

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director and Ms. Roderick, Clerk present. Dr. Mouchantaf, Member, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

Dr. Driscoll opened the meeting at 7:11 pm and announced that the meeting was being recorded.

- **Appointments**

None

- **Minutes**

August 9, 2018: Carry over to the next meeting.

***Minutes are available for review at [www.essexma.org](http://www.essexma.org) website.***

- **Bills Payable**

Bills Payable #575, \$68.70: Dr. Driscoll entertained a motion for the Board to sign bills payable #575 in the amount of \$68.70. Ms. Roderick so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Town Accountant's office.***

- **Title 5 Inspection Report**

Dr. Driscoll entertained a motion for the Board to retroactively approve the letters as listed below:

- 7 Cogswell Road, MacDonald, Map 110, Lot 29: a letter was sent to MacDonald, 7 Cogswell Road, regarding their request for a deadline extension to replace the conditionally passed septic tank serving their property. The Board granted the extension through December 31, 2018.
- 27 Harry Homan Drive, Reilly, Map 143, Lot 14: a letter was sent to Reilly, 27 Harry Homan Drive stating that the Board is in agreement with the determination of inspector Dan Johnson, that the system serving this property failed the August 7, 2018 Title 5 inspection. The system must be upgraded or the property connected to municipal sewer within 2 years or no later than August 7, 2020.
- 39 Wood Drive, DeWitt, Map 154, Lot 28: following the receipt of a water test report for the neighboring property, a letter was sent to DeWitt, 39 Wood Drive, stating that the Board is in agreement with the determination of inspector George Norris that the system serving this property passed the August 2, 2018 Title 5 inspection.

Ms. Roderick so moved. **Vote: All in Favor.**

47 Apple Street, Stephens, Map 141, Lot 23: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Stephens, 47 Apple Street, stating that the Board is in disagreement with the Title 5 pass determination of inspector Robert Herrick, regarding the inspection conducted on August 14, 2018. Because the septic tank was empty, indicating that the tank is leaking and, without requested additional information from the inspector, the Board classified the system as conditional pass. Ms. Roderick so moved. **Vote: All in Favor.**

195 John Wise Avenue, Guertner, Map 105, Lot 24: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Guertner, 195 John Wise Avenue, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the system passed the August 30, 2018

Title 5 inspection. The inspector noted that the system is designed for four bedrooms and the property currently has five. Ms. Roderick so moved. **Vote: All in Favor.**

***Title 5 Inspection Reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

Dr. Driscoll entertained a motion for the Board to retroactively approve the letters listed below:

- 113 Conomo Point Road, Sisk, Map 108, Lot 75: an approval letter was sent to Sisk, 113 Conomo Point Road for the tight tank plan, designed by Dan Johnson, and dated August 20, 2018. Requested variances were also approved. Note that a test pit must be excavated in the presence of the designer to confirm depth to ledge and estimated seasonal high ground water.
- 109 Conomo Point Road, True, Map 108, Lot 77A & B: a disapproval letter was sent to True, 109 Conomo Point Road for the tight tank plan, designed by John Judd and dated August 20, 2018. Also, an approval letter was sent to the property owner for a tight tank plan, designed by John Judd and dated August 20, 2018 with a final revision date of September 6, 2018.
- 11 Beach Circle, Menges, Map 108, Lot 79: a disapproval letter was sent to Menges, 11 Beach Circle for the tight tank plan, designed by John Judd and dated August 20, 2018. Also, an approval letter sent to the property owner for a tight tank plan, designed by John Judd and dated August 20, 2018 with a final revision date of September 10, 2018.

Ms. Roderick so moved. **Vote: All in Favor.**

2 Lufkin Point Lane, Fitts, Map 109, Lot 9: Dr. Driscoll entertained a motion for the Board to approve the tank replacement for Fitts, 2 Lufkin Point Lane, designed by Dan Ottenheimer and dated September 13, 2018. The requested variance to reduce the setback distance from the septic tank to the foundation wall from 20' to 14' was also approved. The installer must contact the designer prior to commencement of the installation to verify groundwater elevation and buoyancy calculations. Ms. Roderick so moved. **Vote: All in Favor.**

***Septic Plans are available for review in the Board of Health office.***

- **Septic Loan Applications**

57 Pond Street, Irving, Map 147, Lot 12 and 139 Gregory Island Road, Wendell, Map 155, Lot 43 Update the Board.

- **Other Concerns, Issues & BOH Business**

Dr. Driscoll entertained a motion for the Board to retroactively approve the letters listed below, regarding the shared system serving these Hardy Lane properties; all components of the system must be inspected annually:

- Enforcement Order, 2 Hardy Lane, Map 101, Lot 14
- Enforcement Order, 5 Hardy Lane, Map 101, Lot 19
- Enforcement Order, 8 Hardy Lane, Map 101, Lot 15

Ms. Roderick so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to retroactively approve the listed below:

- TFE Permit #12, Hermann's Royal Lipizzan Stallions, Cogswell Grant, Sept. 7-9 & 14-16
- TFE Permit #13, Essex Lions Club, Essex Police Classic Car Show, Memorial Park, 9-9-18

Ms. Roderick so moved. **Vote: All in Favor.**

Ms. Roderick made a motion for the Board to approve the permits listed below:

TFE Permit #14, Coordinator: Tour de Greenbelt, Cox Reservation, 9-29-18

TFE Permit #15, Great American Barbeque, Tour de Greenbelt, Cox Reservation, 9-29-18

TFE Permit #16, Coordinator: Ed Becker Farewell Party, Cox Reservation, 9-30-18

TFE Permit #17, Great American Barbeque, Farewell Party, Cox Reservation, 9-30-18

Food Establishment Permit #38, Essex Historical Society and Shipbuilding Museum

Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Roderick made a motion for the Board to approve the Essex Clam Festival listed below:

Permit #	COORDINATOR
18	Cape Ann Chamber of Commerce
	PARTICIPANT
25	Ipswich Clambake Company
26	C K Pearl
27	Cape Ann Brewing Company
28	J. T. Farnham's
29	Lobsta Land Restaurant
30	Mile Marker One
31	Shea's Riverside Restaurant
32	Windward Grille
33	Woodmans of Essex
	VENDOR
19	Essex Lions Club
20	DownRiver Ice Cream
21	Essex Clambake
22	Ipswich Ale Brewery
23	Village Market
24	Whoopie Wagon

Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve items listed below:

- The Boathouse, 234 John Wise Avenue, retroactive approval of enforcement order hand delivered, regarding septic system & grease trap service with request to appear before the Board on October 11, 2018.
- Essex Shipbuilding Museum, 66 Main Street, kitchen variance request & food establishment application approved as per the Board.
- OSHA Training and Compliance Coordinator: Discussion. Board approved for the Board and Health Agent to take on the responsibility of OSHA compliance and training for the Town of Essex.
- Ms. Kirchner, Leave Use Authorization: approved.

Ms. Roderick closed the meeting at 7:45 pm.

Next BOH meeting: 10-11-18

Prepared by: \_\_\_\_\_  
Ann White

Attested by: \_\_\_\_\_  
Allison Roderick, Clerk