

BOARD OF HEALTH

MINUTES

10-25-17

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director, Ms. Papps, Clerk, and Dr. Mouchantaf, Member, present.
Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:01 pm, Dr. Driscoll opened the meeting and announced that it was being recorded.

- **Minutes**

October 16, 2017: Dr. Driscoll entertained a motion for the Board to approve the minutes for October 16, 2017, as written. Ms. Papps so moved. **Vote: All in Favor.**

Minutes are available for review in the Board of Health office.

- **Bills Payable**

#558, \$70.09: Dr. Driscoll entertained a motion for the Board to approve bills payable #558 in the amount of \$70.09. Ms. Papps so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Town Accountant's office.

- **Title 5 Inspection Reports**

234 John Wise Avenue, 234 John Wise LLC, Map 105, Lot 19: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Corey Matthews, 234 John Wise LLC, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the system passed the October 1, 2017 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

172 John Wise Avenue, Campagna, Map 106, Lot 8: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Campagna, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the system failed the September 27, 2017 Title 5 inspection. The system must be upgraded within 2 years of the date of the inspection, or no later than September 27, 2019. Ms. Papps so moved. **Vote: All in Favor.**

30A Belcher Street, Williams, Map 130, Lot 1: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Williams, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the system passed the October 16, 2017 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

Title 5 Inspection Reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

19 Turtleback Road, Palermo, Map 147, Lot 11: Dr. Driscoll entertained a motion for the Board to approve the four bedroom septic system design plan, by William Robertson, for 19 Turtleback Road. The plan has a design date of October 12, 2017. After additional soil testing to relocate the primary leaching area, this design is a resubmittal of the plan initially approved by the Board of Health on February 23, 2016. Ms. Papps so moved. **Vote: All in Favor.**

122 Conomo Point Road, Fitzpatrick, Map 108, Lot 68: Tabled.

2 Conomo Lane, Davis, Map 108, Lot 22: Dr. Driscoll entertained a motion for the Board to approve the four bedroom tight tank design plan, designed by John Judd and dated October 16, 2017. The designer requested two variances which were also approved: to situate a holding tank within 10' of the dwelling; and to reduce the 12" separation requirement between the tank invert and the seasonal high water table. Prior to the issuance of a Disposal Works Construction Permit, the Board of Health must be in receipt of a signed copy of the "Lease Addendum Tight Tank Notification" with signatures of all lessees, as well as the Conomo Point Commissioners, and a contract for pumping with a Septage Hauler licensed in the Town of Essex. Ms. Papps so moved. **Vote: All in Favor.**

Septic Plans are available for review in the Board of Health office.

- **Other Concerns, Issues & BOH Business**

2018 BOH meeting schedule accepted by the Board

- **Permits**

Ms. Papps made a motion for the Board to sign Retail Food Permits #17 (2017) and Permit #1 (2018) for Rivers and Roads, 57 Eastern Avenue. Dr. Driscoll seconded the motion.

Vote: All in Favor.

Ms. Papps made a motion for the Board to sign Food Establishment Permits #36 (2017) and Permit #1 (2018) for Periwinkles, 74 Main Street. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

None

Dr. Driscoll closed the meeting at 7:27 pm.

Next BOH meeting: 11-9-17

Prepared by _____
Ann White

Attested by _____
Allison Papps, Board of Health Clerk