

**Administrator's Report**  
**Board of Health Meeting of March 28, 2014**  
*Report covers from March 14<sup>th</sup> to 27<sup>th</sup>*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

None

**B. Soil Evaluations / Waiver Explorations**

None

**C. Septic System Design Plan Reviews**

None

**D. Septic System Installations**

None

**E. Building Permit Applications & Occupancy Permits**

(1) 67 Choate St., Keystone, Map 16, Lot 9K \*

*Recommendation:*

(2) 163 Southern Ave., Adams, Map 6, Lot 10 \*

We received a building permit application for this property for “existing building internal upgrades, new kitchen, upgraded master bath, demolition, new roof, shingle and siding repair, insulation and heating upgrades. New alarm system, paint and new shutters, window replacements as needed.” The rooms are being shifted around, but there will be no increase in septic design flow.

*Recommendation: I recommend this application, dated March 16, 2014, be endorsed with the requirement that the existing pressure line of the septic system be located and marked to prevent damage during demolition of the second floor of part of the house.*

**F. Well Water Supply Certificates**

(1) 21 Lufkin Point Rd., Schwartz/Pepe \*

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In reviewing the file for this property, I see no sign off on the new well & no decision on the owners request to use the original well for irrigation. I remember the issue being brought to the Board a while ago with no action taken at the time. Since this topic didn't make the agenda and posting in time, I recommend it be brought back up for action at our next meeting.

*Recommendation: None. I recommend the Board sign off the use of the new drilled well with the notation that the parameters are high for Iron (3.3 mg/L results vs. 0.3 recommended), Manganese (0.49 mg/L results vs. 0.05 recommended), Sodium (36.3 mg/L results vs MA guideline of 20), and color (50 CU vs. 15 recommended, with the notation that a pretreatment unit should be used to bring the parameters within the recommended parameters.*

*I also recommend that the Board allow the use of the existing well for exterior non-potable use only. It may not be used on produce raised for human consumption. All applicable plumbing codes be met and the two services are to be physically separate from each other.*

**G. Meetings Attended (for information only)**

(1) AGH Emergency Committee Mtg

I attended this meeting at AGH. Discussed was the hospitals plan to encourage people not to hesitate to dial 911 for help. The Gloucester Police Chief brought up the fact that many hesitate to call because they are afraid that the responder may be someone they know & they will be embarrassed. Potential ways to address this were discussed (stress privacy issues to the clients and responders, pre-empt issues via private phone conversations). The issue will be followed up.

(2) North Shore/Cape Ann Emergency Planning Team

**H. Complaints**

None

**I. Hazards Abated Via Enforcement Orders**

None

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**J. Other Issues**

(1) Leave Use Notification \*

I am requesting vacation time for April 4, 9, 10, 11, and 14 for a total of 24 hours.

*Recommendation: Approval of vacation time.*

(2) Triathlon Update. \*

My letter to the BOS requesting up to \$1200 from the special events account to pay for the porta potties and police detail has been approved. This is a great help in our finances.

We seem to be at a standstill with our on line registration. The BOS office will not sign off on the contract with active.com, due to concerns over liability should the entrants financial information be hacked. The active.com representative said they would let us use their site w/o a contract, but on setting it up on line the "terms of agreement" doesn't exempt us from liability and there is no way to proceed with the on line set up w/o agreeing to these terms.

Our other on line registration possibility is to use the system already in place for tax and water payment. I have spoken to their rep & they are looking into the logistics of setting up our registration. I was hoping to be able to use both Active.com & our in house registration, but that looks doubtful.

*Recommendation: None. Informational only.*

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

(1) 199R John Wise Ave., Corwin, Map 22, Lot 2

This is the property that we received a complaint on regarding an illegal apartment on the property. The owner, Mr. Corwin was cooperative and let me perform an inspection of the property. Noted violations within the unit were corrected. Our major concern was the additional bedroom flow into a septic system, not designed for the increase in flow. We attempted soil testing over most of the property, but were unable to find sufficient area for the increased design. Winter moved in before we returned to the site to try again, and testing was postponed 'till spring. Mr. Corwin called on 3-26 to let me know that his tenants had moved out approximately 3 months ago. He is now considering the removal a bedroom on the second floor, so that he can create an in-law apartment in the basement for his parents. We discussed possible options that he will consider and will get back to us in the future.

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*Recommendation: None. Informational only.*