

## BOARD OF HEALTH

## MINUTES

4-27-17

Temporary Town Hall, 74 Martin Street, Essex, MA

Dr. Driscoll, Chair / Medical Director and Ms. Papps, Clerk, present. Ms. Price, Member, not present. Ms. Kirchner, Health Agent, and Ms. White, Administrative Clerk, present.

7:10 pm, Dr. Driscoll opened the meeting and announced that it was being recorded.

- **Minutes**

April 13, 2017: Dr. Driscoll entertained a motion for the Board to approve the minutes for 4-13-17, as written. Ms. Papps so moved. **Vote: All in Favor.**

***Minutes are available for review in the BOH office.***

- **Bills Payable**

#547, \$121.85: Dr. Driscoll entertained a motion for the Board to approve bills payable #547 in the amount of \$121.85. Ms. Papps so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Accountant's office.***

- **Title 5 Inspection Reports**

280 Southern Avenue, Gardner, Map 213, Lot 10: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Gardner, 289 Southern Avenue, stating that the Board is in agreement with the determination of inspector Alex Filias, that this system passed the 4-4-17 Title 5 inspection. Ms. Papps so moved. **Vote: All in Favor.**

***Title 5 Inspection Reports are available for review in the Board of Health office.***

- **Building Permit Applications**

19 Soginese Road, Spence, Map 112, Lot 7 (pool): Dr. Driscoll entertained a motion for the Board to have Ms. Kirchner endorse the building permit application for Spence, 19 Soginese Road, to install a natural swimming pool / pond on the property. Ms. Papps so moved. **Vote: All in Favor.**

***Building Permit Applications are available for review in the Building Inspector's office.***

- **Other Concerns, Issues & Old Business**

Article 17 Review and Discussion.

Leave Use Authorization, Ms. Kirchner: Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use authorization, as written. Ms. Papps so moved. **Vote: All in Favor.**

Grease Trap Pumping Letter, Woodman's: Dr. Driscoll entertained a motion for the Board to sign and send a letter to Woodman's regarding their overdue pumping service. Ms. Papps so moved. **Vote: All in Favor.**

- **Permits**

TFE Permit #1, Village Market for the Town of Essex, Civil War Documents Launch, Essex Shipbuilding Museum Waterline Center, 66 Main Street, 5-12-17, 6-10 pm: Ms. Papps made a motion for the Board to approve TFE Permit #1 for the Village Market, date and time listed above. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

*2017-2018 BATHING BEACH PERMITS:* Ms. Papps made a motion for the Board to sign the Town of Essex 2017-2018 bathing beach permits as listed below. Dr. Driscoll so moved. **Vote: All in Favor.**

Permit #1, Town of Essex, Chebacco Lake Beach

Permit #2, Town of Essex, Clammer's Beach

Permit #3, Town of Essex, Front Beach

*2017 PERMIT RENEWALS:* Ms. Papps made a motion for the Board to sign Food Establishment Permit #33 for Essex River Dogs, 162 Main Street. Dr. Driscoll so moved. **Vote: All in Favor.**

Dr. Driscoll closed the meeting at 7:26 pm.

**Next BOH meeting: 5-18-17**

Prepared by \_\_\_\_\_  
Ann White

Attested by \_\_\_\_\_  
Allison Papps, Board of Health Clerk