

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director and Ms. Papps, Clerk, present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:30 pm, Dr. Driscoll opened the meeting and announced it was being recorded.

- **Appointments**

7:45 pm, Chuck Johnson in attendance for 2 Island Road, Riehl, see septic plan review below

- **Minutes**

September 14, 2017: Dr. Driscoll entertained a motion for the Board to approve the minutes for September 14, 2017, as written. Ms. Papps so moved. **Vote: All in Favor.**

***Minutes are available for review in the Board of Health office.***

- **Bills Payable**

#557, \$1,482.21: Dr. Driscoll entertained a motion for the Board to approve bills payable #557 in the amount of \$1,482.21. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Town Accountant's office.***

- **Septic Plan Reviews**

2 Island Road, Riehl, Map 106, Lot 18: Dr. Driscoll entertained a motion for the Board to approve the revised septic design plan that was previously approved by the BOH on July 27, 2017, for a 4 bedroom dwelling at 2 Island Road. The plan was designed by C. J. Johnson, dated July 5, 2017, with a revision date of September 25, 2017. **Vote: All in Favor.**

***Septic Plans are available for review in the Board of Health office.***

- **Other Concerns, Issues & BOH Business**

Erin Kirchner, leave use notification: Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use notification, as written. Ms. Papps so moved. **Vote: All in Favor.**

Participating Municipality Agreement, Municipal Tobacco and Public Health Policy Programs:  
Signed.

- **Permits**

Ms. Papps made a motion for the Board to approve 2017 Disposal Works Installers Permit #34 & 2018 Disposal Works Installers Permit #2 for Blake J. Seale. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Papps made a motion for the Board to approve 2017 Disposal Works Installers Permit #35 & 2018 Disposal Works Installers Permit #3 for John Butt. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Papps made a motion for the Board to approve 2017 Mobile Food Permit #35, Ipswich Ale Brewery. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Papps made a motion for the Board to approve the 2017 Essex Clam Fest Permits listed below. Dr. Driscoll seconded the motion. **Vote: All in Favor.**  
For expediency tonight, both Dr. Driscoll and Ms. Papps will sign these permits.

TFE #14	Cape Ann Chamber of Commerce
TFE #15	Bella & Harvey Boutique Bakery
TFE #16	Essex Lions Club
TFE #17	Shea's Riverside Restaurant
TFE #18	Harmons Clam Cakes
TFE #19	The Farm Bar and Grille
TFE #20	Woodman's of Essex
TFE #21	J. T. Farnham's
TFE #22	Relish Catering
TFE #23	Ipswich Clambake Company
TFE #24	Windward Grille
TFE #26	Ipswich Ale, Brewer's Table
TFE #27	Salty Franks Hot Dogs
TFE #28	The Pub @ Cape Ann Brewing
TFE #29	Mile Marker One
TFE #30	Lobsta Land Restaurant
TFE #31	Top Dog
TFE #32	Down River Ice Cream

Dr. Driscoll entertained a motion for the Board to sign and hold the 2017 Essex Clam Fest permit listed below until the late fee of \$75 has been paid by Copperdome Crust. Ms. Papps so moved.  
**Vote: All in Favor.**

TFE #25	Copperdome Crust
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- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**  
None

Dr. Driscoll closed the meeting at 7:56 pm.

Next BOH meeting: 10-26-17

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Papps, Board of Health Clerk