

## BOARD OF HEALTH

## MINUTES

5-10-18

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director, Ms. Papps, Clerk, and Dr. Mouchantaf, Member, present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:08 pm, Dr. Driscoll opened the meeting and announced that it was being recorded.

- **Minutes**

April 12, 2018: Dr. Driscoll entertained a motion for the Board to approve the minutes, as written, for April 12, 2018. Ms. Papps so moved. **Vote: All in Favor.**

***Minutes are available for review in the Board of Health office***

- **Bills Payable**

Bills Payable #565, \$365.19: Dr. Driscoll entertained a motion for the Board to retroactively approval bills payable #565 in the amount of \$365.19. Ms. Papps so moved. **Vote: All in Favor.**

Bills Payable #566, \$760.00: Dr. Driscoll entertained a motion for the Board to approve bills payable #566 in the amount of \$760.00. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Town Accountant's office.***

- **Title 5 Inspection Reports**

234 John Wise Avenue, Matthews, Map 105, Lot 19: Dr. Driscoll entertained a motion for the Board to sign and send a letter to 234 John Wise Avenue, stating that the Board is in agreement with the determination of the Title 5 inspector, that the system serving this property passed the Title 5 inspection. As the inspector noted that the grease trap was past due for pumping, the Board orders the grease trap to be inspected within 30 days and every 30 days thereafter, with results submitted to the Board of Health. Ms. Papps so moved. **Vote: All in Favor.**

***Title 5 Inspection Reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

83 John Wise Avenue, Porter, Map 113, Lot 13: Dr. Driscoll entertained a motion for the Board to disapprove the septic system design plan for 83 John Wise Avenue, for the reasons listed in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

23 Middle Road, Mayer, Map 108, Lot 53: Dr. Driscoll entertained a motion for the Board to disapprove the tight tank design plan for 23 Middle Road, for the reasons listed in the Agent's Report. Ms. Papps so moved. **Vote: All in Favor.**

***Septic Plans are available for review in the Board of Health office.***

- **Other Concerns, Issues & BOH Business**

Dr. Driscoll entertained a motion for the Board to retroactively approve Participating Municipality Tobacco Agreement, RFR#190128. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to retroactively approve Ms. Kirchner Leave Use Authorization, as written. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to retroactively approve TFE Permit #3 for Friends of the T.O.H.P. Burnham Library, Pie Fest held on 5-2-18. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve Keeping of Stable Animals Permit #20, 19 County Road for Carina & Derek Marshall. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve Septage Hauler Permit #11 for Service Pumping & Drain Co., Inc. Ms. Papps so moved. **Vote: All in Favor.**

Dr. Driscoll Temporary Food Event Coordinator Permit #1 for Essex County Greenbelt, Temporary Food Permit #2, Lexie's Seasonal LLC and Temporary Food Permit #4, Grape Island Inc., Mill River Winery, vendors at Art in the Barn, to be held on June 8, 2018. Ms. Papps so moved. **Vote: All in Favor.**

Sharps Containers Discussion: Containers will continue to be made available to residents, currently at no charge.

Dr. Driscoll closed the meeting at 7:43 pm.

Next BOH meeting: 5-24-18

Prepared by: \_\_\_\_\_  
Ann White

Attested by: \_\_\_\_\_  
Allison Papps