

BOARD OF HEALTH

MINUTES

1-26-17

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director, Ms. Papps, Clerk, present. Ms. Price, Member, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:00 pm, Dr. Driscoll opened the meeting and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, John Morin, designer, 139R Gregory Island Road, in attendance. See Septic Plan Reviews, below.

- **Minutes**

January 12, 2017: Dr. Driscoll entertained a motion for the Board to approve the minutes, as written, for 1-12-17. Ms. Papps so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office.

- **Bills Payable**

#543, \$229.08: Dr. Driscoll entertained a motion for the Board to sign bills payable #543, in the amount of \$229.08. Ms. Papps so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Title 5 Inspection Reports**

61 Harlow Street, O'Connor, Map 125, Lot 9: Dr. Driscoll entertained a motion for the Board to sign and send a letter to O'Connor, 61 Harlow Street, stating that the Board is in agreement with inspector Jonathan Granz, that the tight tank serving this property passed the 12-12-16 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

247 Western Avenue, Woodward, Map 144, Lot 32: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Woodward, 247 Western Avenue, stating that the Board is in agreement with inspector Richard Clarke, that the septic system serving this property passed the 12-12-16 Title 5 inspection. However, there is a discrepancy in the number of bedrooms: the disposal works construction permit for this system indicates that it was designed for 3 bedrooms, the inspection report notes that the house has 4 – 5 bedrooms, and the assessor's records indicate the property has 4 bedrooms. The increase in daily flow with additional bedrooms may cause premature failure of the septic system. Ms. Papps so moved. **Vote: All in Favor.**

76 Eastern Avenue, Brennan, Map 127, Lot 18: Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner sign and send a letter to Brennan, 76 Eastern Avenue, stating that the Board is in agreement with inspector Jared Clark, that the septic system serving this property passed the 12-30-16 Title 5 inspection. The report states high level of solids; the inspector recommended pumping the septic tank. Ms. Papps so moved. **Vote: All in Favor.**

Inspection Reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

12 Choate Street, Brown, Map 106, Lot 13: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Brown, 12 Choate Street, stating that the septic system plan for this property, designed by John Morin and dated 1-13-17, has been disapproved for the reason stated in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

12 Choate Street, Brown, Map 106, Lot 13: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Brown, 12 Choate Street, stating that the septic system plan for this property, designed by John Morin, dated 1-13-17, with a revision date of 1-19-17, has been disapproved for the reasons stated in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

12 Choate Street, Brown, Map 106, Lot 13: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Brown, 12 Choate Street, stating that the septic system plan for this property, designed by John Morin, and dated 1-13-17 with revision dates of 1-19 & 25-17, has been approved. Prior to issuance of the Certificate of Compliance, a disclosure notice of an innovative/alternative septic component must be recorded with the deed. Ms. Papps so moved. **Vote: All in Favor.**

139R Gregory Island Road, Wendell, Map 155, Lot 43: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Wendell, 139R Gregory Island Road, stating that the Board disapproved the septic plan, designed by John Morin and dated 1-4-17, for the reasons stated in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

139R Gregory Island Road, Wendell, Map 155, Lot 43: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Wendell, 139R Gregory Island Road, stating that the Board approved the septic plan, designed by John Morin, dated 1-4-17, with a revision date of 1-19-17. Ms. Papps so moved. **Vote: All in Favor.**

111 Conomo Point Road, True (leaseholder), Map 108, Lot 76: Dr. Driscoll entertained a motion for the Board to sign and send a letter to True, 111 Conomo Point Road, stating that the Board approved the tight tank plan, designed by Isaac Rowe and dated 1-6-17. Prior to issuance of the Disposal Works Construction Permit, a contract for pumping must be in place and a tight tank notification / bedroom count deed restriction must be recorded with the chain of title for the property at the Southern Essex County Registry of Deeds. Ms. Papps so moved. **Vote: All in Favor.**

Septic System Design Plans are available for review in the Board of Health office.

- **Building Permit Applications**

Building permit application sign off. The Board discussed and agreed that Ms. Kirchner should sign off on all building permit applications unless she feels there is an issue that should come before the Board.

- **Other Concerns, Issues & Old Business**

2016 Annual BOH Report: Dr. Driscoll made a motion for the Board to approve the 2016 BOH Annual Report, with one minor edit. Ms. Papps so moved. **Vote: All in Favor.**

Community Septic Loan, discussion: Dr. Driscoll entertained a motion for the Board have to have Ms. Kirchner begin the process of reviving the Community Septic Management Program, including preparing town meeting articles as needed. Ms. Papps so moved. **Vote: All in Favor.**

Roberta Cody, minimum 2 hour weekend inspection hours, discussion: Dr. Driscoll entertained a motion for the Board to approve a two hour weekend minimum for food inspector Ms. Cody. Ms. Papps so moved. **Vote: All in Favor.**

Ms. Kirchner Leave Use Authorization: Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use authorization, as written. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to sign and send *Grease Trap Letters* to the establishments listed below. Ms. Papps so moved. **Vote: All in Favor.**

Timothy Hopkins Catering, 8 Scott's Way
Curt Bergeron, Riversbend, 35 Dodge Street

Dr. Driscoll entertained a motion for the Board to sign and send *Title 5 & Grease Trap Letter* to Corey Matthews, The Boathouse Grille, 234 John Wise Avenue. Ms. Papps so moved. **Vote: All in Favor.**

- **Permits**

Ms. Papps made a motion for the Board to sign *2017 PERMIT RENEWALS* as listed below. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Disposal Works Installers Permit #29, Peter Macaro
Disposal Works Installers Permit #30, Patrick Baker
Septage & Offal Hauler Permit #9, Paul L. Ricker

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Dr. Driscoll closed the meeting at 8:23 pm.

Next BOH meeting: 2-9-17

Prepared by _____
Ann White

Attested by _____
Allison Papps, Board of Health Clerk