

Administrator's Report
Board of Health Meeting of January 22, 2015
Report covers from January 9 to January 21, 2015
Items requiring Board vote are noted with an asterisk ()*

A. Inspection Report Reviews

(1) 27 Pond St., Polley, Map 8, Lot 62*

I reviewed the Title 5 inspection report for this property and am in agreement with the determination of the inspector that this system passed the inspection.

Recommendation: I recommend that a letter be sent to the owner stating that the Board is in agreement with the determination of the inspector, John Judd, that this system passed the June 10, 2014 Title 5 inspection.

B. Soil Evaluations / Waiver Explorations

(1) None

C. Septic System Design Plan Reviews

(1) 162 Southern Ave., Henderson, Map 6, Lot 5A *

I reviewed the submitted septic plan for this property. The applicant is requesting a LUA to reduce the separation between the estimated high groundwater and the tank inlet and outlet tees.

*Recommendation: I recommend approval of the requested Local Upgrade Approval request, and approval of the plan, **designed Dec. 10, 2014**. The applicant should be familiar with the DEP requirements in their "Approval for Remedial Use" of this approved technology and as stated on the approved plan.*

D. Septic System Installations

(1) 90 Conomo Point Rd

(2) 4 Town Farm Rd.

(3) 6 Robbins Island Rd

Recommendation: None. Informational only.

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E. Building Permit Applications & Occupancy Permits

(1) 2 Southern Ave., Waller, Map 38, Lot 88*

We received a building permit application for “the second floor bathroom is being expanded to add a shower and there will be a kitchen to make the second level a studio apartment.” This property has a sewer connection available, but the owner does not plan to connect at this time. The property has been retail space since approx. the 1980’s. The Assessor’s do have a record of the building being a 3 bedroom house in 1983, so I feel it at one time was approved for such.

Recommendation: I recommend that this application, dated 1-7-15, be endorsed.

F. Well Water Supply Certificates

None

G. Meetings Attended (for information only)

Cape Ann Emergency Planning Meeting
Department Head Meeting

H. Complaints

None

I. Hazards Abated Via Enforcement Orders

None

J. Other Issues

(1) 2014 Annual Report *

I have drafted a proposed annual report for your review and approval. As stated in my email, the only missing info is types and numbers of reportable diseases for the year, which I will plug in when I receive them.

Recommendation: Approval to submit the annual report as drafted, with the revised reportable disease info.

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(2) Personal Leave *

I uses some sick time on 1-15.

Recommendation: approval of leave time used.

(2) Community Collaboration Discussion *

Hamilton is hosting a discussion a discussion on community collaboration of BOH services. I plan to attend to gather information. Please let me know if you have specific questions/concerns/etc. that you want me to bring up.

Recommendation: Discussion