

**Administrator's Report**  
**Board of Health Meeting of March 14, 2013**  
*Report covers from Feb. 28 to March 3, 2013*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 8 Deer Hill Rd., Stevens, Map 16, Lot 18C\*

I reviewed the Title 5 inspection report for this property, and am in agreement with the determination of the inspector, James Gallant, that the system passed the inspection. This property has a garbage grinder, but the system is designed for its use. A concern I do have is that the report states that the distribution box walls are corroded and it will have to be replaced within the next couple of years.

*Recommendation: I recommend that the Board send a letter to the property owner stating that you are in agreement with the determination of the inspector, James Gallant, that the system **passed the inspection, performed Feb. 13, 2013**. I also recommend that the letter state that due to the referenced corrosion of the distribution box in the report, the Board recommends it be replaced at this time, prior to further corrosion and potential damage to the soil absorption area.*

**B. Soil Evaluations / Waiver Explorations**

None

**C. Septic System Design Plan Reviews**

(1) Builder Lot 2, Dwelling 3, Lowland Farm Rd, Briggs, Map 9, Lot 12D\*

We received payment for this plan review on the day of this meeting, so the review had not been performed, nor placed on the meeting agenda prior to posting of the meeting. I did not complete the review before the meeting.

*Recommendation: Permission to approve the plan if acceptable, prior to the next scheduled meeting.*

**D. Septic System Installations**

(1) 125 Apple St, JJCE Realty Tr., Map 10, Lot 9

I met with the distributor of the Busse system on the property to view the system. The cover above the existing septic tank was raised to just above finished grade as required.

*Recommendation: None. Informational only.*

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**E. Building Permit Applications & Occupancy Permits**

(1) (1) 32 Haskell Ct., Congdon, Map 11, Lot 4\*

The building permit application for this property to “add sunroom to existing residence” was discussed and signed off at two Sept. '12 meetings. The permit has now expired and the applicant wants to reapply for the permit. This property has a 3 bedroom septic system in our file and a 7-1-99 Title 5 inspection that states the house has 5 bedrooms, as does the Assessor's records. There are 9 rooms in the house now. The floorplan shows 4 bedrooms and the additional room will make the house officially a 5 bedroom house by room count. The contractor has discussed the issue with the owner and came back in Sept. with the plan to make the addition a 3 season room by removing the heat. This doesn't correct the existing issue with bedroom count, but does prevent it from being additionally non-conformant.

*Recommendation: I recommend this building permit application be re-endorsed, with the same requirement as when originally endorsed by the BOH – that heat is not to be added to the addition room without upgrade to the existing septic system.*

**F. Well Water Supply Certificates**

None

**G. Meetings Attended (for information only)**

CAEPT

I attended the monthly meeting of the Cape Ann Emergency Planning Team. Updates of the committees were given, with emphases on planning regional and local sheltering.

TRIAD

I attended the regularly scheduled TRIAD meeting at the Senior Center. They will be having a tour of the new regional emergency center next month.

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**H. Complaints**

(1) 199R John Wise Ave., Corwin, Map 22, Lot 2 \*

I performed an inspection on the basement unit of this house, for which we received an anonymous complaint stating that there was an illegal apartment in the house. The owner has a 2 bedroom apartment in the basement.

*Recommendation: Review of violation notice and signature of letter.*

**I. Hazards Abated Via Enforcement Orders**

None

**J. Other Issues**

(1) Mosquito Forum

As you know, the decision was made to reschedule the mosquito control forum due to the weather. It has been rescheduled for Wed March 27 at 6:30, still at Cruiseport in Gloucester

*Recommendation: None. Informational only.*

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

(1) Lark Fine Foods, 8 Scotts Way

Lark Fine Foods has relocated from shares space with Tim Hopkins to a private space in the floor below. I met with the owner a couple of times on site and gave guidance. Bobbie performed the final pre-opening insp.

*Recommendation: None. Informational only.*