

**Administrator's Report**  
**Board of Health Meeting of July 24, 2014**  
*Report covers from July 10 to July 23, 2014*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 12 Lufkin Point Lane, Evans, Map 20, Lot 24 \*

I reviewed the submitted Title 5 inspection report for this property and am in agreement with the determination of the inspector, George Norris, that the system failed this inspection.

*Recommendation: I recommend that a letter be sent to the property owner stating that the BOH is in agreement with the determination of the inspector, George Norris, that this system failed the June 20, 2014 Title 5 inspection.*

(2) 36 Story St., Verga/Jantez, Map 35, Lot 30A \*

The property owner's performed the Title 5 inspection, as the Board allowed. The report came back as "passed". When I reviewed the report, I noticed that it states there is a laundry system (the inspector said there is not- he will correct the paperwork) and he used a camera to inspect the d-box. I asked why this was done, rather than open the d box, as required. He stated that it was because the d box was approx. 5' below grade. I inquired about the depth of the field. He confirmed that it is at least that depth. It is extremely rare that Essex has high groundwater below 5'. Additionally, soil testing performed at the rear of the property in 1998 noted estimated seasonal high groundwater at between 20 – 30" in 5 test pits that were performed at a lower grade elevation.

*Recommendation: Because groundwater elevation is not level (it can somewhat follow ground contours), and a 6' groundwater elevation would be unusual, I recommend the Board send a letter to the property owner stating that further evaluation, in the form of an official soil evaluation is required to determine estimated groundwater elevation before the Board makes a determination whether to accept this determination, performed July 11, 2014 by Ralph Simard.*

(3) 162 Southern Ave., Henderson, Map 6, Lot 5A \*

I reviewed the submitted Title 5 inspection report for this property and am in agreement with the determination of the inspector, Jared Clark, that the system failed this inspection, due to high groundwater.

*Recommendation: I recommend that a letter be sent to the property owner stating that the BOH is in agreement with the determination of the inspector, Jared Clark, that this system failed the June 12, 2014 Title 5 inspection.*

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(4) 156R Eastern Ave., Weinburg, Map 15, Lot 40 \*

I reviewed the submitted Title 5 inspection report for this property and am in agreement with the determination of the inspector, Jonathan Granz, that the system passed this inspection performed June 27, 2014.

*Recommendation: I recommend that a letter be sent to the property owner that the Board is in agreement with the determination of the inspector that this system passed the **June 27, 2014** inspection. Since this report was received, it was not reviewed in time for Ann to draft this letter. I am requesting permission to sign the letter.*

**B. Soil Evaluations / Waiver Explorations**

(1) 162 Southern Ave, Henderson, Map 6, Lot 5A \*

I witnessed soil testing for a replacement septic system on this property.

*Recommendation: None. Informational only.*

**C. Septic System Design Plan Reviews**

None

**D. Septic System Installations**

(1) 45 Apple St., Sweet, Map 9, Lot 11A

I inspected bed and tank bottom, final soil absorption area, tanks, and alarm on the installation of this system.

*Recommendation: None. Informational only.*

**E. Building Permit Applications & Occupancy Permits**

(1) 72 Belcher St., Schylling, Map 17, Lot 1 \*

I reviewed the building permit application for this property to “remodel kitchen, Bath, pantry. Replace 5 windows. Square off corner. Install split zone for AC.” This is a proposed footprint extension, but doesn’t affect the existing septic system design flow or its location. Because the applicant was in a hurry to start construction and most of the work was interior, I signed off the BP application.

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*Recommendation: Retroactive endorsement of this application.*

**F. Well Water Supply Certificates**

None

**G. Meetings Attended (for information only)**

I attended the monthly Ed & Care Delivery meeting and also the North Shore Cape Ann Emergency Planning Team meeting.

**H. Complaints**

(1) Sr. Citizen Wellness Complaint

We received an anonymous complaint that his elderly neighbor had fallen a couple of times and no one checks up on him. He requested a wellness check. Sergeant Francis performed Wellness check on the resident. He reported "Male, appears lucid, approx late 80's, uses walker with very unsteady gait, does not appear under nourished or in need of care at this time. Will follow up periodically for wellness." Shortly after, we received a second call, apparently from the same person, stating that the neighbor was not taking his treatment and family wasn't overseeing the neighbor. Chris Lee, our PH nurse performed a phone interview and home visit. She was met at the door by an apparent caregiver & spoke through the doorway. The gentleman was coherent and stated he is taken care of & not in need of additional services. Ms. Lee left information with the caregiver on some available programs. She also spoke to a neighbor that stated he frequently sees vehicles at the house that he assumes belong to the occupant's children or other caregivers.

*Recommendation: None. Informational only.*

**I. Hazards Abated Via Enforcement Orders**

None

**J. Other Issues**

(1) Eastern Ave, MA Audubon Camp\*

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Chris & I performed the pre opening inspection of this camp. Chris will return prior to opening to check on additional camper medical forms because enrollment was low at time of inspection and there were not many forms submitted. When she returns, she will also check on a minor issue.

*Recommendation: Signature of the Camp permit, to be issued upon a satisfactory re-visit from Chris.*

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

(1) Apple St Farm, TFE Permit \*

We received the permit application for this upcoming month's dinner series. The menu is not as exotic as last month's. Wild mushrooms are being served again, but they are the same type as last month.

*Recommendation: Endorsement of the TFE application.*

(2) North Shore Bible Church \*

We received a TFE permit for Family Fun Day" put on by the North Shore Bible Church on 8-14-14. From earlier emails from them, it sounds like the only food served may be pizza & ice cream, but additional information is needed on the application. This is the last scheduled meeting before the event.

*Recommendation: I recommend this permit be signed & issued when we have complete information and upon inspection of the event.*

(3) Conomo Point, Follow Up

3 letters were signed for properties on Conomo Point at our last meeting, asking for clarification of their off season water supply so that the Board can confirm them as potable. At this time, I have only heard from the owner of 7 Beach Circle. He stated that he has a 4,000 gal cistern with U/V purification. He said he will send us proof of the u/v maintenance and a current lab analysis of the water.

*Recommendation: None. Informational only at this time.*

(4) 74 Main St., Periwinkles,

Periwinkles is requesting to make sushi (Maki Rolls) to their menu. They have submitted a HACCP plan that I feel is incomplete. I have left a phone message for Mr. Guertner to contact me.

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*Recommendation: None. Informational only.*