

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at www.essexma.org. For this meeting, members of the public who wish to listen to the meeting may do so via Conference Call. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

The call-in number will be: 717-275-8940. The access code is: 8378315.

Dr. David Driscoll, entertained a motion to open the meeting at 7:10 pm. He announced that the meeting was being held virtually. Ms. Sally Ann Rich, Member, so moved. Dr. Fares Mouchantaf, Member, Ms. Kirchner, BOH Administrator, and Ms. White, Administrative Clerk, also participated remotely.

- **Minutes**

November 19, 2020: Tabled, correct date.

Ms. Rich made a motion for the Board to approve the minutes for December 10, 2020, as written.

Dr. Mouchantaf seconded the motion. **Vote: All in Favor.**

Minutes are available for review in the Board of Health office or on line at www.essexma.org.

- **Bills Payable**

Ms. Rich made a motion for the Board to retroactively approval bills payable #655, in the amount of \$100.00, #656, in the amount of \$120.00 and #657, in the amount of \$165.00. Dr. Mouchantaf seconded the motion. **Vote: All in Favor.**

Bills Payable are available for review in the Town Accountant's office.

- **Title 5 Inspection Reports**

Ms. Rich made a motion to send a letter to Montgomery, 73 Pond St., Map 154, Lot 1, stating that although the system appears to be functioning as designed, the SAS is located less than 100' from the private well on the property. In order for the Board of Health to agree with the determination of the inspector, Richard Clarke that the system passes the inspection conducted on December 15, 2020, there needs to be a well water analysis report submitted showing that fecal coliform bacteria is absent and the presence of ammonia nitrogen and nitrate nitrogen is equal to or less than 5 ppm. Dr. Mouchantaf seconded the motion. **Vote: All in Favor.**

Dr. Driscoll entertained a motion to send a letter to Hall, 5 Pine Ridge Road, Map 147, Lot 21, stating that the Board is agreement with the determination of inspector Gerardo Valentin, that the system serving this property passed the official Title 5 inspection conducted on November 4, 2020. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Title 5 reports are available for review in the Board of Health office.

- **Septic Plan Reviews**

Dr. Driscoll entertained a motion for the Board to send a letter to Campagna, stating that the proposed septic tank replacement for this property 8 Centennial Grove Rd., Map 143, Lot 30,

designed by Dan Johnson and dated December 3, 2020 has been approved. However, prior to the issuance of a disposal works construction permit or building permit, a walk-through inspection and bedroom count shall be scheduled with the Board of Health Administrator. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to send a letter to Resipro, stating that the proposed tight tank plan for 9 Hill Road, Map 155, Lot 14, designed by Brendan Pyburn, with a revision date of November 25, 2020, has been disapproved for the reasons stated in the Agents's Report. Ms.

Rich so moved. **Vote: All in Favor.**

Septic Plans are available for review in the Board of Health office.

- **Permit Renewals**

Dr. Driscoll entertained a motion for the Board to retroactively approval the permits as listed below.

Ms. Rich so moved. **Vote: All in Favor.**

Septage Hauler Permit

8. George A. Hulbert, Jr., Ipswich, MA

9. J. Michael Roy, Essex, MA

Disposal Works Installer's Permit

15. David Clark, Ipswich, MA

20. Paul Wilkinson, Newbury, MA

21. Richard Cooper, Rockport, MA

22. Robert J. Perry, Ipswich, MA

Food Service Retail Permit

12. Grant Family Farm, 136 Southern Ave.

Food Service Permits

28. Cape Ann Pizza and Subs, 65 Eastern Ave.

29. First Universalist Church of Essex, 59 Main St.

Stable Animals Permit

13. Trevette Wallace, 25 Main St.

- **Other Concerns, Issues & BOH Business**

Covid 19 Updates as per Agent's Report.

Single-Use Plastics Ban Extension: Public meeting/Legal Advertisement will be published 7 days prior to the January 21, 2021 BOH meeting where the Board will vote on this issue.

Reorganize Board: Dr. Driscoll will remain Chair; Ms. Rich will become Clerk.

FY 2022 Budget: Approved.

Next BOH meeting: 01-21-21.

Prepared by: _____
Ann White

Attested by: _____
Sally Ann Rich, Clerk

Signed date: _____