

## BOARD OF HEALTH

## MINUTES

8-24-17

Town Hall, 30 Martin Street, Essex, MA

Ms. Papps, Clerk, and Ms. Price, Member, present. Dr. Driscoll, Chair / Medical Director, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:12 pm, Ms. Papps, acting chair, opened the meeting and announced that it was being recorded. Ms. Price acted as clerk for this meeting.

- **Appointments**

7:15 pm, Scott DeWitt, Kobby River Ventures, Perkins Marine, see Permits.

No scheduled appointment: Myriah Tucker for the Boat House Grille, see Other Concerns.

- **Minutes**

August 10, 2017: Tabled.

***Minutes are available for review in the Board of Health office.***

- **Bills Payable**

#555, \$1,577.30: Ms. Papps entertained a motion for the Board to sign bills payable #555 in the amount of \$1,577.30. Ms. Price so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Town Accountant's office.***

- **Title 5 Inspection Reports**

32 Pond Street, Harlow-Powell, Map 146, Lot 5: Ms. Papps entertained a motion for the Board to sign and send a letter to Harlow-Powell, 32 Pond Street, stating that the Board is in agreement with the determination of inspector Matthew Brunet, that the system passed the July 31, 2017 Title 5 inspection. Ms. Price so moved. **Vote: All in Favor.**

98 Martin Street, Thomas, Map 134, Lot 3: Ms. Papps entertained a motion for the Board to sign and send a letter to Thomas, 98 Martin Street, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the system passed the July 12, 2017 Title 5 inspection. Ms. Price so moved. **Vote: All in Favor.**

***Title 5 Inspection Reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

233 John Wise Avenue, Ginn, Map 103, Lot 4: Ms. Papps entertained a motion for the Board to sign and send a letter to Ginn, 233 John Wise Avenue, stating that the Board approved the Proposed Septic Holding Tank Plan, designed by William Robertson and dated July 8, 2017. Ms. Price so moved. **Vote: All in Favor.**

75 (was 83) Forest Avenue, Kiester, Map 139, Lot 9: Ms. Papps entertained a motion for the Board so sign and send a letter to Kiester, 75 John Wise Avenue, stating that the Board approved the septic plan revision, designed by John Judd and dated January 19, 2016 with a final revision date of August 14, 2017. The As Built drawing shall show the new address, map and lot number. Ms. Price so moved. **Vote: All in Favor.**

***Septic System Design Plans are available for review in the Board of Health office.***

- **Other Concerns, Complaints, Issues & Old Business**

11 Beach Circle, Menges, Map 108, Lot 79: Discussion. The Board agreed to review and evaluate any pump reports between now and mid-October, the end of occupancy season according to the Town of Essex lease agreement, before requiring any potential maintenance/upgrades, if needed. Ms. Price so moved. **Vote: All in Favor.**

The Boat House Grille, 234 John Wise Avenue: Ms. Papps entertained a motion for the Board to sign and send a notice of non-compliance to the property owner allowing two weeks to have the grease tap pumped and for the BOH to be provided with a contract stating the grease trap will be inspected and maintained according to the schedule in Title 5. The letter also provides a reminder that the septic system needs to be inspected quarterly; failure to comply will result in suspension of the permit to operate a food establishment. Ms. Price so moved. **Vote: All in Favor.**

- **Permits**

TFE Permit #10, Essex Lions Club, Essex Police Classic Car Show, 9-10-17: Ms. Price made a motion for the Board to sign TFE Permit #10, Essex Lions Club, Essex Police Classic Car Show on 9-10-17, rain date 9-17-17. Ms. Papps seconded the motion. **Vote: All in Favor.**

TFE Permit #11, Molly's Sweet Tooth, Essex Elementary, Happy as a Clam Road Race, 9-15-17: Ms. Price made a motion for the Board to sign TFE Permit #11, Molly's Sweet Tooth, Essex Elementary Happy as a Clam Road Race on 9-15-17. The request to waive the fee was denied. Ms. Papps seconded the motion. **Vote: All in Favor.**

TFE Permit #12, Great American BBQ, ECGB, Tour de Greenbelt, 9-16-17: Ms. Price made a motion for the Board to sign TFE Permit #12, Great American BBQ, Essex County Greenbelt's Tour de Greenbelt on 9-16-17. Ms. Papps seconded the motion. **Vote: All in Favor.**

2017 Disposal Works Installer's Permit #33 & 2018 Disposal Works Installer's Permit #1, Chris LaFrance: Ms. Price entertained a motion for the Board to sign Disposal works installers permits #33 for 2017 and #1 for 2018 for installer Chris LaFrance. Ms. Papps seconded the motion. **Vote: All in Favor.**

Keeping of Recreational Camp, Overnight Camp or Cabin, H/Motels & Trailer Coach Parks Permit #6, Kobby River Ventures, Perkins Marine, 82 Main Street: Ms. Papps entertained a motion for the Board to sign keeping of recreational camp, overnight camp or cabin, h/motels & trailer coach parks permit #6 for Kobby River Ventures, Perkins Marine. Ms. Price so moved. **Vote: All in Favor.**

Ms. Papps closed the meeting at 7:54 pm.

Next BOH meeting: 9-14-17

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Ruth Price, Acting Board of Health Clerk