

BOARD OF HEALTH

MINUTES

10-18-2022

3rd floor Auditorium, Town Hall, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair, Dr. Fares Mouchantaf, Member, Ms. Erin Kirchner, Health Agent, and Ms. Michelle Muise, Administrative Clerk, present. Ms. Sally Ann Rich, Clerk, not present.

Dr. Driscoll opened the meeting at 7:05 pm and announced that the meeting was being recorded.

- **Appointments**
- **Minutes**

Dr. Driscoll entertained a motion for the Board to approve the minutes, as written, for July 14, 2022. Dr. Mouchantaf so moved. **Vote: All in Favor.**

September 8, 2022: **Tabled**

- **Bills Payable**

Dr. Driscoll entertained a motion for the Board to retroactively approve bills payable #699, in the amount of \$5,511.62. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve bills payable #700, in the amount of \$565.10. Dr. Mouchantaf so moved. **Vote: All in Favor.**

- **Title 5 Inspection Reports**

Dr. Driscoll entertained a motion for the Board to sign and send a letter to Robert and Cheryl Oosterman, owners of 8 Town Farm Road, Map 110, Lot 13, stating that the Board is in agreement with the determination of the inspector, Randy Burley, that the system serving this property passes the official Title 5 inspection conducted on October 1, 2022. This system is designed to accommodate a maximum of 2 bedrooms, or 220 gallons per day, and is not designed to accommodate a garbage grinder. Dr. Mouchantaf so moved. **Vote: All in Favor**

Dr. Driscoll entertained a motion for the Board to sign and send a letter to Glass Family Living Trust, owners of 35 Rocky Hill Road, Map 153, Lot 6, stating that the Board is unable to accept the determination of the inspector, Timothy Gannon, that the system serving this property passes the official Title 5 inspection conducted on September 1, 2022. The inspector failed to reference the accessory building/art studio, and the plumbing connection from this building to the existing septic system is not shown on the sketch. All structures and plumbing connected to the subject property's septic system are required to be documented in the report and shown on the drawing. Dr. Mouchantaf so moved. **Vote: All in Favor**

Dr. Driscoll entertained a motion for the Board to sign and send a letter to Paula Winbigler, the owner of 28 Lakeshore Drive, Map 155, Lot 1, stating that the Board is in agreement with the determination of the inspector, Jonathan Granz, that the system serving this property passes the official Title 5 inspection conducted on September 15, 2022. The inspector has noted that the system consists of a septic tank and single leach pit for the primary plumbing; as well as a single dry well for the washing machine discharge. The inspector has also noted that the dwelling is vacant at this time, and recommended the leach pit be pumped periodically for maintenance. While not required by local or state regulations, it is recommended that the property owner re-inspect this system after 4-6 weeks of full occupancy, to ensure proper

function of all system components under regular use. Dr. Mouchantaf so moved. **Vote: All in Favor**

- **Septic Plan Reviews**
- **Well Water Report**
- **Permits**

Dr. Driscoll entertained a motion for the Board to retroactively approve the permits as listed below:

Food Establishment, Permit #36, Great Marsh Brewing Company (retroactive)
Mobile Food, Permit #7, 5 Star Phresh Phood (retroactive)
Installer, Permit #25, Thompson B. Webster (retroactive)

Dr. Mouchantaf so moved: **Vote: All in Favor**

Dr. Driscoll entertained a motion for the Board to sign the permits as listed below:

Mobile Food, Permit #8, Essex Lion's Club
Mobile Food, Permit #9, Holy Cow Ice Cream
Installer, Permit #2, Thompson B. Webster
TFE, Permit #10, Cape Ann Chamber of Commerce (Coordinator-Clam Fest 10-22-2022)
TFE, Permit #11, Woodman's (Participant-Clam Fest 10-22-2022)
TFE, Permit #12, J.T. Farnhams (Participant-Clam Fest 10-22-2022)
TFE, Permit #13, The Farm Bar & Grille(Participant-Clam Fest 10-22-2022)
TFE, Permit #14, Lobsta Land (Participant-Clam Fest 10-22-2022)
TFE, Permit #15, Eclectic Foods Company (Vendor-Clam Fest 10-22-2022)
TFE, Permit #16, Decklyn's (Participant-Clam Fest 10-22-2022)
TFE, Permit #17, Ripple on the Water(Participant-Clam Fest 10-22-2022)

Dr. Mouchantaf seconded the motion. **Vote: All in Favor**

- **Other Concerns, Issues & BOH Business**

Dr. Driscoll entertained a motion for the Board to approve the following changes to the fee schedule effective January 1, 2023:

Septic System Abandonment Application: \$35
Title 5 Inspection Report Review: \$75
Soil Evaluation, New Construction, First Day: \$300
Disposal Works Construction Permit, New Construction: \$325

Dr. Mouchantaf so moved: **Vote: All in Favor**

Dr. Driscoll entertained a motion for the Board to approve the following changes to the fee schedule effective January 1, 2024:

Septage Hauler's License: \$125
Food Service Establishment, ≤ 50 Seats: \$200
Food Service Establishment, ≥ 51 Seats: \$300
Food Service Establishment, Seasonal, ≤ 6 months: \$150
Food Service Establishment, Catering (w/ food service): \$125
Food Service Establishment, Push Cart (per day, per event): \$75
Retail Food Establishment: \$175
Tobacco or Other Nicotine Retailer License: \$100

Dr. Mouchantaf so moved: **Vote: All in Favor**

Dr. Driscoll entertained a motion for the Board to approve Ms. Kirchner's leave use authorization for the dates specified. Dr. Mouchantaf so moved. **Vote: All in Favor**

Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting

Discussion: Ms. Rachel Lee, Regional Public Health Nurse, and Ms. Jessie Palm, Regional Social Worker presented information provided by the Massachusetts Department of Public Health regarding the recently-announced nationwide opioid settlement. Ms. Kirchner explained that all communities in the Commonwealth have received notification of funding available from this settlement, including the 4 communities in the Eastern Essex Public Health Excellence Coalition: Essex, Hamilton, Rockport, and Wenham. The amount of funding varies depending on population and historical impact of the opioid crisis; Essex will be receiving approximately \$24K over the next 10 years. Ms. Lee suggested that the 4 communities in our Coalition discuss pooling resources in order to best utilize available funding within state guidelines, since allowable expenses are limited to services targeting harm reduction. The Board members will review the materials given and follow up at a future meeting

Dr. Driscoll adjourned the meeting at 7:38 pm

Next BOH meeting: 10-27-2022

Prepared by:_____ Attested by:_____

Michelle Muise

Dr. Fares Mouchantaf

Date Signed:_____