

BOARD OF HEALTH

MINUTES

3-23-17

Temporary Town Hall, 74 Martin Street, Essex, MA

Ms. Papps, Clerk and Ms. Price, Member, present. Dr. Driscoll, Chair / Medical Director, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:02, Ms. Papps, acting chair, opened the meeting and announced that it was being recorded.

- **Minutes**

March 9, 2017: Ms. Papps entertained a motion that the minutes for 3-9-17, as written, be approved. Ms. Price so moved. **Vote: All in Favor.**

Minutes are available for review in the BOH office.

- **Bills Payable**

#545, \$325.20: Ms. Price made a motion for the Board to sign bills payable #545 in the amount of \$325.20. Ms. Papps seconded the motion. **Vote: All in Favor.**

Bills Payable are available for review in the Accountant's office.

- **Title 5 Inspection Reports**

The Boathouse Grille, 234 John Wise Avenue, Map 105, Lot 19: Ms. Papps entertained a motion for the Board to sign and send a letter to the owner of the Boathouse Grille, stating that they are in agreement with the determination of the inspector, Jonathan Granz, that the system passed the 2-20-17 Title 5 inspection. However, septic tanks #1 and #3, as well as the grease trap, must be pumped. Additionally, the area of the SAS must be cleared of all brush, vines and trees. Finally, the septic system serving this property must be inspected no later than 5-20-17, as per the enforcement letter dated 2-14-13. Ms. Price so moved. **Vote: All in Favor.**

Title 5 Inspection Reports are available for review in the Board of Health office.

- **Complaints**

Notice of Inspection Letter, 15 Burnham Court, Map 128, Lot 144: Ms. Papps entertained a motion for the Board to sign and send a letter to Mr. Lovely, 15 Burnham Court, notifying him that an inspection needs to be conducted to determine what housing code violations exist and whether this matter should be referred to an outside agency. Ms. Price so moved. **Vote: All in Favor.**

- **Other Concerns, Issues & Old Business**

Leave Use Authorization, Ms. Kirchner: Ms. Papps entertained a motion for the Board to approve Ms. Kirchner's leave use authorization, as written. Ms. Price so moved. **Vote: All in Favor.**

Grease Trap Pumping Letters: Ms. Papps entertained a motion for the Board to sign and send Grease trap pumping reminder letters to the establishments listed below. Ms. Price so moved. **Vote: All in Favor.**

C. K Pearl, 112 Main Street

Cape Ann Pizza, 65 Eastern Avenue
Shea's Riverside, 122 Main Street
Tim Hopkins Catering, 8 Scott's Way
Village Restaurant, 55 Main Street

- **Permits**

Amend 2017 Food Service Permit for Senior Center, seating for 55: Ms. Papps entertained a motion for the Board to sign the amended 2017 food service permit for the Senior Center from 30 to 55 seats. Ms. Price so moved. **Vote: All in Favor.**

Permits are available for review in the Board of Health office.

Ms. Papps closed the meeting at 7:28 pm.

Next BOH meeting: 4-13-17

Prepared by _____
Ann White

Attested by _____
Allison Papps, Board of Health Clerk