

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director and Dr. Mouchantaf, Member, present. Ms. Papps, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:05 pm, Dr. Driscoll opened the meeting and announced it was being recorded.

- **Appointments**

7:30 pm: Condemnation hearing, 66 Main Street, Map 128, Lot 152. Tabled

- **Minutes**

November 9, 2017: Tabled

Minutes are available for review in the Board of Health office

- **Bills Payable**

#560, \$1,053.56: Dr. Driscoll entertained a motion for the Board to approve bills payable #560, in the amount of \$1,053.56. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Town Accountant's office.

- **Title 5 Inspection Reports**

96 Martin Street, Coogan, Map 134, Map 2: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Coogan, 96 Martin Street, stating that the Board is in agreement with the determination of inspector Thorsen Akerley, that the septic system serving this property passed the 11-4-17 Title 5 inspection. Dr. Mouchantaf so moved. **Vote: All in Favor.**

208 Southern Avenue, Ramsdell, Map 209, Lot 13: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Ramsdell, 208 Southern Avenue, stating that the Board is in agreement with the determination of inspector Richard Clarke, that the septic system serving this property passed the 10-28-17 Title 5 inspection. Dr. Mouchantaf so moved. **Vote: All in Favor.**

28 County Road, Randall, Map 143, Lot 72: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Randall, 28 County Road, stating that the Board is in agreement with the determination of inspector Jonathan Granz, that the septic system serving this property passed the 11-28-17 Title 5 inspection. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Title 5 Inspection Reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

172 John Wise Avenue, Campagna, Map 106, Lot 8: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Campagna, 172 John Wise Avenue, stating that the Board approved the septic system design plan for this property. The plan was designed by Daniel Johnson and dated November 6, 2017 with a revision date of November 29, 2017. Prior to the issuance of a Certificate of Compliance, an alternative system disclosure notice must be recorded at the Southern Essex Registry of Deeds. Dr. Mouchantaf so moved. **Vote: All in Favor.**

80 Pond Street, Stavros, Map 5, Lot 4: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Stavros, 80 Pond Street, stating that the Board approved the septic plan for this property. The plan was designed by John Judd, and has an original design date of August 28, 2014 with revision dates of September 22, 2014 and December 4, 2017. Dr. Mouchantaf so moved. **Vote: All in Favor.**

26 Choate Street, Savory, Map 105, Lot 4: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Savory, 26 Choate Street, stating that the Board approved the septic design plan for this property, designed by Daniel Johnson and dated December 6, 2017. However, prior to the issuance of a BOH permit, written confirmation must be provided to the Board of Health office that the proposed installation of the septic system and well at this location will not be affected by the system components at 23 Choate Street. Dr. Mouchantaf so moved. **Vote: All in Favor.**

69 Choate Street, McLeod, Map 105, Lot 6: Dr. Driscoll entertained a motion for the Board to sign and send a letter to McLeod, 69 Choate Street, stating that the Board approved the septic design plan for this property, designed by William Robertson and dated November 30, 2017. The plan specifies the maximum daily flow as 1,000 gallons, however, use of the property shall be limited to 895 gallons per day due to public water supply criteria as stated in the Agent's Report. Dr. Mouchantaf so moved. **Vote: All in Favor.**

36 Robbins Island Road, Cutter, Map 108, Lot 7: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Cutter, 36 Robbins Island Road, stating that the Board approved the tight tank design for this property, designed by William Robertson and dated December 8, 2017. Conservation Commission approval, as well as a deed notice disclosing the existence of a tight tank for this two bedroom, are required prior to issuance of a Disposal Works Construction Permit. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Septic Plans are available for review in the Board of Health office.

- **Other Concerns, Issues & BOH Business**

Enforcement Order, 4 Ralston Drive, Jones, Map 110, Lot 46: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Jones dated 10-9-17, stating that the Board received a copy of a letter from Wastewater Treatment Services, Inc., stating that you choose not to continue your Operations and Maintenance contract with their company. The MA DEP approval letter, dated 2-21-01, for the alternative system serving the property at 4 Ralston Drive, states that as part of its approval, one of the conditions DEP requires of the applicant, and all subsequent owners, is that the system be under maintenance agreement throughout the life of the system. The Board requires proof of a maintenance contract within 30 days of receipt of their letter or further action will be taken. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Enforcement Order, 97 Conomo Point Road, Kelly, Map 110, Lot 44: Dr. Driscoll entertained a motion for the Board so sign and send a letter to Kelly, stating that a routine Clear Water Industries inspection & maintenance report, dated 10-5-17, for the system at 97 Conomo Point Road, was received by the Board of Health. The report noted and recommended replacing the broken vent cover on the Waterloo Biofilter System serving this property. The Board is in agreement with the recommendation of your inspector and requires that the broken vent cover on the Waterloo tank must be replaced, with proof of completion copied to the Board of Health, within 30 days of receipt of this letter. Dr. Mouchantaf so moved. **Vote: All in Favor.**

- **Permits**

2018 Permit Renewals

Dr. Driscoll and Dr. Mouchantaf both acted as Clerks for this meeting. Dr. Driscoll entertained a motion for the Board to sign the 2018 permits as listed below. Dr. Mouchantaf so moved.

Vote: All in Favor.

Keeping of Stable Animals Permits:

- #4, James & Susanna McLaughlin, 160 Gregory Island Road
- #5, Richard Stevens, 8 Deer Hill Road
- #6, Bothways Farm LLC, 134 Southern Avenue

Food Establishment Permits:

- #3, Chebacco Liquor Mart, Inc., 201 Western Avenue
- #4, The Essex Village Market, 22 Western Avenue
- #5, The First Congregational Church of Essex, 39 Main Street
- #6, Essex River Cruises, 35 Dodge Street
- #7, St. John the Baptist Church, 52 Main Street
- #8, J. T. Farnham's, 88 Eastern Avenue
- #9, Cape Ann Golf Club, Fairway Pub, 99 John Wise Avenue
- #10, The Farm Bar and Grille, 233 Western Avenue
- #11, Maia LLC dba Dunkin' Donuts, 125 Main Street
- #12, Woodman's Essex Room, 125 Main Street
- #13, Woodman's Restaurant, 119 Main Street
- #14, Blue Marlin Grille, 65 Eastern Avenue
- #15, Boat House Grille, 234 John Wise Avenue
- #16, Village Restaurant of Essex, 55 Main Street
- #17, Essex Woods, 1 Conomo Point Road
- #18, Greenbow Corp., Shea's Riverside Restaurant
- #19, Essex Seafood, 143R Eastern Avenue
- #20, Town of Essex Senior Center, 17 Pickering Street
- #21, Timothy S. Hopkins Catering, 8 Scotts Way
- #22, Woodmans Inc. Catering, 119 Main Street
- #23, The Farm Bar and Grille Catering, 233 Western Avenue
- #24, Essex Elementary School, 12 Story Street
- #25, CK Pearl, 112 Main Street
- #26, CK Pearl Catering, 112 Main Street
- #27, First Universalist Church of Essex, 59 Main Street
- #28, Riversbend at Essex Marina, 35 Dodge Street
- #29, The Open Door, 17 Pickering Street
- #30, Cape Ann Pizza, 65 Eastern Avenue
- #31, Essex Pizza, 235 Western Avenue

Retail Food Permits:

- #2, Chebacco Liquor Mart, Inc., 201 Western Avenue
- #3, Maia LLC, Dunkin' Donuts, 125 Main Street
- #4, The Essex Village Market, 1 Martin Street
- #5, DownRiver Ice Cream Corporation (coffee) x 2, 241 John Wise Avenue
- #6, White Elephant Shop, 32 Main Street
- #7, Woodman's Ice Cream Shop, 119 Main Street

#8, John's Farmstand, 105 Southern Avenue
#9, Essex Wine Exchange, 91 Main Street
#10, Capt. Vince Inc. Lobster, 57 Western Avenue
#11, Essex Seafood, 143R Eastern Avenue
#12, Grant Family Farm, 136 Southern Avenue
#13, Schooners Market, 121 Eastern Avenue
#14, Lark Foods LLC, 8 Scott's Way
#15, Essex Energy North, 156 Main Street

Disposal Works Installers Permits:

#5, Timothy Ford
#6, Ralph Hobbs Jr.
#7, Ronald B. Strong
#8, Mark Finn
#9, Paul Johnson
#10, David Clark
#11, Alex A. Filias
#12, Paul. B. Wright
#13, Christopher Roberts
#14, George A. Hulbert Jr.
#15, Matthew Bergeron
#16, Patrick Marshall
#17, Milt Hamilton
#18, Theodore L. Norton
#19, Louis Vlahos
#20, John Duncan
#21, Paul Wilkinson
#22, Ryan Spears

Septage Hauler Permits:

#1, George A. Hulbert Jr.
#2, David Clark
#3, Kenneth Fournier
#4, Wayne Barme
#5, Jane & John DiVencenzo

Recreational Camps, Overnight Camps or Cabins, Motels & Trailer Coach Parks

#1 Kobby River Ventures, Perkins Marine, 82 Man Street
#2, Weezies Dylan LLC, Shea's Riverside Inn & Motel
#3, Essex Meeting & Retreat Center LLC, Essex Woods

Tobacco Retailers Permit:

#1, Chebacco Liquor Mart, Inc., 201 Western Avenue
#2, Fenisha Corporation (Schooners Market), 121 Eastern Avenue
#3, Essex Energy North, 156 Main Street

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll closed the meeting at 7:47 pm.

Next BOH meeting: 1-11-18

Prepared by _____
Ann White

Attested by _____