this application, **dated 3-31-15.***

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(5) 233 Western Ave., The Farm Restaurant, Map , Lot \*

We received a building permit application to “install new cement pad to accept new walk in cooler. Repair fence as necessary to accommodate cooler”. After clarification as to the accurate location of the proposed pad location, it was confirmed that this location does not interfere with the septic system component locations.

*Recommendation: I recommend endorsement of this application, **dated 4-9-15.***

(6) 21 County Rd., McConnell, Map 8, Lot 58B\*

I reviewed tis application to “rework first floor bathroom layout openwall between living room & dining room. Add stairs to attic. Redo second floor bathroom”. This property is on public sewer. No additional bedrooms are being added.

*Recommendation: I recommend endorsement of this **undated** application.*

(7) 2 Riverview Hill Rd, Lot 26 a/k/a 0 Spring St., Hagar, Map 41, Lot 14\*

I reviewed the submitted BP application for this property. The owner told me that she was applying for a foundation permit; however the application states “we will be constructing a multi-generational home that will be comprised of two dwellings joined by a common covered breezeway. One home will host 2 bedrooms and be roughly 2,600 sq. ft. while the second will host 3 bedrooms within a 2,000 sq. ft. structure”. The submitted plans confirm this plan. The proposed location of the buildings is located on top of the sewage pressure lines and municipal water lines of the approved septic plan. A rough scale comparison of the submitted plot plan against the approved septic plan also indicates that the septic and/or pump tanks may not have adequate offset from one of the building foundations. Additionally, the change from a single foundation, 2 family house, as shown on the approved septic plan to two separated housed joined by a breezeway will require a septic plan revision to note how the second building will connect to the proposed septic system.

Finally, the submitted plans did not include a foundation/basement or attic plan. Nor were exterior plans submitted. There is no confirmation that there will not be a finished basement.

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*Recommendation: I recommend that this application, dated 4-7-15, NOT be endorsed until we receive and approve a revised septic design plan or revised building locations that do not interfere with the septic system.*

**NOTE: AFTER SPEAKING TO THE APPLICANT ABOUT THIS, SHE PULLED THIS BP APPLICATION REQUEST**

**F. Well Water Supply Certificates**

None

**G. Meetings Attended (for information only)**

I attended the full day Annual MHOA/DEP seminar. Topics included shared septic systems, Nitrogen aggregation and emergency preparedness.

**H. Complaints**

None

**I. Hazards Abated Via Enforcement Orders**

12 Harry Homans Dr., William H. Burke Revocable Trust, Map 31, Lot 44

I have been in contact with the owner of this property and his attorney. He has returned from out of state, met with the tenant and contracted repairs. The tenant is satisfied with the progress. I will continue to monitor compliance.

*Recommendation: None. Informational only*

**J. Other Issues**

(1) Upcoming Vacancy\*

Brendhan has brought the upcoming department vacancy to the attention of the BOS. They are requesting a joint meeting with the BOH in June to discuss it. A specific date has not yet been proposed.

*Recommendation: Concurrence of this Board to meet.*

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(2) Annual Town Meeting \*

We have 3 articles on the annual town meeting (#7, 8, & 9). These are for the continuance of our 3 revolving accounts for emergency preparedness supplies, triathlon, and nursing /vaccine account. We just need to confirm if Dr. Dave will read them again this year.

*Recommendation: Confirmation as to who will read the articles.*

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

(1) Camp Dory \*

Merri-Lynn, Program Director for the YMCA, brought in the camp permit renewal information and application. She asked that we sign a letter for the Child Care Circuit for the state of MA. They determine which children get need based government funding for childcare and camp. Every year, the YMCA works with parents to apply for this funding for summer camp.

For 2015, the Child Care Circuit changed their application procedure to require either a Summer Camp License or the letter from the Board of Health *prior to* being able to apply for summer funding. If the Y waits until June when they have their Summer Camp license in hand, there will be less funding available and some families who currently have funding for childcare may find they are wait listed or no longer funded for summer camp.

By providing this letter, they can make sure there is no gap in the funding for current Child Care Circuit supported families.

*Recommendation: Permission to sign the drafted letter.*