

## BOARD OF HEALTH

## MINUTES

5-24-18

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director and Dr. Mouchantaf, Member, present. Ms. Papps, Clerk, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:07 pm, Dr. Driscoll opened the meeting and announced that it was being recorded. In Ms. Papps absence, Dr. Mouchantaf will act as Clerk.

- **Appointments**

7:15: Dan Ottenheimer, in for Isaac Rowe, and George Irving for 57 Pond Street

- **Minutes**

May 10, 2018: Dr. Driscoll entertained a motion for the Board to approve the minutes for May 10, 2018, as written. Dr. Mouchantaf so moved. **Vote: All in Favor.**

***Minutes are available for review in the Board of Health office***

- **Bills Payable**

Bills Payable #567, \$271.32: Dr. Driscoll entertained a motion for the Board to sign bills payable #567, in the amount of \$271.32. Dr. Mouchantaf so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Town Accountant's office.***

- **Title 5 Inspection Reports**

9 Lufkin Point Road, Collinson, Map 109, Lot 30: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Collinson, 9 Lufkin Point Road, stating that the Board is in agreement with the determination of inspector George Norris, that the system serving this property passed the 4-12-18 Title 5 inspection. Further, the Board recommended that the effluent filter should be cleaned at least annually, or more frequently as needed to ensure proper function, and that the area of the soil absorption system should remain clear of all deep-rooted vegetation. Dr. Mouchantaf so moved. **Vote: All in Favor.**

106 Choate Street, Keogh, Map 116, Lot 6: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Keough / Chebacco Road Trust, stating that the Board is in agreement with the determination of inspector George Norris that the system serving this property passed the 4-12-18 Title 5 inspection. Due to build-up of solids, the Board recommends that the septic tank be pumped. Septic tanks should be pumped at least every 2 – 4 years, or more often as needed, based on usage. Dr. Mouchantaf so moved. **Vote: All in Favor.**

***Title 5 Inspection Reports are available for review in the Board of Health office.***

- **Septic Plan Reviews**

57 Pond Street, Irving, Map 146, Lot 12: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Irving, stating that the Board approved the sewage system plan for this property, designed by Isaac Rowe, and dated May 10, 2018 with a revision date of May 24, 2018. This plan proposes a Waterloo BioFilter and Perc-Rite Drip Dispersal system for increased wastewater treatment based on a total of 17 rooms and 880 gallons per day.

The variances and local upgrade approval requests include: due to saturated soils, utilizing a lab soil analysis in place of a traditional perc test; and using the existing 1,500 gallon septic tank when a 2,000 gallon, two compartment, tank would be required due to the daily flow of 880 gallons per day.

Due to the limited solids settling time that results from having a smaller septic tank, the Board of Health requires that routine Operations & Maintenance of the system be conducted twice per year for the first 2 years after installation. A maintenance contract shall be provided to the Board of Health prior to the issuance of a Disposal Works Construction Permit. If results of the routine O&M are satisfactory for the first two years, the property owner may then request a reduction to routine annual O&M inspections. Dr. Mouchantaf so moved. **Vote: All in Favor.**

9 Lufkin Point Road, Collinson, Map 109, Lot 30: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Collinson, stating that the Board disapproved the septic plan, designed by Vaclav Talacko and dated May 4, 2018, for the reasons stated in the Agent's Report. Dr. Mouchantaf so moved. **Vote: All in Favor.**

9 Lufkin Point Road, Collinson, Map 109, Lot 30: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Collinson, stating that the Board approved the septic plan, designed by Vaclav Talacko and dated May 4, 2018, with a revision date of May 18, 2018. A soil evaluation will be conducted during the installation to ensure additional weight does not need to be added to the tank to prevent flotation. Further, the correct map and lot number must be shown on the as-built drawing. Dr. Mouchantaf so moved. **Vote: All in Favor.**

83 John Wise Avenue, Porter, Map 113, Lot 13: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Porter, stating that the Board approved the septic plan, designed by Vaclav Talacko and dated May 1, 2018 with a revision date of May 15, 2018. Prior to the issuance of a Disposal Works Construction Permit, the property owner is required to record a notice with the deed at the Registry of Deeds disclosing the existence of, and system requirements, for the Perc-Rite Drip Dispersal System, as well as a signed Operations and Maintenance agreement with a qualified service provided contracted to provide annual maintenance for the life of the system. Dr. Mouchantaf so moved. **Vote: All in Favor.**

23 Middle Road, Mayer, Map 103, Lot 53: Dr. Driscoll entertained a motion for the Board to sign and send a letter to DickRan Babig An, C/o Mayer Tree Service, Inc., stating that the Board approved the three bedroom tight tank plan, designed by Daniel Johnson and dated April 27, 2018, with a revision date of May 16, 2018. Prior to the issuance of a Disposal Works Construction Permit, the Board of Health must be in receipt of a signed copy of the "Lease Addendum Tight Tank Notification" and a maintenance contract for routine pumping of the tight tank. Dr. Mouchantaf so moved. **Vote: All in Favor.**

***Septic Plans are available for review in the Board of Health office.***

- **Other Concerns, Issues & BOH Business**

Essex Historical Society and Shipbuilding Museum: Discussion. Ms. Kirchner has Board of Health permission to sign any permit application, if submitted, for the scheduled June 2, 2018 event at the Shipbuilding Museum.

TFE Permit #5, Mercury Brewing, Art in the Barn, 6-8-18: Dr. Mouchantaf made a motion for the Board to approve TFE Permit #5 for Mercury Brewing, Art in the Barn on June 8, 2018. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

TFE Permit #6, Farewell Party for Lisa Randall, Centennial Grove, 6-15-18: Dr. Mouchantaf made a motion for the Board to approve TFE Permit #6 for a Farewell Party for Lisa Randall at Centennial Grove on June 15, 2018. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Disposal Works Installers Permit #32, Jon Whyman: Dr. Mouchantaf made a motion for the Board to approve Disposal Works Installer's Permit #32 for John Whyman. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

18 Forest Avenue, Souza, Notice of Non-Compliance: Dr. Driscoll entertained a motion for the Board to sign and send a notice of non-compliance to Souza, outlining the requirements for properly abandoning a septic system, including obtaining the proper permits and scheduling an inspection with the Board of Health. A sewer connection and abandonment of the septic system at 18 Forest Avenue was done with no notification to, or permitting from, the Board of Health. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Leave Use Authorization, Ms. Kirchner: Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use authorization, as written. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:07 pm.

Next BOH meeting: 6-14-18

Prepared by: \_\_\_\_\_  
Ann White

Attested by: \_\_\_\_\_  
Dr. Fares Mouchantaf, Acting Clerk