

Administrator's Report
Board of Health Meeting of August 22, 2013
Report covers from July 25, 2013 to Aug. 21, 2013
Items requiring Board vote are noted with an asterisk ()*

A. Inspection Report Reviews

(1) 31 Middle Rd., Collins, Map 24, Lot 3*

I reviewed the Title 5 inspection report for this property and from the information reviewed, am in agreement with the determination of the inspector, Daniel Johnson that this system failed the inspection performed 7-30-13. The report was however, submitted on the wrong form and must be re-submitted on the correct form.

Recommendation: After re-submittal on the correct form, I recommend that a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector that this system failed the Title 5 inspection performed 7-30-13.

(2) 1 Turtleback Rd, Souza, Map 9, Lot 11I*

I reviewed the Title 5 inspection report for this property and am in agreement with the determination of the inspector, John Duncan, that this system passed the 6-21-13 inspection.

Recommendation: I recommend that a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector, John Duncan, that this system passed the Title 5 inspection performed 6-21-13.

(3) 35 Rocky Hill Rd., Cotton Talbot-Minkin, Map 5, Lot 17B*

I reviewed the inspection report for inspection of the septic system servicing this property, performed 7-16-13 by George Norris. From the information submitted, I am in agreement with the determination of the inspector that this system passed the inspection.

Recommendation: I recommend that a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector, George Norris, that this system passed the Title 5 inspection performed 7-16-13.

(4) 93 Choate St., Briggs, Map 16, Lot 9B*

I reviewed the inspection report for inspection of the septic system servicing this property, performed 7-8-13 by George Norris. From the information submitted, I am in agreement with the determination of the inspector that this system passed the inspection.

Administrator's Report
Board of Health Meeting of August 22, 2013
Report covers from July 25, 2013 to Aug. 21, 2013
Items requiring Board vote are noted with an asterisk ()*

Recommendation: I recommend that a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector, George Norris, that this system passed the Title 5 inspection performed 7-8-13.

(5) 170R John Wise Ave., Page, Map 22, Lot 6*

I reviewed the revised submitted Title 5 report for this property. The report still needs to be submitted on the current form; however, the other corrections have been made.

Recommendation: Upon receipt of the correct inspection form, I recommend a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector, Josh Roberts, that the system passed the inspection performed on this property 7/10/13.

B. Soil Evaluations / Waiver Explorations

(1) 75 Choat St., Keystone Dev.,

The installer relocated the leach area of this system during installation due to an encounter with bedrock. Because it was moved approx. 30+ feet from the original location, there was insufficient soil testing in the area. I required them to perform additional testing just outside the leach area (so as to not disturb the area). This testing confirmed adequate soil and perc rate.

Recommendation: None. Informational only.

(2) 199R John Wise Ave., Corwin, Map 22, Lot 4

Soil testing was performed on this property for expansion of the existing septic system from 3 bedrooms to 4 or 5, due to the existence of a basement apartment in the house. Testing was inconclusive at this time and we will have to return to the property for additional testing.

Recommendation: None. Informational only.

C. Septic System Design Plan Reviews

(1) 179 Conomo Point Rd., Lane, Map 24, Lot 5*

I reviewed the revised tight tank plan for this property. All required corrections have been made.

Administrator's Report
Board of Health Meeting of August 22, 2013
Report covers from July 25, 2013 to Aug. 21, 2013
Items requiring Board vote are noted with an asterisk ()*

*Recommendation: I recommend this plan designed by Daniel Johnson, **dated 7-16-13, with a 7-30-13 revision date**, approved.*

(2) 34 Cogswell Rd., Morse, Map 19, Lot 11

I reviewed the as built plan for this tight tank and issued the Certificate of Compliance.

Recommendation: None. Informational only.

(3) 75 Choat St., Keystone Dev.,

During the as built plan review, I discovered that the installer relocated the leach area of this system during installation due to an encounter with bedrock. I had not been notified of this relocation. Because it was moved approx. 30+ feet from the original location, there was insufficient soil testing in the area. Both the installer and property developer stated that the designer had told them it was fine to do this. Upon discovery, I required them to perform additional testing just outside the leach area (so as to not disturb the area). This testing confirmed adequate soil and perc rate. A revised as built plan was submitted with the new information and other required changes. I then issued a Certificate of Compliance for this property.

Recommendation: None. Informational only.

D. Septic System Installations

(1) 100 Conomo Point Rd.,

I performed a tank hole & stone insp. And final cover & alarm inspection.

Recommendation: Informational only.

(2) 22 Cogswell Rd.,

I performed a tank hole and stone inspection on this property.

Recommendation: Informational only.

E. Building Permit Applications & Occupancy Permits

(1) 0 Main St., Essex Green R.T., Map 37, Lot 44*

I reviewed the building permit application for this property to "build new duplex house". The proposal is for 2 two bedroom units. The property has an approved public sewer flow of 3 bedrooms. They currently have an application in to the DPW for an increase in flow to 4 bedrooms.

Administrator's Report
Board of Health Meeting of August 22, 2013
Report covers from July 25, 2013 to Aug. 21, 2013
Items requiring Board vote are noted with an asterisk ()*

*Recommendation: I recommend this application, **dated 8-13-13**, be endorsed.*

(3) 30 Choate St., Horrocks, Map 17, Lot 4A *

We received a building permit application for this property to “construct screen porch on existing farmers porch”. This plan is to add an approximate 6’ X 6’8” addition to the existing porch and enclose it. The contractor states that the floors will be porch flooring and there will be no heat installed.

*Recommendation: I recommend endorsement of this application, (**inaccurately**) **dated 7-23-13**, with the notation that this is not to be converted to a living space without prior BOH approval.*

F. Well Water Supply Certificates

None

G. Meetings Attended (for information only)

Youth Triathlon Planning & Wrap Up Meetings

I met with Nick Fitzgerald from the Y, Jade Langley, our MRC Coordinator, Chris Lee our PH Nurse and/or Kim Paskalis, our past PH Nurse & volunteer each Friday to first plan the Tri, then have a post race discussion.

Education/Care Delivery Meeting

I attended the monthly Ed/Care Delivery meeting. We are still discussing Mosquito control and concentrating on the upcoming flu season.

H. Complaints

None

I. Hazards Abated Via Enforcement Orders

(1) Conomo Point Enforcement Order Update *

Of the letters sent by the Board, dated 6-17-13, requiring compliance with the Conomo Point Final Judgment requirements, all have complied except the following 2 -

- a) 9 Beach Circle; Thayer, Caroline, Douglas, Marjorie, & Eliza Adams; Map 19, Lot 96: Thayer Adams has replied via email, but he is “unwilling to

Administrator's Report
Board of Health Meeting of August 22, 2013
Report covers from July 25, 2013 to Aug. 21, 2013
Items requiring Board vote are noted with an asterisk ()*

commit to either a septic inspection or an agreement to upgrade the septic system”.

b) 41 Robbins island Rd., King, Map 19, Lot 76

This property was inspected on 8-8-12, with a conditional pass classification. It needs replacement of the existing medal septic tank and a well water lab analysis due to being within 100' from the existing septic system. Neither action has been performed. A notice was be sent to the leasee of this property mandating compliance within 30 days, however we have had no response.

Recommendation: Discussion. I recommend these be turned over to Town Counsel (with BOS approval) for further action.

J. Other Issues

(1) Youth Tri Update*

We had 135 registered participants in this year's Triathlon. Registration was down approximately 30 from last year, which may not be bad, considering that there was another youth triathlon on the same day in Salem. We had participants from MA, NH & RI. Local participation broke down as Beverly-8, Essex-10, Gloucester-15, Hamilton & So. Hamilton-17, Ipswich-17, Manchester-8, and Rockport-4. Age groups were: 5-6, 24; 7-8, 34; 9-10, 36; 11-12, 28, and 13-15, 13.

We had another safe year with only 2 scrapes/abrasions treated in the medical tent and no other issues.

Financing & volunteers continue to be our biggest challenges. I would guess that we had approximately 40 volunteers. The bike and run course were not as heavily staffed as we prefer. We ran into comments from some past & current volunteers that they weren't notified in time. A number of them made other plans by the time they knew of the event. This is something that must be addressed in future years – they must be notified early and frequently. Financially, we're in better shape than I feared. After all bills are paid, (if my numbers are correct) we have a balance of \$1739 to bring into next year. Last year's carry over was \$1503. I spoke to the Town Administrator about the BOS revolving account for Centennial Grove activities. He feels confident that there will continue to be money available for events at Centennial Grove next year, so they should be able to pay porta pottie & Police detail costs again. I do want to inventory our finisher medals and trophies left from previous races & see if some of them may be able to be used next year, to reduce expenses. I will also continue to look for additional funding sources.

If my math is correct, here are the numbers comparing 2013 to 2014-

	<u>Income</u>	<u>BOH Expenditures</u>	<u>Difference</u>
2012	\$6027	\$6617.76	-\$590.76
2013	\$6304	\$6068.06	+\$235.94
2013 diff.	+\$277	-\$549.70	

Administrator's Report
Board of Health Meeting of August 22, 2013
Report covers from July 25, 2013 to Aug. 21, 2013
Items requiring Board vote are noted with an asterisk ()*

(2) Shingles (Zostervax) Clinic Update

We have 17 people registered for the Sept. 19 Shingles vaccination clinic.

(3) Flu Clinic Planning

We have received some of our private purchase vaccine & expect the rest within a week or two. I have not yet heard when to expect the state supplied vaccine.

Once again, we are planning & advertising our clinics jointly with Rockport and Gloucester. Our Essex dates are – Oct. 17, from 10- 1 at the Sr. Center.; Oct. 26, from 11 – 3 at the Fire Station, in conjunction with the Clamfest, and Nov. 5, “vote & Vax” at the First Ipswich Savings Bank from 4 – 7 p.m.

October Meetings

We have received word from the Library that they will be doing renovations during the month of October & no meetings can be held there.

We will have to relocate. To the Sr. Center????

K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues

(1) TFE, Apple St. Farm, *

We received an application for a Temp Food Establishment Permit from Apple St. farm for a “Brandywine Bash” on 8-23 & 8-24.

Recommendation: Issuance of the Temp Food Permit.

(2) TFE, Herrmann's Royal Lipizzan Stallions, Cogswell Grant *

We received an application for a Temp Food Establishment Permit for Herrmann's Royal Lipizzan Stallions @ Cogswell Grant on Sept 14 & 15. They will be serving Hot dogs, popcorn, snow cones and lemonade.

(3) TFE, Essex County Greenbelt Assoc., Flight Reception *

We received an application for a Temp Food Establishment Permit @ 82 Eastern Ave. on Sept 12. They will be serving fruit and dip, and fruit and cheese.

Recommendation: Issuance of the Temp Food Permit.

(4) TFE, Essex Historical Society & Shipbuilding Museum, Salty Dogs Day *

We received an application for a Temp Food Establishment Permit for Essex Historical Society for Salty Dog Day on Sept 7, with a 9-8 rain date. They will be serving Hot dogs and cold nonalcoholic drinks. .

Administrator's Report
Board of Health Meeting of August 22, 2013
Report covers from July 25, 2013 to Aug. 21, 2013
Items requiring Board vote are noted with an asterisk ()*

Recommendation: Issuance of the Temp Food Permit.

(5) Fortune Palace Update *

Bobbie has been back to Fortune Palace and is very impressed with the changes. I spoke on the phone with the owner after Bobbie's inspection. He had a Cantonese food safety trainer in to train seven of their kitchen staff and sent us a copy of the attendance sheet and the trainers comments.

Recommendation: From Bobbie's reinspection and the restaurant's response, I no longer recommend that we have Fortune Palace in to the Board.

(6) Beach Bathing Water Update

This upcoming week will be the final week of beach water testing for the season. We have had no closures this year.

Recommendation: None. Informational only

- (7) The DPW notified me of a water shut off (at the owner's request) on DeSoto Rd., due to a leaking pipe. The following week I contacted the homeowner to see if the issue had been addressed, expected time table, and confirm that she's not living there. The owner stated that it will be some time before the broken plumbing is corrected, as she has some issues in the house to work on, but she is not living in the house. I contacted the place she said she was staying and confirmed that she has been registered there since the date that the water was shut off.

Recommendation: None. Informational only