

**Administrator's Report**  
**Board of Health Meeting of July 13, 2017**  
*Report covers from 06/22/17 – 07/12/17*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 15 Turtleback Road, Ambrosh, Map 147, Lot 12\*

I have reviewed the report for the official Title 5 inspection that was conducted at this property on June 15, 2017 by Jonathan Granz. I am in agreement with the inspector's determination that the system is functioning as intended and passes the Title 5 inspection.

*Recommendation: I recommend that the Board of Health send a letter to the property owner stating that we are in agreement with the determination of the inspector, Jonathan Granz, and that the septic system passes the Title 5 inspection conducted on June 15, 2017.*

**B. Soil Evaluations / Waiver Explorations – information only**

None.

**C. Septic System Design Plan Reviews**

(1) 24 Cogswell, McInnes, Map 110, Lot 21\*

I have reviewed the tight tank plan for this property, designed by John Judd of Gateway Consultants and dated June 13, 2017 with revision dates of June 26 and July 10, 2017. The revisions include updating the buoyancy calculations according to the Essex Design Standards, updating the general notes to specify the pumping requirements, and correcting the dimensions of the tight tank specified.

*Recommendation: I recommend the Board of Health approve the revised plan for the proposed tight tank at this property.*

**D. Septic System Installations/Abandonments (informational only)**

None.

**E. Well Water Supply**

None.

**F. Building Permit Requests**

(1) 206 Southern Ave, Lantner, Map 209, Lot 5

I signed the building permit application to add a 4' x 25' addition to the kitchen at this property. The addition will not impact the septic system components or minimum setback requirements.

(2) 27 Centennial Grove Road, Symmes, Map 146, Lot 22-3-27

I signed the building permit application to redo the roof at this property. Prior to signing the application, I requested that the property owner have the septic tank pumped, since the system is approximately 50 years old and there is no record that the tank has been pumped.

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(3) 118 R Martin Street, Tucker, Map 134, Lot 15-2-2

I signed the building permit application to construct an above-ground pool at this property. The pool meets all setback requirements outlined in Title 5, and will not affect the septic system components.

**G. Complaints/Concerns**

(1) Dogs in the Senior Center

I received a complaint that people were bringing dogs into the Senior Center. I spoke with the complainant and let her know that allowing dogs (or not) is a decision made by the Council on Aging, as long as there aren't animals in the kitchen area while food is being prepared. This complaint was forwarded to the COA director.

(2) Dead Birds

I received a complaint from a homeowner regarding dead birds found on his property, near Chebacco Lake. The complainant thought it was quite unusual to have 3 dead birds on or near his property. He was informed that MDPH no longer keeps records of dead birds in Massachusetts and there is no need to send the birds in for testing. The complainant was given information on procedures to follow when disposing of dead birds.

(3) Mosquito Spraying

I was notified via Facebook of potential mosquito spraying on Choate Street. Essex does not participate in the mosquito control program and a resident was concerned after seeing a helicopter spraying in her backyard. I spoke with Essex Police Chief Silva, who contacted dispatch to confirm that there was a helicopter spraying in our area on that day. I also contacted the State Reclamation Board to confirm that Essex was not participating in the program. The individual responsible for coordinating spray schedules confirmed that they were spraying in Ipswich on that day, and while the helicopter was flying over Essex en route to the target location, the spray mechanism was not on. I relayed the information to the complainant.

**H. Other**

(1) Kestrel Summer Adventures\*

I was recently notified about this camp's intent to operate in Essex. Review of their website, as well as discussions with the camp director and office staff, indicated that they were scheduled to open prior to our next BoH meeting, when their permit would be issued. The camp director was able to complete the application and submit the required paperwork in time for an inspection to be done prior to opening. All medical/immunization records, as well as policies and procedures were reviewed at their office in Gloucester; a subsequent inspection was conducted on-site at Cox Reservation, and everything appeared to be in order. The camp director was reminded of the need to submit their application and any additional required paperwork in a more timely manner next year, preferably at least 90 days prior to opening.

*Recommendation: I recommend that the Board of Health retroactively grant approval to Kestrel Summer Adventures to operate 2 sessions, each 5 days long, between July 10, 2017 and July 21, 2017.*

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(2) Community Septic Management Program\*

In the process of completing the town's loan application, the Massachusetts Clean Water Trust requires that one individual from the town be designated as that authorized representative, for purposes of individual homeowner application submittal and information sharing. This is typically either the chairman of the Board of Health, or the health agent/administrator.

Once the application is complete, it will be reviewed by Town Counsel and submitted to MA DEP. The Clean Water Trust will vote on approval at their next regularly scheduled meeting, typically held on the first Wednesday of each month.

*Recommendation: Discussion on whether to designate the chairman of the Board of Health or the Board of Health Administrator as the authorized representative.*