

BOARD OF HEALTH

MINUTES

6-30-22

3rd floor Auditorium, Town Hall, 30 Martin Street, Essex, MA

Ms. Sally Ann Rich, Clerk, Dr. David Driscoll, Chair, Ms. Erin Kirchner, Health Agent, and Ms. Danielle Larrabee, Board of Health Intern and Acting Administrative Clerk, present. Dr. Fares Mouchantaf, Member not present.

Dr. Driscoll opened the meeting at 7:00 pm and announced that the meeting was being recorded.

- **Appointments**

- **Minutes**

Ms. Rich entertained a motion for the Board to approve minutes from April 14, 2022. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

May 12, 2022: Tabled.

June 16, 2022: Tabled

- **Bills Payable**

Dr. Driscoll entertained a motion for the Board to approve bills payable #693, in the amount of \$5,621.40. Ms. Rich so moved. **Vote: All in Favor.**

Ms. Rich entertained a motion for the Board to approve bills payable #693, in the amount of \$212.94. Dr. Driscoll so moved. **Vote: All in Favor.**

- **Title 5 Inspection Reports**

- **Septic Plan Reviews**

Dr. Driscoll entertained a motion for the Board to approve the septic plan for, 84 Choate Street, Map 115, Lot 25. The 3 bedroom septic plan was designed by John Judd, without accommodation for a garbage grinder, and has a final revision date of May 17, 2022. Ms. Rich so moved **Vote: All in Favor.**

- **Permits**

Dr. Driscoll made a motion for the Board to sign the permits as listed below:

Annual Food Establishment Permit #34, Craft Food Halls at Great Marsh Brewing

Annual Food Establishment Permit #35, Essex Pizza and Restaurant

Ms. Rich seconded the motion. **Vote: All in Favor.**

- **Other Concerns, Issues & BOH Business**

Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use authorization for the dates specified. Ms. Rich so moved. **Vote: All in Favor.**

Ms. Rich made a motion for the Board to discuss a draft of the 2022 Strategic Plan. Post discussion, Ms. Rich made a motion for the Board to invite the planning committee to the

Board of Health meeting on July 14th. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**
None

Prepared by:_____ Attested by:_____

Danielle Larrabee

Ms. Sally Ann Rich, Clerk

Date Signed:_____