

**Administrator's Report**  
**Board of Health Meeting of January 8, 2014**  
*Report covers from December 18, 2014 to January 8, 2015*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 90 Apple St., McNiff, Map 10, Lot 4A \*

I reviewed the Title 5 inspection report for this property. From the information provided, I am in agreement with the determination of the inspector that this system passed the 12-23-14 inspection.

*Recommendation: I recommend that a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector, Richard Cooper, that this system **passed the 12-23-14 Title 5 septic system inspection.***

(2) 101 Eastern Ave., Grant, Map 39, Lot 51 \*

I reviewed the Title 5 inspection report for this property. From the information provided, I am in agreement with the determination of the inspector that this system passed the 10-28-14 inspection.

*Recommendation: I recommend that a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector, Richard Clark, that this system **passed the 10-28-14 Title 5 septic system inspection.***

(3) 16 Lowe Hill Rd., Uhmeyer, Map 35, Lot 43 \*

I reviewed the Title 5 inspection report for this property. From the information provided, I am in agreement with the determination of the inspector that this system passed the 11-7-14 inspection. A distinction between information on the report and our files is that the report states there are 5 bedrooms in the house. The approved plan for the property is for a 4 bedroom house. I checked the building inspector's files and found a 1991 permit issued for "3<sup>rd</sup> floor attic to be finished – to be one large bedroom, with two closets and one full bathroom". This application was signed off by the then current health agent.

*Recommendation: I recommend that a letter be sent to the property owner stating that the Board is in agreement with the determination of the inspector, Richard Clark, that this system **passed the 11-7-14 Title 5 septic system inspection.** The homeowner should however, be aware that although the house is a five bedroom house, it is served by a four bedroom capacity septic system.*

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**B. Soil Evaluations / Waiver Explorations**

None

**C. Septic System Design Plan Reviews**

(1) 2 Rocky Hill Rd, Ramsey, Map 5, Lot 10 \*

I reviewed the most recent revision of this plan, dated 12-31-14 and received 1-5-15. The required corrections have been made.

*Recommendation: I recommend approval of the 3 bedroom septic design plan for this property.*

(2) 162 Southern Ave., Henderson, Map 6, Lot 5A \*

I reviewed the submitted septic plan for this property. The applicant is requesting a LUA to reduce the separation between the estimated high groundwater and the tank inlet and outlet tees. I want to speak to the designer about this request prior to making my recommendation. I also want some more information on elevations that are not noted.

*Recommendation: I recommend no action on this plan at this time.*

**D. Septic System Installations**

(1) 90 Conomo Point Rd., Calder, Map 19, Lot 34

I performed a tank hole inspection for this installation.

*Recommendation: None. Informational only.*

**E. Building Permit Applications & Occupancy Permits**

(1) 88 Belcher St., Ford properties, Map 16, Lot 18A \*

We received a revision to the proposed floor plan for this property. On June 30, 2014 the Board voted to endorse the BP application for this property for new construction of a 3 bedroom house, with an approved 3 bedroom septic system. The applicant has revised the second floor layout, which still has 3 bedrooms. The first floor plan remains the same.

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*Recommendation: I recommend approval of the revised floorplan.*

**F. Well Water Supply Certificates**

None

**G. Meetings Attended (for information only)**

Education and Care Delivery Subcommittee

I attended our regular Ed & Care Delivery subcommittee meeting. We discussed the current flu season, fluoridation, and other topics.

**H. Complaints**

Allen, Southern Ave.

I received a complaint from a neighbor of Mr. Allen, concerned that it looked like he is bringing in refuse again. I have not been out yet to investigate, due to the extreme temperatures these past two days.

**I. Hazards Abated Via Enforcement Orders**

None

**J. Other Issues**

(1) Leave Use Notification \*

I used 4 hours vacation time on each day of 12/29 and 12/30. I am also requesting 8 hours vacation time on January 26.

*Recommendation: Approval of vacation time usage.*

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

(1) Conomo Point. \*

We have heard back from most of the people that have not yet fully complied with the requirements of the final judgment. They all have stated that they intend to comply.

*Recommendation: Discussion.*

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(2) FY 16 Budget\*

I have revised the requested budget figures to include purchase and a maintenance of a phone for the Administrator & PH Nurse.

*Recommendation: Discussion.*