

**Administrator's Report**  
**Board of Health Meeting of February 14, 2013**  
*Report covers from January 24 to February 13, 2013*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 1B Brook Pasture Lane, Dorfman, Map 36, Lot 58A \*

I reviewed the Title 5 inspection report for this property, performed 1-9-13 by George Norris, and am now in agreement with the determination of the inspector that this system passed the inspection.

The original submitted inspection report had inconsistencies between inspector's determination and groundwater information in the report. A call to the office revealed that the inconsistencies were a mistake (as verified by research info noted in the report). A corrected report was submitted.

*Recommendation: I recommend that a letter be sent to the property owner stating that from the information stated in the report, the Board is in agreement with the determination of the inspector, George Norris, that the system **passed the 1-9-13 inspection.***

**B. Soil Evaluations / Waiver Explorations**

None

**C. Septic System Design Plan Reviews**

(1) 52 Island Rd., Noble, Map 22, Lot 16B

The required clean out in the sewer line was installed. The As built plan reviewed, and I issued the Certificate of Compliance for this system.

*Recommendation: None. Informational only.*

(2) Building Lot 2, Dwelling 3, Lowland Farm Rd., Briggs, Map 9, Lot 12D \*

I reviewed the submitted revised plan for this property, showing the proposed new sewer line, and manholes. This plan shows the house raised up, causing the sewer line to be approximately 10' below finished grade. Title 5 requires no more than 3' of cover over system components (including the sewer line).

*Recommendation: I recommend disapproval of this plan, **dated January 2013** for the above reason.*

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(3) 99 John Wise Ave., Cape Ann Golf Course, Map 17, Lot 17

I reviewed the as built for this system and issued a certificate of compliance.

*Recommendation: None. Informational only.*

(4) 7 & 9 Lowland Farm Rd., J & L Land Co., Map 9, Lot 12

I reviewed the as built septic plan for this property.

*Recommendation: None. Informational only.*

(5) 12 Robbins Island Rd., Liberti, Map 19, Lot 62 \*

I reviewed the submitted plan for the replacement of the septic tank only and found no issues with it.

*Recommendation: I recommend approval of this plan, **dated 1-30-13.***

(6) 100 Conomo Point Rd., Given, Map 19, Lot 57 \*

I reviewed the submitted tight tank plan for this property and noted the following:

1. LUA request forms must be submitted.
2. Watertight joints must be specified for the sewer line.
3. Buoyancy calculations note a 1.13 safety margin. We require a minimum 1.2 margin.
4. All components must be marked with magnetic marking tape.
5. A requested LUA is a reduction in the property line setback. A hearing is required and abutter's must be notified.

*Recommendation: I recommend that this plan, **dated 1-28-13**, be disapproved for reasons 1 - 4 and action on the requested LUA's be tabled until abutters are notified and a hearing held. Upon plan approval; DEP approval of the tight tank and an Operation and Maintenance contract must be received prior to issuance of a construction permit, as well as proof of recording of the tight tank approval at the Registry of Deeds. Prior to the issuance of the Certificate of Compliance, we must receive proof of Registry of Deeds recording of notice restricting use of building to seasonal residential use and the approved sewer flow.*

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(6) 4 Robbins Island Rd., Darrow, Map 19, Lot 58 \*

I reviewed the submitted tight tank plan for this property and noted the following:

1. LUA request forms must be submitted.
2. Watertight joints must be specified for the sewer line.
3. Buoyancy calculations note a 1.13 safety margin. We require a minimum 1.2 margin.
4. A cleanout should be added to the sewer line at the bend prior to the tank.
5. All components must be marked with magnetic marking tape.
6. A requested LUA is a reduction in the property line setback. A hearing is required and abutter's must be notified.

*Recommendation: I recommend that this plan, **dated 1-28-13**, be disapproved for reasons 1 - 5 and action on the requested LUA's be tabled until abutters are notified and a hearing held. Upon plan approval; DEP approval of the tight tank and an Operation and Maintenance contract must be received prior to issuance of a construction permit, as well as proof of recording of the tight tank approval at the Registry of Deeds. Prior to the issuance of the Certificate of Compliance, we must receive proof of Registry of Deeds recording of notice restricting use of building to seasonal residential use and the approved sewer flow.*

(7) 22 Cogswell Rd., Osborne, Map 19, Lot 14 \*

I reviewed the submitted revised plan for this property. The only revision was the recalculation of the buoyancy calcs. They now reflect the required 1.2 safety factor, with water table confirmation to be performed in the field at time of installation.

*Recommendation: I recommend endorsement of these plans, **dated 1-8-13 with a revision date of 1-30-13**.*

**D. Septic System Installations**

(1) 7 Lowland Farm Rd., J & L Land Co., Map 9, Lot 12

I performed a final inspection of cover, pump and alarm for this system.

*Recommendation: None. Informational only.*

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**E. Building Permit Applications & Occupancy Permits**

(1) 7 Lowland Farm Rd., J & L Land Co., Map 9, Lot 12\*

I reviewed the building permit application for this property. The lot has a 10 bedroom septic system – 5 bedrooms per dwelling. The submitted plans show 4 bedrooms and a family room on the second floor. The family room is a walk through for one of the bedrooms, so it doesn't afford privacy to be considered a fifth bedroom. The first floor has a living room, dining room, kitchen and study. If the study was counted as a bedroom, the house would still be within the allowed 5 bedroom count.

*Recommendation: I recommend endorsement of this application, **dated 10-31-12.***

**F. Well Water Supply Certificates**

None

**G. Meetings Attended (for information only)**

UV Exposure training – RE: Tanning salons and regs. We may want to consider drafting and adopting local regulations as we did for body art and nail salons. It is something I can investigate further and start to work on if you want.

Cape Ann Emergency Planning Team – I attended the monthly meeting of this group.

Shelter subgroup & Shelter Volunteer Training - I attended the monthly meeting of these groups.

Ed/Care Delivery subgroup – I attended the meeting of this combined group. Emphasis is on planning of the March 7<sup>th</sup> Mosquito Forum at Cruiseport.

**H. Complaints**

(1) 15 Middle St., Cuthertson, Map 24, Lot 32\*

We received a complaint that someone was living in this seasonal house on Conomo Point with no water and sewage. The property has a failed septic system; however it is a system. According to our records, the house has seasonal water only. I performed an exterior inspection of the property on 2-11, the Monday after the blizzard, and found the driveway next to the house, as well as the front porch

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shoveled. This indicates that there is likely someone living in the house (the owners live in FL) without an approved water supply and in violation of their contract with the Town.

*Recommendation: I recommend that the Board send an enforcement order stating that the due to the lack of a potable water supply, the house is uninhabitable and must be vacated immediately upon receipt of the order. I also recommend that the BOS be cc'd on this order.*

**I. Hazards Abated Via Enforcement Orders**

None

**J. Other Issues**

**(1) 59 Choate St., McNiff, Map 16, Lot 13B \***

We received a letter from the owner of this property requesting an extension of his septic system plan approval under the Permit Extension Act. His 5 bedroom septic system plan was approved by the Board on Jan. 22, 2009, within the Aug. 15 2008 – Aug. 15 2012 extension window. The act extends the approval for 4 years past its normal expiration date – in this case, expiration would have been 1-22-12, but extends to 1-22-16.

*Recommendation: I recommend that a letter be sent to the owner stating that under the permit extension act, the septic plan approval is extended until 1-22-16, at which time the system must be installed and in receipt of o certificate of compliance.*

**(2) 60 Choate Street, O'Flynn, Map 16, Lot 12D \***

Mr. Savoie is attending this meeting to discuss a building permit for the above property. The property has an existing 3 bedroom septic system. The owner proposes to add/expand a large room on the first floor with a deck and add a loft floorspace on the second floor with a loft above and laundry room on the second floor. Mr. Savoie is coming to discuss the possibility of placing a 3 bedroom deed restriction on the property and determine if the Board will require a Title 5 inspection of the existing system.

*Recommendation: Review of proposed plan and discussion. The owner hopes to return to the next meeting with any required submittals and a building permit application for signature.*

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(3) Opioid Abuse Grant \*

The city of Gloucester Health Dept is applying for an opioid abuse grant. I was asked if Essex wanted to be a partner in the application. I said I thought it a good idea, but I would verify with the Board.

*Recommendation: Discussion. If we do get this grant, it will involve collaboration with our Police Dept.*

(4) Drug Take Back Day

Another National Drug Take Back Day is scheduled for Sat., April 27. The Police Chief asked if we want to partner with them again. I plan to take a week off sometime in April, but don't have dates yet, so I told him I would help if I could, but couldn't make a promise at this time. Kim said she will be able to help.

*Recommendation: Informational only at this time.*

(5) Triathlon Update

Mike Page from North Shore Timing has confirmed his availability for Aug 3 Youth Triathlon. I sent in a grant request to Stonyfield Farms (haven't heard back yet) & started another for Cigna. I plan to get "Save the Date"s out next week and start drafting donation request letters/lists. I just sent an email off to the Ipswich Y to confirm that they'll help us again this year.

It may seem early, but there's much to do!

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**