

**Administrator's Report**  
**Board of Health Meeting of August 22, 2019**

*Report covers from 08/08 – 08/21/19*

*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 34 Lake Shore Drive, Rice, Map 155, Lot 3

I have reviewed the report for the official Title 5 inspection conducted at this property by Randy Burley on August 5, 2019. The inspector has noted that the system is in good working condition.

*Recommendation: I recommend the Board of Health send a letter to the property owner stating that we are in agreement with the determination of the inspector Randy Burley, and that the system passes the official Title 5 inspection conducted on August 5, 2019. The next routine Operation & Maintenance of the Waterloo Biofilter is due no later than July 16, 2020.*

**B. Soil Evaluations / Waiver Explorations**

(1) 0 Rocky Hill Road, Gale, Map 152, Lots 21, 21.1, 21.2, and 21.3

I witnessed soil testing at this property, conducted to determine if this lot is suitable for multiple residential dwellings.

**(C) Septic System Design Plan Reviews**

(1) 126 Conomo Point Road, Osburn, Map 108, Lot 66\*

I have reviewed the design for the proposed tight tank at this property, designed by John Judd and dated July 2, 2019 with a revision date of August 8, 2019. The designer has requested a local upgrade approval to reduce the 12" separation between the tank inverts and the seasonal high water table; and to situate a holding tank within 10' of the property line. The plan meets all other state and local requirements for holding tanks.

*Recommendation: I recommend the Board of Health send a letter to the leaseholder stating the plan for the proposed holding tank, designed by John Judd and dated July 2, 2019 with a revision date of August 8, 2019 is approved. The holding tank is designed to accommodate a maximum of 4 bedrooms.*

(2) 136 Conomo Point Road, Cushing, Map 108, Lot 62\*

I have reviewed the design for the proposed tight tank at this property, designed by John Judd and dated July 2, 2019. The designer has requested a local upgrade approval to reduce the 12" separation between the tank inverts and the seasonal high water table; and to situate a holding tank within 10' of the property line. The plan meets all other state and local requirements for holding tanks.

*Recommendation: I recommend the Board of Health send a letter to the leaseholder stating the plan for the proposed holding tank, designed by John Judd and dated July 2, 2019 is approved. The holding tank is designed to accommodate a maximum of 3 bedrooms.*

**D. Septic System Installations/Abandonments (informational only)**

None.

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**E. Well Water Supply**

None.

**F. Building Permit Applications**

(1) 0 Shea's Court, Isaac, Map 145, Lot 32

I signed the building permit application for the construction of a 5-bedroom dwelling at this property.

**G. Complaints**

(1) 38 Lake Shore Drive, Cameron, Map 145, Lot 35

We received an email complaint that there was a pipe exiting the basement and discharging onto the ground towards Chebacco Lake. I conducted an exterior inspection and noted the pipe in question, which appears to be either a gray water pipe from the washing machine or a pipe connected to the sump pump. I informed the property owner via a hand-delivered letter that I would be conducting an interior inspection on Wednesday, August 28<sup>th</sup>, and also notified the applicable municipal departments (Conservation Commission, Plumbing Inspector, and Building Inspector) of this complaint.

*Recommendation: Discussion – no further action needed at this time.*

**H. Meetings Attended (informational only)**

(1) Shared Services Joint Working Session

In this meeting held in Manchester, there was a presentation by Robert Halpin from the Collins Center which included the purpose of the meeting, the existing conditions in each of the municipal departments in both Manchester and Essex, and the processes that were used to gather the data that was in his subsequent summary of recommendations. The recommendations for Public Health included sharing resources for things such as reviewing septic system design plans and installation inspections, food inspections, and coordination of safety compliance. There was also mention of collaboration between the Youth Commission in Essex and the Parks & Recreation Department in Manchester as a way to address the needs of social, emotional, and mental health of children in the two communities.