

Administrator's Report
Board of Health Meeting of June 25, 2015
Report covers from June 11 to June 24, 2015
Items requiring Board vote are noted with an asterisk ()*

A. Inspection Report Reviews

(1) 18 Lufkin Point Lane, Pappas, Map 109 (20), Lot 16 (27) *

I reviewed the Title 5 inspection report for this property and am in agreement with the determination of the inspector, Josh Roberts, that this tight tank passed the June 10, 2015 Title 5 Inspection.

Recommendation: I recommend that the Board send a letter stating that they are in agreement with the determination of the inspector, Josh Roberts, that this tight tank **passed the June 10, 2015** Title 5 Inspection.

(2) 69 Choate St., Steck, Map 105 (16), Lot 006 (9) *

I reviewed the Title 5 inspection report for this property and am in agreement with the determination of the inspector, George Norris, that this septic system passed the June 5, 2015 Title 5 Inspection.

Recommendation: I recommend that the Board send a letter stating that they are in agreement with the determination of the inspector, George Norris, that this tight tank **passed the June 5, 2015** Title 5 Inspection.

B. Soil Evaluations / Waiver Explorations

(1) None

C. Septic System Design Plan Reviews

(1) 16 Lufkin Point Lane, Swanson, Map 109 (20), Lot 015 (26) *

I reviewed the submitted revised plan for this property. Required changes have been made. Local Upgrade Approvals are requested to allow an approx. 7' setback to the property line and the tank invert to be located within 12" of e.s.h.g.w.

Recommendation: I recommend approval of the two requested LUA's and I recommend this plan, **dated 6-8-15, with a 6-22-15** revision date be approved, with the following notations –

- (1) *This approval is for the septic components only – this approval is not an approval of the cistern, its components, or acceptability. Any approval of the cistern, if given, will be separate from the tight tank approval.*

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- (2) *Approval of this plan has no bearing on seasonal or year round occupancy of the property. This approval does not endorse year round occupancy.*
- (3) *The mandatory recording at the Registry of Deeds and a pump and inspection contract for the tight tank must be received by this office prior to the issuance of a certificate of compliance.*

(2) 14 Lufkin Point Lane, Swanson, Map 109 (20), Lot 014 (25) *

I reviewed the submitted revised plan for this property. Required changes have been made. Local Upgrade Approval is requested to allow the tank invert to be located within 12" of e.s.h.g.w.

Because this is a one bedroom house, a local variance is required, with the variance procedure followed.

*Recommendation: I recommend this plan, **dated June 5, 2015, with a 6-22-15** be tabled until the next meeting, so that the variance procedure can be followed. I recommend that the local upgrade approval be granted, either tonight, or when the variance is granted.*

D. Septic System Installations

(1) 12 Town Farm Rd.

I performed final field and final cover, alarm and old tank crush inspections on this property.

Recommendation: None. Informational only

(2) 88 Belcher St.

I performed a final cover inspection on this system.

Recommendation: None. Informational only

(3) 56 Choate St.

I performed a bed bottom inspection on this property.

Recommendation: None. Informational only

(4) 10 Town Farm Rd.

I performed a tank hole inspection on this property.

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Recommendation: None. Informational only

E. Building Permit Applications & Occupancy Permits

(1) 230 Western Ave., Quinn Bros. Inc., , Map 144(8), Lot 17 (10E)*

I reviewed the BP permit application for this property. According to the attached letter it is "to construct new one duplex unit 25' X 40'. Each unit to have 2 bathrooms & two bedrooms. New building will tie into town water & sewer. Note: once new building is completed, existing structure at 230 Western Ave will be removed" According to our file this property is approved for a 4 bedroom sewage flow.

Recommendation: I recommend endorsement of this undated application, with the notations that the building tie into public sewer and water & the existing building must have a separate demolition application.

F. Well Water Supply Certificates

None

G. Meetings Attended (for information only)

(1) EDS Training 102

I attended this ½ day training the refresh on the running of an EDS (Emergency Dispensing Site)

(2) North Shore/Cape Ann Emergency Planning Team

I attended our regular scheduled meeting

(3) Board of Selectmen Meeting

I attended the BOS meeting with BOH Members to present the new job description for my position.

H. Complaints

None

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I. Hazards Abated Via Enforcement Orders

(1) 44 Addison St.

The tenant moved out of this house. The owner was able to get in to make repairs. I re-inspected. One screen with a small tear still needs replacement & he has ordered all new parts for the four stove burners. When these things are complete, he will call for a final inspection. I was subpoenaed as a witness for the owner. The tenant originally wanted a jury trial, but after mediation agreed upon a payment that the owner accepted.

Recommendation: None. Informational only.

J. Other Issues

(1) BOH Administrator/Agent Job Posting *

I have drafted a job posting for my position.

Recommendation: Review, discussion, revision &/or approval, so that we can post as soon as possible.

K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues

(1) Camp Dory

I performed a pre-opening inspection of Camp Dory, together with our Nurse, Lianne, and issued their recreational camp and retail food permits.

Recommendation: None. Informational only.

(2) Camp Menorah

I performed a pre-opening inspection of Camp Menorah, together with our Nurse, Lianne, and will issue their recreational camp and retail food permits, upon Board signature.

Recommendation: None. Informational only.