

BOARD OF HEALTH**MINUTES****12-12-19**

Town Hall, 30 Martin Street, Essex, MA

Dr. Driscoll, Chair & Medical Director, and Dr. Mouchantaf, Member, present. Ms. Roderick, Clerk, not present. Ms. Kirchner, Board of Health Administrator, and Ann White, Administrative Assistant, present. In Ms. Roderick's absence, Dr. Mouchantaf will act as Clerk for tonight's meeting.

Dr. Driscoll opened the meeting at 7:07 pm and announced that the meeting was being recorded.

- **Appointments**

None

- **Minutes**

August 22, 2019: Dr. Driscoll entertained a motion for the Board to sign the minutes for August 22, 2019, as written. Dr. Mouchantaf so moved. **Vote: All in Favor.**

November 14, 2019: Tabled.

Minutes are available for review in the Board of Health office or on line at www.essexma.org.

- **Bills Payable**

#617, \$370.44: Dr. Driscoll entertained a motion for the Board to sign bills payable #617 in the amount of \$370.44. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Bills Payable are available for review in the Town Accountant's office.

- **Title 5 Inspection Reports**

24 Choate St., Perry/DiFazio, Map 105, Lot 3: Dr. Driscoll entertained a motion for the Board to sign and send a letter to DiFazio/Perry, stating that the well is less than 50' from the soil absorption system and the amount of nitrate nitrogen found in the tested drinking water is greater than the maximum acceptable limit. The inspector noted that the system does not meet any other failure criteria, therefore, the property owner must either upgrade the system or relocate the private well to meet the minimum setback requirements no later than November 2, 2021. The Board highly recommends that the property owner contract with a private well company to disinfect the well to ensure clean drinking water until this issue is addressed. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Title 5 reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

175 Conomo Point Road, Bryer, Map 108, Lot 30: Dr. Driscoll entertained a motion for the Board to disapprove the tight tank plan designed by John Judd for Bryer, 175 Conomo Point Road, and dated November 12, 2019. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Septic Plans are available for review in the Board of Health office.

- **Other Concerns, Issues & BOH Business**

2021 Budget: Discussion. Dr. Driscoll entertained a motion for the Board to request, from Fin Com, that the Food Inspector's hourly wage increase from \$30 to \$32; there has been no wage increase for that position in almost 5 years. Dr. Mouchantaf so moved. **Vote: All in Favor.**



Shared Services Report: Review and discussion.

Ms. Kirchner, Leave Use Authorization: Dr. Driscoll entertained a motion for the Board to approve Ms. Kitchener's Leave Use Authorization. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve Food Service Permits #41 (2019) and #18 (2020) for The Mill, 121 Eastern Avenue. Dr. Mouchantaf so moved. **Vote: All in Favor.**

2020 Permit Renewals

Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner and he acting as co-clerks for this meeting, to assist Dr. Mouchantaf in signing permits, and Keeping of Stable Animals Permit #15 for Michele Meyer, 11 Choate St. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve Septage & Offal Hauler Permits #5 – 9. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Permit #5, Wind River Environmental LLC

Permit #6, David Clark, D. F. Clark, Inc.

Permit #7, Brad Robertson, All Seasons Septic

Permit #8, The Shed, Portable Sanitation Inc.

Permit #9, Wayne Barme, Wayne's Drains, Inc.

Dr. Driscoll entertained a motion for the Board to approve Disposal Works Installers Permits #12 – 19. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Permit #12, Matt Araneo, Gloucester

Permit #13, Paul Wilkinson, Newbury

Permit #14, George Hulbert Jr., Ipswich

Permit #15, Michael Ketchopulos, Rockport

Permit #16, Paul B. Wright, Essex

Permit #17, David Clark, Ipswich

Permit #18, Alex A. Filias, Manchester

Permit #19, Chris Roberts, Gloucester

Dr. Driscoll entertained a motion for the Board to approve Food Establishment Catering Permits #3 – 5. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Permit #3, Woodman's Inc, Catering

Permit #4, The Farm Bar and Grille Catering

Permit #5, C K Pearl

Dr. Driscoll entertained a motion for the Board to approve Food Establishment Retail Permits #7 – 13. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Permit #7, Grant Family Farm

Permit #8, Woodman's Inc. Ice Cream Shop

Permit #9, Capt. Vince, Inc.

Permit #10, Essex Seafood

Permit #11, Essex Village Market

Permit #12, Chebacco Liquor Mart, Inc.

Permit #13, Essex Wine Exchange

Dr. Driscoll recused himself from acting on Permit #27, for the Essex Historical Society and Shipbuilding Museum, see below, and entertained a motion for the Board to approve Food Establishment Permits #10 – 26 and 28 – 31. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Permit #10, Essex Woods
Permit #11, The Farm Bar and Grille
Permit #12, St. John the Baptist Church
Permit #13, Riversbend
Permit #14, Ripple
Permit #15, Essex Elementary School
Permit #16, Woodman's Inc. Restaurant
Permit #17, Woodman's Inc., Essex Room
Permit #19, Windward Grill LLC
Permit #20, Essex Seafood
Permit #21, Essex Village Market
Permit #22, Essex River Dogs, Seasonal
Permit #23, C K Pearl
Permit #24, Village Restaurant
Permit #25, Chebacco Liquor Mart, Inc.
Permit #26, J. T. Farnham's
Permit #27, Essex Historical Society and Shipbuilding Museum: Tabled.
Permit #28, Essex Council on Aging
Permit #29, Essex Pizza & Restaurant
Permit #30, Cape Ann Pizza
Permit #31, First Universalist Church of Essex

Dr. Driscoll entertained a motion for the Board to approve the permits as listed below:

Hot Tub Permit #1, Essex Woods, 1 Conomo Pt. Rd.

H/Motel Permit #2, Essex Woods, 1 Conomo Pt. Rd.

Tobacco Permit #3, Chebacco Liquor Mart, Inc.

Dr. Mouchataf so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 8:00 pm.

Next BOH meeting: 1-9-20

Prepared by:
Ann White



Attested by:
Dr. Fares Mouchantaf



Signed date:

1-23-20