

**Administrator's Report**  
**Board of Health Meeting of May 14, 2015**  
*Report covers from April 23 to May 13, 2015*  
*Items requiring Board vote are noted with an asterisk (\*)*

**A. Inspection Report Reviews**

(1) 15 Turtleback Rd., Goldman, Map 9, Lot 35\*

I reviewed the Title 5 Inspection report for this property. The inspection was performed on 4-29-15 by Daniel Johnson. I am in agreement with the determination of the inspector that this system passed this inspection.

*Recommendation: I recommend that a letter be sent to the owner of this property stating that the Board of Health is in agreement with the determination of the inspector, Daniel Johnson, that this system **passed the 4-29-15** Title 5 inspection.*

**B. Soil Evaluations / Waiver Explorations**

(1) 11 Haskell Ct.

I witnessed soil testing for new construction on this property.

*Recommendation: None. Informational only.*

**C. Septic System Design Plan Reviews**

(1) 125R Rocky Hill Rd., Cataldo, Map 6, Lot 36\*

We received a revised septic plan for this property. The original approved plan showed the proposed addition with a slab foundation. The revised plan notes a crawl space foundation and a relocated addition to be able to meet the required setback to the tank.

*Recommendation: I recommend this revised plan, dated 9-5-13 with a final designer stamp date of 4-28-15 and receipt date of 4-29-15, be approved.*

**D. Septic System Installations**

(1) 88 Belcher St.

I performed 3 bed bottom inspections on this property. The bed bottom was too wet to install sand. The installer installed sump pumps on the perimeter of the field and did get it dry enough to bring in sand fill.

*Recommendation: None. Informational Only.*

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**E. Building Permit Applications & Occupancy Permits**

(1) Village Convenience Market, 1 Martin St., Wright, Map 37, Lot 7 \*

I did a walk through with Paul Wright, owner, to review proposed layout and construction changes to the property. With Board permission, I signed the BP application for demo & rebuild (only) of the rear portion of the building. New kitchen layout will have to be approved by the BOH prior to interior construction of the kitchen and retail.

*Recommendation: Retroactive approval of this application, dated 4-27-15.*

(2) 1 Robbins Island Rd., Town of Essex, Map 19, Lot 79 \*

We received a BP permit application to “demolish existing single family dwelling to create open space. Work to begin on or after 4-15-15”. We have received confirmation of the pre demo requirements.

*Recommendation: I recommend endorsement of this application request dated 1-15-15.*

(3) 65 Story St., Nickerson, Map 35, Lot 2 \*

We received an application for this property to “Demolish home and rebuilding on existing foundation. This property is on public sewer and water. Our Demo requirements have been addressed, however, when the sewer connection was made, the contractor never pulled a septic abandonment permit and we have no confirmation that the septic tank and leach pit were abandoned.

*Recommendation: Upon confirmation that the septic components were adequately abandoned, I recommend endorsement of this application, dated 5-13-15. If not received prior to this meeting, I request permission to endorse the application upon receipt and prior to the next BOH meeting.*

(4) 125R Rocky Hill Rd., Miller, Map 6, Lot 36 /AKA Map 152, Lot 36 \*

We received a BP application for this property for an “addition to existing home, add new 2 story addition”. The house consists of 1 existing bedroom. The addition proposes an increase of 2 additional bedrooms. This property has an approved 3 bedroom septic design. The proposed first floor plan shows a “studio” room and 3 bedrooms on the second floor. One of the 3 bedrooms is the existing room, which is a studio style with no doorway – therefore no privacy. If the 1<sup>st</sup> floor room is

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classified as a bedroom, I would still call this a 3 bedroom house because the original bedroom doesn't meet the required privacy requirement.

*Recommendation: I recommend endorsement of this **undated** plan.*

**F. Well Water Supply Certificates**

None

**G. Meetings Attended (for information only)**

(1) CAEPT

I attended the regular CAEPT meeting. There was a short presentation on sheltering and discussion on the upcoming transition.

(2) Education & Care Delivery

I attended the monthly meeting of this CAEPT subcommittee. Most of the discussion was on needs assessment and revitalizing the group.

(3) CAEPT

I attended the regular meeting of this group.

**H. Complaints**

(1) 44 Addison St., Ageloff, Map 34, Lot 24\*

We received phone & email complaints from the tenant at this property stating that she received her copy of the violation notice & felt there should be additional required corrections. She specifically complained that there weren't gutters on a portion of the roof (not required by building code), the stovetop doesn't work right (we have a work order from the owner dated 4-23-15 that states "all burners are working normal), roof debris in a gutter (I saw no damage to the roof; owner states it is a leaf guard in gutter & that is what it looks like to me), and that the downstairs vent fan doesn't work (it worked at the time of inspection – the owner had his electrician check it & confirmed it works properly).

The tenant has contacted us pertaining to a re-inspection, stating that all corrections have not yet been made and there is an electrical outlet that doesn't work that I did not find. I notified her that the allotted time for corrections was not

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done, so I couldn't cite the owner for non compliance yet , but would inspect the outlet either now or upon re-inspection, and to let me know her preference. I received an email from the owner stating that she would not allow him entrance to complete the corrections – which she confirmed to me via email. She insists that he hire a contractor to install a couple of window screens.

*Recommendation: Discussion.*

(2) Pickering St.

We received a complaint of rats in the area on Pickering St. A resident had trapped 1. I inspected the property and neighboring properties. The yards were all well maintained with no accumulated garbage or tall grass. There were no bird feeders noted on the properties. I spoke to the owner of a neighboring property. He was aware of the situation and had baited under a shed on his property. He stated that he would continue to do so. The original complainant said he would continue to set traps and keep me updated.

*Recommendation: None. Informational only.*

(3) Story St.

We received a call from N. E. Justice Circuit in Lynn pertaining to an elderly client who has had bed bugs in his apartment since last August. They were in Court earlier in the day and the Judge ordered an inspection for live bedbugs from the BOH. I spoke to the exterminating company. They have been in monthly since August. On all but 1 occasion, the only unit treated was the one referenced in the phone call. On one occasion 1 adjoining unit was also treated. They stated that they recommended heat treating all units in the building, but the owner did not want to do so. I am scheduled to inspect early next week.

*Recommendation: None at this time. I will update the Board.*

**I. Hazards Abated Via Enforcement Orders**

12 Harry Hommans Dr.

I re-inspected this property. Much has been done, but a lot still remains. I will contact the landlord to discuss.

*Recommendation: None*

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**J. Other Issues**

(1) Personal Leave Time \*

I was out sick for 8 hours on April 30, 4 hours sick time on May 11, and am requesting 4 hours personal time for May 22.

*Recommendation:* Approval of requested leave use.

**K. Tracking of Housing, Food Service, and Other Miscellaneous Board Issues**

(1) Beach Testing

Seasonal sampling of swimming area waters will start next week to have results for the Memorial Day weekend.

*Recommendation:* None. Informational only.

(2) Conomo Point Update \*

Not all the properties mandated to correct their failed septic systems by Dec. 31 of last year have done so. Brendhan will be turning these over to Town Counsel soon for legal action. I would like to send letters to the non-conforming properties telling them what needs to be done and notifying them of pending legal action.

*Recommendation:* Approval to write, sign & send letters.